



# DEPARTMENT OF COMMUNITY SAFETY, SECURITY AND LIAISON

## PROVINCE OF MPUMALANGA VOTE 09

### ANNUAL REPORT 2014/2015 FINANCIAL YEAR



# Contents

**PART A: GENERAL INFO.....**

**4**

DEPARTMENT GENERAL INFORMATION .....

5

LIST OF ABBREVIATIONS / ACRONYMS .....

6

FOREWORD BY THE MEC .....

7

REPORT OF THE ACCOUNTING OFFICER.....

8

STRATEGIC OVERVIEW.....

13

LEGISLATIVE AND OTHER MANDATES .....

13

ORGANISATIONAL STRUCTURE.....

16

ENTITIES REPORTING TO THE MINISTER/MEC .....

17

**PART B: PERFORMANCE INFORMATION .....**

**18**

AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES .....

19

OVERVIEW OF DEPARTMENTAL PERFORMANCE .....

19

STRATEGIC OUTCOME ORIENTED GOALS .....

21

PERFORMANCE INFORMATION BY PROGRAMME .....

23

TRANSFER PAYMENTS.....

40

CONDITIONAL GRANTS.....

41

DONOR FUNDS .....

42

CAPITAL INVESTMENT .....

43

**PART C: GOVERNANCE .....**

**44**

INTRODUCTION .....

45

RISK MANAGEMENT .....

45

FRAUD AND CORRUPTION .....

45

MINIMISING CONFLICT OF INTEREST.....

46

CODE OF CONDUCT .....

46

HEALTH SAFETY AND ENVIRONMENTAL ISSUES.....

46

PORTFOLIO COMMITTEES.....

46

Analysis of Programme Performance .....

49

Analysis of Programme Performance .....

54

SCOPA RESOLUTIONS .....

63

**PART D: HUMAN RESOURCE MANAGEMENT.....**

**81**

INTRODUCTION .....

82

OVERVIEW OF HUMAN RESOURCES .....

82

HUMAN RESOURCES OVERSIGHT STATISTICS .....

83

**PART E: FINANCIAL INFORMATION.....**

**110**

REPORT OF THE AUDITOR GENERAL .....

111

ANNUAL FINANCIAL STATEMENTS .....

120



## PART A: GENERAL INFO

### 1. DEPARTMENT GENERAL INFORMATION

**PHYSICAL ADDRESS:**

Building No. 4, Second Floor  
Riverside Government Complex  
Nelspruit  
1200

**POSTAL ADDRESS:**

Private Bag X 11269  
Nelspruit  
1200

**TELEPHONE NUMBER/S:**

(+27) 13 766 4471 / 4062

**FAX NUMBER:**

(+27) 13 766 4615

**EMAIL ADDRESS:**

wmthombothi@mpg.gov.za / emabuza@mpg.gov.za

**WEBSITE ADDRESS:**

[www.dcssl.gov.za](http://www.dcssl.gov.za)



## 2. LIST OF ABBREVIATIONS / ACRONYMS

AGSA	Auditor General of South Africa
AO	Accounting Officer
APP	Annual Performance Plan
AR	Annual Report
BBBEE	Broad Based Black Economic Empowerment
CFO	Chief Financial Officer
DLTC	Driver learner Testing Centre
HOD	Head of Department
MEC	Member of Executive Council
MTEF	Medium Term Expenditure Framework
OHS	Occupational Health and Safety
PFMA	Public Finance Management Act
RTMC	Road Traffic Management Corporation
SANDF	South African National Defence Force
SAPS	South African Police Service
SCM	Supply Chain Management
SDIP	Service Delivery Improvement Plan
SITA	State Information Technology Agency
SLA	Service Level Agreement
SMME	Small Medium and Micro Enterprises
TIU	Traffic Intervention Unit
TR	Treasury Regulations
TSMs	Tourism Safety Monitors
VTs	Vehicle Testing station



## 3. FOREWORD BY THE MEC



**Hon. VR Shongwe**

**MEC of the Department of Community Safety, Security and Liaison**

The National Development Plan notes that safety and security are directly related to socio economic development and equality affecting the development objectives of economic growth and transformation, employment creation, improved educating and health outcomes and strengthened social cohesion.

In essence it means that a crime free society is a precondition for growth. A crime riddled society can never justly claim prosperity, growth and development. It puts the work of the Department in the front and as a catalyst for the development and progress of the people of the Province.

The Departmental plans, actions and activities must reflect the will to fight crime and corruption, asserting the authority of the state to free citizens from the yoke of crime, protecting and ensuring that provincial roads are safer. We must play oversight to the police to ensure that they deliver quality service to the people of Mpumalanga.

People's safety means that they should be safe everywhere they find themselves. The road remains unsafe and more needs to be done to enforce the road regulation and failure to adhere to the rules of the road must results in harsher punishments. Many of the accidents on the roads are caused by human error and general behavior of motorists who disregards road rules.

The Department has introduced an artistic approach in relation to road safety education to this effect a song has been recorded, "QAPHELA" with well known artists with a view to reach out to all road users in particular the youth and children. The latter are more vulnerable on the road and as adults we must take responsibility to protect them.

The school safety campaigns and programs must be intensified to ensure that all children are safe on the roads.

As the sun rises, the Department works harder to ensure safer communities and roads. As the sun rises, let's make Mpumalanga a safe place to live in.

**Hon VR Shongwe**

**MEC of the Department of Community Safety, Security and Liaison**





## 4. REPORT OF THE ACCOUNTING OFFICER



**Mr W Mthombathi**  
**Head of Department**

The annual report gives us an opportunity to take stock of the progress made in implementing the 2014/15 plans. The financial year under review coincided with government celebrating 20 years of democracy.

The 20 years of celebration is not just on quantitative terms but also on qualitative terms through making the lives of people better by living in communities where they feel safe from crime and road crashes and carnages.

The Department is proud to report to our stakeholders that it has implemented improvement plan to issues that were identified as shortcomings in the 2013/14 financial year. This has been achieved through the team of dedicated and committed officials of the Department.

The Department has established a Compliance Committee that meets on fortnight basis to monitor the implementation of improvement plans towards an unqualified audit report. This will ensure effectiveness and efficiency in providing service delivery to communities.

The South African Police Service (SAPS) has again recorded a decline in crime for 2013/14 financial year. This is credited to the integrated approach in fighting crime as enshrined in the National Crime Prevention Strategy. The Department in partnership with the state security agencies and private security providers implemented crime prevention initiatives targeting various locations which are regarded as hotspot areas of crime.

The Department has increased traffic law enforcement visibility on our roads as a way of ensuring that we reduce the incidences of road crashes and fatalities especially in peak seasons.

The Department has intervened in various Drivers Licensing Testing Center (DLTC) and Vehicle Testing Stations (VTS) to uproot corruption and ensure that competent drivers and roadworthy vehicles are on our roads. This is a sign that corruption will not be tolerated.

The Department will not be objective if it were to portray only a positive picture, the 2014/15 financial year has been a difficult year in terms of finances.

Given the challenging financial situation some of the targets could not be achieved, the non achievement will be indicated in the section on performance by programmes.

To alleviate the financial burden, the Department enlisted the support of other state entities listed below:

1. The South African National Defense Force (SANDF) through providing firearm compliance training and providing tactical training to the Traffic Intervention Unit (TIU)
1. Road Traffic Management Corporation (RTMC) assisted in the procurement of patrol vehicles and has rendered support in terms of road safety campaigns

### DEPARTMENTAL RECEIPTS

Departmental receipts	2014/2015			2013 / 2014		
	Estimate	Actual Amount Collected	(Over)/Under Collection	Estimate	Actual Amount Collected	(Over)/Under Collection
	R'000	R'000	R'000	R'000	R'000	R'000
Tax Receipts	432 355	462 575	(30 220)	370 880	415 608	(44 728)
Casino taxes	-	-	-	-	-	-
Horse racing taxes	-	-	-	-	-	-
Liquor licences	-	-	-	-	-	-
Motor vehicle licences	432 355	462 575	(30 220)	370 880	415 608	(44 728)
Sale of goods and services other than capital assets	500	31 549	(31 049)	24 827	31 094	(6 267)
Transfers received	-	-	-	-	-	-
Fines, penalties and forfeits	38 153	44 426	(6 272)	67 588	27 360	40 228
Interest, dividends and rent on land	38 689	5 050	33 639	21 930	3 465	18 465
Sale of capital assets		549	(549)	10	1 525	(1 515)
Financial transactions in assets and liabilities	17	863	(863)	17	9 426	(9 409)
Total	509 714	545 012	(35 298)	485 252	488 478	(3 226)

The Department has collected R545 million or 107 per cent against the projected R509 .7 million for the year ending 31 March 2015. The amount resulted in an over collection of R35 million or 7 per cent.

The Department has a potential of collecting more revenue if all the municipalities were transferring all the monies due to the Department in time and also adhering to the Service Level Agreement (SLA) that was signed with the municipalities.

The Department is in a process of taking over the function of depositing the money in to the departmental account and later pay back what is due to the municipalities.

Departmental tariffs for services charged are reviewed annually through Provincial Government Gazette.

The Department does not charge for traffic control on sporting events during weekends and public holidays.

The Department over collected as the result of interest yielded on the positive bank balance, disposal of obsolete and redundant motor vehicles through auction and the collection of the previous traffic fines.



- Programme Expenditure

Programme name R'000	2014/2015			2013 / 2014		
	Final appropriation	Actual expenditure	(Over) / Under expenditure	Final appropriation	Actual expenditure	(Over) / Under expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Administration	113 333	112 563	770	123 897	123 900	(3)
Civilian Oversight	10 519	10 501	18	9 970	9 924	46
Crime prevention and Police Relations	32 250	32 242	8	33 275	33 022	253
Traffic Management	448 637	433 853	14 784	326 242	325 632	610
Security Management	414 266	414 256	10	611 164	606 706	4 458
Total	1 019 005	1 003 415	15 590	1 104 548	1 099 184	5 364

The Department spent R1 003 415 billion against R1 019 005 billion final allocation and under-spent by R15 590 million in the year under review.

The under expenditure was as a result of delay in the processing of invoices due to the introduction of the new financial system (Safety Web) which required lengthy verification process of service providers and this has since been addressed.

Programme 4 responsible for Transport Regulation has the highest expenditure which was mostly driven by the capital payments advanced towards the construction of the Traffic Training College. The programme contained also the highest numbers of employees which resulted to the increased personnel budget and actual costs.

- **Virements**

- The Department effected virements in terms of section 43 of the Public Finance Management Act
- An amount of R790 thousand was shifted from programme 3 to fund a projected overspending in programme 1.
- An amount of R1 830 million was shifted from programme 2 to programme 4 to fund a projected overspending.
- An amount of R9 301 million was shifted from programme to programme 4 to fund a projected overspending.
- Programme 4 received R16 830 million from programme 2, 3 and 5 to defray an projected overspending.

- **Roll overs**

- The Department applied to roll-over R12 847 million from 2014/15 financial year to 2015/16 financial. The Department did not spend its entire budget earmarked for the construction of a traffic college and the donation received from RTMC. The money will be used for same purpose above.

- **Fruitless and wasteful expenditure**

- The Department incurred fruitless and wasteful expenditure of R33 thousand relating to interest and penalties charged on invoices over 30 days. The invoices could not be paid within 30 days due to insufficient funds in the budget of the department.
- Additional funds will be allocated for contractual obligations to avoid interest and penalties charged.
- Supply chain management
- The Department has a supply chain policy that outlines the prevention and treatment of irregular expenditure. Shortage of staff was a challenge experienced in the Supply Chain Management Unit.
- Gifts and Donations received in kind from non related parties
- The Department received 2 light vehicles from Anglo American in the 2014/15 financial year.
- Exemptions and deviations received from the National Treasury

- No exemptions received
  - Events after the reporting date
- None

**Mr W Mthombathi**  
**Accounting Officer**

**Date: 31 July 2015**



STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

The Annual Financial Statements (Part E) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.

The Accounting Officer is responsible for establishing, and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the department for the financial year ended 31 March 2015.

Yours faithfully

Accounting Officer

W. Mthombathi

Date: 29 May 2015

STRATEGIC OVERVIEW

- 5.1

**Vision**

A safe, secure, crime and road accident free Mpumalanga Province.
- 5.2

**Mission**

To improve community and road traffic safety through mass mobilisation, oversee the performance of the police and provision of security service.
- 5.3

**Values**

•

Excellence and Professionalism

•

Inclusiveness, Accountability and Transparency

•

Diligent, Efficiency and Effectiveness

•

Caring, Responsive and Approachable

•

Integrity and Honesty

•

Fair and Reasonable

5. LEGISLATIVE AND OTHER MANDATES

Chapter 11 of the Constitution of the Republic of South Africa, Act 108 of 1996 defines the role of the Provincial Government.

The National Policy may in terms of section 206 of the Constitution make provision for different Provinces after taking into account the policing needs and priorities of each Province.

Below are other legislatives frameworks applicable:

Name of Act	Key Responsibility
The South African Police Service Act, Act No 68 of 1995	Providing advice; ensure civilian oversight and promote democratic accountability and transparency
Civilian Secretariat for the Police Act, Act No 02 of 1995	This Act takes into cognizance section 206 of the Constitution that entitles the Provincial Executive to perform certain oversight functions that relates to policing
Independent Police Investigative Directorate Act, Act No 01 of 2011	This Act in summary makes provision for the establishment of the Independent Police Investigative Directorate which is tasked with independent oversight of the South African Police Service and Municipal Police Services and to align provincial strategic objective with that of the national office to enhance the functioning of the Directorate
The White Paper on Safety and Security, 1999-2004	Initiating and coordinating social crime prevention programmes
Control to Public premises and vehicles Act, Act No. 53 of 1985	The Act seeks to provide for the safeguarding of certain public premises and vehicles and for the protection of the people therein or thereon
Public Service Act, Act No. 38 of 1999	The regulations of the conditions of empowerment, discipline and matters connected therewith



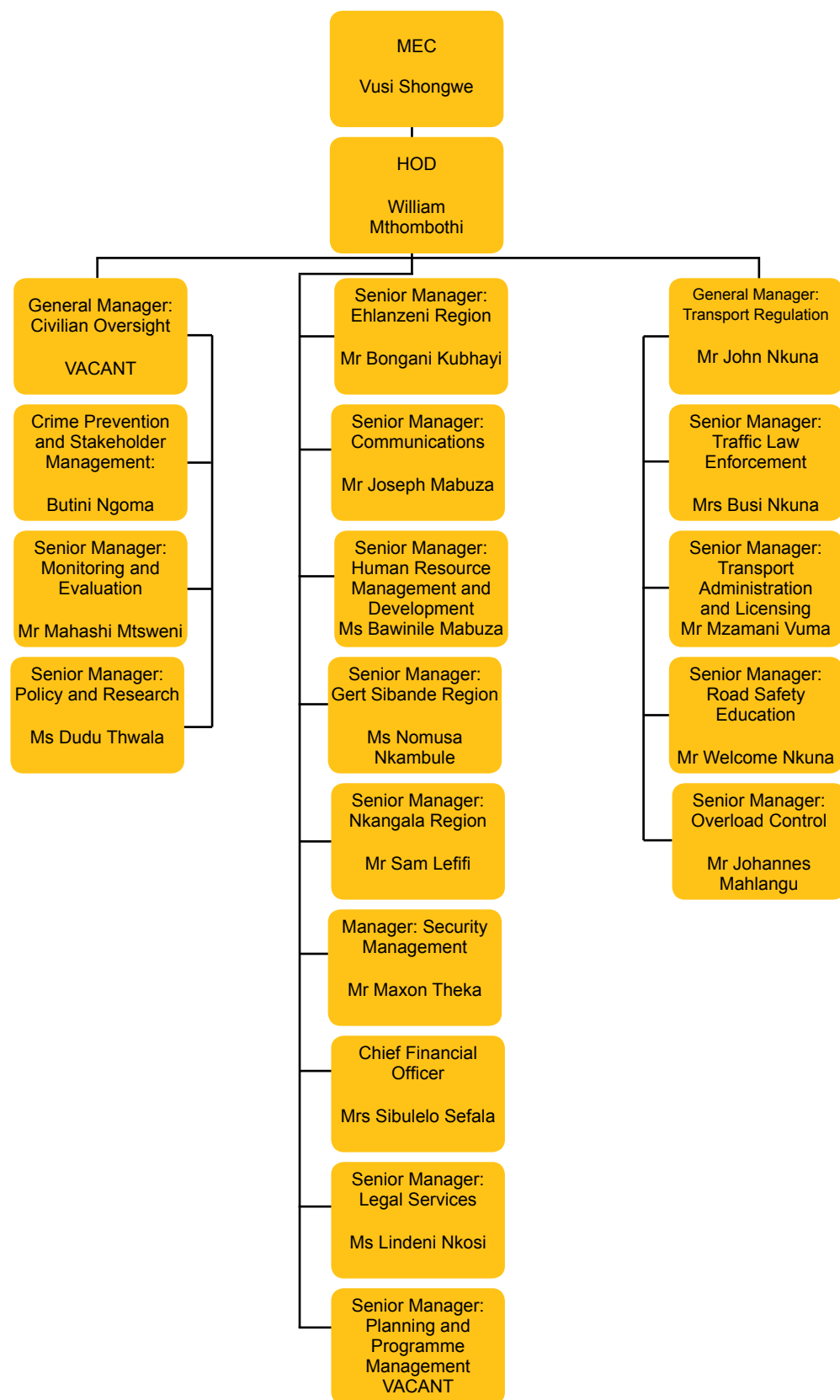
Promotion of Administration Justice Act, Act No. 03 of 2000 (Judicial Matters amendment Act, Act No 42 of 2001)	To give effect to the right to administrative action that is lawful, reasonable and procedurally fair and to the right to written reason for administrative action as contemplated in section 33 of the constitution of the Republic of South Africa, 1996
White Paper on transformation of the Public Service, 1997	The aim of the White Paper on the transformation is to establish a policy framework to guide the introduction and implementation of new policies and legislation
Firearms Control Act, Act No 60 Of 2000	The Act seeks to prevent the proliferation of illegally possessed firearms from society and by improving control over legally possessed firearm, to prevent crimes involving the use of firearms
Domestic Violence Act, Act No. 2 of 1998	The Act seeks to afford the victims of domestic violence the maximum protection from domestic abuse that the law can provide and to introduce measures which seek to ensure that the relevant organs of state shows commitment to eliminate all the forms of domestic violence
Child Justice Act, Act No. 75 of 2008	The Act provides for the establishment of the children's courts and the appointment of the child welfare commissioner to champion the best interest of children and to establish alternative place of care.
Criminal Procedure Act, Act No. 51 of 1997	The Act makes provision for procedures and related matters in criminal proceedings
Public Finance Management Act, Act No.01 of 1999 and regulations	This Act seeks to secure transparency, accountability and sound management of revenue, expenditure, assets and liabilities
Labour Relations Act, Act No.66 of 1995	To promote and maintain sound labour practices
Basic Conditions of Employment Act, Act No. 75 of 1997	Seeks to advance economic development and social justice by fulfilling the primary objectives of the rights to fair labour practices conferred by section 23 (1) of the constitution
Employment Equity Act, Act No. 55 of 1998	Seek to promote equal opportunity and fair treatment employment through the elimination of unfair discrimination and implementation of Affirmative Action measures to address the imbalances of the past
Skills Development Act, Act No. 97 of 1998	Seeks to provide an institutional framework to devise and implement strategies to develop and improve the skills of the workforce.
Promotion of Equality and Prevention of Unfair Discrimination Act, Act No. 09 of 2000	The Act amongst others seek to prevent unfair discrimination and protection of human dignity and prohibition of advocacy of hatred based on race, ethnic, gender or religion, that constitute incitement to cause harm
Promotion of Access to Information Act, Act No. 2 of 2000	To give effect to the constitutional right of access to any information held by the State and any information that is held by another person and that is required for the exercise or protection of any rights, and to provide for matters connected therewith
Regulation of interception and Provision of Communication Related Information Act, Act No.70 of 2002	The Act seeks to regulate the interception of certain communications and transactions and to prevent the abuse of information system
Electronic Communications and Transactions Act, Act No. 25 of 2000	The Act seeks to provide for the facilitation and regulation of electronic communication and transactions and to prevent the abuse of information

Regulation of Interception and Provision of Communication-Related Information Act, Act No. 70 of 2000	The Act seek to regulate the interception of certain communications and the issuing of directions authorising the interception of communications
State Information Technology Agency Act, Act No. 88 of 1998	The Act provide for the establishment of a company that will provide Information Technology, Information systems and related services to or on behalf of participating Departments and thus acting as an Agent of a South African Government
The Criminal Law (Sexual Offenses and Related Matters Amendment Act, Act No. 32 of 2007	This Act deals with legal aspects relating to sexual offenses in a single statute
SA National Policy Framework for Women's Empowerment & Gender Equality	The Policy seek to remedy the historical legacy where Women's Rights were not taken as human rights thus creating a platform for women empowerment and that were customary, cultural and religious practice are observed that they be subject to the right to equality
The National Crime Prevention Strategy (NCPS) (1996)	Promotes an innovative, multi-faceted but integrated and coordinated approach to crime combating, prevention and control and advocates building of partnerships between governments at all levels and non-government sector
Road Safety Strategy	The Road Safety Strategy came as a result of high number of deaths in our roads which as a result among others the driver attitude and behaviour and the high-speed roads travelling through informal settlements and rural areas where pedestrians activities are high and pedestrian enabling infrastructure is inadequate. the Road Safety Strategy will be achieved through visible enforcement, education and communication showing consequences of unsafe behaviour in our roads, low cost engineering of hazardous locations, evaluation of data driven research and cooperation and coordination between all the role players.





## 6. ORGANISATIONAL STRUCTURE



## 7. ENTITIES REPORTING TO THE MINISTER/MEC

The Department is currently not having any entities reporting to the MEC

Name of Entity	Legislative Mandate	Financial Relationship	Nature of Operations
N/A	N/A	N/A	N/A



## PART B: PERFORMANCE INFORMATION

### 1. AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES

Refer to page : 111

### 2. OVERVIEW OF DEPARTMENTAL PERFORMANCE

#### 2.1 Service Delivery Environment

The Department started 2014/15 with accruals which were mostly attributed to insufficient funds in the previous financial year for the payment of service providers.

This had an impact on the functioning of the Department which resulted in the Department maintaining the cost curtailment measures which were put in place.

The accruals resulted in the Department not being able to monitor all the Police Stations; hosting events such as izimbizo and MEC's excellence awards Ceremony.

#### 2.2 Service Delivery Improvement Plan

The Department has an approved service delivery improvement plan (SDIP). The tables below highlight the service delivery plan and the achievements to date.

Main services and standards

Main services	Beneficiaries	Current/actual standard of service	Desired service standard of	Actual achievement
Exercise oversight role over the performance of the South African Police Service (SAPS)	Individuals and communities who lodge service delivery complaints against the SAPS	Poor feedback provided to complainants	Provide feedback to complainants within 7 days	Feedback provided to complainants within 7 days
Mobilisation of communities to participate in social crime prevention initiatives to fight against crime	Communities and individuals who are potential victim and perpetrators of crime	68 educational awareness campaigns conducted 4 integrated crime prevention initiatives implemented 3 community Outreach programmes conducted	<ul style="list-style-type: none"><li>Conduct 60 educational awareness campaigns</li><li>Implement 4 integrated crime prevention initiatives</li><li>Conduct 3 community outreach programmes</li></ul>	<ul style="list-style-type: none"><li>65 educational awareness campaign conducted</li><li>4 integrated crime prevention initiatives implemented</li><li>1 community Outreach programmes conducted</li></ul>
Improvement of road safety	direct and indirect victims	05 programmes implemented to improve road safety	Implementation of 05 road safety programmes to improve road safety	05 programmes (safety engineering, traffic law enforcement, road safety education, traffic administration and licensing and overload control)



**Batho Pele arrangements with beneficiaries (Consultation access etc.)**

Current/actual arrangements	Desired arrangements	Actual achievements
Clients consulted through Departmental community outreach, and educational awareness campaigns on the level of service provided	Clients to be consulted through Departmental community outreach, taking legislature to the people and educational awareness campaigns on the level of service provided	Clients consulted through community outreach programme, educational awareness campaigns, cabinet outreach programme , taking legislature to the people and phone in programmes during procured radio slots
Information provided according to the target language of the beneficiaries	Information to be provided according to the language of the service beneficiaries.	Information brochures and outreach programmes conducted according to the language of the targeted beneficiaries
Complaints books and telephone numbers and details of immediate supervisors to be provided in the vehicle registration centre to allow clients to raise their complements and complaints	Complaints books and telephone numbers and details of immediate supervisors to be provided in the vehicle registration centre to allow clients to raise their complements and complaints	Complaints register and contact numbers of immediate supervisors provided in testing , licensing centres to ensure the speedy resolution of cases

**Service delivery information tool**

Current/actual information tools	Desired information tools	Actual achievements
Quarterly publication  Radio Slots utilised  Exhibitions in Departmental and inter Departmental outreach programmes	Quarterly publication  Radio Slots utilised  Exhibitions in Departmental and inter Departmental outreach programmes	4 Departmental quarterly journals published and distributed to external clients.  Information distributed in the Departmental help desk both at head office, regions and cost centres.
Information posted in the Department's website t and updated on a regular basis	Information posted in the Departmental internet and updated on a regular basis and advert placed on digital and print media.	Information posted on the departmental website and advertisement slots procured for the digital and print media.

**Complaints mechanism**

Current/actual complaints mechanism	Desired mechanism complaints	Actual achievements
The Department address complaints within 14 days after being registered and acknowledgement letter provided to complainants.	The Department to provide feedback to complaints within 14 days after being registered	Feedback provided to complaints raised through walk-in clients, telephonic calls, interaction during Taking Legislature to the People, Cabinet outreach programme, Office of the Premier and the Presidential Hotline. Acknowledgement letter sent to complaint (client) and telephonic feedback given. Quarterly progress reports sent to the Office of The Premier.

**2.3 Organisational Environment**

Despite the Cost Curtailment measures that were maintained, the Department has been able to implement major strides to improve its service delivery, this has been through development of the audit improvement action plan to improve the audit outcome. The Department further established the Compliance Committee to monitor the implementation of the action plans.

The Road Traffic Management Corporation (RTMC) assisted the Department in procuring a fleet of patrol vehicles which has improved the visibility of traffic law enforcement officers.

The Department is still experiencing a high vacancy rate especially at senior management level.

**2.4 Key policy developments and legislative changes**

There have been no key policy developments and legislative changes for the 2014/15 financial year.

**3. STRATEGIC OUTCOME ORIENTED GOALS**

**EFFECTIVE INVESTMENT IN RESOURCES AND SYSTEMS FOR THE DELIVERY OF QUALITY OF SERVICES**

- Corporate support services were provided to the core functions of the Department through health and wellness programmes, communication programmes, recruitment and deployment of 546 Tourism Safety Monitors (TSM) to assist in contributing to the triple challenges of poverty, unemployment and inequality. Providing support and advice pertaining to performance management and legal services.

**CIVILIAN OVERSIGHT OVER SOUTH AFRICAN POLICE SERVICES**

- Through monitoring and evaluation of SAPS, the Department ensured that the communities received the desired services in a form of Research conducted on policing matters to ensure that interventions are geared towards efficiency and effectiveness of SAPS, managed to monitor 71 Police Stations on policy compliance, 86 police stations were evaluated on effectiveness of police service, conducted 27 audit reports on the implementation of Domestic Violence Act; 03 research reports were produced and facilitated the implementation of those recommendations emanating from the reports.

**IMPROVING QUALITY OF LIFE THROUGH THE ERADICATION OF CRIME**

- Eradicating crime and corruption contributes directly to the building of stronger communities and ensuring social cohesion and patriotism. The Department has conducted 4 social crime prevention programmes in a form of 365 days of activism on no violence against women and children, educational awareness campaigns and community outreach programmes under the social crime prevention sub-programme were also conducted.
- In another effort to fight crime and ensuring that all residents of the province are and feel safe, the Department managed to support and monitor 86 Community Police Forum structures.





- 3.1.

EFFECTIVE ROAD TRAFFIC SAFETY IN THE PROVINCE

The enforcement of road traffic regulations ensured that all road users are safe and road crashes are reduced
- 3.2..

COORDINATION OF SECURITY SERVICES IN THE PROVINCE

No significant achievement was noted

4.

PERFORMANCE INFORMATION BY PROGRAMME

- 4.1

Programme 1: Administration

The purpose of this programme is to provide for the overall management and administrative support to the Department, in accordance with applicable national policies, the Public Finance Management Act and other legislations. The programme is comprised of the following sub-programmes:

Office of the MEC

Office of the HOD

Financial Management

Legal Services

Corporate Service comprises the following:

Planning and Programme Management

Communication

Human Resource Management and Development

There is only one strategic objective for the Programme which is “To provide corporate support services to the Department “for the year under review.

Strategic objectives, performance indicators, planned targets and actual achievements

The following table depicts performance information per strategic objective, performance indicators, planned targets and actual achievements.

Strategic objectives

Programme 1: Administration					
Strategic objectives	Actual Achievement 20142015	Planned Target 20142015	Actual Achievement 20142015	Deviation from planned target to Actual Achievement for 2014 / 2015	Comment on deviations
To provide corporate support services to the department	All performance indicators where implemented without deviations under this strategic objective	To provide corporate support services to the department	All performance indicators where implemented without deviations under this strategic objective	None	None





## Performance indicators

Programme 1: Administration					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
<b>Office of MEC</b>					
Number of Stakeholder meetings conducted	4 Stakeholder meetings conducted	4 Stakeholder meetings conducted	4 Stakeholder meetings conducted	None	None
<b>Office of HOD</b>					
Number of management meetings conducted	4 management meetings conducted	4 management meetings conducted	4 management meetings conducted	None	None
<b>FINANCIAL MANAGEMENT</b>					
Number of Financial Statements produced	1 Financial Statements produced	1 Financial Statements produced	1 Financial Statements produced	None	None
Number of Financial Reports produced(Revenue and Expenditure)	12 Financial Reports produced(Revenue and Expenditure)	12 Financial Reports produced(Revenue and Expenditure)	12 Financial Reports produced(Revenue and Expenditure)	None	None
Number of risk registers produced	1 risk registers produced	1 risk registers produced	1 risk registers produced	None	None
Number of procurement plans produced	1 procurement plan produced	1 procurement plan produced	1 procurement plan produced	None	None
Number of Assets registers verified and updated	1 Assets registers verified and updated	1 Assets registers verified and updated	1 Assets register verified and updated	None	None
Number of reports on contracts management produced	4 reports on contracts management produced	4 reports on contracts management produced	4 reports on contracts management produced	None	None
<b>PLANNING AND PROGRAMME MANAGEMENT</b>					
Number of quarterly performance reports produced	4 quarterly performance reports produced	4 quarterly performance reports produced	4 quarterly performance reports produced	None	None
Number of Annual Performance Plans produced	1 Annual Performance Plan produced	1 Annual Performance Plans produced	1 Annual Performance Plan produced	None	None
Number of strategic plan documents produced	1 strategic plan document produced	1 strategic plan documents produced	1 strategic plan document produced	None	None
Number of quarterly performance review session conducted	4 quarterly performance review session conducted	4 quarterly performance review session conducted	4 quarterly performance review session conducted	None	None

Programme 1: Administration					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of Annual reports produced	1 Annual report produced	1 Annual report produced	1 Annual report produced	None	None
<b>CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT AND CAPACITY DEVELOPMENT</b>					
Number of training reports produced	4 training reports produced	4 training reports produced	4 training reports produced	None	None
Number of reports on performance agreements signed and quarterly assessment processed	4 reports on performance agreements signed and quarterly assessment processed	4 reports on performance agreements signed and quarterly assessment processed	4 reports on performance agreements signed and quarterly assessment processed	None	None
Number of reports on records management produced	4 reports on records management produced	4 reports on records management produced	4 reports on records management produced	None	None
Number of HR Plan reviewed/adjusted and implemented	1 HR Plan reviewed/adjusted and implemented	1 HR Plan reviewed/adjusted and implemented	1 HR Plan reviewed/adjusted and implemented	None	None
Number of Employment Equity Plans reviewed and implemented	1 Employment Equity Plans reviewed and implemented	1 Employment Equity Plans reviewed and implemented	1 Employment Equity Plans reviewed and implemented	None	None
Number of reports on employee relations and people management produced	4 reports on employee relations and people management produced	4 reports on employee relations and people management produced	4 reports on employee relations and people management produced	None	None
Number of EAP reports produced	4 EAP reports produced	4 EAP reports produced	4 EAP reports produced	None	None
Number of health and wellness programmes implemented	8 health and wellness programmes implemented	8 health and wellness programmes implemented	8 health and wellness programmes implemented	None	None
Number of monitoring reports on OHS management	4 reports on OHS management produce	4 monitoring reports on OHS management	4 reports on OHS management produce	None	None
<b>CORPORATE SERVICES: SPECIAL PROGRAMMES</b>					
Number of Monitoring reports on compliance to mainstreaming on gender, disability and Children produced	4 monitoring reports on gender, disability and children produced	4 Monitoring reports on compliance to mainstreaming on gender, disability and Children produced	4 monitoring reports on gender, disability and children produced	None	None



Programme 1: Administration					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of gender, women empowerment and disability programmes implemented	6 gender and disability programmes implemented	6 gender, women empowerment and disability programmes implemented	6 gender and disability programmes implemented	None	None
<b>COMMUNICATION</b>					
Number of communication programmes implemented (non accumulative)	4 reports on 7 Communication programmes implemented	7 communication programmes implemented (non accumulative)	7 communication programmes implemented Namely: News letter Internal bulletin Website updated Report on Production and publication Radio slots Advertisement Public relations and media liaison	None	None
<b>LEGAL SERVICES</b>					
Number of reports on legal services rendered	4 reports on legal services rendered	4 reports on legal services rendered	4 reports on legal services rendered	None	None
All planned targets were achieved under this programme					

#### Changes to planned targets

No changes were made to planned targets

#### Strategy to overcome areas of under performance

All planned targets were achieved hence no strategy to overcome areas of underperformance required

#### Linking performance with budgets

The budget was spent in terms of the Annual Performance plan

#### Sub-programme expenditure

Administration R'000	2014/2015			2013 / 2014		
	Final appropriation	Actual expenditure	(Over) / Under expenditure	Final appropriation	Actual expenditure	(Over) / Under expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Office of MEC	6 645	5 941	704	6 491	6 463	28
Office of HOD	3 374	3 197	177	2 556	2 536	20
Financial Management	65 207	69 533	(4 326)	79 642	79 775	(133)
Corporate Services	34 506	31 039	3 467	31 963	31 915	48
Legal Services	3 601	2 853	748	3 245	3 211	34
Total	113 333	112 563	770	123 897	123 900	(3)

#### **4.2 Programme 2: Civilian Oversight**

The purpose of this Programme is to exercise civilian oversight function with regards to SAPS in Mpumalanga Province. It is also charged with the responsibility to facilitate the management of complaints against the police and to conduct research on any police related matters. Civilian Oversight consists of two sub-programmes or directorates namely;

- **Monitoring and Evaluation**
- **Policy and Research**

The strategic objective for this programme is to promote service excellence through monitoring and evaluation of SAPS performance and develop policy interventions through research on policing matters.

#### Strategic objectives

Programme 2: Civilian Oversight					
Strategic objectives	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
To promote service excellence through monitoring and evaluation of SAPS performance and develop policy interventions through research on policing matters	This Programme managed to achieve all performance indicators	To provide service excellence through monitoring and evaluation of SAPS performance and develop policy interventions through research on policing matters	The programme did not achieve all its planned targets	15 stations were not monitored	Budget reprioritization



# **Performance indicators**

Programme 2: Civilian Oversight					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of police stations monitored	63 Police stations monitored	86 Police stations monitored	71 Police stations monitored: Amersfoort Carolina Amsterdam Calcutta Balfour Dientjie Delmas Blinkpan Dirkiesdorp Malalane Embalenhle Sakhile Evander Ekulindeni Ermelo Sabie Greylingstad Graskop Grootvlei Schoemansdal Hendrina Acornhoek Kriel Bushbuckridge Leslie Hazyview Mayflower Dullstroom Mhluzi Morgenzon Perdekop Maartenshoop Secunda Lydenburg Sheepmoor White River Standerton Pienaar Vosman Emzinoni Volksrust Kabokweni Hartebeeskop Komatipoort Fernie Matsulu Val Davel Wakkerstroom Mhala Verena Piet Retief Middelburg Charl Cilliers Siyabuswa Barberton Tweefontein Vaalbank Kwaggafontein Witbank KwaMhlanga Mmamethlake Skukuza Mahamba Kanyamazane Lows Creek Mbuzini Nelspruit Ogies Pilgrims Rest Tonga	15 stations were not monitored	Budget reprioritization

Programme 2: Civilian Oversight					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of police station evaluated	86 police stations evaluated	86 police stations evaluated	86 police stations evaluated	None	None
Number of reports on the implementation of recommendations produced	4 reports on the implementation of recommendations produced	4 reports on the implementation of recommendations produced	4 reports on the implementation of recommendations produced	None	None
Number of audit reports produced on the implementation of Domestic Violence Act	24 reports on the implementation of the Domestic	27 audit reports produced on the implementation of Domestic Violence Act	27 reports on the implementation of the Domestic Violence Act : 1. Amsterdam 2. Balfour 3. Embalenhle 4. Kriel 5. Piet Retief 6. Secunda 7. Standerton 8. Siyabuswa 9. KwaMhlanga 10. Middelburg 11. Skukuza 12. Bushbuckridge 13. Acornhoek 14. Ermelo 15. Hazyview 16. Masoyi 17. Matsulu 18. Kaapmuiden 19. Elukwatini 20. Schoemansdal 21. Kanyamazane 22. White River 23. KaBokweni 24. Ngodwana 25. Nelspruit. 26. Pienaar 27. Mhluzi	None	None



Programme 2: Civilian Oversight					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of reports produced on implementation of IPID recommendations	4 reports produced on the implementation of recommendations of IPID, Parliament and Auditor-General	4 reports produced on implementation of IPID recommendations	4 reports produced on implementation of IPID recommendations	None	None
Number of monitoring reports addressing service delivery complaints against the SAPS	None	4 monitoring reports addressing service delivery complaints against the SAPS	4 monitoring reports addressing service delivery complaints against the SAPS	None	None
Number of police station clusters monitored and evaluated	15 police station clusters monitored and evaluated	15 police station clusters monitored and evaluated	15 police station clusters monitored and evaluated; 1. Balfour 2. Ermelo 3. Piet Retief 4. KwaMhlanga 5. Secunda 6. Witbank 7. Standerton 8. Middelburg 9. Belfast 10. Pienaar 11. Elukwatini 12. Nelspruit 13. Lydenburg 14. Acornhoek 15. Tonga	None	None
Number of reports on provincial components monitored and evaluated	3 reports on provincial components monitored and evaluated	4 reports on provincial components monitored and evaluated	4 reports on provincial components monitored and evaluated	None	None
POLICY AND RESEARCH					
Number of research reports produced	3 research reports produced	3 research reports produced	3 Reports produced: Sakhile Community perceptions survey  Impact of service delivery protests on policing  Nature and causes of kidnapping	None	None

Programme 2: Civilian Oversight					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of reports compiled on implementation of research recommendations	2 reports compiled on implementation of research recommendations	2 reports compiled on implementation of research recommendations	2 reports compiled on implementation of research recommendations	None	None
Number of research reports produced on special project	New indicator	1 research reports produced on special project	1 research on the effects of firearms control legislation on crime	None	None
15 police stations were not monitored for the period under review due to budget reprioritisation					

#### Changes to planned targets

No changes were made to planned targets

#### Strategy to overcome areas of under performance

Budget is made available for the monitoring of all Police Stations during the 2015/16 financial year.

#### Linking performance with budgets

The programme was unable to achieve the set target to insufficient budget

#### Sub-programme expenditure

Civilian Oversight R'000	2014/2015			2013 / 2014		
	Final appropriation	Actual expenditure	(Over) / Under expenditure	Final appropriation	Actual expenditure	(Over) / Under expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	-	-	-	-	-	-
Policy and Research	3 229	3 249	50	3 294	3 290	4
Monitoring and Evaluation	7 220	7 252	(32)	6 676	6 634	42
Total	10 519	10 501	18	9 970	9 924	46

#### **4.3 Programme 3: Crime Prevention and Community Police Relations**

The purpose of this programme is to provide integrated Social Crime Prevention intervention for safer communities and to provide for the participation and involvement of communities in social crime prevention initiatives and to further strengthen relations between communities and police agencies. Crime Prevention and Community Police Relations comprises of two sub-programmes;

- Social Crime Prevention
- Community Police Relations

The strategic objective for this programme is to coordinate and facilitate programmes aimed at reducing contact crime and establish institutional structures for community governance and participation





Strategic Objective

Programme 3: Crime Prevention and Community Police Relations					
Strategic objectives	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
To coordinate and facilitate programmes aimed at reducing contact crime and establish institutional structures  for community governance and participation	This Programme managed to achieve all performance indicators	To coordinate and facilitate programmes aimed at reducing contact crime and establish institutional structures  for community governance and participation	This programme did not achieve all its performance indicators under this strategic objective	4 reports on the Monitoring of Municipal Safety Plans were not produced, 2 community outreach programmes not conducted, short fall of 42 Tourism Safety monitors due to resignations	To engage the Municipal managers in the implementation of Municipal Safety Plans, The Department will prioritise the community outreach programmes in the next financial year.

Performance indicators

Programme 3: Crime Prevention and Community Police Relation					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Social Crime Prevention					
No of social crime prevention programmes implemented	4 reports on 5 social crime prevention programmes implemented	4 Social Crime prevention programmes implemented (non accumulative)	4 Social Crime prevention programmes implemented	None	None
3 community Outreach programmes	New indicator	3 community Outreach programmes conducted	1 community Outreach programmes conducted	2 Community Outreach Programmes not conducted	budget reprioritization
60 Educational awareness campaigns	New indicator	60 Educational awareness campaigns	65 Educational awareness campaigns conducted	High demand of crime prevention programmes in the Province	None

Programme 3: Crime Prevention and Community Police Relation					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
5 Integrated crime prevention initiatives (Non Accumulative)	New indicator	5 Integrated crime prevention initiatives  (Non-Accumulative) : school safety, vulnerable groups, contact crime, rural safety and victim friendly	5 Integrated crime prevention initiatives  (Non-Accumulative) : school safety, vulnerable groups, contact crime, rural safety and victim friendly	None	None
Reports on the 365 days of activism on violence against women and children abuse	New indicator	Reports on the 365 days of activism on violence against women and children abuse	4 Reports on the 365 days of activism on violence against women and children abuse in the form of the following programmes: <ul style="list-style-type: none"><li>• Anti-rape campaign</li><li>• Assault GBH campaign</li><li>• Gender Base Violence Campaign</li><li>• Opening and closing ceremonies</li></ul>	None	None
Community Policy Relations					
Number of functional CSFs	8 CSF were monitored and supported for functionality	21 functional CSFs	21 CSF were monitored and supported for functionality	None	None
Number of monitoring reports on the implementation of Municipal Safety Plans	New indicator	4 Monitoring reports on the implementation of Municipal Safety Plans	None	Municipalities are not implementing the Municipal Safety Plans	To engage the Municipal managers in the implementation of Municipal Safety Plans
Number of functional CPF's supported	86 CPF were monitored and supported	86 functional CPF's supported	86 CPF were monitored and supported	None	None



Programme 3: Crime Prevention and Community Police Relation					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of community policing structures resourced	44 CPF structures were resourced	12 community policing structures resourced	16 CPF structures were resourced	Additional support received from external stakeholders	None
Number of TSMs recruited and deployed	588 TSM were recruited, deployed, monitored and supported during the period under review	588 TSMs recruited and deployed	588 TSM were recruited and deployed during the period under review	None	None
Number of TSMS monitored	588 TSM were monitored	588 TSMS monitored	546 TSM were monitored	Shortfall of 42 TSMs due to resignations	None
2 Community Outreach Programmes not conducted ,4 reports on the implementation of Municipal Safety Plans not produced and a short fall of 42 TSMs due to resignation					

#### Changes to planned targets

- No changes were made to planned targets

#### Strategy to overcome areas of under performance

- Budget is made available for the implementation of Community Outreach Programmes during the next financial year. To engage the Municipal managers in the implementation of Municipal Safety Plans.

#### Linking performance with budgets

The set targets could not be achieved as budget was reprioritise to curb over expenditure to programme 4.

#### Sub-programme expenditure

Crime prevention and police relations R'000	2014/2015			2013 / 2014		
	Final appropriation	Actual expenditure	(Over) / Under expenditure	Final appropriation	Actual expenditure	(Over) / Under expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	-	-	-	-	-	-
Crime Prevention	12 619	12 586	33	14 299	13 415	884
Community Police Relations	19 631	19 656	(25)	18 976	19 607	(631)
Total	32 250	32 242	8	33 275	33 022	253

#### Programme 4: Transport Regulation

The purpose of the programme is to provide a safe road environment through the regulation of traffic flow on public roads, overload control, implementation of road safety campaigns as well as registration and licensing of vehicles and drivers. Transport Regulation consists of the following 6 sub-programmes;

- Programme Support
- Safety Engineering
- Traffic Law Enforcement
- Road Safety Education
- Transport Administration and Licencing
- Overload Control

The strategic objective of the programme is "To provide transport regulation and road safety in the Province"

#### Strategic Objective

Programme 4: Transport Regulation					
Strategic objectives	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
To provide transport regulation and road safety in the province	This Programme managed to achieve all performance indicators	To provide transport regulation and road safety in the province	This programme did not achieve it planned target under its strategic object	96 Traffic officers not trained on firearm handling, 50 traffic officers not recruited for training, 356 schools not involved in road safety programmes , 1 897 hours weighbridges not operated and 6 vehicles inspected per hour	Traffic officers not trained on firearm handling and recruited due to budget reprioritization.356 Schools not reached due to cost curtailment, 1945 hours weighbridges not operated and 6 vehicles not inspected per hour due to System problems at KwaMhlanga and Komatipoort



### Performance indicators

Programme 4: Transport Regulation					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
<b>Safety Engineering</b>					
Number of surveys conducted	198 surveys conducted	198 surveys conducted	198 surveys conducted	None	None
Number of reports on road crashes produced	19 reports on road crashes produced	19 reports on road crashes produced	19 reports on road crashes produced	None	None
<b>Traffic Law Enforcement</b>					
Number of speed operations conducted	4 095 Speed operations conducted	1 800 speed operations conducted	2 142 speed operations conducted	Speeding was found to be the main cause for fatal road crashes which resulted to more than 34 fatalities in 4 accidents.	None
Number of vehicles checked in the Province	1 421 856 vehicles checked in the Province	1 200 000 vehicles checked in the Province	1,604,827 vehicles checked in the Province	Increase of traffic volumes and patterns	None
Number of roadside vehicle check point operations	40553 roadside vehicle check point operations	2 307 roadside vehicle check point operations	2 312 roadside vehicle check point operations	Conducted more special operations to reduce crashes and fatalities	None
Number of K78 roadblocks held	170 K78 roadblocks held	48 K78 roadblocks held	48 K78 roadblocks held	None	None
Number of summonses issued	266 311 summonses issued	254 328 summonses issued	255,224 summonses issued	More vehicles and drivers were found to be non-compliant	None
law enforcement officers trained on firearm handling	None	932 law enforcement officers trained on firearm handling	812 law enforcement officers trained on firearm handling	96 law enforcement officers not trained on firearm handling	Budget reprioritization
Number of Traffic officers recruited	106 Traffic officers recruited	50 Traffic officers recruited	None	Intake will be made immediately after the completion of the Traffic College	None

Programme 4: Transport Regulation					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Traffic College established	Phase 1B not completed due to under budgeting	Phase 1B	Phase 1B completed  Phase 2A (Part construction in progress)	None	None
<b>Road Safety Education</b>					
Number of schools involved in road safety education programmes (non accumulative)	1 617 schools involved in road safety education programmes	1 320 schools involved in road safety education programmes (non accumulative)	964 schools involved in road safety education programmes (non accumulative)	356 schools not reached due to cost curtailment	None
Number of training sessions	7 867 training sessions	4 400 training sessions conducted	4,559 training sessions conducted	Additional trainings from the DPWRT on bicycle project (Shovakalula)	None
Number companies/ business formations involved in road safety programmes (non-accumulative)	4 reports on companies/business formations involved in road safety programmes	169 companies/ business formations involved in road safety programmes (non-accumulative)	172 companies/ business formations involved in road safety programmes (non-accumulative)	More companies were involved due to increase in road fatalities	None
Number of road safety awareness interventions implemented (non-accumulative)	04 reports on road safety awareness intervention	08 road safety awareness interventions implemented  (non-accumulative)	08 road safety awareness interventions implemented	None	None
<b>Transport Administration and Licensing</b>					
Number of compliance inspections conducted	768 compliance inspections conducted	346 compliance inspections conducted	346 compliance inspections conducted	None	None
Number of reports on fraud and corruption investigations initiated	40 investigations initiated (fraud and corruption)	4 reports on fraud and corruption investigations initiated	4 reports on fraud and corruption investigations initiated	None	None
Number of eNaTIS administration reports compiled	New indicator	4 eNaTIS administration reports compiled	4 eNaTIS administration reports compiled	None	None
Number of eNaTIS audits conducted	New indicator	50 eNaTIS audits conducted	50 eNaTIS audits conducted	None	None



Programme 4: Transport Regulation					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of eNaTIS training sessions conducted	New indicator	36 eNaTIS training sessions conducted	38 eNaTIS training sessions conducted	Received request to conduct more training from Standerton and Lekwa VTS	None
Number of reports on law administration compiled	New indicator	4 reports on law administration compiled	4 reports on law administration compiled	None	None
<b>Overload Control</b>					
Number of vehicles weighed	938860 freight vehicles weighed	882 401 vehicles weighed	952,103 vehicles weighed	Increase of Freight vehicles	None
Number of vehicles charged	New indicator	17 888 vehicles charged	12,859 vehicles charged	Less vehicles were found overloaded	None
Number of hours weighbridges to be operated	7 103 hours weighbridges to be operated accumulative	104 256 hours weighbridges to be operated accumulative	102311 hours weighbridges to be operated	System problems at KwaMhlanga and Komatipoort	None
Number of vehicles inspected per hour	132 vehicles inspected per hour non accumulative	126 vehicles inspected per hour non accumulative	121 vehicles inspected per hour	System problems at KwaMhlanga and Komatipoort	None
Number of weighbridges maintained / calibrated	20 weighbridges maintained (non-accumulative)	20 weighbridges maintained (non-accumulative)	20 weighbridges maintained	None	None
<b>120 Traffic officers not trained on firearm handling, 50 traffic officers not recruited for training, 356 schools not reached, 1945 hours weighbridges not operated and 5 vehicles not inspected per hour.</b>					

#### Changes to planned targets

- No changes were made to planned targets under this programme for the period under review

#### Strategy to overcome areas of under performance

- Will continue to utilise the partnership with the South African National Defence Force to train traffic officials

#### Linking performance with budgets

The budget allocated for the programme was insufficient to implement the said target.

#### Sub-programme expenditure

Traffic regulations R'000	2014/2015			2013 / 2014		
	Final appropriation	Actual expenditure	(Over) / Under expenditure	Final appropriation	Actual expenditure	(Over) / Under expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	1 801	1 760	41	1 875	1 863	12
Safety Engineering	3 928	3 615	313	3 805	3 678	127
Traffic Law Enforcement	368 145	361 187	6 958	346 495	247 722	(1 227)
Road Safety Education	25 577	22 460	3 117	24 923	25 252	(329)
Transport administration and licencing	32 068	29 162	2 906	31 659	29 968	1 691
Overloading Control	17 118	15 669	1 449	17 485	17 149	336
Total	448 637	433 853	14 784	326 242	325 632	610

#### **2.5 Programme 5: Security Management**

The purpose of this Programme is to coordinate the provision of security services in the province. The programme consists of Sub-Programme;

- Provincial Security Operations

The strategic objective of the Programme is "To coordinate security services in the province"

#### Strategic Objective

Programme 4: Transport Regulation					
Strategic objectives	Actual Achievement 2014/2015	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
To coordinate security services in the province	This Programme managed to achieve all performance indicators	To coordinate security services in the province	This programme did not achieve all its plan targets under this strategic object	Establishment of the Nerve centre	Financial constrains





### Performance indicators

Programme 5: Security Management					
Performance Indicator	Actual Achievement 2013/2014	Planned Target 2014/2015	Actual Achievement 2014/2015	Deviation from planned target to Actual Achievement for 2014/2015	Comment on deviations
Number of sites monitored	4 Security Management reports produced	2776 sites monitored	2 776 sites monitored	None	None
Number of security management programmes implemented	1 Security programmes implemented	4 Security programmes implemented	4 Security programmes implemented: Trainings Workshops incident management And Vetting	None	None
Establishment of Security Nerve Centre	New indicator	Security nerve centre established	The offices of the Nerve Centre have been secured but not operational	Delay in the procurement of equipments	Financial constrains
Number of monitoring reports on the payment of security service providers	4 invoice reports produced	4 monitoring reports on the payment of security service providers	4 monitoring reports on the payment of security service providers	None	None
Security nerve centre not established					

### Changes to planned targets

No changes were made to planned targets.

### Strategy to overcome areas of under performance

To engage Provincial Treasure for funding.

### Linking performance with budgets

The budget for the programme was severely reduced from the previous year budget hence the programme could not pay it contractual obligations leading to accruals

### Sub-programme expenditure

Security management R'000	2014/2015			2013 / 2014		
	Final appropriation	Actual expenditure	(Over) / Under expenditure	Final appropriation	Actual expenditure	(Over) / Under expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	-	-	-	-	-	-
Provincial Security Operations	414 266	414 256	10	611 164	606 706	4 458
Total	414 266	414 256	10	611 164	606 706	4 458

## 5. TRANSFER PAYMENTS

### 5.1 Transfer payments to public entities

N/A

### 5.2 Transfer payments to all organisations other than public entities

N/A

## 6. CONDITIONAL GRANTS

### 6.1 Conditional grants and earmarked funds paid

The table below describes each of the conditional grants and earmarked funds paid by the department.

None

### 6.2 Conditional grants and earmarked funds received

The Department received a conditional grant of R2 580 million to be utilised for the recruitment of Tourism Safety Monitors in the 2014/15 financial year. A total number of 50 Tourism Monitors were employed at a cost of R2 580 million. It is therefore confirmed that the whole amount were deposited into the provincial treasury account and transferred to the Department on a monthly basis. The main purpose of the grant was to recruit 50 Tourism Safety Monitors and which was achieved. The Department complied with all the conditions attached to the grant and to all the applicable Acts.

The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2014 to 31 March 2015.

Conditional Grant EPWP:

Department who transferred the grant	National Department of Public Works
Purpose of the grant	Tourism Safety Monitors
Expected outputs of the grant	Employment of 50 Tourism Safety Monitors
Actual outputs achieved	50 Tourism Safety Monitors Employed
Amount per amended DORA	R2 580 million
Amount received (R'000)	R2 580 million
Reasons if amount as per DORA was not received	None
Amount spent by the department (R'000)	R2 580 million
Reasons for the funds unspent by the entity	None
Reasons for deviations on performance	None
Measures taken to improve performance	None
Monitoring mechanism by the receiving department	None



## 7. DONOR FUNDS

### 7.1. Donor Funds Received

Donor Fund RTMC:

Name of donor	Road Traffic Management Corporation (RTMC)
Full amount of the funding	R55 million
Period of the commitment	2014 – 2015 financial period
Purpose of the funding	To Support Transport Regulation Programmes
Expected outputs	To procure 100 patrol vehicles and production and launching of road safety CD
Actual outputs achieved	100 patrol vehicles procured and CD produced
Amount received in current period (R'000)	R55 million
Amount spent by the department (R'000)	R38 753 million
Reasons for the funds unspent	Funds received late in the financial year after the cut-off dates for issuing of orders.
Monitoring mechanism by the donor	Business Plans and Performance reports

## 8. CAPITAL INVESTMENT

### 8.1. Capital investment, maintenance and asset management plan

The Department was allocated with a budget of R69.882m for the 2014/2015 financial year to spend towards the building of the Mpumalanga Traffic College in Bushbuckridge Municipality. Phase 1 has been completed and we are currently busy with Phase 2b and 2c. The Department of Public Works, Roads and Transport is the implementing agency of the project.

The Department purchased 112 vehicles to upgrade its fleet, whilst few vehicles amounting to R2.020m were disposed. The asset register was updated to reflect the above changes. Physical verification of assets was done on quarterly basis to update the Asset Register.

Infrastructure projects	2014/2015			2013/2014		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
New and replacement assets	69 882	58 099	11 783	26 800	27 321	(521)
Existing infrastructure assets	-	-	-	-	-	-
Upgrades and additions	-	-	-	-	-	-
Rehabilitation, renovations and refurbishments	-	-	-	-	-	-
Maintenance and repairs	-	-	-	-	-	-
Infrastructure transfer	-	-	-	-	-	-
Current	-	-	-	-	-	-
Capital	-	-	-	-	-	-
Total	69 882	58 099	11 783	26 800	27 321	(521)



# PART C: GOVERNANCE



## 1. INTRODUCTION

The Department takes a cohesive and coherent approach to the implementation of corporate governance to comply with the regulatory obligations associated with its principles and practises in line with Government prescripts.

Sound Corporate governance at DCSSL is crucial for two reasons- firstly as a Public Institution the Department's own governance structures and reporting lines must be both sound and transparent.

Secondly the structures and reporting lines must encourage compliance and risk identification to ensure high level of objective responsibility.

Setting up a high standard of corporate governance is viewed as key towards the achievement of departmental mission statement.

## 2. RISK MANAGEMENT

The Department has developed a risk management policy and strategy in line with the National Treasury Framework and Provincial Risk Management Framework

The strategy includes a fraud prevention plan for managing risks relating to fraud and corruption. Risk assessment is conducted annually to ensure that significant risks are effectively managed to assist management to make informed decisions, improves business performance, risk management maturity level and promote good corporate governance.

Risk management and Audit Committees were established to ensure and monitor the effective implementation of the risk management strategy.

- The committees advise management on the overall system of risk management:
- Progress made on the implementation of risk mitigation strategies identified
- emerging risks, overall challenges experienced during the implementation of risk management processes and systems
- Intervene, make opinion and recommend on the effectiveness of risk management.

Risk Champions were appointed to assist in the implementation of the risk management processes. The Department always encourages a culture of risk management through decision making and this is slowly improving the Department's performance.

## 3. FRAUD AND CORRUPTION

The Department developed risk management strategy, which include a fraud prevention plan. Risks classified as fraud are managed in accordance with the fraud prevention plan. It is supported by the fraud risk management policy and fraud prevention strategy which outlines the fraud triangles and key pillars of fraud prevention.

The fraud prevention plan focuses on fraud policy statement and responses plan, code of conduct and fraud awareness process, systems and procedures for preventing and detecting fraud and corruption, management and reporting channels, protection of whistleblowers and investigations, disciplinary processes and redress.

The approved documents were communicated to all departmental employees through awareness sessions and the Risk Champions were advocating the documents in their directorate's staff meetings.

Whistle Blowing Policy was reviewed and communicated to all departmental employees. The policy strives to create a culture of disclosure of information in a responsible manner relating to impropriety, irregularities and unlawful conduct in the workplace.

The policy also encourages and enables employees to raise concerns within the Department. It further provides avenues to raise concerns and receive feedback on action taken. It's also spells out how employees can take the matter further if they are dissatisfied with the response and to reassure the employees that they are protected from reprisals or victimization for blowing the whistle in good faith.

The also serve as a means of mitigating the risk of damaging the departments reputation from those disclosing wider unfounded public disclosure through wrong channels. Concerns

Concerns internally can be raised with the employees supervisor or manager, Risk management Unit, Transport Inspectorate Unit, Employee Relations and People Management Unit, Departmental Ethics Officer, Head of Department and Member of





executive. Externally Auditor-General of south Africa( Mpumalanga office), Office of the public service Commission (Mpumalanga Office) , Office of the Public protector, presidential Hotline and National Anti-Occupation Hotline

## 4. MINIMISING CONFLICT OF INTEREST

All members of the Senior Management (SMS) disclosed their financial interest by the 30<sup>th</sup> day of April 2014 as required by the Public Regulations, 2001 Chapter 3, C. The Department updates its Gift Register and Pledge Book regularly. All employees were informed of the resolution that government employees are not to engage in other remunerative work.

The Department has appointed an Ethics Officer to monitor the implementation of work ethics. The Ethics Officer compiles and submits quarterly reports to the Risk Committee on ethics related matters.

## 5. CODE OF CONDUCT

Public servants in the Department are governed by the code of conduct. It is designed to ensure the impartiality, objectivity, integrity, accountability and transparency when performing their responsibilities. Members of the public are treated in a polite manner, helpful and reasonable accessibility at all at times. The public's right to access to information is recognised when information is requested at all times. The Code of Conduct strives to regulate the conduct of employees in achieving Departmental objectives.

Where there is breach of conduct, the Department utilise the disciplinary code for the public service, resolution 1 of 2003 to conduct investigations and subjecting transgressors to disciplinary processes.

## 6. HEALTH SAFETY AND ENVIRONMENTAL ISSUES

The Department has established an Occupational Health and Safety Committee to ensure that the employer provide, maintain as far as is reasonably practicable, a working environment that is safe and without risk to the health of its employees. Health and safety investigations were conducted on a quarterly basis to bring to the attention of management of any deviation in respect of health and safety of employees.

## 7. PORTFOLIO COMMITTEES

The Department had meetings with the portfolio Committee on the dates listed below:

- Budget Appropriation – 15 July 2014
- 2013/14 Annual Report and First Quarter Performance Report – 30 October 2014
- Second and third quarter performance report -24 March 2015

### Matters raised by the Portfolio Committee and how has the department addressed these matters

#### **SUBJECT: Progress Report on implementation of House Resolutions on DCSSL 2013/14 Annual Report**

1. Improving implementation of planned targets and budget expenditure performance;

*The Department has noted the recommendations made by the house and would like to indicate that efforts have been put in place in ensuring that the planned targets are implemented as planned and that the budget and the expenditure is managed in line with the departmental cash flow. However, the Department is still faced with challenges in terms of insufficient budget to pay its service providers in the current 2014/15 financial year.*

2. Improving financial management and internal controls and addressing Auditor-General's report finding to work towards a clean audit;

*In improving financial management and internal control, the Department has established the compliance committee and developed the audit action plan to ensure that all matters of internal control, auditor general report's findings are addressed through the implementation of the action plan and internal control policies. The compliance committee meets on a monthly basis to monitor the implementation of the action plan.*

3. Implementation of the proposed organizational structure as soon as it is approved to alleviate capacity challenges;

*The resolution of implementing the proposed organizational structure as soon as it is approved to alleviate capacity challenges is noted. The Department would like to confirm that the structure has already been approved. Prioritization of critical vacant post has commenced.*

4. Ensuring the filling of the two general and one senior manager post are filled by 31 January 2015;

*The two posts of the General Managers, Civilian Secretariat and Corporate Services and Senior Manager Planning and Programme Management have been re- advertised due to the newly promulgated turnaround time for the filling of vacant funded posts.*

5. Improve support to Community Policing Forums as they play an important role in strengthening the Police in the Province;

*The department has noted the recommendations and would like to indicate that arrangements are in motion to resource the Community Policing Forums (CPF's). Requests for sponsorship have been submitted to the private sectors and ESKOM has made available a number of items as part of sponsoring the activities of the CPF within the Nkangala Region.*

6. Urgently meet with Provincial Treasury and the Auditor-General to find a directive to deal with the MEDACO contract.

*The Department met with Provincial Treasury and R44 000 000 has been allocated for the 2015/16 financial year for MEDACO.*

#### **SUBJECT: Progress Report on DCSSL First Quarter 2014/15 Performance Report Recommendation by Portfolio Committee on Public Works, Roads and Transport, Community Safety, Security and Liaison**

1. The department must ensure that it improves on the achievement of quarterly targets so that service delivery in the province can be visible and experienced by the communities in the Province

*The Department has noted the committee's recommendations and would like to indicate that efforts have been put in place to address the failure to achieve the set targets such as quarterly directorate performance review and remedial plan where there is under performance. However the Department is faced with financial constraints which might hamper the full implementation of the set targets.*

2. The department must intensify its drive to make transport of farm workers safe.

*Awareness sessions are conducted for farm transport operators (using open Light Delivery Vans (LDVs) and Heavy Motor Vehicle (HMsVs)) to comply with regulation 247 of the NRTA 93 of 1996.*

#### **Subject: Progress report of the Select Committee on Public Participation and Petitions on Children's Parliament 2013**

1. The Department of Safety and Security must increase its campaign against child abuse and violence.

*The Department has intensified the Campaigns against child abuse and violence through the implementation of the 365 days of activism against women and child abuse programme.*

#### **Subject: Report of the Portfolio Committee on Public Works, Roads and Transport: Community Safety, Security and Liaison on the implementation of house resolutions on the first quarter performance report for 2014/15 financial year**

1. The Department must ensure that they improve on the achievements of quarterly targets so that service delivery in the Province can be visible and experienced by the communities in the Province.

*The Department is improving in achieving its targets, as at the period ending 30 December 2014, The Department has achieved 88% of the set targets.*

2. The Department must intensify its drive to make transport of farm workers safer.

*During the law enforcement operations, all vehicles which break law enforcement, including drivers of farm vehicles are charged accordingly. Road safety awareness campaigns are being conducted on the transportation of farm workers. The Department will have special law enforcement operations to target farm vehicles which are transporting farm workers.*





**Subject: Report of the Portfolio Committee on Public Works, Roads and Transport: Community Safety, Security and Liaison on the oversight visits conducted on 8 July 2014 at Emalahleni Local Municipality, Nkangala District on the implementation of house resolutions on oversight visit to the Vosman Police Station**

1. The Provincial Mpumalanga Police Service management must ensure that the appointment of a permanent Station Commander be effected within three months to ensure proper leadership in the Vosman Police Station.

*The station commander was appointed with effect from the 1st of September 2014 (Brigadier Kheswa- Female).*

2. The Provincial Mpumalanga Police Service management must, without delay, embark on a process to improve the infrastructure of the Vosman Police Station to ensure that the buildings are in terms of the set norms and standards for the police station with the population and size of the Vosman precinct. Furthermore, a progress report must be submitted in this regard by end of February 2015.

*The Department has advised the Provincial SAPS management to request the National Public Works to embark on a process of improving the infrastructure of Vosman police station to be in line with the set norm and standards of a police station. The SAPS report is attached.*

3. The Provincial Department of Community Safety, Security and Liaison must liaise with the CPF management at the Vosman Police Station on identifying the capacity building needs of the CPF and ensure that it provides the relevant training to them.

*The CPFs at Vosman Police station is functional and a standard training was provided. Equipments have been procured through the assistance of Kusile Power station for all four clusters within Nkangala region such as reflector jackets and torches.*

4. The MAM structure in the Emalahleni Local municipality must be fully utilised so that it can strengthen and assist in the working relationship between the Vosman Police Station and the Emalahleni Local Municipality in order to address existing challenges.

*The MAM (CSF) structure is still not functional due to lack of cooperation from the municipality especially the MMC for public safety.*

5. The Local Municipality must ensure that there is a proper fire-break around the police Station precinct to prevent future damage to its infrastructure.

*The Department has advised the Provincial SAPS management to liaise with Municipality to assist with a proper fire breaker around the Police station precinct.*

**Subject: Report on Portfolio Committee on Premier's Office, Finance, Economic Development and Tourism on the Mpumalanga Adjustments Appropriation Bill, 2014 [B4 – 2014]**

1. The Executive Council must ensure that Accounting Officers put in place mechanisms, systems and tools to prevent accruals, and ensure that for every accrual incurred, there is corresponding budget for it.

*Regardless of the cost curtailment and reduction of security rate by 30%, the budget of Security Management continued to remain under severe pressure. This situation has resulted to expenditure of security payment remaining above its projections on a monthly basis. It is therefore anticipated that the budget of Security Management will be insufficient to sustain payment to the end of the financial year and this will result in accruals incurred at the end of the financial year. The Department is expected to overspend by an estimated R120 Million.*

2. The Executive Council must ensure that Accounting Officers have systems and mechanisms to detect and prevent irregular, unauthorised, fruitless and wasteful expenditure in the period under review.

*The Department has implemented the recommendations of the Auditor General through the development and implementation of the register to defect, record and report irregular, Unauthorised, fruitless and wasteful expenditure. There are processes and systems in place including the Compliance committee to ensure that the Department effectively controls the above mentioned expenditure.*

## ANALYSIS OF QUARTERLY PERFORMANCE FOR THE DEPARTMENT OF COMMUNITY SAFETY, SECURITY AND LIAISON (DCSSL) SECOND (2<sup>ND</sup>) QUARTER PERFORMANCE REPORT 2014/15

- i. With actual expenditure at 48% of the main appropriation as at the end of the second quarter of the 2014/15 financial year, the AO must give clarity as to what are the main causes of budget constraints within the department?

*The Department carried over accruals of R87 million into 2014/15 Financial Year which were for Security management (R63 million) and Transport regulation on traffic and debt management (MEDACO R24 million). There were also budget challenges in 2014/15 in terms of the Transport regulation budget on traffic and debt management which was not budgeted.*

- ii. The department has indicated that in most of the targets that were not achieved, it was also due to budget reprioritisation, the AO must clarify as what is now being funded with the budget which was intended to be utilised in achieving those 15 unachieved targets?

*The Department had to fund accruals of 2013/14 from 2014/15 budget as these accruals had not been cash backed.*

- iii. The AO must also clarify the overall likely impact of the unachieved targets to the intended receiver of the services?

*The unachieved targets could have a likely negative impact to the intended receiver of the services such as monitoring of Police stations, Outreach programmes and traffic College.*

- iv. What are the measures that have been put in place to ensure that the department doesn't underachieve at the end of the 2014/15 financial year?

*The Department is anticipating to under achieve its targets in 2014/2015 financial year due to Accruals and Medaco contract which have negatively affected the budget*

### 1. Analysis of Programme Performance

#### 1.1. Programme 2: Civilian Oversight

The department failed to achieve their quarter targets on the following indicators: number of police stations monitored, number of police stations evaluated due to budget reprioritisation. In light of the above performance, the AO must clarify the following issues;

- i. What is the likely impact of the unachieved targets both on the recipient of the service and on the overall performance of the programme?

*The unachieved targets might have a negative impact to the intended receiver of the services since SAPS could not be fully monitored and this may result in them not providing an effective and efficient service to the communities to a certain extent.*

- ii. What the reasons which resulted to budget reprioritisation in this programme?

*The budget was reprioritized to fund the 2013/2014 accruals*

- iii. What has been funded with the reprioritised budget?

*2013/14 Accruals*

- iv. When are the unachieved targets going to be achieved and where will the funding come from?

*The Department is anticipating to under achieve its targets in 2014/2015 financial year due to Accruals and Medaco contract which have negatively affected the budget*

- v. Why is this programme experiencing budget shortfalls which results to non-achievement of targets when actual expenditure for this programme is about 45% of the allocated budget?

*Although the expenditure of the programme is below the benchmark of 50%, the total departmental expenditure on goods and services was 58%. Therefore the Department could not continue to spend on other programmes as this was an indication there will be an over-expenditure in the overall departmental budget.*



- vi. What are the measures that have been put in place to ensure that this programme doesn't overspend on its budget and also ensure that all the targets are achieved?

*The Programme will continue to implement to cost curtailment measure to ensure that it does not overspend however the targets might not be achieved.*

- vii. With regards to the monitoring of police stations, most communities are complaining about the service they receive in police stations (e.g. Vosman). To what extent does the lack of monitoring of these police stations contribute to the poor service that they offer to communities?

*Lack of monitoring of police stations could have a negative impact in the curbing of crime*

- viii. The monitoring of police stations is critical in ensuring that police officers always do their work, why not prioritise this important service to prevent poor performance and ensure that fighting crime programmes are properly implemented?

*Preference of monitoring of police stations is given to high crime contributing stations which are 25 in the province. The Programme ensures that all this stations are monitored however because of budget constraints not all stations were monitored.*

- **On the financial performance report (p10), the department has indicated that there is R144 000 projected over expenditure on this programme and the AO must clarify the following issues;**

- 

- i. What are the causes of this anticipated over expenditure of R144 000 and where is this money going to come from?

*The Department opened 2014/15 financial year with a deficit of R87 Million for commitments and accruals which then created a budget deficit for this programme.*

- ii. What has been done to ensure that this programme does not under spend its budget at of the financial year and actual expenditure is contained within the available budget at the end of the financial year?

*Under spending might not be avoided due to the fact that savings from this programme will contribute in the funding of accruals.*

- **The department has also indicated that compensation of employees has overspent by R145 000, and the AO must clarify the following issues?**

- i. Why the AO has incurred over expenditure on compensation when the organisational structure is fully funded?

*The anticipated over-expenditure was based on actual payment of general annual increase on conditions of service for employees that was budgeted on 5.3% and the actual percentage was 6.5%.The anticipated over-expenditure was covered by savings on funded vacant posts that could not be filled on the programme*

- ii. Does this mean there are individuals who are on the payroll of the department but their positions are not on the approved organisational structure which is fully funded by treasury?

*All the posts are on the approved organisational structure*

## 1.2. Programme 3: Crime Prevention and Community Police Relations

- i. With actual expenditure of 37% of total appropriation, what has the AO prioritised the budget for this programme to fund?

- ii. What is the status quo in terms of assisting and ensuring that municipalities implement their safety plans?

- iii. What has been done by the AO to ensure that this programme spend its entire available budget and achieve all the planned targets at the end of the financial year?

- iv. It's only the end of the second quarter of the 2014/14 financial year and already there are issues of reprioritisation and targets are not achieved because of that, what is being funded with the reprioritised budget?

*The Department opened 2014/15 financial year with a deficit of R87 Million for commitments and accruals which then created a budget deficit for the implementation of other targets hence the need for reprioritization. The R87 Million accruals has been paid in the 2014/15 budget however the Department will incur accruals in terms of security management of R120 million*

- **On the department's financial report, the department has indicated that R 2 500 000 has been shifted from goods and service to compensation of employees and a total of R3 000 000 to other programmes. The AO must**

**clarify the following issues;**

- i. The AO must provide proof of the approvals from treasury to shift funds from this programme according to section 43 (3) of the PFMA.

*The Department shifted the conditional grant of R2 500 000 from goods and services to compensation of employees because the TSM's stipends are paid from compensation of employees .This is contained in the adjustment budget as approved by Provincial Treasury*

- ii. Why is the AO officer adding money on compensation of employees when the organisational organogram is fully funded?

*The addition to the compensation of employees was for the payment of stipends for TSM's which is funded by a conditional grant*

- iii. Who employs this additional employees and at whose costs or why have additional employees outside the organisational structure?

*TMS's are employed on a voluntary basis and are not part of the organizational structure*

- iv. Which programme were funded by the R3 000 000 taken out of this programme?

*The money was used to fund Transport regulation- (Traffic and debt management services)*

- v. What is the overall impact of shifting money out of this programme and evidence of approval must be provided.

*The overall impact of shifting money out of this programme could have a negative impact to achieve all planned targets and which could negatively impact service delivery to the community .*

## 1.3. Programme 4: Transport Regulation

- **The AO must clarify the issues of budget reprioritisation in the context of this programme and its importance.**

*Budget reprioritization*

- **The AO must provide a status quo on progress made with regards to the establishment of the traffic college.**

*Phase 2B for construction of concrete palisade fencing is 90% complete , Phase 2C for construction of main buildings: Student housing are at roof level, classrooms, admin blocks , shooting range and Enatis foundations have been completed .*

- **On page 13 & 14 of the financial performance report, goods and service is anticipated to overspend its budget by R15 767 000 due to payments of contractors which were not budgeted for, the AO must clarify the following issues;**

- **Which are those contracts which were not budgeted for and why were they not budgeted for when the department knew at the beginning of the year that funding is needed for those contracts?**

- **Only 72% of the planned targets were achieved in this quarter for this programme, does this mean that the funding which was intended to fund those targets was used to fund these contractors which were not budgeted for?**

- **The funding of contractors which were budgeted for, what does this mean in terms proper planning within the department?**

## 1.1. Programme 5: Security Management

- **The department must update the Committee on the progress made in the Security contracts and also note that there must be a positive correlation between the total number of sites receiving security services and the total number of companies and the amount they receive for providing the security service.**

- *The Department has 746 sites and 16 Companies providing services*
- *Amount they receive for providing the security services is as follows: Grade C is R9 551-36 and Grade D is R 8 968.64*
- *The Correlations has been corrected and aligned*



- The department is also projecting an over expenditure of R90 000 000 in the 2014/15 and the AO must clarify the following issues;

(i) What are the causes of this projected over expenditure?

*The projected over-expenditure is due to the accruals carried over from 2013/14 financial year which security management had R63 million and budget shortfall in terms of annual general increase, number of sites and security guards against the budget available.*

(ii) Who is going to fund it and how?

*The over-expenditure will be R120 million at the end of the financial year and will be funded in the 2015/16 budget through the reduction of security guards. The numbers of guards have been reduced from 4137 to 1530*

(iii) What are the steps which have been taken by the AO to ensure proper budgeting for this programme?

*Align the number of guards with the allocated budget in the next financial year (2015/16). A total number of 2607 guards will be reduced*

(iv) How is the AO going to ensure that issues of irregular expenditure at the end of the 2014/15 financial year are prevented?

*The Department will appoint and pay in terms of Supply Chain policies and processes to avoid irregular expenditure*

(v) The number of security personnel in other government institutions like the Witbank hospital has been reduced, and the safety of the staff is compromised according to evidence gathered from the site, why are security personnel reduced?

*The Department is acknowledging the fact that the staff security is compromised but because of budget constraints the security personnel are reduced*

(vi) CCTV cameras are also not operating and in other instances, those cameras are not monitored, why is it like that and how are these systems operated to ensure the safety of both staff and patients?

*As far as the Department is aware, The CCTV cameras are operational but if it happens not to be functional, it is fixed.*

(vii) In addition, the AO must clarify as how are the security contracts operated in hospitals?

*The Department Deploy and monitor on a monthly basis in Hospitals*

(viii) On page 16 of the performance report, the department is indicating that "goods and services is underfunded by R90 000 000 and in light of that statement the AO must clarify the following issues;

What are those goods which are underfunded and when was that problem identified?

*Security management (property payments) is underfunded in terms of sites and security guards allocated per Department. The problem was identified when the function was transferred from various departments to the department of Community, Safety, Security and Liaison.*

(ix) Why were these goods and services not budgeted for at the beginning of the financial year? This question must be addressed in cognisance of the South African economic realities which we are all aware that growth is slow hence the tax revenue is not sufficient to do everything hence it is always emphasised that departments must begin to do more with few resources.

(x) *The allocated departmental budget was not sufficient to fund the contracted security sites and guards. The new contract will be procured in terms of the available budget.*

## ANALYSIS OF QUARTERLY PERFORMANCE FOR THE DEPARTMENT OF COMMUNITY SAFETY, SECURITY AND LIAISON (DCSSL) THIRD (3<sup>RD</sup>) QUARTER PERFORMANCE REPORT 2014/15

### *General and factual observations from the department's third performance report and comparative analysis*

- Out of a total of 65 planned targets for the third quarter of the 2014/15 financial year, the department achieved 55 or 85% of the targets for the quarter.
- In most of the 10 targets that were not achieved, the department has indicated issues of financial constraints and budget reprioritization as reasons for under achievement. However, the AO of the department must clarify the following issues.

i. With actual expenditure at 76% of the adjusted appropriation as at the end of the third quarter of the 2014/15 financial year, the AO must give clarity as to what are the main causes of budget constraints within the department considering that the department has only achieved 76% of the planned targets for the first three quarters of the financial year or 130 out of 171 planned targets?

*The Department started the year with accruals of R87 million which had no budget, mainly on Security management and Traffic and debt management. The cost curtailments measures implemented could not yield enough savings to fund these accruals hence some of the targets had to be rescheduled to enable the department to pay the accruals.*

ii. The department has indicated that in most of the targets that were not achieved, it was also due to budget reprioritisation, the AO must clarify as to what has been funded with the budget which was intended to be utilised in achieving those 10 unachieved targets for the third (3<sup>rd</sup>) quarter of the 2014/15 financial year?

*The Department had to fund accruals of R20 million emanating from Traffic and debt management contract which had not been budgeted for.*

iii. The AO must also clarify the overall likely impact of the unachieved targets on the intended receiver of the services or communities?

*The unachieved targets could have a likely negative impact to the intended receiver of the services such as monitoring of Police stations, Outreach programmes, Traffic college and Number of law enforcement officers recruited.*

iv. What are the measures that have been put in place to ensure that the department doesn't underachieve at the end of the 2014/15 financial year?

*Underachievement of targets might not be avoided in 2014/15 financial year due to Accruals and Medacco contract which have negatively affected the budget.*

- On page 5 of the department's third quarter financial report, the department is indicating that it anticipates over expenditure on compensation of employees and on goods and services. The AO must then clarify the following issues;

i. Why is the department anticipating over expenditure on compensation because the department approved organogram is fully funded?

*The anticipated over-expenditure is on Festive Season overtime for traffic officers.*

ii. During the adjustment budget, R8 954 000 was taken out of the department's compensation of employees budget due to the failure of the department to fill all the funded vacant post and the department is now anticipating over expenditure in that line item, which post are being funded or why is the department anticipating over expenditure in this line item?

*The anticipated over- expenditure is on Traffic management overtime which was budgeted for December and January. The number of days and hours for overtime had to be reduced to be within the reduced budget.*





# 1. Analysis of Programme Performance

## 1.1. Programme 2: Civilian Oversight

During the 2014/15 adjustment budget, the budget for this programme was reduced by R120 000. The Department failed to achieve their quarter targets on the number of police stations monitored and in light of that, the AO must clarify the following issues;

- i. What is the likely impact of not monitoring the police stations?

*Lack of monitoring of police stations could have a negative impact in the curbing of crime.*

- ii. Due to the fact that this line item was budgeted for at the beginning of the financial year, what has happened to its budget or what has now been funded with the reprioritised budget?

*The budget was shifted to programme 4 to curb the over-expenditure on traffic and debt management contract (Medaco).*

- iii. Why is the department failing to achieve all its planned targets for this programme when actual expenditure for this programme is 66% as at the end of the third quarter of the 2014/15 financial year?

*Although the expenditure of the programme is below the benchmark of 75%, the total departmental expenditure on goods and services was 86.5%. Therefore the department could not continue to spend on other programmes as this was an indication there will be an over-expenditure in the overall departmental budget.*

- iv. On page 10 of the financial performance report, the department has indicated that R945 000 has been saved in this programme and "might be utilised in other department's priorities, yet police stations were not monitored due to budget reprioritisation. The AO must clarify as to why not monitor all the police stations as per the department's APP with the available budget for this programme?

*The Department began its financial year with a deficit of R87 million caused by accruals of the same amount, hence cost curtailments measures had to be introduced to fund accruals. The kilometers were reduced and limitations were placed on accommodation to contain expenditure within the budget. Therefore the programme could not monitor the police stations as planned.*

## 1.2. Programme 3: Crime Prevention and Community Police Relations

**Programme 3** has achieved 70% or 7 out of its 10 planned targets for the third (3<sup>rd</sup>) quarter of the 2014/15 financial year. At the end of third quarter, actual expenditure for this programme amounted to R24 491 000 or 62% of the R39 341 000 allocated for this programme in the 2014/15 financial year. During the 2014/15 financial year, the budget for this programme was reduced by R5 000 000. **The following are the performance indicators in which the department failed to achieve; monitoring reports on the implementation of the municipal safety plans, Community policing structures resourced and TSM employed due to budget reprioritisation on the resourcing of community police structures, resignation of the TSM and social crime prevention programme implemented community outreach programme and challenges which are faced by municipalities with regards to the implementation of the safety plans. The AO my clarify the following issues;**

- i. With actual expenditure of 62% of total adjusted appropriation, what has the AO prioritised the budget for this programme to fund?

*To fund the accruals which amounted to R87 Million for 2013/14 financial year.*

- ii. Due to the important nature of role that community policing plays in fighting crime, the AO must clarify as to what are the likely implications of not properly resourcing the community policing structures in crime prevention and fighting crime in communities?

*Due to budget constraints, the likely implications of not properly resourcing the policing structures in crime prevention and fighting crime in communities could have a negative impact on community participation in crime prevention initiatives.*

- iii. What is the status quo in terms of assisting and ensuring that municipalities implement their safety plans?

*Implementation of the safety plans will be discussed in the next MUNIMEC meeting scheduled for first quarter 2015/16.*

- iv. What has been done by the AO to ensure that this programme spend its entire available budget and achieve all the planned targets at the end of the financial year?

*Due to total budget deficit caused by accruals, the under-spending on the programme will be shifted to cover over-expenditure*

*on programme 1 (Administration- Fleet management) and programme 4 ( Transport regulation- Traffic and debt management) and as the results not all planned targets will be achieved.*

- v. On tourism safety monitors, the department has not achieved on the number of tourism safety monitors recruited and deployed because of resignations, the AO must provide proof to that effect.

*Attached are the termination letters.*

- vi. What is being done by the department when it comes to social crime?

*The DCSSL conducts educational campaigns, Outreach programmes, Initiatives e.g school safety, contact crime, vulnerable groups, support victim friendly facilities and co-ordinate and implement 365 days of Activism against the Abuse of Women and Children.*

- vii. What is being done by the department to ensure collaboration with other stakeholders like social development in fighting social crimes?

*The Department collaborate with social development in substance abuse, victim friend facilities and 365 days of Activism against the Abuse of Women and Children.*

## 1.3. Programme 4: Transport Regulation

- i. **On page 20 of the quarterly performance report, the target on the number of speed operations conducted was not achieved due to over achievement in the first quarter, however the following must be clarified by the AO:**

If more speed operations were conducted in the first quarter and in the third quarter few speed operations were conducted due to the first quarter overachievement, what are the implications of conducting fewer speed operations during the third quarter? This question should also be answered in consideration of the under achievement on the number of roadside vehicle check operations (p21) and the number of k78 roadblocks held (p21).

*More resources were deployed during the Easter holidays in the first quarter due to the emerging needs which also had an impact on the financial resources for the other quarters hence the underachievement, however as the Department will like to admit that the non achievement of the targets might have a negative impact on road crashes and fatalities prevention.*

**The AO must provide a status quo on progress made with regards to the establishment of the traffic college.**

*Payment for Phase 2A for Bulk electrical supply has been processed on the 10<sup>th</sup> of March 2015 , Phase 2B for construction of concrete palisade fencing is 90% complete , Phase 2C for construction of main buildings: Student housing are at roof level, classrooms, admin blocks , shooting range and eNaTis foundations have been completed .*

- ii. The target on the number of law enforcement officers recruited has not been achieved and the department has indicated that traffic officer will be recruited and trained in the new financial year (2015/16) at the traffic college that is under construction. The AO must clarify the following issues;

- Based on the current status with regards to the construction of the college, how realistic is assertion that the traffic officers will be trained in the new financial year at that college?

*The land disputes and the rescheduling of R40 million budget to the next financial year during the adjustment budget has made it impossible to complete the Traffic College and start with trainings within the required time frame. Therefore the assertion that traffic officers will be trained in the new financial year is not realistic.*

- Can the AO provide assurance that the traffic college will be complete and functional in the 2015/16 financial year?

*No, the traffic college cannot be completed in the 2015/16 financial year due to the fact that R24 million instead R40 million which was rescheduled is reallocated in the next financial year totalling to R118, 859 million.*

## 1.4. Programme 5: Security Management

- The department must update the Committee on the progress made in the Security contracts and also note that there must be a positive correlation between the total number of sites receiving security services and the total number of companies and the amount they receive for providing the security service.

*The Security contracts expired as at 31<sup>st</sup> of November 2014 and are being extended on a monthly basis until the new services providers are awarded in April 2015. The Department is in the process of appointing the security contracts for 2015/2016, the*





supply chain processes are unfolding which will assist in the correlation between the total number of sites receiving the services and the total number of companies and the amount they receive for providing the security service.

The department is also projecting an over expenditure of R40 793 000 for this programme in the 2014/15 financial year and the AO must clarify the following issues;

i. How is this over expenditure going to be funded?

The over-expenditure will be R120 million at the end of the financial year and will be funded in the 2015/16 budget through the reduction of security guards. The numbers of guards have been reduced from 4137 to 1530.

ii. What are the steps taken by the AO to ensure proper budgeting for this programme?

Align the number of guards with the allocated budget in the next financial year (2015/16). A total number of 2607 guards will be reduced.

iii. How is the AO going to ensure that issues of irregular expenditure at the end of the 2014/15 financial year are prevented?

The Department is projecting an over expenditure of 120M at the end of the financial year.

## RESPONSE ANALYSIS ON SECOND AND THIRD QUARTER PERFORMANCE FOR THE DEPARTMENT OF COMMUNITY SAFETY, SECURITY AND LIAISON (DCSSL) 2014/15

QUESTIONS	RESPONSE	ACTION/NEEDED CLARITY	Departmental Responses
1. General and factual observations from the department's second performance report and comparative analysis			
i. With actual expenditure at 48% of the main appropriation as at the end of the second quarter of the 2014/15 financial year, the AO must give clarity as to what are the main causes of budget constraints within the department?	The response is satisfactory and adequate	None	
ii. The department has indicated that in most of the targets that were not achieved, it was also due to budget reprioritisation, the AO must clarify as what is now being funded with the budget which was intended to be utilised in achieving those 15 unachieved targets?	The response is satisfactory but not adequate	The department must further expand and list all the number of projects which were compromised by this accruals which had to be funded from the available budget	<p>The Department funded Security accruals and Medaco which compromised the following unachieved targets</p> <ul style="list-style-type: none"> <li>• 2 Outreach programmes</li> <li>• 5 stations not monitored</li> <li>• 47 stationed not evaluated</li> <li>• 50 traffic officers recruited and trained</li> <li>• 401 training sessions not conducted</li> </ul>

iii. The AO must also clarify the overall likely impact of the unachieved targets to the intended receiver of the services?	The response is satisfactory but not adequate	What is the likely impact with regards to the traffic college?	The likely negative impact is the delay of the completion of the traffic college and SAPS not fully monitored, this may result in not providing effective and efficient services to the community
iv. What are the measures that have been put in place to ensure that the department doesn't underachieve at the end of the 2014/15 financial year?	The response is not satisfactory and not adequate	Though it is correct to indicate that the department is anticipating to under achieve, it is critical to elaborate on the steps which were taken by the AO to prevent the anticipated under achievement, e.g. engagement with treasury and other important bodies in order to try to alleviate the problem like EXCO, MTEC etc.	The Department has implemented cost curtailment measures which include reduction of Security sites to try save funds of those affected targets and also with the assistance of this portfolio committee which engaged treasury to allocate budget to Medaco. Treasury allocated 48 million for 2015/2016 financial year. The Department will like to thank the committee for the assistance in this regards.
<b>2. Programme 1: Administration</b>	<b>N/A</b>	<b>N/A</b>	
<b>3. Programme 2: Civilian Oversight</b>			
i. What is the likely impact of the unachieved targets both on the recipient of the service and on the overall performance of the programme?	The response is satisfactory and adequate		
ii. What the reasons which resulted to budget reprioritisation in this programme?	The response is satisfactory and adequate	Though the response is satisfactory and adequate, the AO must give a status on the current levels of the accruals since some budget has been prioritised to fund these accruals hence there must be evidence of change in the total value of the accruals	The 87 million for 2013/14 financial year accruals were paid from the savings and the departmental budget however the security base line was decreased hence the Department is anticipating R120 million accruals in this current financial year.
iii. What has been funded with the reprioritised budget?	The response is not adequate and not satisfactory	The AO must provide the list of the project which were compromised by the reprioritisation exercise	<p>List of the affected programmes are as follows</p> <ul style="list-style-type: none"> <li>• 5 stations not monitored</li> <li>• 47 police stations not evaluated</li> <li>• MEC's Excellence awards</li> </ul>
iv. When are the unachieved targets going to be achieved and where will the funding come from?	The response is satisfactory and adequate	None	



v.	Why is this programme experiencing budget shortfalls which results to non-achievement of targets when actual expenditure for this programme is about 45% of the allocated budget?	The response is satisfactory and adequate	None	
vi.	What are the measures that have been put in place to ensure that this programme doesn't overspend on its budget and also ensure that all the targets are achieved?	The response is satisfactory and adequate	None	
vii.	With regards to the monitoring of police stations, most communities are complaining about the service they receive in police stations (e.g. Vosman). To what extent does the lack of monitoring of these police stations contribute to the poor service that they offer to communities?	The response is satisfactory and adequate	None	
viii.	The monitoring of police stations is critical in ensuring that police officers always do their work, why not prioritise this important service to prevent poor performance and ensure that fighting crime programmes are properly implemented?	The response is satisfactory and adequate	In addition to that, the AO must provide a list of those 25 police stations and the municipalities in which they are located.	List of 25 Police station, see Attached "Anexture" A
<ul style="list-style-type: none"> <li>On the financial performance report (p10), the department has indicated that there is R144 000 projected over expenditure on this programme and the AO must clarify the following issues;</li> </ul>				
i.	What are the causes of this anticipated over expenditure of R144 000 and where is this money going to come from?	The response is satisfactory and adequate	None	
	What has been done to ensure that this programme does not under spend its budget at of the financial year and actual expenditure is contained within the available budget at the end of the financial year?	The response is not satisfactory and not adequate	The AO must indicate where will these "savings" be used since fund which have not been spend must either go to the NRF or PRF	Although savings should be surrendered to the provincial revenue fund and National revenue fund, the Accounting officer will use Section 43(1) of the PFMA to utilize the savings to address over expenditure in other programmes within the Department
The department has also indicated that compensation of employees has overspent by R145 000, and the AO must clarify the following issues?				
	Why the AO has incurred over expenditure on compensation when the organisational structure is fully funded?	The response is satisfactory and adequate	None	
	Does this mean there are individuals who are on the payroll of the department but their positions are not on the approved organisational structure which is fully funded by treasury?	The response is satisfactory and adequate	None	
<b>Programme 3: Crime Prevention and Community Police Relations</b>				
	With actual expenditure of 37% of total appropriation, what has the AO prioritised the budget for this programme to fund?	No Response	This question was omitted on the response and it must be responded to as it is one of the questions sent to the department	

What is the status quo in terms of assisting and ensuring that municipalities implement their safety plans?	No Response	This question was omitted on the response and it must be responded to as it is one of the questions sent to the department	The Department engaged with the municipalities but did not succeed hence the matter has been referred to MUNIMEC meeting scheduled for first quarter 2015/16 financial year
What has been done by the AO to ensure that this programme spend its entire available budget and achieve all the planned targets at the end of the financial year?	No Response	This question was omitted on the response and it must be responded to as it is one of the questions sent to the department	Due to total budget deficit caused by accruals, the under-spending on the programme will be shifted to cover over-expenditure on programme 1 (Administration- Fleet management) and programme 4 (Transport regulation- Traffic and debt management) and as the results not all planned targets will be achieved
It's only the end of the second quarter of the 2014/15 financial year and already there are issues of reprioritisation and targets are not achieved because of that, what is being funded with the reprioritised budget?	The response is satisfactory and adequate	The status of this accruals or the revised figures must be provided	The R87 Million accruals has been paid in the 2014/15 budget however the Department will incur accruals in terms of security management of R120 million
On the department's financial report, the department has indicated that R 2 500 000 has been shifted from goods and service to compensation of employees and a total of R3 000 000 to other programmes. The AO must clarify the following issues;			
The AO must provide proof of the approvals from treasury to shift funds from this programme according to section 43 (3) of the PFMA.	The response is satisfactory and adequate	None	
Which programme were funded by the R3 000 000 taken out of this programme?	The response is satisfactory and adequate	None	
Why is the AO officer adding money on compensation of employees when the organisational organogram is fully funded?	The response is satisfactory and adequate	None	
Who employs this additional employees and at whose costs or why have additional employees outside the organisational structure?	The response is satisfactory and adequate	None	
What is the overall impact of shifting money out of this programme and evidence of approval must be provided.	The response is satisfactory and adequate	None	
<b>Programme 4: Transport Regulations</b>			
The AO must clarify the issues of budget reprioritisation in the context of this programme and its importance.	The response is satisfactory and adequate	None	
The AO must provide a status quo on progress made with regards to the establishment of the traffic college	The response is satisfactory and adequate	None	
On page 13 & 14 of the financial performance report, goods and service is anticipated to overspend its budget by R15 767 000 due to payments of contractors which were not budgeted for, the AO must clarify the following issues;			



Which are those contracts which were not budgeted for and why were they not budgeted for when the department knew at the beginning of the year that funding is needed for those contracts?	The response is satisfactory and adequate	None	
Only 72% of the planned targets were achieved in this quarter for this programme, does this mean that the funding which was intended to fund those targets was used to fund these contractors which were not budgeted for?	The response is satisfactory and adequate	None	
The funding of contractors which were budgeted for, what does this mean in terms proper planning within the department?	The response is satisfactory and adequate	None	
<b>Programme 5: Security Management</b>			
The department must update the Committee on the progress of the Security contracts and also note that there must be a correlation between the total number of sites receiving security services and the total number of companies providing the service and the amount they receive for providing the security service.	The response is satisfactory and adequate	None	
The department is also projecting an over expenditure of R90 000 000 in the 2014/15 and the AO must clarify the following issues;			
What are the causes of this projected over expenditure?	The response is satisfactory and adequate	None	
Who is going to fund it and how?	The response is satisfactory and adequate	None	
What are the steps which have been taken by the AO to ensure proper budgeting for this programme?	The response is satisfactory and adequate	None	
How is the AO going to ensure that issues of irregular expenditure at the end of the 2014/15 financial year are prevented?	The response is satisfactory and adequate	None	
The number of security personnel in other government institutions like the Witbank hospital has been reduced, and the safety of the staff is compromised according to evidence gathered from the site, why are security personnel reduced?	The response is satisfactory and adequate	None	
CCTV cameras are also not operating and in other instances, those cameras are not monitored, why is it like that and how are these systems operated to ensure the safety of both staff and patients?	The response is not satisfactory and is not adequate	The department must verify this with the hospital management and provide feedback because answers which are not supported by evidence cannot stand the test of time	The Department will verify the hospitals in the 1 <sup>st</sup> quarter and will provide the committee with the report
In addition, the AO must clarify as how are the security contracts operated in hospitals?	The response is satisfactory and adequate	None	
On page 16 of the performance report, the department is indicating that "goods and services is underfunded by R90 000 000 and in light of that statement the AO must clarify the following issues;			
What are those goods which are underfunded and when was that problem identified?	The response is satisfactory and adequate	None	

Why were these goods and services not budgeted for at the beginning of the financial year? This question must be addressed in cognisance of the South African economic realities which we are all aware that growth is slow hence the tax revenue is not sufficient to do everything hence it is always emphasised that departments must begin to do more with few resources.	The response is satisfactory and adequate	None	
<b>THIRD (3<sup>RD</sup>) QUARTER RESPONSE ANALYSIS</b>			
<b>QUESTIONS</b>	<b>RESPONSE</b>	<b>ACTION/ CLARITY</b>	<b>NEEDED</b>
<b>General and factual observations from the department's third performance report and comparative analysis</b>			
Out of a total of 65 planned targets for the third quarter of the 2014/15 financial year, the department achieved 55 or 85% of the targets for the quarter.			
In most of the 10 targets that were not achieved, the department has indicated issues of financial constraints and budget reprioritization as reasons for under achievement. However, the AO of the department must clarify the following issues.			
With actual expenditure at 76% of the adjusted appropriation as at the end of the third quarter of the 2014/15 financial year, the AO must give clarity as to what are the main causes of budget constraints within the department considering that the department has only achieved 76% of the planned targets for the first three quarters of the financial year or 130 out of 171 planned targets?	The response is satisfactory and adequate	None	
The department has indicated that in most of the targets that were not achieved, it was also due to budget reprioritisation, the AO must clarify as to what has been funded with the budget which was intended to be utilised in achieving those 10 unachieved targets for the third (3rd) quarter of the 2014/15 financial year?	The response is satisfactory and adequate	Refer to Q2	
The AO must also clarify the overall likely impact of the unachieved targets on the intended receiver of the services or communities?	The response is satisfactory and adequate	Refer to Q2	
What are the measures that have been put in place to ensure that the department doesn't underachieve at the end of the 2014/15 financial year?	The response is satisfactory and adequate	Refer to Q2	
On page 5 of the department's third quarter financial report, the department is indicating that it anticipates over expenditure on compensation of employees and on goods and services. The AO must then clarify the following issues;			
Why is the department anticipating over expenditure on compensation because the department approved organogram is fully funded?	The response is not satisfactory and not adequate	The department must further indicate how is the overtime going to be funded	The Department did not incur the overtime expenditure which was anticipated due to reason that the overtime hours were reduced to be within the available budget
During the adjustment budget, R8 954 000 was taken out of the department's compensation of employees budget due to the failure of the department to fill all the funded vacant post and the department is now anticipating over expenditure in that line item, which post are being funded or why is the department anticipating over expenditure in this line item?	The response is satisfactory and adequate		





<b>Programme 1: Administration</b>	<b>N/A</b>	<b>N/A</b>	
<b>Programme 2: Civilian Oversight</b>			
What is the likely impact of not monitoring the police stations?	The response is satisfactory and adequate	Refer to Q2	
Due to the fact that this line item was budgeted for at the beginning of the financial year, what has happened to its budget or what has now been funded with the reprioritised budget?	The response is satisfactory and adequate		
Why is the department failing to achieve all its planned targets for this programme when actual expenditure for this programme is 66% as at the end of the third quarter of the 2014/15 financial year?	The response is satisfactory and adequate		
On page 10 of the financial performance report, the department has indicated that R945 000 has been saved in this programme and “might be utilised in other department’s priorities, yet police stations were not monitored due to budget reprioritisation. The AO must clarify as to why not monitor all the police stations as per the department’s APP with the available budget for this programme?	The response is satisfactory and adequate	Refer to Q2	
<b>Programme 3: Crime Prevention and Community Police Relations</b>			
With actual expenditure of 62% of total adjusted appropriation, what has the AO prioritised the budget for this programme to fund?	The response is satisfactory and adequate	Refer to Q2	
Due to the important nature of role that community policing plays in fighting crime, the AO must clarify as to what are the likely implications of not properly resourcing the community policing structures in crime prevention and fighting crime in communities?	The response is satisfactory and adequate	Refer to Q2	
What is the status quo in terms of assisting and ensuring that municipalities implement their safety plans?	The response is satisfactory and adequate		
What has been done by the AO to ensure that this programme spend its entire available budget and achieve all the planned targets at the end of the financial year?	The response is satisfactory and adequate	Refer to Q2	
On tourism safety monitors, the department has not achieved on the number of tourism safety monitors recruited and deployed because of resignations, the AO must provide proof to that effect.	None	Attach the available letters	Attached are the termination letters , see “Anexture”B
What is being done by the department when it comes to social crime?	The response is satisfactory and adequate		
What is being done by the department to ensure collaboration with other stakeholders like social development in fighting social crimes?	The response is satisfactory and adequate		
<b>Programme 4: Transport Regulations</b>			
On page 20 of the quarterly performance report, the target on the number of speed operations conducted was not achieved due to over achievement in the first quarter, however the following must be clarified by the AO:			

If more speed operations were conducted in the first quarter and in the third quarter few speed operations were conducted due to the first quarter overachievement, what are the implications of conducting fewer speed operations during the third quarter? This question should also be answered in consideration of the under achievement on the number of roadside vehicle check operations (p21) and the number of k78 roadblocks held (p21).	The response is satisfactory and adequate		
The AO must provide a status quo on progress made with regards to the establishment of the traffic college.	The response is satisfactory and adequate		
The target on the number of law enforcement officers recruited has not been achieved and the department has indicated that traffic officer will be recruited and trained in the new financial year (2015/16) at the traffic college that is under construction. The AO must clarify the following issues;			
Based on the current status with regards to the construction of the college, how realistic is assertion that the traffic officers will be trained in the new financial year at that college?	The response is satisfactory and adequate		
Can the AO provide assurance that the traffic college will be complete and functional in the 2015/16 financial year?	The response is satisfactory and adequate		
<b>Programme 5: Security Management</b>			
The department must update the Committee on the progress made in the Security contracts and also note that there must be a positive correlation between the total number of sites receiving security services and the total number of companies and the amount they receive for providing the security service.	The response is satisfactory and adequate		
The department is also projecting an over expenditure of R40 793 000 for this programme in the 2014/15 financial year and the AO must clarify the following issues;			
How is this over expenditure going to be funded?			
What are the steps taken by the AO to ensure proper budgeting for this programme?	The response is satisfactory and adequate		
How is the AO going to ensure that issues of irregular expenditure at the end of the 2014/15 financial year are prevented?	The response is satisfactory and adequate		

## 8. SCOPA RESOLUTIONS

Resolution No.	Subject	Details	Response by the department	Resolved (Yes /No)
	Scopa Annual Report Questions On The 2013/14 Financial Year	The department must share and update the Committee with regards to the implementation of previous SCOPA resolutions	Refer to annexure “A” on progress made in the implementation of SCOPA resolutions with reference to the 2012/13 financial year.	Yes
	Implementation Of Previous Scopa Resolutions - 2012/2013	Report on performance information. 1.1 The Accounting Officer, through strategic planning process, must ensure that the Annual Performance Plan encompasses all the function and programmes of the Department	In 2014/15 Annual Performance plan, the Department encompasses all the functions and programmes of Department	Yes





		(ii)The Accounting Officer must ensure that the developed action plan is effectively implemented.	The Audit action plan was monitored by the Chief Risk officer on a monthly report through submission of progress reports to the internal audit and Audit Committee	Yes
		The Accounting Officer must ensure that the department timely prepare Portfolio Of Evidence files that support targets.	Portfolio of evidence files that support reported target are timely prepared and 160 files were purchased for 2014/15 financial year	Yes
		The Accounting Officer must ensure that measures developed are fully implemented to prevent the finding from recurring.	Measures developed are fully implemented however the Department has a limited storage problem to file the portfolio of evidence	Yes
		The Accounting Officer must ensure that the department report only on performance that is in the approved Annual Performance Plan and supported by the validated evidence be reported on the Annual Performance Report.	The Department acknowledges the recommendation, The Department reports only on performance that is in the approved annual performance plan and supported by validated evidence.	Yes
	EXPENDITURE MANAGEMENT	The Executive Authority must take disciplinary actions against the Accounting Officer for failing to comply with section 31(1)(f) of the PFMA and Treasury Regulation 8.2.3	The Accounting Officer has since resigned.	No
		The Accounting Officer must develop necessary measures to detect and prevent irregular expenditure	The internal controls have been improved and implemented e.g. financial policies and Procedure manuals	Yes
		The Accounting Officer must ensure that all measures put in place are effectively implemented and monitored to prevent the matter recurring.	The Compliance committee has been established to monitor the implementation of the measures	Yes
	HUMAN RESOURCE MANAGEMENT	The Accounting Officer must ensure that all leave taken by employees are recorded accurately and in full, as required by Public Service Regulation 1/V/F (b).	Recommendation noted, the Department has developed a leave register and leave forms are recorded at registry before capturing by the leave section	Yes
		The Accounting Officer must ensure that all measures taken are effectively implemented and monitored.	All leave taken by employees are recorded accurately and in full since the Department has a process of recording leave taken at a supervisory level through the leave registers, Submitted to registries and Human resource for capturing. The Department is also conducting leave audits on a quarterly basis.	Yes
		The Accounting Officer must ensure and constantly monitor that the employee concerned with certification of payments is always available at pay points	Monthly pay roll reports are compiled which indicate the outstanding certified pay rolls and follow ups are made.	Yes

	INTERNAL CONTROL	The Accounting Officer must ensure that adequate oversight responsibility is effectively exercised to prevent this finding from recurring	The Department established the annual report consolidation committee for quality assurance which sit before the submission of the annual report.	Yes
		The Accounting Officer must ensure that all key vacant and funded positions are filled	Most of the key vacate funded post were filled but some of the posts are not filled due to financial constrains	No
		The Accounting Officer must implement all recommendations of the Annual Report consolidation committee	Recommendations of the committee were implemented	Yes
		The Accounting Officer must implement all recommendation made by the Committee regarding using employees within the Department to fill in gaps	The available employees were reassigned to fill in the gaps	Yes
	FINANCIAL AND PERFORMANCE MANAGEMENT	The Executive Authority must ensure that the Accounting Officer constantly monitors compliance with laws and regulations and a compliance register be submitted to the Committee	The accounting officer does constantly monitor compliance with laws and regulations however payment of service providers within the prescribe time frame is still a challenge due to budget constraints.	Yes
		The Accounting Officer must develop a system that will ensure that the Department have a management system that provide for information supporting the reported performance contained in the Annual Performance Report	A draft procedure manual has been developed and is in the process of consultation	Yes
		The Accounting Officer must ensure that financial and performance reports are prepared regularly, accurately and completely and are supported and evidenced by reliable information	Quarterly financial statements and Performance reports are prepared and reviewed to ensure reliability of reported information	yes
		The Executive Authority must ensure that the Accounting Officer implement all measures put in the Audit Plan to deal with the Audit findings	The Accounting Officer is ensuring that all measures are put in place and monitored	Yes
		The Accounting Officer must ensure that all vacant funded positions are filled in order to prevent misstatements in the Annual Statements	Most of the key vacate funded post were filled but some of the posts are not filled due to financial constrains	No
		The Accounting Officer must ensure that resolutions emanating from SCOPA are effectively implemented	All SCOPA Resolutions are implemented	Yes



	1.1 FRUITLESS AND WASTEFUL EXPENDITURE (R41 000)	The Executive Authority must take disciplinary actions against the Accounting Officer for failing to comply with section 38(1)(f) of the PFMA and Treasury Regulation 8.2.3	The Executive Authority is unable to institute disciplinary actions against the Accounting Officer due to the fact that fruitless and wasteful expenditure was as a result of insufficient funds received from various Departments with the Security management function shift	No
	1.2 IRREGULAR EXPENDITURE	The Accounting Officer must ensure that irregular expenditure is prevented in future and section 38(1)(c)(ii) of the PFMA and Treasury Regulation 9.1.1 is adhered to.	Irregular expenditure was condoned in 2013/14 which was as a result of bid document that could not be received on time from PWRT	Yes
	1.3 ACCRUALS	The Executive Authority must take disciplinary actions against the Accounting Officer for failing to comply with section 38(1)(f) of the PFMA and Treasury Regulation 8.2.3	The Executive Authority is unable to institute disciplinary actions against the Accounting Officer due to the fact that accruals was as a result of insufficient funds received from various Department with the Security management function shift	No
		The Accounting Officer must ensure that measures put in place are effectively implemented	Measures have been put in place to ensure that payments are made within the prescribe time frame however the Department is still faced with the challenge of insufficient funding of Security Management	Yes
	PROGRESS TOWARDS ACHIEVING CLEAN AUDIT 2014	The Executive Authority must ensure that the Accounting Officer achieves a clean audit in the 2013/14 financial year	The Department received a qualified audit opinion in 2013/2014	
		The Accounting officer must ensure that all measures put in place to ensure that the Department achieves a clean audit are effectively implemented	The Audit action plan that has been developed is monitored on a monthly basis by the compliance committee to check progress on the effectiveness of measures put in place	Yes
	Implementation of 2013/14 Audit Action Plan	The department must share and update the Committee regarding the implementation of the 2013/14 Audit Action Plan	The audit action plan has been developed and implemented. Progress is monitored by the Compliance committee on a monthly basis .The progress report and the minutes are attached	Yes

	DCSSL 2013/14 Audit Opinion and performance	<p>The Department of Community Safety, Security and Liaison received a “qualified audit opinion” for in the 2013/14 financial year. The department received an “unqualified audit opinion with findings” during the 2012/13 financial year. The department’s 2013/14 adjusted appropriation amounted to R1 104 548 000 and as at the end of the financial year, actual expenditure amounted to R1 099 184 000 or 99.5 percent of the total appropriated funds. The department had a total of 76 planned targets for the 2013/14 financial year and the department achieved 60 or 78.9 percent of the planned targets. In most of the unachieved targets, financial constraints were cited by the department as a common reason for under-achievement. The department is receiving this audit opinion for the first time since 2009/10 financial year.</p> <p>The basis in which the Auditor General arrived to a qualified audit opinion includes the following;</p> <p>Internal controls within the department are weak.</p> <p>Department’s revenue – the department could not account for R27 360 000 on revenue</p> <p>Commitments – the department didn’t account for escalations on the security contracts</p> <p>Accrued department’s revenue – the department could not provide evidence for department’s revenue emanating from fines, penalties and forfeits amounting to R 105 112 000 and tax revenue amounting to R233 999 000.</p> <p>Fruitless and wasteful expenditure amounting to R130 737 872</p> <p>The unreliability and unavailability of sufficient information supporting the programme performance.</p> <p>The AO must share with the Committee what were the contributing factors which have led to the qualification opinion by the auditor general and where are the challenges? This question should also be answered in consideration of the fact that this is the first qualified audit opinion in 5 years, what has changed?</p>	<p>During 2011/12 and 2012/13 financial years the department has experienced a huge growth where the whole management of security services was transferred from different departments to DCSSL. Transport regulation which has a large volume of assets and resources was also transferred to this department. The DCSSL has grown from 174 to 1371 employees within this period. All these transfers added a functional responsibility which the support function within the Department could not cope with. Budget also increased from R120Mil to above R1.2Bil. Sections that provided support to the operations of the Department such as Supply Chain, Expenditure, Revenue and Transport Management remained almost the same. One good example the department had +-20 GG vehicles before the transfers and went on to have more than 400 GG vehicles excluding subsidised vehicles with only 3 officials to manage the fleet. Another responsibility that came with these transfers was the management and administration of revenue. This required the department to develop systems and capacity to ensure that all revenue generated can be easily reconciled, administered and accounted for. Municipalities also contribute to the revenue management challenges by not transferring what is due to the department in time. The key issues that contributed to the qualified audit opinion are tax revenue, traffic fines, and Security contract and expenditure management. The department has however established a compliance committee to ensure that all issue as raised by AG are implemented through the audit action plan. A new organizational structure to strengthen the Department to cope with the added functions has been developed and approved.</p>	No
--	---------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----



		<p>The AO must also share with the Committee the likely impact that will accrue to the communities/society due to the failure of the department to achieve all its planned targets for the 2013/14 financial year or the likely impact that those 16 unachieved targets will have on the society/communities who were supposed to receive the services?</p>	<p>Although the likely impact cannot be quantified, directly linked or specified it, is a fact that if a target is set for a specific purpose and it's never achieved, there is a likely negative impact. For example the Department intended to conduct speed law enforcement operations to prevent speeding and the target was never achieved, this means that some vehicles might have been speeding on the road without being detected and charged.</p> <p><u>Programme 2:</u> The non achievement of the targets by Programme 2 might have a likely negative impact to the community since SAPS could not be fully monitored and this may result in them not providing an effective and efficient service to the communities to a certain extent.</p> <p><u>Programme 3:</u> This could also be the case with Programme 3 where the department was supposed to resource policing structures and could not resource some of them due to budget pressure and reprioritization of budget which resulted in cost curtailment and this could have had negative impact on community participation in crime prevention initiatives.</p> <p><u>Programme 4:</u> Road crashes and fatalities are National and Provincial challenges, the non achievement of targets by P4 might have had a negative impact on road crashes prevention and other road safety activities in the province.</p>	Yes
		<p>The AO must also provide answers on what has been done to prevent the issues highlighted above in the 2014/15 financial year?</p>	<p>The Audit action plan has been developed and the Compliance Committee was established to monitor implementation of the plan</p>	Yes

	Irregular Expenditure	<p>On page 174 of the annual report, the department has reported R1 237 000 of irregular expenditure in 2013/14 financial year, down from R9 902 000 in 2012/13. The department has indicated it is awaiting condonation of these expenditures.</p> <p>Why did the AO incur such high figures on irregular expenditures?</p>	<p>The Department acknowledge the finding; the irregular expenditure was as the result of the following;</p> <ul style="list-style-type: none"> <li>Awards to prohibited suppliers. It was an oversight by the Department, erroneously our data was not updated with the latest treasury's data base hence prohibited suppliers were awarded contracts. Currently the Department is checking all prohibited suppliers from the National Treasury's database prior to contracts awarded</li> <li>Awards made without evaluation of suppliers. As the result of limited budget the department opted to utilise the suppliers with the cheapest price hence the evaluation score sheets were not utilised.</li> <li>Overtime exceeded 30% limit.</li> </ul> <p>This was as the result of the agreement between SANRAL and the Mpumalanga Provincial government whereby the traffic officers in overloading have to work 24 hours. The expenditure for these officials is claimed from SANRAL however overloading control was supposed to get an approval to exceed 30% limit before implementation and that has been corrected moving forward.</p>	Yes
		Which steps were taken by the Accounting Officer to prevent such expenditures from occurring	The Department has fully implemented Supply Chain management policies	Yes
		The accounting Officer must also provide evident information of the request to condone this expenditure in accordance with relevant prescripts.	The Department was in the process of appointing a forensic audit to conduct an extensive audit on the exact amount of irregular expenditure of security contract however the appointment could not be done due to unavailability of funds. The appointments of the forensic audit will be considered if the Department has budget	No
		Why did the AO award contracts to suppliers who were prohibited from supplying goods to the department	It was an oversight by the Department, erroneously our data was not updated with the latest treasury's data base hence prohibited suppliers were awarded contracts	Yes
		Did the AO take any disciplinary actions as required by Treasury Regulation 9.1.3?	No action was taken; the demand and acquisition assistant manager is no longer working for the Department	No
		How much did the AO recover from losses emanating from the irregular expenditure as per Treasury Regulation 9.1.4?	There were no losses incurred because all goods and services were received in good order	Yes





	1.1 Fruitless and Wasteful expenditures	The department has reported a total amount of R238 000 as fruitless and wasteful expenditure (AR: 174) and also indicated that this expenditure is awaiting resolution. However, the Auditor General has indicated that the department has understated the total amount of this expenditure (AR: 133). According to the Auditor General, this is due to the fact that the department is involved in a number of contractual arrangements in which payments are not done according to contracts resulting to over-payments of R130 737 872 for the period under review, hence the department understated the total amount of fruitless and wasteful expenditures.  Why did the AO incur these fruitless and wasteful expenditures?	The Department will like to indicate that the total amount of R238 000 came as a result of interests charged by some service providers due to the departmental failure to make the necessary payment within the stipulated time frames. The challenges raised on budget pressure had an impact on the payment of these amounts to service providers. The amount of R130 737 872 was as a result of VAT charged on pistols and number of security sites and guards paid being different from the contract	No
		Can the AO provide proof that measures were put in place to prevent fruitless and wasteful expenditure?	The Department has developed payment register to track invoices; Invoices are checked against the contracts for compliance prior to payment processed.	Yes
		Can the AO provide proof that the fruitless and wasteful expenditure was reported as required by treasury regulation 9.1.2?	No, Fruitless and wasteful expenditure was identified by Auditor General	No
		Did the AO take disciplinary action against officials as required by section 38(1)(h)(iii) of the PFMA?	Disciplinary processes were instituted and the official has been dismissed	Yes
		How much did the AO recover from the responsible officials as required by TR 12.7?	The Money is going to be recovered from the company affected before the end of the financial year	Yes
	Reliability of performance information and the predetermined objectives	The Auditor General highlighted that the reported performance information for programme 4 and programme 5 were not valid, not accurate and not complete when compared to the evidence provided as required by the FMPP. In programme 4, the Auditor General indicated that significantly important targets were not reliable when compared to the information source or evidence provided. The Auditor General attributed this to the lack of document systems descriptions for the accurate recording of actual achievements for accurate measurement, recording and monitoring of the completeness of source documentation in support of achievements, and a lack of frequent review of the validity of reported achievements against source documentation.  The AO must provide clarity as to why they are failing to report reliably on performance information in light of opinion of the Auditor General (AR: 135).	The Department experienced a huge growth from previous years with limited staff support in monitoring and Evaluation to review the portfolio of evidence. Transport Regulation and Security management was transferred to the Department with no support staff relating to monitoring and evaluation which resulted in lack of frequent review of information for validity, accuracy and completeness, However there is an improvement in this current financial year, An organizational structure was approved which will assist in boasting the section and a draft process flow /system description of predetermined objections and Draft Procedure manual for performance information was also developed which will assist in the accurate recording of actual achievement.	Yes

		The AO must also share with the Committee what are the challenges that lead to reporting difficulties within the department?	The challenges that led to reporting difficulty is the shortage of staff within Monitoring and Evaluation to review the portfolio of evidence	No
		The AO must also provide clarity as to why don't they have a proper record keeping where performance information can be reliably stored for accountability purposes?	The Department has grown from previous years and does not have enough space to store all portfolio of evidence, some portfolio of evidence are kept at the regions and cost centres which also had a contributing factor for sourcing of the Portfolio of evidence from cost centres to provincial head office	No
	DCSSL 2013/14 Annual Report: Report of the Auditor General: Internal Audit	The Auditor General has indicated that the department's internal audit didn't submit reports detailing performance against the annual audit plan to the audit Committee for the first two quarters of the 2013/14 financial year and in contravention of Section 3.2.7 (d) of treasury regulations (AR: 136).  The AO must provide clarity as to what led to the failure to submit the audit report as required by the treasury regulations?	The Internal Audit function is a shared service that is located in the Office of the Premier and is reporting directly to the Office of the Premier. The internal audit unit has acknowledged the omission to the Department	Yes
		How did the AO account for performance when they fail to submit audit reports to the audit Committee as required? This must also be answered in cognisance of the fact that the Auditor General also raised some concerns regarding reliability of the performance information provided by the department for audit purposes (AR: 135)?	Even though the internal audit report was not submitted, the Department managed to submit the first and second quarter performance report as required.	Yes
		The Accounting Officer must share the reasons which resulted to the failure of the internal audit to submit the audit reports as required?	The Head of Internal audit reported that he was fairly new and needed to familiarise himself with the expectations of the Audit committee as well as those of the auditee	Yes
		If the internal audit section failed to submit the audit reports as required, the Accounting Officer must share how did that section account for their performance?	The Internal Audit unit reported that the quarterly reports might not have been submitted however the work done during the first 2 quarters was submitted to the audit committee for monitoring and intervention which serves sufficient evidence for the unit accounting for its performance	Yes
		What has been done to address that problem and what actions were taken against those who contravened the relevant prescripts?	As indicated that the Internal Audit unit report directly to the office of the Premier, The accounting officer could not take disciplinary steps against the officials of the internal audit unit	Yes
		What were the major steps taken to ensure that this problem doesn't happen again in the 2014/15 financial year?	As indicated that the Internal Audit unit report directly to the office of the Premier, The accounting officer could not take disciplinary steps against the officials of the internal audit unit	Yes





	Expenditure Management and Accruals	<p>The Auditor General has indicated that some of the department's revenue amounting to R27 360 000 was not accounted for by the department (AR: 133).</p> <p>The AO must clarify this issue in light of the Auditor General's report (AR: 133) and note 3 of the AR (166)</p>	<p>The lack of capacity to provide support to the general operations of the Department as mentioned in the first question contributed to this challenge. The Department does not have capacity to do the total reconciliation of the revenue generated.</p> <p>The amount was received into the bank account without conducting reconciliation reports due to the lack of personnel.</p>	Yes
		<p>The AO must also share and clarify the different methods which they use to record and accurately account for their revenue and how reliably are those methods?</p>	<p>Different methods used to record and accurately account for Revenue:</p> <p>Traffic and overloading fines are captured in JADAS and reconciled to BAS and monthly reconciliations are produced</p> <p>Vehicle licensing and testing is captured on eNatis and reconciled to BAS</p> <p>Abnormal load permits</p> <p>The Department did not find a problem with the systems/ methods used to collect revenue but have a staff shortage to assist in revenue collection</p>	Yes
		<p>The Auditor General has also indicated that the department has understated the total amount of its commitments by excluding escalation cost relating to the Security Services (AR: 133).</p> <p>The AO must share with the Committee what are the challenges that caused the department to fail to indicate their commitments accurately?</p>	<p>The Department signed an agreement with all security companies that the 8% annual cost escalation will not be effected hence the escalation were excluded in the commitments.</p>	Yes

		<p>In relation to the question above, the department has also indicated that it has a contract with MEDACO which the commitment cannot be determined for the remaining period (AR: 172). The department must clarify its position in this matter and also clarify how come they have a contract with MEDACO but they don't know the total value of that contract for the remaining period?</p> <p>In the first place, did the AO include the service on the department's plans?</p> <p>Did the AO made any budgetary plans for this contract?</p> <p>Were resources available to fund this service?</p> <p>Why is the service now having funding problems when it was properly planned and budgeted for?</p>	<p>The Department is unable to determine the commitments on the MEDACO contract because the contract is based on the number of Section 56 and 341 notices captured and sent to offenders. It is also dependent on the number of summonses paid or cancelled and withdrawn in court. The more the Section 56 and 341 notices produced and captured the more the Department will pay. Therefore the number will always fluctuate.</p>	Yes
		In the first place, did the AO include the service on the department's plans?	The service is included in the APP	Yes
		Did the AO made any budgetary plans for this contract	MEDACO was appointed on the basis that revenue generated from this service will be utilised to pay the invoices which did not happen, therefore the budget for this service was not sufficient	Yes
		Were resources available to fund this service	MEDACO was appointed on the basis that revenue generated from this service will be utilised to pay the invoices which did not happen, therefore the budget for this service was not sufficient	Yes
		Why is the service now having funding problems when it was properly planned and budgeted for	This contract was not budgeted for hence Medaco was appointed on the basis of revenue generated	Yes
		What were the initiatives taken by the AO to address the MEDACO problem?	Cost curtailments measures were introduced and the matter was also raised in the MTEC hearing.	Yes
		What is the current status in trying to address these problems as raised by the Auditor General?	The Department is negotiating with Treasury for additional funding	Yes



		<p>As at the end of the 2013/14 financial year, the department had total accruals of R86 364 000, which R42 968 000 were older than 30 days. A total of R120 139 000 accruals were realised in the 2012/13 financial year. During the financial year that ended 31 March 2014, the department underspent its budget by R5 364 000 or 0.5 percent out of the total adjusted budget of R1 104 548 000.</p> <p>The AO must clarify why the accruals are more than the department under-expenditure on total appropriation? This should be clarified in the context that should there be procurement of goods and services for more than the available budget, the department must either have a proper plan on how to fund those expenditures or it can constitute irregular expenditure.</p>	<p>The accruals were as the result of shortage of funds relating to security management and MEDACO. The budget received from various departments was not adequate to pay the number of sites occupied.</p> <p>MEDACO was appointed on the basis that part of revenue generated from this service will be utilised to pay their invoices, unfortunately Treasury want all revenue collected from section 56 fines be transferred to their account</p>	Yes
		<p>The AO must also clarify and provide proof of the total amount of accruals which has been carried over from the 2012/13 financial year to 2013/14 and now 2014/15 and why were those accruals not paid in the 2013/14 financial year?</p>	<p>The Department paid for 2012/13 accruals with the operational budget for 2013/14 without receiving additional budget from Treasury. Because there was no additional budget allocated in 2013/14 to cover the previous year's accruals new accruals was carried over in 2014/15 financial year</p>	Yes
	Leadership	<p>The Auditor General discovered that the Accounting Officer of the Department did not always ensure on-going monitoring and supervision to enable an assessment of the effectiveness of internal control (AR: 137).</p> <p>The Accounting Officer must share with the Committee what are the challenges in the department that results to his failure to monitor the effectiveness of internal Controls? This question should be answered in cognisance of the total amount of wasteful and irregular expenditure incurred by the department for the period under review.</p>	<p>Challenges that could have resulted the Department not to monitor the effectiveness of internal controls is that the Department experienced a huge growth in the previous years through the transfer of Transport Regulation and centralization of Security Management to DCSSL which resulted in the shortage of personnel and budget constraints.</p>	No
		<p>The Accounting Officer must also share the likelihood that the lack of monitoring of internal control is also caused by the unavailability of personnel in key positions in the department as reflected in the organisation organogram (AR: 16)</p>	<p>The Department acknowledges the finding however the unavailability of key personnel at operational level affect the implementation of internal controls</p>	No
		<p>The AO has three (3) key vacant posts, that of general managers: Corporate Service, Crime Prevention, and Civilian Oversight. Using the balance of probabilities, can the department dispute the likelihood that these vacant posts are contributing to the lack of monitoring hence the non-compliance with laws and regulations governing both the financial management and supply chain management policies?</p>	<p>The Department does not dispute the likelihood that the 3 key vacant posts are contributing to the lack of monitoring.</p>	No

		<p>The Auditor General also highlighted that the accounting officer failed to evaluate whether management had implemented effective internal controls by gaining an understanding of how senior management members had met their responsibilities.</p> <p>The AO must clarify what were the challenges he faced which resulted to a failure to ensure that senior management staff did their job?</p>	<p>The Department had budgetary constraints that led to challenges of Senior Management not to do their Job effectively. For An example, The Department did not pay service providers within 30 days which resulted in interest charged and less speed operations conducted due to speed machines not calibrated in time.</p>	No
		<p>The AO has also presented the organisational structure on page 16 of the annual report and there are key management post (3 general manger posts and 1 senior manager) which are vacant. The department must share their plans on filling those posts and if possible provide time frames?</p>	<p>The Department would like to indicate that 2 Post of General Manager and 1 senior manager were advertised. Interviews of the advertised posts have been conducted and the process of filling the post is underway.</p>	No
		<p>The AO must also share and indicate the extent to which these vacant posts contributed negatively to the performance of the department for the period under review?</p>	<p>The vacant posts contributed negatively to the performance of the Department which resulted in a qualified audit opinion in the year under review.</p>	No
	Investigations	<p>The department must update the Committee on progress made on the alleged fraud and irregularities in supply chain management with regards to the awarding of the security contract.</p>	<p>The matter is handled by SAPS (Directorate for Priority Crimes Investigations Unit) and since be heard in September 2014 over a period of 3 days and is postponed to the fourth of February 2015.</p>	No
	Human Resource Management and Compensation	<p>The Auditor General discovered that the department failed to provide evidence indicating that a proper process has been followed to verify claims in candidate's applications before being appointed as required by public service regulation 1/VII/D.8.</p> <p>The Accounting Officer must clarify if they do follow any process to verify claims by applicants particularly when it comes to qualifications?</p>	<p>The Accounting Officer does follow a process to verify claims by applicants specifically on qualifications. The Service provider is being appointed on a quotation basis that verifies the qualifications of applicants and the Department has also entered into a service level agreement with UMALUSI to verify the grade 12 certificates.</p>	Yes
		<p>The Accounting Officer must also clarify why they are not verifying qualifications before appointments as discovered by the Auditor General?</p>	<p>The Department acknowledges that qualifications are verified after appointments, and this is receiving attention hence a service provider has been identified to perform the function.</p>	Yes
		<p>The Accounting Officer must also clarify what has been done to address this problem going forward?</p>	<p>The Service provider is being appointed on a quotation basis that verifies the qualifications of applicants and the Department has also entered into a service level agreement with UMALUSI to verify the grade 12 certificates.</p>	Yes



	Payables	The department's payables exceeded the payment of 30 days in terms of treasury regulations 8.2.3 amounted to R42 968 000. In addition, this amount exceeded the department's voted funds to be surrendered to the Revenue fund amounting to R5 364 000 as per the department's statement of financial performance by R37 604 000. The total amount of R37 604 000 would constitute unauthorised expenditure had this amount been paid timeously. This is also an indication that the department is struggling to pay its suppliers within 30 days and to settle that, the 2014/15 appropriated budget should be used to fund this accruals.  The AO must clarify as to why the department's payables are more than the department's surrendered funds?	The budget for security and Revenue & debt collection management was insufficient hence all these invoices could not be paid	Yes
		The AO must also clarify where the department is going to get the money to fund the accruals?	The Department agreed with the Service providers to reduce security rates with 30% and also introduced the cost curtailments to generate savings which will not be enough to fund the whole amount.	Yes
		What impact will the R37 604 000 have on service delivery should it be paid using the 2014/15 voted funds?	The Department will have to reschedule some of the programmes and implement plans within the available budget but the Department will still have accruals in 2014/15 financial year since the available budget is not enough to fund the accruals	No

## 9. PRIOR MODIFICATIONS TO AUDIT REPORTS

The Department Accounting Officer established a compliance Committee to resolve all matters that contributed to the qualification opinion as reported by the AGSA. The Committee main focus includes all matters in the audit report and other non-compliance matters noted in the management report and administration of the department operations.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it first arose	Progress made in clearing / resolving the matter
Departmental Revenue	2013/14	Monthly reconciliation are performed to ensure that all traffic fines are fully accounted for and Tax revenues
Commitments	2013/14	Commitments Register updated
Accrued Department revenue	2013/14	Monthly reconciliation are performed to ensure that all traffic fines are fully accounted for and Tax revenues
Fruitless and wasteful expenditure	2012/13	Fruitless and Wasteful expenditure register has been develop, updated and monitored monthly to ensure that it does not recur
Payables	2013/14	Developed payment register with age analysis to track all invoices
Achievement of planned targets	2012/13	Performance report is verified against Port of Evidence submitted to ensure reliability
Adjustments of material misstatement	2012/13	Establishment of Annual Report committee which reviews the Annual Report before submission

Non-Compliance on revenue management and Human resource management on compensation and internal audit	2013/14	System have been put in place( Process flow on Traffic management revenue developed)  Verification of qualifications is done through UMALUSI and SAQA.  Approval to appoint has been granted to conduct Quality Assurance Assessment.
Internal Control deficiencies on leadership and financial performance management reports and annual report	2012/13	Establishment of Annual Report committee which reviews the Annual Report before submission

## 10. INTERNAL CONTROL UNIT

The Department does not have an Internal Control Unit or Internal Control Officer dedicated to execute internal control functions. However the Department established Compliance and Risk Management Committees to deal with all internal control systems processes effected/faced by those charged with governance, management and other personnel designed to provide reasonable assurance on the achievement of the Department objectives.

The Internal controls components consist of the below mentioned: Risk Assessment; Control Activities (Risk Responses), Monitor and Report (Information and Communication)

The Risk Committee Chairperson report progress on the implementation of mitigation strategies to address top significant risks, emerging/ new risks , Committee resolutions, challenges ,intervention opinions and recommendations by the RMC to the Audit Committee and Accounting Officer on the effectiveness of the Department Risk Management and Internal Controls systems.

## 11. INTERNAL AUDIT AND AUDIT COMMITTEES

The Department utilizes the services of the Internal Audit function under the control and direction of a shared Audit Committee located at the Office of the Premier.

The shared Internal Audit function operated within an approved Internal Audit Charter and in accordance with the requirements of the PFMA, it's Treasury Regulations and the Standards set for the Professional Practice of Internal Auditors by the Institute of Internal Auditors. The shared Internal Audit function is an independent, objective assurance and consulting activity which adds value and improves the operations of the Department.

It assists the Department in accomplishing its objectives through providing an independent objective assurance to Management regarding the adequacy and effectiveness of risk management, internal control and governance processes. The Internal Audit function has been functioning effectively during the year under review. The Shared Internal Audit Function has eight (8) Officials dedicated to the Department of Community Safety, Security and Liaison.

The Internal Audit function, during the year under review had developed a rolling three-year strategic plan and an annual operational plan based on the results of the risk assessment. These plans were recommended by the Head of the Department and approved by the Audit Committee. The Internal Audit function reports the outcomes of the audits performed and progress on the approved internal audit plan to Management and to the Audit Committee on a quarterly basis. Management ensures that comments are provided to all the findings raised by internal audit, and action plans to address those findings are implemented.

The following audit assignments were conducted and completed by the shared Internal Audit function as per the approved internal audit plan for the year under review:

- Injury on Duty
- Revenue Management
- Second quarter performance Information
- Contract management
- Third quarter performance information
- Review of Interim Financial Statement





- Recruitment and selection processes
- Supply chain management –Procurement through Quotation
- Fleet Management
- Management Performance Assessment Tool ( MPAT)
- Follow up Audit on issues raised by Internal Audit 2014/2015
- Follow up Audit on issues raised by Auditor General South Africa in 2013/2014
- Information Technology General & Application Controls.
- Information Technology Governance Review.

The shared Audit Committee comprises of external non-official members and operates within an approved Audit Committee Charter, which is reviewed annually, and in accordance with the requirements set by the PFMA and Treasury Regulations. The role of the shared Audit Committee is to assist the Accounting Officer and Management of the department discharge their duties regarding risk management; financial information; internal controls and governance processes. In this regard, the shared Audit Committee independently oversees the operations and the activities of that department. The shared Audit Committee has direct and unobstructed lines of communication to the Accounting Officer, Senior Management, the relevant Treasury, shared Internal Audit and External Audit.

**Attendance of audit committee meetings by audit committee members**

In accordance with section 77(b) of the PFMA, an Audit Committee must meet at least twice a year. During the financial year under review, the shared Audit Committee met seven (7) times. In these meetings, the Accounting Officer and executive management were always represented. The Auditor-General is always invited to attend, thus ensuring that such meetings are as effective and transparent as possible. The audit committee meetings held were attended as follows:

Name	Qualifications	Internal or External	Date appointed	Date Resigned	No of meetings attended
Ms. G Deiner	B.A degree	external	01June 2009	n/a	7
Chairperson	H Dip in education				
	B Compt				
	Professional Accountant (SA)				
Ms.T. Njozela	MBA	external	01Octobert 2012	n/a	7
	B Compt honours				
	BCom				
Mr.X Khumalo	CA(SA)	external	01October 2012	n/a	5 0
	BCom honours (accounting)				
	BCom				
Adv G Khoza	HDip in Tax Law	External	01March 2014	N/A	7
	LLB				
	BProc				

The members of the shared Audit Committee continued to meet with the Accounting Officer, Senior Management of the Department, the shared Internal Audit and External Audit collectively and individually (as and when the need arose) to address matters related to risk management, control and governance processes as well as challenges facing the Department. All the members of the shared Audit Committee are independent, non-official members and have been appointed from outside the public service.

## 12. AUDIT COMMITTEE REPORT

We are pleased to present our report for the financial year ended 31 March 2015.

**Audit Committee Responsibility**

The Audit Committee reports that it has complied with its responsibilities arising from Section 38(1)(a)(ii) and 77 of the PFMA and Treasury Regulation 3.1. The Audit Committee also reports that it has adopted appropriate formal terms of reference as its Audit Committee Charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

**Independence of the Audit Committee**

The Audit Committee is independent of Management in the execution of its duties. All the members of the Audit Committee have been appointed from outside the public service pursuant to section 77 of the PFMA. The qualifications of the members and details of their attendance at meetings is included in Governance Section of the Annual Report above.

The members remain committed to providing oversight and advice of a high standard.

**The Effectiveness of Internal Control**

In line with the provisions of the PFMA and King Report on Corporate Governance, Internal Audit provided the Audit Committee and Management with assurance whether the system of internal controls is adequate and effective. Our review of the findings of the Internal Audit work, which was based on the risk assessments conducted in the department, revealed certain weaknesses, which were then raised with the Department.

The following internal audit work was completed during the year under review:

- Occupational Health and Safety (Injury on Duty)
- Revenue Management
- SCM - Contract Management
- SCM - Procurement Processes (Quotations)
- Review of Quarterly Performance Information
- Review of Interim Financial Statements
- Human Resources (Recruitment and Selection)
- Fleet Management
- Payments to Service Providers
- Management Performance Assessment Tool
- Information Technology General & Application Controls
- Information Technology Governance Review
- Follow-up on Internal Audit's and External Auditor's Reported Audit Findings

The following were areas of concern:

- Delay in implementation of agreed management corrective action plans to address identified control weaknesses where ongoing assessment would be required;
- Review of the implementation of the Corporate Governance Information and Communication Technology Policy Framework (CGICT) indicated areas where ongoing assessment would be required;
- Review of the Quarterly Performance Information indicated areas where ongoing assessment would be required;
- Documentation of formal and comprehensive policies and procedures was identified as an area where on-going assessment would be required
- Some compliance issues which required attention were identified during review of:
  - Occupational Health and Safety (Injury on Duty)
  - Supply Chain Management





- Human Resource Processes
- Fleet Management

### In-Year Management and Quarterly Reports

The Department reported monthly and quarterly to the Treasury as is required by the PFMA. We are satisfied with the content and quality of the reports prepared and issued by the Accounting Officer of the Department during the year under review although there is room for improvement.

### Evaluation of Financial Statements

The Audit Committee has reviewed and evaluated the Annual Financial Statements prepared by the Department for the year ended 31 March 2015 and, based on the information provided to the Audit Committee, concurs and accepts the Auditor-General's conclusion on the Annual Financial Statements and is of the opinion that the audited Annual Financial Statements be accepted and read together with the report of the Auditor-General South Africa.

### Internal Audit

Internal Audit provided numerous reports highlighting the findings which emanated from the audits undertaken as guided by the pre-approved risk based audit plan. The Audit Committee is satisfied that the Internal Audit activity operated reasonably effectively in the fulfilment of its mandate and that it has addressed the risks pertinent to the Department in its audits.

### Risk Management

The Audit Committee is responsible for the oversight of risk management. The Risk Management Committee reports to the Audit Committee on a quarterly basis on the Department's management of risk. The Audit Committee has reviewed the risk registers and is reasonably satisfied with the reports from the Risk Management Committee.

### Auditor-General's Report

The Audit Committee has met with the Auditor-General South Africa to ensure that there are no unresolved issues. Also the Audit Committee reviewed the Department's implementation for audit issues raised in the Auditor-General's Management Report in the previous year and is not satisfied that a number of recommendations remained unresolved or very limited progress has been made. The Audit Committee has identified this as an area where ongoing assessment would be required in the next financial year to ensure that Management has either implemented all audit recommendations or has taken alternative actions towards resolving all the accepted prior year audit findings.

The Audit Committee concurs with and accepts the conclusion of the Auditor-General South Africa as contained in the Auditor-General's Report.

### Conclusion

The Audit Committee wishes to express its concern that the Department has regressed from the unqualified audit opinion of the previous financial year to a qualified audit opinion for the financial year under review. The Audit Committee encourages Management to urgently develop an audit action plan implement an action plan to address matters which formed the basis of qualification as well as the material and significant non-compliance matters as raised by the Auditor-General South Africa so that the problems can be attended to timeously and the Department improves its audit opinion results in 2016. The Audit Committee will closely and at regular intervals monitor the implementation and progress made against the audit action plan.

The Audit Committee wishes to extend its appreciation to the Member of the Executive Council, the Head of Department and staff for their continued cooperation in assisting the Committee to discharge its responsibilities. Further appreciation is also extended to the Chief Financial Officer and the Finance team for their efforts regarding the financial statements and to the teams from Internal Audit and AGSA for the value they continue to add to the Department.

On a personal note, I wish to extend my appreciation to my colleagues in the Audit Committee for their invaluable advice and commitment during the year.

**MS GAYLENE DEINER**

**CHAIRPERSON OF THE SHARED AUDIT COMMITTEE**

**OFFICE OF THE PREMIER**

**DATE: 29 MAY 2015**



# PART D: HUMAN RESOURCE MANAGEMENT





# 1. INTRODUCTION

The primary purpose of the Human Resources Management and Development (HRM&D) is to enable the Department to achieve its objectives through effective and efficient utilization of Human Capital. It does this by aligning the Human Resource Plan to support the Department strategic objectives, and by providing an integrated human resource service through the following functions:

- An integrated learning and development service which includes leadership and management programmes;
- Recruitment, selection, and placement
- Employee relations support, facilitation and continuous education;
- An integrated employee wellness service
- Performance Management and Development
- Service conditions and benefits
- HR administrative support in respect of all employee related matters.

HRM & D also seeks to promote human resource practices through attracting and retaining competent employees who are capable of discharging efficient and effective service to communities.

# 2. OVERVIEW OF HUMAN RESOURCES

The Directorate Human Resource Management and Development noted the following achievements:

- Promotion of sound employer and employee relations,
- Updating of personnel information on PERSAL,
- Reviewal of Departmental policies such as, leave management policy and training and development policy,
- Management of Employee Health and Wellness Programme,
- Achieving the National target of 2% on persons leaving with disabilities,
- Development of Human Resource Strategies such as HR plan, Workplace Skills Development plan and Employment Equity plan.

Priorities for Human Resource Management and Development were to strengthen human resource practices such as achieving employment equity tagerts, integrated learning and development, leave management, filling of all vacant funded posts, updating of HR information on PERSAL, management of Employee Health and Wellness programme, records management and promotion of sound employer and employee relations.

In the year under review, employees of the department aligned performance management with organizational strategic objectives through the first level moderations coordinated on a quarterly basis per sub programme. Employees ability to perform was enhanced by programmes such as mentoring and coaching.

To improve service delivery outcomes, the Department implemented the intergrate approach to employee health and wellness programme which recognized the importance of linking individual health, safety and wellness.Critical common strategic interventions were developed and implemented such as the HIV & AIDS and TB operation plan, Wellness Management plan and Health and productivity management plan.

The challenges faced by the Department are cost curtailment measures preventing proper roll out of the training programme, achieving the national target of 50% in the employment of women in senior management, compliance with the Occupational Health and Safety Standards, attract and retain skilled and valuable employees to meet changing service delivery needs. The future plans of the Department relating to Human Resource Management are rentation of telents, electronic records management, continues up dating of personnel information on Persal, Leave auditing and capacity development of all departmental employees.

# 3. HUMAN RESOURCES OVERSIGHT STATISTICS

## 3.1. Personnel related expenditure

Table 3.1.1 Personnel expenditure by programme for the period 1 April 2014 and 31 March 2015

Programme	Total expenditure (R'000)	Personnel expenditure (R'000)	Training expenditure (R'000)	Professional and special services expenditure (R'000)	Personnel expenditure as a % of total expenditure	Average personnel cost per employee (R'000)
Administration	112,381	55,938	0	0	49.8	43
Civilian Oversight	10,500	8.481	0	0	80.8	6
Crime prevention & com police relatations	32,075	25,286	0	0	78.8	19
Security Management	414,438	5,697	0	0	1.4	4
Transport Regulations	392,366	271,279	0	0	69.1	206
Total	964,665	366,681	0	0	38	278

Table 3.1.2 Personnel costs by salary band for the period 1 April 2014 and 31 March 2015

Salary band	Personnel expenditure (R'000)	% of total personnel cost	No. of employees	Average personnel cost per employee (R'000)
Lower skilled (Levels 1-2)	2,462	0.6	17	144,824
Skilled (level 3-5)	15,181	3.4	74	205,149
Highly skilled production (levels 6-8)	270,682	61.2	1013	267,208
Highly skilled supervision (levels 9-12)	100,560	22.8	190	529,263
Senior and Top management (levels 13-16)	15,629	3.5	15	1,041.933
Contract(Levels1-2)	304	0.1	2	152,000
Contract(Levels6-8)	528	0.1	2	264,000
Contract(Levels9-12)	735	0.2	1	735,000
Contract(Levels13-16)	1.037	0.2	1	1,037.00
Periodical Remuneration	12,453	2.8	665	18,726
Total	419571	94.9	1980	211905



*Table 3.1.3 Salaries, Overtime, Home Owners Allowance and Medical Aid by programme for the period 1 April 2014 and 31 March 2015*

Programme	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Administration	44696	66.1	771	1.1	1814	2.7	2630	3.9
Civilian Oversight	6599	56.6	3	0	318	2.7	345	3
Crime Prevention and Comm Police Relation	8833	34.4	67	0.3	312	1.2	555	2.2
Traffic Regulations	213543	63.4	14869	4.4	11118	3.3	20069	6
Total	273671	61.9	15710	3.6	13562	3.1	23599	5.3

*Table 3.1.4 Salaries, Overtime, Home Owners Allowance and Medical Aid by salary band for the period 1 April 2014 and 31 March 2015*

Salary band	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Skilled (level 1-2)	1562	63.4	4	0.2	208	8.4	231	9.4
Skilled (level 3-5)	10009	65.5	77	0.5	848	5.5	1310	8.6
Highly skilled production (levels 6-8)	178655	63.6	11799	4.2	9804	3.5	18632	6.6
Highly skilled supervision (levels 9-12)	68864	62.5	3832	3.5	1909	1.7	3052	2.8
Senior management (level 13-16)	12473	70.9	0	0	739	4.2	314	1.8
Contract(Levels1-2)	304	97.1	0	0	0	0	0	0
Contract(Levels6-8)	427	80.7	0	0	0	0	0	0
Contract(Levels9-12)	510	56.7	0	0	20	2.2	21	2.3
Contract(Levels13-16)	867	70.9	0	0	24	2	12	1
Periodical Remuneration	0	0	0	0	0	0	0	0
Total	273671	61.9	15712	3.6	13563	3.1	23600	5.3

### 3.2. Employment and Vacancies

*Table 3.2.1 Employment and vacancies by programme as on 31 March 2015*

Programme	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Administration	170	169	0.6	0
Civilian Oversight	15	15	0	0
Crime Prevention and Community Police Relations	30	29	3.3	0
Traffic Regulations	1105	1102	0.3	0
Total	1320	1315	0.4	0

*Table 3.2.2 Employment and vacancies by salary band as on 31 March 2015*

Salary band	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Lower skilled ( 1-2)	19	19	0	0
Skilled(3-5)	74	74	0	0
Highly skilled production (6-8)	1015	1012	0.3	0
Highly skilled supervision (9-12)	191	189	1	0
Senior management (13-16)	15	15	0	0
Contract(Levels1-2,Permanent	2	2	0	0
Contract(Levels6-8,Permanent	2	2	0	0
Contract(Levels9-12,Permanent	1	1	0	0
Contract(Levels13-16,Permanent	1	1	0	0
Total	1320	1315	0.4	0

*Table 3.2.3 Employment and vacancies by critical occupations as on 31 March 2015*

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Administrative related, Permanent	173	171	1.2	0
Cleaners in offices workshops hospitals etc., Permanent	39	39	0	0
Communication and information related, Permanent	5	5	0	0
Finance and economics related, Permanent	16	16	0	0
Financial and related professionals, Permanent	9	9	0	0
Financial clerks and credit controllers, Permanent	23	23	0	0
General legal administration & rel. professionals, Permanent	1	1	0	0
Human resources & organisat developm & relate prof, Permanent	1	1	0	0





Human resources clerks, Permanent	25	25	0	0
Human resources related, Permanent	12	12	0	0
Library mail and related clerks, Permanent	3	3	0	0
Logistical support personnel, Permanent	1	1	0	0
Messengers porters and deliverers, Permanent	2	2	0	0
Other administrat & related clerks and organisers, Permanent	42	42	0	0
Other administrative policy and related officers, Permanent	10	10	0	0
Other occupations, Permanent	4	4	0	0
Regulatory inspectors, Permanent	919	917	0.2	0
Secretaries & other keyboard operating clerks, Permanent	18	18	0	0
Security officers, Permanent	10	9	10	0
Senior managers, Permanent	7	7	0	0
TOTAL	1320	1315	0.4	0

### 3.3. Filling of SMS Posts

*Table 3.3.1 SMS post information as on 31 March 2015*

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	0	0	0	0	0
Salary Level 16	1	1	100	0	0
Salary Level 15	1	1	100	0	0
Salary Level 14	2	1	50	1	50
Salary Level 13	16	14	87.5	2	12.5
Total	20	17	85	3	15

*Table 3.3.2 SMS post information as on 30 September 2014*

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	0	0	0	0	0
Salary Level 16	1	1	100	0	0
Salary Level 15	1	1	100	0	0
Salary Level 14	2	1	50	1	50
Salary Level 13	16	14	87.5	2	12.5
Total	20	17	85	3	15

*Table 3.3.3 Advertising and filling of SMS posts for the period 1 April 2014 and 31 March 2015*

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	0	0	0	0	0
Salary Level 16	1	1	100	0	0
Salary Level 15	1	1	100	0	0
Salary Level 14	2	1	50	1	50
Salary Level 13	16	14	93.75	2	12.5
Total	20	17	85	3	15

*Table 3.3.4 Reasons for not having complied with the filling of funded vacant SMS - Advertised within 6 months and filled within 12 months after becoming vacant for the period 1 April 2014 and 31 March 2015*

Reasons for vacancies not advertised within six months
<b>Posts not filled due to budgetary constraints</b>

Reasons for vacancies not filled within six months
<b>Posts not filled due to budgetary constraints</b>

*Table 3.3.5 Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS posts within 12 months for the period 1 April 2014 and 31 March 2015*

Reasons for vacancies not advertised within six months
<b>None</b>

Reasons for vacancies not filled within six months
<b>None</b>



3.4. Job Evaluation

Table 3.4.1 Job Evaluation by Salary band for the period 1 April 2014 and 31 March 2015

Salary band	Number of posts on approved establishment	Number of Jobs Evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
				Number	% of posts evaluated	Number	% of posts evaluated
Lower Skilled (Levels1-2)	19	0	0	0	0	0	0
Skilled (Levels 3-5)	74	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	1015	0	0	0	0	0	0
Highly skilled supervision (Levels 9-12)	191	0	0	0	0	0	0
Senior Management Service Band A	13	0	0	0	0	0	0
Senior Management Service Band B	1	0	0	0	0	0	0
Senior Management Service Band C	0	0	0	0	0	0	0
Senior Management Service Band D	1	0	0	0	0	0	0
Total	1320	0	0	0	0	0	0

Table 3.4.2 Profile of employees whose positions were upgraded due to their posts being upgraded for the period 1 April 2014 and 31 March 2015

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0

Employees with a disability	0
-----------------------------	---

Table 3.4.3 Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 2014 and 31 March 2015

Total number of employees whose salaries exceeded the level determined by job evaluation	
Percentage of total employed	None

Table 3.4.4 Profile of employees who have salary levels higher than those determined by job evaluation for the period 1 April 2014 and 31 March 2015

Total number of employees whose salaries exceeded the level determined by job evaluation	
Percentage of total employed	None

Total number of Employees whose salaries exceeded the grades determine by job evaluation	None
------------------------------------------------------------------------------------------	------

3.5. Employment Changes

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the department. The following tables provide a summary of turnover rates by salary band and critical occupations (see definition in notes below).

Table 3.5.1 Annual turnover rates by salary band for the period 1 April 2014 and 31 March 2015

Salary band	Number of employees at beginning of period-1 April 2014	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
Lower skilled ( Levels 1-2)	21	0	1	4.8
Skilled (Levels3-5)	93	1	6	6.5
Highly skilled production (Levels 6-8)	1038	0	28	2.7
Highly skilled supervision (Levels 9-12)	177	0	10	5.6
Senior Management Service Bands A	15	0	0	0
Senior Management Service Bands B	1	0	0	0
Senior Management Service Bands C	0	0	0	0
Senior Management Service Bands D	1	0	0	0
Contract(Levels1-2),Permanent	17	2	17	100
Contract(Levels6-8),Permanent	2	0	0	0
Contract(Levels9-12),Permanent	1	0	0	0
Total	1366	3	62	4.5

Table 3.5.2 Annual turnover rates by critical occupation for the period 1 April 2014 and 31 March 2015

Critical occupation	Number of employees at beginning of period-April 2014	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
Administrative related, Permanent	168	0	10	6
Cleaners in offices workshops hospitals etc., Permanent	49	0	5	10.2
Communication and information related, Permanent	6	0	0	0
Finance and economics related, Permanent	12	0	1	8.3
Financial and related professionals, Permanent	5	0	0	0
Financial clerks and credit controllers, Permanent	28	0	1	3.6
General legal administration & rel. professionals, Permanent	1	0	0	0
Human resources & organisational development & relate professional, Permanent	1	0	0	0
Human resources clerks, Permanent	37	2	14	37.8
Human resources related, Permanent	10	0	0	0
Library mail and related clerks, Permanent	3	0	0	0
Logistical support personnel, Permanent	1	0	0	0
Messengers porters and deliverers, Permanent	2	0	0	0
Other administration & related clerks and organisers, Permanent	44	0	1	2.3
Other administrative policy and related officers, Permanent	12	0	0	0
Other occupations, Permanent	5	0	0	0
Regulatory inspectors, Permanent	938	0	24	2.6
Secretaries & other keyboard operating clerks, Permanent	26	1	3	11.5



Security officers, Permanent	11	0	3	27.3
Senior managers, Permanent	7	0	0	0
Total	1366	3	62	4.5

*Table 3.5.3 Reasons why staff left the department for the period 1 April 2014 and 31 March 2015*

Termination Type	Number	% of Total Resignations
Death	11	17.7
Resignation	22	35.5
Expiry of contract	17	27.4
Dismissal – operational changes	0	0
Dismissal – misconduct	1	1.6
Dismissal – inefficiency	0	0
Discharged due to ill-health	1	1.6
Retirement	10	16.1
Transfer to other Public Service Departments	0	0
Other	0	0
Total	62	4.5
Total number of employees who left as a % of total employment	4.5	

*Table 3.5.4 Promotions by critical occupation for the period 1 April 2014 and 31 March 2015*

Occupation	Employees 1 April 2014	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
Administrative related	168	19	11.3	118	70.2
Cleaners in offices workshops hospitals etc.	49	0	0	34	69.4
Communication and information related	6	1	16.7	3	50
Finance and economics related	12	6	50	5	41.7
Financial and related professionals	5	4	80	3	60
Financial clerks and credit controllers	28	0	0	19	67.9
General legal administration & rel. professionals	1	0	0	1	100
Human resources & organisation development & relate prof	1	0	0	1	100
Human resources clerks	37	1	2.7	21	56.8
Human resources related	10	2	20	8	80
Library mail and related clerks	3	0	0	3	100
Logistical support personnel	1	0	0	1	100
Messengers porters and deliverers	2	0	0	2	100
Other administrat & related clerks and organisers	44	1	2.3	34	77.3
Other administrative policy and related officers	12	0	0	8	66.7
Other occupations	5	0	0	3	60
Regulatory inspectors	938	30	3.2	687	73.2
Secretaries & other keyboard operating clerks	26	1	3.8	19	73.1
Security officers	11	0	0	9	81.8
Senior managers	7	0	0	7	100
TOTAL	1366	65	4.8	986	72.2





Table 3.5.5 Promotions by salary band for the period 1 April 2014 and 31 March 2015

Salary Band	Employees 1 April 2014	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progression as a % of employees by salary bands
Lower skilled (Levels 1-2), Permanent	21	0	0	13	61.9
Skilled (Levels 3-5), Permanent	93	0	0	75	80.6
Highly skilled production (Levels 6-8), Permanent	1038	41	3.9	743	71.6
Highly skilled supervision (Levels 9-12), Permanent	177	24	13.6	139	78.5
Senior management (Levels 13-16), Permanent	17	0	0	14	82.4
Contract (Levels 1-2), Permanent	17	0	0	0	0
Contract (Levels 6-8), Permanent	2	0	0	1	50
Contract (Levels 9-12), Permanent	1	0	0	1	100
<b>TOTAL</b>	<b>1366</b>	<b>65</b>	<b>4.8</b>	<b>986</b>	<b>72.2</b>

### 3.6. Employment Equity

Table 3.6.1 Total number of employees (including employees with disabilities) in each of the following occupational categories as on 31 March 2015

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	6	0	0	0	2	0	0	0	8
Professionals	23	0	0	0	20	1	0	0	44
Technicians and associate professionals	82	0	1	2	92	2	0	1	180
Clerks	34	0	0	0	72	0	0	5	111
Service and sales workers	524	3	1	30	363	1	0	4	926
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	0	0	0	0	0	0	0	0	0
Elementary occupations	8	0	0	0	36	0	0	0	44
Other, Permanent	0	0	0	0	2	0	0	0	2
Total	677	3	2	32	587	4	0	10	1315
Employees with disabilities	8	0	0	1	21	0	0	0	30

Table 3.6.2 Total number of employees (including employees with disabilities) in each of the following occupational bands as on 31 March 2015

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	1	0	0	0	0	0	0	0	1
Senior Management	8	0	0	0	6	0	0	0	14
Professionally qualified and experienced specialists and mid-management	104	1	2	18	61	3	0	0	189
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	541	2	0	14	444	1	0	10	1012
Semi-skilled and discretionary decision making	17	0	0	0	57	0	0	0	74
Unskilled and defined decision making	3	0	0	0	16	0	0	0	19
Contract(Top Management),Permanent	1	0	0	0	0	0	0	0	1
Contract(Professionally qualified),Permanent	1	0	0	0	0	0	0	0	1
Contract(Skilled technical) Permanent	0	0	0	0	2	0	0	0	2
Contract(Unskilled)Permanent	1	0	0	0	1	0	0	0	2
Total	677	3	2	32	587	4	0	10	1315



Table 3.6.3 Recruitment for the period 1 April 2014 to 31 March 2015

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	0	0	0	0	0	0	0	0	0
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	0	0	0	0	0	0	0	0	0
Semi-skilled and discretionary decision making	0	0	0	0	1	0	0	0	1
Unskilled and defined decision making	1	0	0	0	1	0	0	0	2
Total	1	0	0	0	2	0	0	0	3
Employees with disabilities	0	0	0	0	0	0	0	0	0

Table 3.6.4 Promotions for the period 1 April 2014 to 31 March 2015

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	8	0	0	0	6	0	0	0	14
Professionally qualified and experienced specialists and mid-management	80	2	2	24	53	2	0	0	163
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	415	1	0	16	343	0	0	9	784
Semi-skilled and discretionary decision making	20	0	0		55	0	0	0	75
Unskilled and defined decision making	3	0	0	0	10	0	0	0	13
Total	526	3	2	40	467	2	0	9	1049
Employees with disabilities	7	0	0	2	20	0	0	1	30

Table 3.6.5 Terminations for the period 1 April 2014 to 31 March 2015

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	2	1	0	3	3	0	0	1	10
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	21	0	0	1	4	0	0	2	28
Semi-skilled and discretionary decision making	3	0	0	0	3	0	0	0	6
Unskilled and defined decision making	0	0	0	0	1	0	0	0	1



Contract(Unskilled)	5	0	0	0	12	0	0	0	17
Total	31	1	0	4	23	0	0	3	62

Table 3.6.6 Disciplinary action for the period 1 April 2014 to 31 March 2015

Disciplinary action	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Written Warning	2	0	0	0	0	0	0	0	2
Final Written Warning	4	0	0	0	1	0	0	0	5
Suspension without Pay	0	0	0	0	1	0	0	0	1
Termination of Contract (abscondment)	1	0	0	0	0	0	0	0	1
Dismissal	1	0	0	0	0	0	0	0	1
Total	8	0	0	0	2	0	0	0	10

Table 3.6.7 Skills development for the period 1 April 2014 to 31 March 2015

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	0	0	0		1	0	0	0	1
Professionals	0	0	0	0	4	0	0	0	4
Technicians and associate professionals	0	0	0	0	0	0	0	0	
Clerks	1	0	0	0	4	0	0	0	5
Service and sales workers	196	0	0	0	111	0	0	0	307
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	0	0	0	0	0	0	0	0	0
Elementary occupations	0	0	0	0	0	0	0	0	0
Total	197				120				317
Employees with disabilities	0	0	0	0	0	0	0	0	0

### 3.7. Signing of Performance Agreements by SMS Members

Table 3.7.1 Signing of Performance Agreements by SMS members as on 31 May 2015

SMS Level	Total number of funded SMS posts	Total number of SMS members	Total number of signed performance agreements	Signed performance agreements as % of total number of SMS members
Director-General/ Head of Department				
Salary Level 16	1	1	0	0
Salary Level 15	1	1	1	100
Salary Level 14	2	1	1	100
Salary Level 13	16	14	14	100
Total	20	17	16	94

Table 3.7.2 Reasons for not having concluded Performance agreements for all SMS members as on 31 March 2015

Reasons
None

Table 3.7.3 Disciplinary steps taken against SMS members for not having concluded Performance agreements as on 31 March 2015

Reasons
None

Table 3.8.1 Performance Rewards by race, gender and disability for the period 1 April 2014 to 31 March 2015

Race and Gender	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within group	Cost (R'000)	Average cost per employee
African					
Male	295	669	44.1	2,830	9,594
Female	286	566	50.5	2,564	8,966
Asian					
Male	2	2	100	58	29,011
Female	0	0	0	0	0
Coloured					
Male	2	3	66.7	23	11,700
Female	3	4	75	75	24,956





White					
Male	25	31	80.6	562	22,476
Female	6	10	60	58	9,602
Employees with a disability	21	30	70	157	7,467
Total	640	1315	48.7	6,327	9,886

*Table 3.8.2 Performance Rewards by salary band for personnel below Senior Management Service for the period 1 April 2014 to 31 March 2015*

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Lower Skilled (Levels 1-2)	13	17	76.5	107	8,231	
Skilled (level 3-5)	59	74	79.7	399	6,763	
Highly skilled production (level 6-8)	435	1013	42.9	3,266	7,508	
Highly skilled supervision (level 9-12)	132	190	69.5	2,531	19,174	
Contract(Levels 1-2)	0	2	0	0	0	
Contract(Levels 6-8)	0	2	0	0	0	
Contract(Levels 9-12)	1	1	100	24	24,000	
Periodical Remuneration	0	665	0	0	0	
Total	640	1964	32.6	6327	9886	

*Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2014 to 31 March 2015*

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
Administrative related	110	169	65.1	1,511	13,736
Cleaners in offices workshops hospitals etc.	34	39	87.2	292	8,588
Communication and information related	3	5	60	26	8,667
Finance and economics related	9	16	56.3	132	14,667
Financial and related professionals	7	9	77.8	71	10,143
Financial clerks and credit controllers	19	23	82.6	126	6,632
General legal administration & rel. professionals	0	1	0	0	0
Human resources & organisat developm & relate prof	1	1	100	12	12,000
Human resources clerks	16	25	64	116	7,250
Human resources related	7	12	58.3	167	23,857
Library mail and related clerks	2	3	66.7	10	5,000
Logistical support personnel	0	1	0	0	0
Messengers porters and deliverers	2	2	100	16	8,000
Other administrat & related clerks and organisers	34	42	81	268	7,882
Other administrative policy and related officers	8	10	80	74	9,250
Other occupations	3	4	75	20	6,667
Regulatory inspectors	365	919	39.8	3,350	9,178
Secretaries & other keyboard operating clerks	12	18	66.7	77	6,417
Security officers	8	9	88.9	61	7,625
Senior managers	0	7	0	0	0
TOTAL	640	1315	48.7	6329	9889

*Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management Service for the period 1 April 2014 to 31 March 2015*

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Band A	0	13	0	0	0	0
Band B	0	1	0	0	0	0
Band C	0	1	0	0	0	0
Band D	0	1	0	0	0	0
Total	0	16	0	0	0	0



### 3.8. Foreign Workers

*Table 3.9.1 Foreign workers by salary band for the period 1 April 2014 and 31 March 2015*

Salary band	01 April 2014		31 March 2015		Change	
	Number	% of total	Number	% of total	Number	% Change
Lower skilled	0	0	0	0	0	0
Highly skilled production (Lev. 6-8)	0	0	0	0	0	0
Highly skilled supervision (Lev. 9-12)	0	0	0	0	0	0
Contract (level 9-12)	0	0	0	0	0	0
Contract (level 13-16)	0	0	0	0	0	0
Total	0	0	0	0	0	0

*Table 3.9.2 Foreign workers by major occupation for the period 1 April 2014 and 31 March 2015*

Major occupation	01 April 2014		31 March 2015		Change	
	Number	% of total	Number	% of total	Number	% Change
0	0	0	0	0	0	0
0	0	0	0	0	0	0

### 3.9. Leave utilisation

*Table 3.10.1 Sick leave for the period 1 January 2014 to 31 December 2014*

Salary band	Total days	% Days with Medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Cost (R'000)
Lower skilled (Levels 1-2)	138	94.2	15	1.8	9	56
Skilled (Levels 3-5)	547	82.1	59	6.9	9	329
Highly skilled production (Levels 6-8)	4660	81.7	641	75.5	7	4,171
Highly skilled supervision (Levels 9-12)	803	85.3	120	14.1	7	1,415
Senior management (Levels 13-16)	46	95.7	8	0.9	6	154
Contract (Levels 1-2)	17	88.2	4	0.5	4	4
Contract (Levels 6-8)	11	90.9	2	0.2	6	9
TOTAL	6222	82.6	849	100	7	6138

*Table 3.10.2 Disability leave (temporary and permanent) for the period 1 January 2014 to 31 December 2014*

Salary band	Total days	% Days with Medical certification	Number of Employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated Cost (R'000)
Lower skilled (Levels 1-2)	24	100	2	12.5	12	11
Skilled (Levels 3-5)	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	495	100	11	68.8	45	441
Highly skilled supervision (Levels 9-12)	36	100	3	18.8	12	78
Senior management (Levels 13-16)	0	0	0	0	0	0
Total	555	100	16	100	35	530

The table below summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

*Table 3.10.3 Annual Leave for the period 1 January 2014 to 31 December 2014*

Salary band	Total days taken	Number of Employees using annual leave	Average per employee
Lower skilled (Levels 1-2)	341	18	19
Skilled Levels 3-5)	1922.84	80	24
Highly skilled production (Levels 6-8)	16477	907	18
Highly skilled supervision(Levels 9-12)	4234	195	22
Senior management (Levels 13-16)	274	16	17
Contract(levels1-2)	169	19	9
Contract(levels6-8)	46	2	23
Contract(levels9-12)	2	1	2
Total	23465.84	19	1238



Table 3.10.4 Capped leave for the period 1 January 2014 to 31 December 2014

Salary band	Total days of capped leave taken	Number of Employees using capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 Dec 2014
Lower skilled (Levels 1-2)				
Skilled Levels 3-5)	2	1	2	2690
Highly skilled production (Levels 6-8)	10	1	10	13596
Highly skilled supervision(Levels 9-12)	28	1	28	7924
Senior management (Levels 13-16)	0	0	0	0
Total	40	3	72	24210

The following table summarise payments made to employees as a result of leave that was not taken.

Table 3.10.5 Leave payouts for the period 1 April 2014 and 31 March 2015

Reason	Total amount (R'000)	Number of employees	Average per employee (R'000)
Leave payout for 2014/15 due to non-utilisation of leave for the previous cycle	41	2	20500
Capped leave payouts on termination of service for 2014/15	2,012	31	64903
Current leave payout on termination of service for 2014/15	162	8	20250
Total	2215	41	54024

### 3.10. HIV/AIDS & Health Promotion Programmes

Table 3.11.1 Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
None	None

Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)

Question	Yes	No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	X		FB Mabuza , senior Manager HRM&D
2. Does the department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	X		There is a dedicated unit dealing with issues of health and wellbeing although the section is understaffed which impact on service delivery. Increasing demand further challenge the effectiveness of programmes. Budget is still inadequate to ensure comprehensive and sustainable EAP services.
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	X		Key elements/services: Marketing and promotion of wellness programmes; Counselling services; assessment and referral; Wellness Programmes including staff HCT campaigns; Financial Wellness Programmes available in terms of Retirement Planning, Financial education and Debt Counseling; sports days, and fun walks or run.
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	X		Ms DP USinga MS GN Sibande Ms L Ndinisa Mr CS Shabangu Ms BB Mbowane Mr R Ndlovu Mr M Shabangu Ms N Mahlalela Ms Z Mashaya Ms N Maluka Ms T Masanabo Mr N Mkhonza Mr DS Mbonani Ms C Mahlangu Ms C Mthetwa
5. Has the department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	X		Bereavement policy Employee assistance programme policy Policy on recruitment, selection and appointments Procedure manual for recruit, selection, appointment and transfer Records management registry procedure manual Leave policy Policy on resettlement PMDS procedure manual HIV/Aids policy HR plan Training and development policy Internship and Learnership policy
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	X		HIV/Aids policy HR plan Awareness sessions  Confidentiality and disclosure





7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have you achieved.	X		<ul style="list-style-type: none"><li>HCT sessions</li><li>33 employees tested</li></ul>
8. Has the department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.	X		EAP Clients and Supervisors satisfaction. ◇ Questions including tools for Financial Wellness  ◇ Workshops and capacity building programmes - evaluation questions have been drawn up.  Monitoring meetings and performance reviews

### 3.11. Labour Relations

*Table 3.12.1 Collective agreements for the period 1 April 2014 and 31 March 2015*

Subject matter	Date
None because the department uses national collective agreements	None

<b>Total number of Collective agreements</b>	<b>None</b>
----------------------------------------------	-------------

*Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1 April 2014 and 31 March 2015*

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	
Verbal warning	0	
Written warning	2	0.152
Final written warning	2	0.152
Suspended without pay	1	0.076
Fine	0	
Demotion	0	
Dismissal	1	0.076
Not guilty	0	
Case withdrawn	0	
<b>Total</b>	<b>6</b>	<b>0.456</b>

<b>Total number of Disciplinary hearings finalised</b>	<b>5</b>
--------------------------------------------------------	----------

*Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2014 and 31 March 2015*

Type of misconduct	Number	% of total
Absenteeism	1	0.076
Dishonesty	0	
Misuse of state vehicle	1	0.076
Fraud	0	
Negligence	1	0.076
Doing business with government	0	
Abscondment	1	0.076
Failure to adhere to Finance practices	2	0.152
	6	0.456

*Table 3.12.4 Grievances logged for the period 1 April 2014 and 31 March 2015*

Grievances	Number	% of Total
Number of grievances resolved	12	0.912
Number of grievances not resolved	0	
Total number of grievances lodged	12	0.912

*Table 3.12.5 Disputes logged with Councils for the period 1 April 2014 and 31 March 2015*

Disputes	Number	% of Total
Number of disputes upheld	1	0.076
Number of disputes dismissed	5	0.380
Number of disputes outstanding	4	0.304
<b>Total number of disputes lodged</b>	<b>10</b>	<b>0.76</b>

*Table 3.12.6 Strike actions for the period 1 April 2014 and 31 March 2015*

Total number of persons working days lost	<b>None</b>
Total costs working days lost	<b>None</b>
Amount recovered as a result of no work no pay (R'000)	<b>None</b>

*Table 3.12.7 Precautionary suspensions for the period 1 April 2014 and 31 March 2015*

Number of people suspended	<b>2</b>
Number of people who's suspension exceeded 30 days	<b>1</b>
Average number of days suspended	<b>482</b>
Cost of suspension(R'000)	<b>505 971.03</b>



3.12. Skills development

This section highlights the efforts of the department with regard to skills development.

Table 3.13.1 Training needs identified for the period 1 April 2014 and 31 March 2015

Occupational category	Gender	Number of employees as at 1 April 2014	Training needs identified at start of the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	24		16		16
	Male	51		8		8
Professionals	Female	100		35		35
	Male	72		70		69
Technicians and associate professionals	Female	0	0	0	0	0
	Male	0	0	0	0	0
Clerks	Female	63		25	15	40
	Male	33		48	13	60
Service and sales workers	Female	342		101		101
	Male	523		124		123
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Elementary occupations	Female	39	0	0	0	0
	Male	12	0	0	0	0
Sub Total	Female	571	0	198	15	213
	Male	691	0	242	13	255
Total		1262	0	440	28	468

Table 3.13.2 Training provided for the period 1 April 2014 and 31 March 2015

Occupational category	Gender	Number of employees as at 1 April 2014	Training provided within the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	24		1	0	1
	Male	51	0	0	0	0
Professionals	Female	100	0	4	0	4
	Male	72	0	0	0	0
Technicians and associate professionals	Female		0	0	0	0
	Male		0	0	0	0
Clerks	Female	63	0	2	2	4
	Male	33	0	1	0	1
Service and sales workers	Female	342	0	111	0	111
	Male	523	0	196	0	196
Skilled agriculture and fishery workers	Female		0	0	0	0
	Male		0	0	0	0
Craft and related trades workers	Female		0	0	0	0
	Male		0	0	0	0
Plant and machine operators and assemblers	Female		0	0	0	0
	Male		0	0	0	0
Elementary occupations	Female	39	0	0	0	0
	Male	12	0	0	0	0
Sub Total	Female	571	0	0	0	0
	Male	691	0	0	0	0
Total		1262	0	315	2	317

3.13. Injury on duty

The following tables provide basic information on injury on duty.

Table 3.14.1 Injury on duty for the period 1 April 2014 and 31 March 2015

Nature of injury on duty	Number	% of total
Required basic medical attention only	0	
Temporary Total Disablement	02	0.15
Permanent Disablement	0	
Fatal	0	
Total	02	



3.14. Utilisation of Consultants

The following tables relates information on the utilisation of consultants in the department. In terms of the Public Service Regulations “consultant” means a natural or juristic person or a partnership who or which provides in terms of a specific contract on an ad hoc basis any of the following professional services to a department against remuneration received from any source:

- (a) The rendering of expert advice;
- (b) The drafting of proposals for the execution of specific tasks; and
- (c) The execution of a specific task which is of a technical or intellectual nature, but excludes an employee of a department.

Table 3.15.1 Report on consultant appointments using appropriated funds for the period 1 April 2014 and 31 March 2015

Project title	Total number of consultants that worked on project	Duration (work days)	Contract value in Rand
None	None	None	None
None	None	None	None

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
None	None	None	None
None	None	None	None

Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2014 and 31 March 2015

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
None	None	None	None
None	None	None	None

Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 2014 and 31 March 2015

Project title	Total Number of consultants that worked on project	Duration (Work days)	Donor and contract value in Rand
None	None	None	None
None	None	None	None

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
None	None	None	None
None	None	None	None

Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2014 and 31 March 2015

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project

3.15. Severance Packages

Table 3.16.1 Granting of employee initiated severance packages for the period 1 April 2014 and 31 March 2015

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by department
Lower skilled (Levels 1-2)	0	0	0	0
Skilled Levels 3-5)	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0
Highly skilled supervision(Levels 9-12)	0	0	0	0
Senior management (Levels 13-16)	0	0	0	0
Total	0	0	0	0





# PART E: FINANCIAL INFORMATION

## 1. REPORT OF THE AUDITOR GENERAL



AUDITOR-GENERAL  
SOUTH AFRICA

The Accounting Officer  
Mr. W Mthombathi  
Departments of Community Safety, Security and Liaison  
Private Bag X11269  
Nelspruit  
1200

Date: 31 July 2015

Reference: 1476REG14/15

Dear Sir/Madam

**Report of the Auditor-General on the financial statements and other legal and regulatory requirements of the Department of Community Safety, Security and Liaison for the year ended 31 March 2015**

1. The above-mentioned report of the Auditor-General is submitted herewith in terms of section 21(1) of the Public Audit Act of South Africa read in conjunction with section 188 of the Constitution of the Republic of South Africa and section 40(2) of the Public Finance Management Act of South Africa (PFMA).
2. We have not yet received the other information that will be included in the annual report with the audited financial statements and have thus not been able to establish whether there are any inconsistencies between this information and the audited financial statements and the reported performance against pre-determined objectives. You are requested to supply this information as soon as possible. Once this information is received it will be read and should any inconsistencies be identified these will be communicated to you and you will be requested to make the necessary corrections. Should the corrections not be made we will amend and reissue the audit report.
3. In terms of section 40(1)(d) of the PFMA you are required to include the audit report in the Department of Community Safety, Security and Liaison's annual report to be tabled.
4. Until the annual report is tabled as required by section 65 of the PFMA the audit report is not a public document and should therefore be treated as confidential.
5. Prior to printing or copying the annual report which will include the audit report you are required to do the following:
  - Submit the final printer's proof of the annual report to the relevant senior manager of the Auditor-General of South Africa for verification of the audit-related references in the audit report and for confirmation that the financial statements and other information are those documents that have been read and audited. Special care should be taken with the page references in your report, since an incorrect reference could have audit implications.

*Auditing to build public confidence*

Auditor-General Republic of South Africa  
www.agsa.co.za



- The signature *Auditor-General* in the handwriting of the auditor authorised to sign the audit report at the end of the hard copy of the audit report should be scanned in when preparing to print the report. This signature, as well as the place and date of signing and the Auditor-General of South Africa's logo, should appear at the end of the report, as in the hard copy that is provided to you. The official logo will be made available to you in electronic format.
6. Please notify the undersigned Business Executive / Senior Manager well in advance of the date on which the annual report containing this audit report will be tabled.
  7. Your cooperation to ensure that all these requirements are met would be much appreciated.

Kindly acknowledge receipt of this letter.

Yours sincerely

Bomkazi Bhobho

Signed



Deputy Business Executive: Mpumalanga Business Unit

Enquiries: Patience Ntuli  
Telephone: (013) 756 0800  
Fax: (013) 756 0879

## Report of the auditor-general to the Mpumalanga Provincial Legislature on vote no. 9: Department of Community Safety, Security and Liaison

### Report on the financial statements

#### Introduction

1. I have audited the financial statements of the Department of Community Safety, Security and Liaison set out on pages ... to ..., which comprise the appropriation statement, the statement of financial position as at 31 March 2015, the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, as well as the notes, comprising a summary of significant accounting policies and other explanatory information.

#### Accounting officer's responsibility for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with the Modified Cash Standard (MCS) and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and the Division of Revenue Act of South Africa, 2014 (Act No. 10 of 2014) (DoRA), and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor-general's responsibility

3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing. Those standards require that I comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.



## Basis for qualified opinion

### Accrued departmental revenue

6. I was unable to obtain sufficient appropriate evidence to support accrued departmental revenue relating to tax revenue as well as fines, penalties and forfeits amounting to R613 314 000 (2014: R304 955 000). I was unable to confirm this amount through alternative means.
7. I was unable to obtain sufficient appropriate audit evidence to support adjustments made to accrued traffic fine and tax revenue relating to 2014. I was unable to determine the impact on the current year's balances, as the department's system did not allow for alternative procedures. Consequently, I was unable to determine whether any adjustment was necessary to accrued departmental revenue stated at R613 314 000 (2014: R304 955 000), as disclosed in note 22 to the financial statements.

### Departmental revenue

8. I was unable to obtain sufficient appropriate audit evidence to support traffic fine and tax revenue stated at R44 366 000 (2014: R27 360 000) and R462 575 000 (2014: R415 608 000), respectively, as disclosed in note 3 to the financial statements. I was unable to confirm departmental revenue by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to departmental revenue stated at R54 009 000 (2014: R488 478 000) in the financial statements.

### Fruitless and wasteful expenditure

9. The department did not record fruitless and wasteful expenditure incurred during the year, as required by the MCS. The department is party to a number of contractual arrangements, the payments of which were not done in line with the contracts, resulting in overpayments of R63 194 589 (2014: R130 737 872). Consequently, fruitless and wasteful expenditure as disclosed in note 24 to the financial statements is understated.

## Qualified opinion

10. In my opinion, except for the effects of the matters described in the basis for qualified opinion paragraphs, the financial statements present fairly, in all material respects, the financial position of the Department of Community Safety, Security and Liaison as at 31 March 2015 and its financial performance and cash flows for the year then ended, in accordance with the MCS and the requirements of the PFMA and DoRA.

## Emphasis of matters

11. I draw attention to the matters below. My opinion is not modified in respect of these matters.

## Restatement of corresponding figures

12. As disclosed in note 30 to the financial statements, the corresponding figures for 31 March 2014 have been restated as a result of an error discovered during the year ended 31 March 2015 in the financial statements of the department at, and for the year ended, 31 March 2014.

## Material underspending of the budget

13. As disclosed in the appropriation statement, the department materially underspent the budget on the transport regulation programme by R13 572 000.

## Payables

14. Payables that exceeded the payment term of 30 days, contrary to treasury regulation 8.2.3, amounted to R103 890 000. This amount, in turn, exceeded the voted funds to be surrendered of R14 379 000 as per the statement of financial performance by R89 511 000. The amount of R89 511 000 would therefore have constituted unauthorised expenditure had the amounts due been paid in a timely manner.

## Additional matter

15. I draw attention to the matter below. My opinion is not modified in respect of this matter.

## Unaudited supplementary schedules

16. The supplementary information set out on pages ... to ... does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

## Report on other legal and regulatory requirements

17. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report findings on the reported performance information against predetermined objectives for selected programmes presented in the annual performance report, non-compliance with legislation as well as internal control. The objective of my tests was to identify reportable findings as described under each subheading but not to gather evidence to express assurance on these matters. Accordingly, I do not express an opinion or conclusion on these matters.

## Predetermined objectives

18. I performed procedures to obtain evidence about the usefulness and reliability of the reported performance information for the following selected programmes presented in the annual performance report of the department for the year ended 31 March 2015:
  - Programme 4: transport regulation, on pages ... to ...
  - Programme 5: security management, on pages ... to ...





19. I evaluated the reported performance information against the overall criteria of usefulness and reliability.
20. I evaluated the usefulness of the reported performance information to determine whether it was presented in accordance with the National Treasury's annual reporting principles and whether the reported performance was consistent with the planned programmes. I further performed tests to determine whether indicators and targets were well defined, verifiable, specific, measurable, time bound and relevant, as required by the National Treasury's *Framework for managing programme performance information* (FMPPI).
21. I assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
22. The material findings in respect of the selected programmes are as follows:

#### Programme 4: transport regulation

##### Reliability of reported performance information

23. The FMPPI requires auditees to have appropriate systems to collect, collate, verify and store performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets. A significantly important target was not reliable when compared to the source information or evidence provided. This was because the completeness of source documentation in support of actual achievements was not monitored.

##### Additional matters

24. I draw attention to the following matters:

##### Achievement of planned targets

25. Refer to the annual performance report on pages ... to ... for information on the achievement of the planned targets for the year. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information for the selected programmes reported in paragraph 23 of this report.

##### Adjustment of material misstatements

26. I identified material misstatements in the annual performance report submitted for auditing on the reported performance information of the transport regulation programme. As management subsequently corrected only some of the misstatements, I raised material findings on the reliability of the reported performance information.

##### Compliance with legislation

27. I performed procedures to obtain evidence that the department had complied with applicable legislation regarding financial matters, financial management and other related matters. My findings on material non-compliance with specific matters in key legislation, as set out in the general notice issued in terms of the PAA, are as follows:

#### Annual financial statements, performance report and annual report

28. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and were not supported by full and proper records, as required by section 40(1)(a) and (b) of the PFMA. Material misstatements identified by the auditors in the submitted financial statements were not adequately corrected and the supporting records could not subsequently be provided, which resulted in the financial statements receiving a qualified audit opinion.

##### Internal audit

29. The internal audit function did not assess the operational procedure and monitoring mechanisms relating to all transfers made and received, including transfers in terms of the annual DoRA, as required by treasury regulation 3.2.8.

##### Procurement and contract management

30. Contracts were awarded to bidders that did not score the highest points in the evaluation process, as required by section 2(1)(f) of the Preferential Procurement Policy Framework Act of South Africa, 2000 (Act No. 5 of 2000) (PPPFA) and the *Preferential procurement regulations*.
31. Sufficient appropriate audit evidence could not be obtained that contracts and quotations had been awarded to suppliers based on preference points that were allocated and calculated in accordance with the requirements of the PPPFA and the PPR.
32. Persons in the service of the department whose close family members, partners or associates had a private or business interest in contracts awarded by the department failed to disclose such interest, as required by treasury regulation 16A8.4.

##### Expenditure management

33. Effective steps were not taken to prevent irregular as well as fruitless and wasteful expenditure, as required by section 38(1)(c)(ii) of the PFMA and treasury regulation 9.1.1.
34. Contractual obligations and money owed by the department were not settled within 30 days or an agreed period, as required by section 38(1)(f) of the PFMA and treasury regulation 8.2.3.
35. On discovery of any unauthorised, irregular or fruitless and wasteful expenditure, the accounting officer did not immediately report, in writing, particulars of the expenditure to the relevant treasury, as per section 38(1)(g) of the PFMA.



## Revenue management

36. Appropriate processes were not developed and implemented to provide for the identification, collection, recording, reconciliation and safeguarding of information about revenue, as required by treasury regulation 7.2.1.
37. Effective and appropriate steps were not taken to collect all money due, as required by section 38(1)(c)(i) of the PFMA and treasury regulations 11.2.1, 15.10.1.2(a) and 15.10.1.2(e).

## Asset management

38. Proper control systems to safeguard and maintain assets were not implemented, as required by section 38(1)(d) of the PFMA and treasury regulation 10.1.1(a).

## Consequence management

39. Effective and appropriate disciplinary steps were not taken against officials who made or permitted irregular as well as fruitless and wasteful expenditure, as required by section 38(1)(h)(iii) of the PFMA and treasury regulation 9.1.3.

## Internal control

40. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with legislation. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for the qualified opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.

## Leadership

41. The accounting officer did not always ensure ongoing monitoring and supervision to enable an assessment of the effectiveness of internal control.
42. The accounting officer did not evaluate whether management had implemented effective internal controls by gaining an understanding of how senior management members had met their responsibilities.

## Financial and performance management

43. Management did not prepare regular, accurate and complete financial and performance reports that were supported and evidenced by reliable information.
44. Management at the appropriate level did not ensure that compliance with applicable laws and regulations was adequately reviewed and monitored throughout the year.
45. Financial information submitted with the financial statements for auditing was not adequately reviewed for accuracy and completeness.

## Governance

46. Management did not ensure that the internal audit unit and the audit committee were effective throughout the year, as not all internal and external findings were addressed. Reports were also not always submitted to the audit committee on time.

*Auditor - General*

Mbombela

31 July 2015



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*



## 2. ANNUAL FINANCIAL STATEMENTS

Appropriation per programme										2013/14	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure		
Voted funds and Direct charges	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000		
Programme											
1. Administration	111 063	-	290	111 353	110 739	614	99.4%	122 130	122 148		
2. Civil Oversight	12 229	-	-1 710	10 519	10 503	16	99.8%	9 970	9 924		
3. Crime Prevention and Community Police Relations	39 341	-	-7 091	32 250	32 241	9	100.0%	33 275	33 022		
4. Transport Regulation	394 027	-	14 610	408 637	395 065	13 572	96.7%	326 242	325 632		
5. Security Management	420 365	-	-6 099	414 266	414 256	10	100.0%	611 164	606 706		
Programme sub total	977 025	-	-	977 025	962 804	14 221	98.5%	1 102 781	1 097 432		
Statutory Appropriation	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752		
Members' remuneration	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752		
TOTAL	979 005	-	-	979 005	964 626	14 379	98.5%	1 104 548	1 099 184		
TOTAL (brought forward)				979 005	964 626			1 104 548	1 099 184		
Reconciliation with statement of financial performance				-	-			-	-		
ADD											
Departmental receipts				545 009	-			488 478	-		
NRF Receipts				-	-			-	-		
Aid assistance				55 000	-			-	-		
Actual amounts per statement of financial performance (total revenue)				1 579 014				1 593 026			
ADD											
Aid assistance				38 753					-		
Prior year unauthorised expenditure approved without funding				-					-		
Actual amounts per statement of financial performance (total expenditure)					1 003 379						
											1 099 184



Appropriation per economic classification									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Economic classification</b>									
Current payments	899 060	-	294	899 354	899 120	234	100.0%	1 071 799	1 067 098
Compensation of employees	367 986	-	-1 131	366 855	366 644	211	100.0%	336 822	336 397
Salaries and wages	315 673	-	-1 131	314 542	313 818	724	99.8%	284 910	284 413
Social contributions	52 313	-	-	52 313	52 826	-513	101.0%	51 912	51 984
Goods and services	531 074	-	1 425	532 499	532 443	56	100.0%	734 977	730 504
Administrative fees	293	-	-	293	125	168	42.7%	500	493
Advertising	2 978	-	-616	2 362	1 394	968	59.0%	2 985	2 891
Minor assets	2 000	-	-84	1 916	75	1 841	3.9%	1 220	900
Audit costs: External	3 000	-	-	3 000	3 996	-996	133.2%	3 613	3 909
Bursaries: Employees	80	-	-80	0	-	-	-	-	-
Catering: Departmental activities	1 776	-	-90	1 686	494	1 192	29.3%	1 182	954
Communication	4 038	-	298	4 336	8 329	-3 993	192.1%	8 108	8 112
Computer services	4 140	-	-	4 140	5 304	-1 164	128.1%	5 696	5 150
Consultants: Business and advisory services	519	-	-30	489	138	381	28.2%	900	851
Legal services	510	-	-	510	737	-227	144.5%	350	274
Contractors	10 217	-	11 339	21 556	34 581	-13 025	160.4%	13 042	12 618
Agency and support / outsourced services	3 810	-	-20	3 790	1 771	2 019	46.7%	2 670	2 360
Fleet services	16 733	-	-	16 733	20 449	-3 716	122.2%	30 350	30 280
Inventory: Clothing material and supplies	4 000	-	-	4 000	843	3 157	21.1%	1 950	1 920



Appropriation per economic classification									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Inventory: Farming supplies	10	-	-	10	-	10	-	-	-
Inventory: Food and food supplies	229	-	-107	122	-	122	-	50	-
Inventory: Materials and supplies	2 200	-	-	2 200	-	2 200	-	22	20
Inventory: Other supplies	-	-	-	-	92	-92	-	10	10
Consumable supplies	3 280	-	-120	3 160	903	2 257	28.6%	1 347	1 337
Consumable: Stationery, printing and office supplies	3 700	-	-	3 700	3 929	-229	106.2%	5 188	4 696
Operating leases	11 889	-	-	11 889	8 458	3 431	71.1%	8 900	8 861
Property payments	416 894	-	-4 805	412 089	410 878	1 211	99.7%	607 764	603 269
Transport provided: Departmental activity	2 089	-	-1 400	689	410	279	59.5%	1 902	2 436
Travel and subsistence	29 279	-	-2 196	27 083	25 317	1 766	93.5%	28 179	28 352
Training and development	1 690	-	-	1 690	364	1 326	21.5%	5 140	6 724
Operating payments	3 880	-	-284	3 596	3 217	379	89.5%	2 194	2 449
Venues and facilities	1 940	-	-380	1 560	308	1 252	19.7%	1 715	1 638
Rental and hiring	-100	-	-	-100	331	-431	-331.0%	-	-
Interest and rent on land	-	-	-	-	33	-33	-	-	197
Interest	-	-	-	-	33	-33	-	-	197
Transfers and subsidies	3 280	-	-294	2 986	2 986	-	100.0%	2 359	2 327
Provinces and municipalities	-	-	62	62	82	-20	132.3%	-	168
Provinces	-	-	62	62	82	-20	132.3%	-	168
Provincial Revenue Funds	-	-	62	62	82	-20	132.3%	-	168
Households	3 280	-	-356	2 924	2 904	20	99.3%	2 359	2 159





Appropriation per economic classification									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
Social benefits	2 780	-	-137	2 643	2 726	-83	103.1%	2 359	2 159
Other transfers to households	500	-	-219	281	178	103	63.3%	-	-
Payments for capital assets	76 665	-	-	76 665	62 520	14 145	81.5%	30 390	29 759
Buildings and other fixed structures	70 382	-	-	70 382	58 099	12 283	82.5%	26 800	27 321
Buildings	69 882	-	-	69 882	58 099	11 783	83.1%	26 800	27 321
Other fixed structures	500	-	-	500	-	500	-	-	-
Machinery and equipment	6 283	-	-	6 283	4 421	1 862	70.4%	3 590	2 438
Transport equipment	3 103	-	-	3 103	2 232	871	71.9%	810	804
Other machinery and equipment	3 180	-	-	3 180	2 189	991	68.8%	2 780	1 634
	979 005	-	-	979 005	964 626	14 379	98.5%	1 104 548	1 099 184

Statutory Appropriation per economic classification									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Economic classification									
Current payments	1 980	-	-	1 980	1 822	158	92.5%	1 767	1 752
Compensation of employees	1 980	-	-	1 980	1 822	158	92.5%	1 767	1 752
	1 980	-	-	1 980	1 822	158	92.5%	1 767	1 752

Programme 1: Administration											
	2014/15						2013/14				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	R'000
Sub programme											
1. Office of the MEC	4 676	-	-11	4 665	4 114	551	88.2%	4 724	4 711		
2. Office of the HOD	2 788	-	586	3 374	3 197	177	94.8%	2 556	2 536		
3. Financial Management	64 027	-	1 180	65 207	69 535	-4 328	106.6%	79 6442	79 775		
4. Corporate Services	35 971	-	-1 465	34 506	31 040	3 466	90.0%	31 963	31 915		
5. Legal Services	3 601	-	-	3 601	2 853	748	79.2%	3 245	3 211		
Total for sub programmes	111 063	-	290	111 353	110 739	614	99.4%	122 130	122 148		
Economic classification											
Current payments	107 813	-	544	108 357	108 352	5	100.0%	119 945	120 027		
Compensation of employees	55 400	-	-1 281	54 119	54 114	5	100.0%	52 793	52 726		
Salaries and wages	47 936	-	-1 281	46 655	46 956	-301	100.6%	44 939	44 861		
Social contributions	7 464	-	-	7 464	7 158	306	95.9%	7 854	7 865		
Goods and services	52 413	-	1 825	54 238	54 205	33	99.9%	67 152	67 104		
Administrative fees	83	-	-	83	125	-42	150.6%	70	65		
Advertising	1 478	-	-	1 478	696	782	47.1%	880	873		
Minor assets	470	-	-	470	20	450	4.3%	268	207		
Audit costs: External	3 000	-	-	3 000	3 996	-996	133.2%	3 613	3 909		
Catering: Departmental activities	690	-	-	690	287	403	41.6%	410	314		
Communication	1 696	-	1 239	2 935	7 631	-4 696	260.0%	7 310	7 491		
Computer services	140	-	-	140	469	-329	335.0%	600	594		



Economic classification (continues)									
2014/15							2013/14		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation %	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000		R'000	R'000
Consultants: Business and advisory services	489	-	-	489	134	355	27.4%	900	851
Legal services	410	-	-	410	674	-264	164.4%	300	249
Contractors	200	-	-	200	-	200	-	62	73
Agency and support / outsourced services	300	-	-	300	1	299	0.3%	40	38
Fleet services	16 733	-	-	16 733	19 817	-3 084	118.4%	29 900	29 851
Inventory: Food and supplies	80	-	-	80	-	80	-	-	-
Consumable supplies	550	-	-	550	272	278	49.5%	153	365
Consumable: Stationery, printing and office supplies	650	-	-	650	636	14	97.8%	985	862
Operating leases	11 889	-	-	11 889	8 458	3 431	71.1%	8 900	8 861
Property payments	4 000	-	-	4 000	2 782	1 218	69.6%	3 000	2 833
Travel and subsistence	7 917	-	589	8 503	7 124	1 379	83.8%	8 704	8 648
Training and development	390	-	-	390	187	203	47.9%	115	112
Operating payments	1 000	-	-	1 000	795	205	79.5%	710	691
Venues and facilities	248	-	-	248	101	147	40.7%	230	216
Interest and rent on land	-	-	-	-	33	-33	-	-	197
Interest	-	-	-	-	33	-33	-	-	197
Transfers and subsidies	500	-	-234	266	266	-	100.0%	450	424
Provinces and municipalities	-	-	62	-	82	-20	132.3%	-	168
Provinces	-	-	62	-	82	-20	132.3%	-	168
Provincial Revenue Funds	-	-	62	-	82	-20	132.3%	-	168
Households	500	-	-296	204	184	20	90.2%	450	256

Economic classification (continues)									
2014/15							2013/14		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation %	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000		R'000	R'000
Social benefits	500	-	-305	195	184	11	94.4%	450	256
Other transfers to households			9	9	-	9	-	-	-
Payments for capital assets	2 750	-	-20	2 730	2 121	609	77.7%	1 735	1 697
Machinery and equipment	2 750	-	-	2 730	2 121	609	77.7%	1 735	1 697
Transport equipment	1 550	-	-	1 550	1 525	25	98.4%	810	804
Other machinery and equipment	1 200	-	-20	1 180	596	584	50.5%	925	893
	111 063	-	290	111 353	110 739	614	99.4%	122 130	122 148

Sub programme: 1.1 OFFICE OF THE MEC									
2014/15							2013/14		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation %	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000		R'000	R'000
Economic classification									
Current payments	4 626	-	-11	4 615	4 109	506	89.0%	4 704	4 711
Compensation of employees	2 597	-	-31	2 566	2 511	55	97.9%	2 519	2 691
Goods and services	2 029	-	20	2 049	1 598	451	78.0%	2 185	2 020
Payments for capital assets	50	-	-	50	5	45	10.0%	20	-
Machinery and equipment	50	-	-	50	5	45	10.0%	20	-
Total	4 676	-	-11	4 665	4 114	551	88.2%	4 724	4 711





Sub programme: 1.2: Office of the HOD									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	2 688		586	3 274	3 170	104	96.8%	2 356	2 349
Compensation of employees	2 228			2 228	2 269	-41	101.8%	1 860	1 833
Goods and services	460		586	1 046	901	145	86.1%	496	516
Transfers and subsidies	-			-	-	-	-	150	140
Households	-			-	-	-	-	150	140
Payments for capital assets	100			100	27	73	27.0%	50	47
Machinery and equipment	100			100	27	73	27.0%	50	47
<b>Total</b>	<b>2 788</b>		<b>586</b>	<b>3 374</b>	<b>3 197</b>	<b>177</b>	<b>94.8%</b>	<b>2 556</b>	<b>2 536</b>

Sub programme: 1.3: Financial Management									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	61 727		1 219	62 946	67 358	-4 412	107.0%	77 902	78 057
Compensation of employees	21 432			21 432	21 841	-409	101.9%	21 259	21 017
Goods and services	40 295		1 219	41 514	45 485	-3 971	109.6%	56 643	56 843
Interest and rent on land	-			-	-32	-32	-	-	197
Transfers and subsidies	250		-19	231	233	-2	100.9%	240	229
Provinces and municipalities	-		62	-	82	-20	132.3%	-	168
<b>Total</b>	<b>102 274</b>		<b>1 262</b>	<b>104 181</b>	<b>114 000</b>	<b>-11 818</b>	<b>109.5%</b>	<b>155 825</b>	<b>156 354</b>

Sub programme: 1.3: Financial Management									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Households	250		-81	169	151	18	89.3%	240	61
Payments for capital assets	2 050		-20	2 030	1 944	86	95.8%	1 500	1 489
Machinery and equipment	2 050		-20	2 030	1 944	86	95.8%	1 500	1 489
<b>Total</b>	<b>4 350</b>		<b>1 180</b>	<b>65 207</b>	<b>69 535</b>	<b>-4 328</b>	<b>106.6%</b>	<b>79 642</b>	<b>79 775</b>

Sub programme: 1.4: Corporate Services									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	35 221	-	-1 250	33 971	30 862	3 109	90.8%	31 753	31 714
Compensation of employees	26 971	-	-1 250	25 721	25 443	278	98.9%	25 391	25 293
Goods and services	8 250			8 250	5 419	2 831	65.7%	6 362	6 421
Transfers and subsidies	250		-215	35	33	2	94.3%	60	55
Households	250		-215	35	33	2	94.3%	60	55
Payments for capital assets	500			500	145	355	29.0%	150	146
Machinery and equipment	500			500	145	355	29.0%	150	146
<b>Total</b>	<b>35 971</b>		<b>-1 465</b>	<b>34 506</b>	<b>31 040</b>	<b>3 466</b>	<b>90.0%</b>	<b>31 963</b>	<b>31 915</b>

Sub programme: 1.5: Legal Service									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	3 551	-	-	3 551	2 853	698	80.3%	3 230	3 196
Compensation of employees	2 172	-	-	2 172	2 050	122	94.4%	1 764	1 892
Goods and services	1 379	-	-	1 379	802	577	58.2%	1 466	1 304
Interest and rent on land	-			-	-1	-1	-	-	-
Payments for capital assets	50		-	50	-	50	-	15	15
Machinery and equipment	50		-	50	-	50	-	15	15
<b>Total</b>	<b>3 601</b>		<b>-</b>	<b>3 601</b>	<b>2 853</b>	<b>748</b>	<b>79.2%</b>	<b>3 245</b>	<b>3 211</b>







Programme 2: Civilian Oversight

	2014/15						2013/14	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
Sub programme								
1 Policy and Research	3 897	-	-598	3 299	3 249	50	98.5.0%	3 290
2 Monitoring and Evaluation	8 332	-	-1 112	7 220	7 254	-34	100.5%	6 634
	12 229	-	-1 710	10 519	10 503	16	99.8%	9 924
Economic classification								
Current payments	12 129		-1 723	10 406	10 390	16	99.8%	9 897
Compensation of employees	8 554		-70	8 484	8 481	3	100.0%	7 419
Salaries and wages	7 510		-70	7 440	7 414	26	99.7%	6 037
Social contributions	1 044			1 044	1 067	-23	102.2%	1 382
Goods and services	3 575		-1 653	1 922	1 909	13	99.3%	2 478
Advertising	50		-50	-	-	-	-	57
Minor assets	40			40	-	40	-	-
Catering: Departmental activities	16		-20	-4	-	-4	-	77
Communication (G&S)	54			54	81	-27	150.0%	73
Consultants: Business and advisory services	30		-30	-	4	-4	-	-
Contractors	386		-366	20	10	10	50.0%	223
Agency and support / outsourced services	20		-20	-	-	-	-	-
Inventory: Food and food supplies	45		-45	-	-	-	-	-
Consumable supplies	80		-70	10	2	8	20.0%	-

Economic classification								
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
Consumable: Stationery, printing and office supplies	80		-	80	56	24	70.0%	62
Travel and subsistence	2 389		-672	1 717	1 673	44	97.4%	1 864
Operating payments	-			-	83	-83	-	111
Venues and facilities	385		-380	5	-	5	-	14
Transfers and subsidies	-		2	-	2	-2	100.0%	-
Households	-		2	-	2	-2	100.0%	-
Social benefits	-		2	-	2	-2	100.0%	-
Payments for capital assets	100		11	111	111	-	100.0%	30
Machinery and equipment	100		11	111	111	-	100.0%	30
Other machinery and equipment	100		11	111	111	-	100.0%	30
	12 229	-	-1 710	10 519	10 503	16	99.8%	9 924

Sub programme: 2.2: Policy and Research								
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
Economic classification								
Current payments	3 897		-598	3 299	3 249	50	98.5%	3 290
Compensation of employees	2 847			2 847	2 846	1	100.0%	2 413
Goods and services	1 050		-598	452	403	49	89.2%	877
Total	3 897		-598	3 299	3 249	50	98.5%	3 290





Sub programme: 2.3: Monitoring and Evaluation

	2014/15							2013/14	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	8 232	-	-1 125	7 107	7 141	-34	100.5%	6 646	6 607
Compensation of employees	5 707	-	-70	5 637	5 635	2	100.0%	5 021	5 006
Goods and services	2 525	-	-1 055	1 470	1 506	-36	102.4%	1 625	1 601
Transfers and subsidies	-	-	2	2	2	-	-	-	-
Households	-	-	2	2	2	-	100.0%	-	-
Payments for capital assets	100	-	11	111	111	-	100.0%	30	27
Machinery and equipment	100	-	11	111	111	-	100.0%	30	27
Total	8 332	-	-1 112	7 220	7 254	-34	100.5%	6 676	6 634

Programme 3: Crime Prevention and Community Police Relations

	2014/15							2013/14	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Crime Prevention	16 389	-	-3 770	12 619	12 585	34	99.7%	14 299	13 415
2 Community Police Relation	22 952	-	-3 321	19 631	19 656	-25	100.1%	18 976	19 607
	39 341	-	-7 091	32 250	32 241	9	100.0%	33 275	33 022

Economic classification									
Current payments	39 341	-	-7 266	32 075	32 066	9	100.0%	33 020	32 848
Compensation of employees	27 135	-	-1 840	25 295	25 286	9	100.0%	23 502	23 343
Salaries and wages	25 152	-	-1 840	23 312	23 567	-225	101.1%	21 398	21 236
Social contributions	1 983	-	-	1 983	1 719	264	86.7%	2 104	2 107
Goods and services	12 206	-	-5 426	6 780	6 780	-	100.0%	9 518	9 505
Administrative fees	-	-	-	-	-	-	-	430	428
Advertising	1 050	-	-566	484	648	164	133.9%	1 315	1 246
Minor assets	50	-	-43	7	7	-	100.0%	50	40
Bursaries: Employees	80	-	-80	-	-	-	-	-	-
Catering: Departmental activities	100	-	-	100	28	72	28.0%	160	117
Communication (G&S)	997	-	-925	72	160	-88	222.2%	65	68
Contractors	1 411	-	-400	1 011	635	376	62.8%	1 295	1 077
Agency and support / outsourced services	1 990	-	-	1 990	1 491	499	74.9%	2 000	1 707



Programme 3: Crime Prevention and Community Police Relations									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Inventory: Food and food supplies	62	-	-62	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	10	10
Consumable supplies	120	-	-	120	92	28	76.7%	224	256
Consumable: Stationery, printing and office supplies	140	-	-	140	325	-185	232.1%	110	107
Property payments	200	-	-200	-	-	-	-	4	34
Transport provided: Departmental activity	1 789	-	-1 400	389	391	-2	100.5%	1 650	2 194
Travel and subsistence	3 237	-	-1 500	1 737	2 381	-644	137.1%	1 300	1 281
Training and development	-	-	-	-	-	-	-	-	88
Operating payments	580	-	-250	330	237	93	71.8%	105	104
Venues and facilities	500	-	-	500	54	446	10.8%	800	748
Rental and hiring	-100	-	-	-100	331	-431	-331.0%	-	-
Transfers and subsidies	-	-	166	166	166	-	100.0%	-	-
Households	-	-	166	166	166	-	100.0%	-	-
Social benefits	-	-	166	166	166	-	100.0%	-	-
Payments for capital assets	-	-	9	9	9	-	100.0%	255	174
Machinery and equipment	-	-	9	9	9	-	100.0%	255	174
Other machinery and equipment	-	-	9	9	9	-	100.0%	255	174
	39 341	-	-7 091	32 250	32 241	9	100.0%	33 275	33 022



Sub programme: 3.2: Crime Prevention									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	16 389	-	-3 936	12 453	12 437	16	99.9%	14 149	13 345
Compensation of employees	8 123	-	-470	7 653	7 652	1	96.6%	6 509	6 412
Goods and services	8 266	-	-3 466	4 800	4 785	15	57.9%	7 640	6 933
Transfers and subsidies	-	-	166	166	148	18	89.2%	-	-
Households	-	-	166	166	148	18	89.2%	-	-
Payments for capital assets	-	-	-	-	-	-	-	150	70
Machinery and equipment	-	-	-	-	-	-	-	150	70
Total	16 389	-	-3 770	12 619	12 585	34	99.7%	14 299	13 415

Sub programme: 3.3: Community Police Relation									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	22 952	-	-3 330	19 622	19 629	-7	100.0%	18 871	19 503
Compensation of employees	19 012	-	-1 370	17 642	17 634	8	100.0%	16 993	16 931
Goods and services	3 940	-	-1 960	1 980	1 995	-15	100.8%	1 878	2 572
Transfers and subsidies	-	-	-	-	18	-18	-	-	-
Households	-	-	-	-	18	-18	-	-	-
Payments for capital assets	-	-	9	9	9	-	100.0%	105	104
Machinery and equipment	-	-	9	9	9	-	100.0%	105	104
Total	22 952	-	-3 321	19 631	19 656	-25	100.1%	18 976	19 607





Programme 4: Transport Regulation

2014/15								2013/14	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1 Programme Support	1 801	-	-	1 801	1 760	41	97.7%	1 875	1 863
2 Safety Engineering	3 928	-	-	3 928	3 615	313	92.0%	3 805	3 678
3 Traffic Law Enforcement	315 086	-	13 059	328 145	322 398	5 747	98.2%	246 495	247 722
4 Road Safety Education	24 716	-	861	25 577	22 460	3 117	87.8%	24 923	25 252
5 Transport Admin and Licensing	32 068	-	-	32 068	29 162	2 906	90.9%	31 659	29 968
6 Overloading Control	16 428	-	690	17 118	15 670	1 448	91.5%	17 485	17 149
	394 027	-	14 610	408 637	395 065	13 572	96.7%	326 242	325 632

Economic classification									
Current payments	317 432	-	14 656	332 088	332 088	-	100.0%	295 963	295 868
Compensation of employees	268 879	-	2 401	271 280	271 280	-	100.0%	245 885	245 744
Salaries and wages	228 005	-	2 401	230 406	229 342	1 064	99.5%	206 314	206 164
Social contributions	40 874	-	-	40 874	41 938	-1 064	102.6%	39 571	39 580
Goods and services	48 553	-	12 255	60 808	60 808	-	100.0%	50 078	50 124
Administrative fees	210	-	-	210	-	210	-	-	-
Advertising	400	-	-	400	50	350	12.5%	730	715
Minor assets	1 390	-	-	1 390	39	1 351	2.8%	892	646
Catering: Departmental activities	900	-	-	900	179	721	19.9%	512	420
Communication (G&S)	1 251	-	-	1 251	433	818	34.6%	623	452



Programme 4: Transport Regulation

2014/15								2013/14	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Economic classification									
Computer services	4 000	-	-	4 000	4 835	-835	120.9%	5 096	4 556
Legal services	100	-	-	100	63	37	63.0%	50	25
Contractors	8 220	-	12 105	20 325	33 936	-13 611	167.0%	11 460	11 245
Agency and support / outsourced Fleet services (including government motor transport)	1 500	-	-	1 500	278	1 222	18.6%	630	615
Inventory: Clothing material and accessories	-	-	-	-	632	-632	-	450	429
Inventory: Farming supplies	4 000	-	-	4 000	843	3 157	21.1%	1 950	1 920
Inventory: Food and food supplies	10	-	-	10	-	10	-	-	-
Inventory: Materials and supplies	42	-	-	42	-	42	-	50	-
Inventory: Other supplies	2 200	-	-	2 200	-	2 200	-	20	19
Consumable supplies	-	-	-	-	92	-92	-	-	-
Consumable: Stationery, printing and office supplies	2 480	-	-	2 480	537	1 943	21.7%	930	716
Property payments	2 780	-	-	2 780	2 863	-83	103.0%	3 990	3 644
Transport provided: Departmental activity	-	-	150	150	157	-7	104.7%	-	-
Travel and subsistence	300	-	-	300	19	281	6.3%	252	242
Training and development	14 583	-	-	14 583	13 596	987	93.2%	15 600	15 869
Operating payments	1 300	-	-	1 300	-	1 300	-	5 025	6 524
Venues and facilities	2 180	-	-	2 180	2 102	78	96.4%	1 158	1 437
	707	-	-	707	153	554	21.6%	660	650



Programme 4: Transport Regulation									
2014/15									
Economic classification	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Transfers and subsidies	2 780	-	-46	2 734	2 734	-	100.0%	1 909	1 903
Households	2 780	-	-46	2 734	2 734	-	100.0%	1 909	1 903
Social benefits	2 280	-	-	2 280	2 288	-8	100.4%	1 909	1 903
Other transfers to	500	-	-46	454	446	8	98.2%	-	-
Payments for capital assets	73 815	-	-	73 815	60 279	13 536	81.7%	28 370	27 861
Buildings and other fixed structures	70 382	-	-	70 382	58 099	12 283	82.5%	26 800	27 321
Buildings	69 882	-	-	69 882	58 099	11 783	83.1%	26 800	27 321
Other fixed structures	500	-	-	500	-	500	-	-	-
Machinery and equipment	3 433	-	-	3 433	2 180	1 253	63.5%	1 570	540
Transport equipment	1 553	-	-	1 553	707	846	45.5%	-	-
Other machinery and equipment	1 880	-	-	1 880	1 473	407	78.4%	1 570	540
Total	394 027	-	14 610	408 637	395 101	13 536	96.7%	326 242	325 632

Sub Programme: 4.1: Programme Support									
2014/15									
Economic classification	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	1 801	-	-	1 801	1 760	41	97.7%	1 655	1 647
Compensation of employees	1 358	-	-	1 358	1 485	-127	109.4%	1 265	1 276
Goods and services	443	-	-	443	275	168	62.1%	390	371
Payments for capital assets	-	-	-	-	-	-	-	220	216
Machinery and equipment	-	-	-	-	-	-	-	220	216
Total	1 801	-	-	1 801	1 760	41	97.7%	1 875	1 863

Sub Programme: 4.2: Safety Engineering									
2014/15									
Economic classification	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	3 928	-	-	3 928	3 581	347	91.2%	3 730	3 621
Compensation of employees	3 319	-	-	3 319	3 135	184	94.5%	3 038	3 168
Goods and services	609	-	-	609	446	163	73.2%	692	453
Transfers and subsidies	-	-	-	-	28	-28	-	25	20
Households	-	-	-	-	28	-28	-	25	20
Payments for capital assets	-	-	-	-	6	-6	-	50	37
Machinery and equipment	-	-	-	-	6	-6	-	50	37
Total	3 928	-	-	3 928	3 615	313	92.0%	3 805	3 678

Sub programme: 4.3: Traffic Law Enforcement									
2014/15									
Economic classification	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	239 491	-	13 105	252 596	260 258	-7 662	103.0%	216 931	218 561
Compensation of employees	214 460	-	850	215 310	215 163	147	99.9%	188 141	187 947
Goods and services	25 031	-	12 255	37 286	45 095	-7 809	120.9%	28 790	30 614
Transfers and subsidies	2 780	-	-46	2 734	2 646	88	96.8%	1 764	1 763
Households	2 780	-	-46	2 734	2 646	88	96.8%	1 764	1 763
Payments for capital assets	72 815	-	-	72 815	59 494	13 321	81.7%	27 800	27 398
Buildings and other fixed structures	70 382	-	-	70 382	58 099	11 951	83.0%	26 800	27 321
Machinery and equipment	2 433	-	-	2 433	1 395	1 370	43.7%	1 000	77
Total	315 086	-	13 509	328 145	322 398	5 747	98.2%	246 495	247 722





Sub Programme: 4.4: Road Safety Education									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	24 716	-	861	25 577	22 429	3 148	87.7%	24 738	25 068
Compensation of employees	17 266	-	861	18 127	18 533	-406	102.2%	18 858	18 816
Goods and services	7 450	-	-	7 450	3 896	3 554	52.3%	5 880	6 252
Transfers and subsidies	-	-	-	-	31	-31	-	85	85
Households	-	-	-	-	31	-31	-	85	85
Payments for capital assets	-	-	-	-	-	-	-	100	99
Machinery and equipment	-	-	-	-	-	-	-	100	99
Total	24 716	-	861	25 577	22 460	3 117	87.7%	24 923	25 252

Sub Programme: 4.5: Transport Admin and Licensing									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	32 068	-	-	32 068	29 133	2 935	90.8%	31 659	29 968
Compensation of employees	21 258	-	-	21 258	20 854	404	98.1%	20 800	20 767
Goods and services	10 810	-	-	10 810	8 279	2 531	76.6%	10 859	9 201
Transfers and subsidies	-	-	-	-	29	-29	-	-	-
Households	-	-	-	-	29	-29	-	-	-
Total	32 068	-	-	32 068	29 162	2 906	90.9%	31 659	29 968

Sub Programme: 4.6: Overloading Control									
	2014/15					2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	15 428	-	690	16 118	14 891	1 227	92.4%	17 250	17 003
Compensation of employees	11 218	-	690	11 908	12 074	-166	101.4%	13 783	13 770
Goods and services	4 210	-	-	4 210	2 817	1 393	66.9%	3 467	3 233
Transfers and subsidies	-	-	-	-	-	-	-	35	35
Households	-	-	-	-	-	-	-	35	35
Payments for capital assets	1 000	-	-	1 000	779	221	77.9%	200	111
Machinery and equipment	1 000	-	-	1 000	779	221	77.9%	200	111
Total	16 428	-	690	17 118	15 670	1 448	91.5%	17 485	17 149





Programme 5: Security Management									
2014/15						2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1 Provincial Security Operation	420 365	-	-6 099	414 266	414 256	10	100.0%	611 164	606 706
	420 365	-	-6 099	414 266	414 256	10	100.0%	611 164	606 706
Economic classification									
Current payments	420 365	-	-5 917	414 448	414 438	10	100.0%	611 164	606 706
Compensation of employees	6 038	-	-341	5 697	5 697	-	100.0%	5 433	5 413
Salaries and wages	5 348	-	-341	5 007	4 998	9	99.8%	4 643	4 623
Social contributions	690	-	-	690	699	-9	101.3%	790	790
Goods and services	414 327	-	-5 576	408 751	408 741	10	100.0%	605 731	601 293
Minor assets	50	-	-41	9	9	-	100.0%	10	7
Catering: Departmental activities	70	-	-70	-	-	-	-	30	26
Communication (G&S)	40	-	-16	24	24	-	100.0%	30	28
Consumable supplies	50	-	-50	-	-	-	-	40	-
Consumable: Stationery, printing and office supplies	50	-	-	50	49	1	98.0%	41	24
Property payments	412 694	-	-4 755	407 939	407 939	-	100.0%	604 760	600 402
Travel and subsistence	1 153	-	-610	543	543	-	100.0%	700	690
Training and development	-	-	-	-	177	-177	-	-	-
Operating payments	120	-	-34	86	-	86	-	110	106
Venues and facilities	100	-	-	100	-	100	-	10	10



Programme 5: Security Management									
2014/15						2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Economic classification									
Transfers and subsidies	-	-	-182	-182	-182	-	100.0%	-	-
Households	-	-	-182	-182	-182	-	100.0%	-	-
Social benefits	-	-	-	-	86	-86	-	-	-
Other transfers to households	-	-	-182	-182	-268	86	147.3%	-	-
Total	420 365	-	-6 099	414 266	414 256	10	100.0%	611 164	606 706

Sub Programme: 5.1: Provincial Security Operation									
2014/15						2013/14			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Economic classification									
Current payments	420 365	-	-5 917	414 448	414 438	10	100.0%	611 164	606 706
Compensation of employees	6 038	-	-341	5 697	5 697	-	100.0%	5 433	5 413
Goods and services	414 327	-	-5 576	408 751	408 741	10	100.0%	605 731	601 293
Transfers and subsidies	-	-	-182	-182	-182	-	-	-	-
Households	-	-	-182	-182	-182	-	100.0%	-	-
Total	420 365	-	-6 099	414 266	414 256	10	100.0%	611 164	606 706



## NOTES TO THE APPROPRIATION STATEMENT

for the year ended 31 March 2015

**1. Detail of transfers and subsidies as per Appropriation Act (after Virement):**

Detail of these transactions can be viewed in the note on Transfers and subsidies, disclosure notes and Annexure 1 (A-H) to the Annual Financial Statements.

**2. Detail of specifically and exclusively appropriated amounts voted (after Virement):**

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

**3. Detail on payments for financial assets**

Detail of these transactions per programme can be viewed in the note on Payments for financial assets to the Annual Financial Statements.

**4. Explanations of material variances from Amounts Voted (after Vire**

4.1 Per programme	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	R'000
1. Administration	111 353	110 753	614	0.5%
2. Civil Oversight	10 519	10 503	16	0.2%
3. Crime Prevention and Community Police Relations	32 250	32 241	9	0.0%
4. Transport Regulation	408 637	395 065	13 572	3.3%
5. Securty Management	414 266	414 256	10	0.0%
Total	977 025	962 804	14 221	1.5%

Invoices for the construction of the traffic college was received late after the cut-off date for payments and was the main contributor in the variances of 1.5%.

1. Administration	111 353	110 739	614	0.5%
-------------------	---------	---------	-----	------

N/A

2. Civilian Oversight	10 519	10 503	16	0.2%
-----------------------	--------	--------	----	------

N/A

3. Crime Prevention and Community Police Relations	32 250	32 241	9	0.0%
----------------------------------------------------	--------	--------	---	------

N/A

4. Transport Regulation	408 637	395 065	13 572	3.3%
-------------------------	---------	---------	--------	------

Invoices for the construction college received after the cut-off date was the main cause for the variance

5. Security Management	414 266	414 256	10	0.0%
------------------------	---------	---------	----	------

N/A

Direct charges									
	2014/15							2013/14	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1 Members' remuneration	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752
Total	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752
Economic classification									
Current payments	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752
Compensation of employees	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752
Salaries and wages	1 722	-	-	1 722	1 570	152	91.2%	1 547	1 492
Social contributions	258	-	-	258	252	6	97.7%	220	260
	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752

Direct charge: Members' remuneration									
		2014/15						2013/14	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Economic classification									
Current payments	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752
Compensation of employees	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752
Total	1 980	-	-	1 980	1 822	158	92.0%	1 767	1 752



4.2 Per economic classification	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	R'000
<b>Current payments</b>	<b>899 354</b>	<b>899 120</b>	<b>234</b>	
Compensation of employees	366 855	366 664	211	0.0%
Goods and services	532 499	532 443	56	0.0%
Interest and rent on land	-	33	-33	0.0%
<b>Transfers and subsidies</b>	<b>2 986</b>	<b>2 986</b>	<b>-</b>	
Provinces and municipalities	62	82	-20	32.3%
Households	2 924	2 904	20	0.0%
<b>Payments for capital assets</b>	<b>76 665</b>	<b>62 520</b>	<b>14 145</b>	
Buildings and other fixed structures	70 382	58 099	12 283	17.5%
Machinery and equipment	6 283	4 421	1 862	29.6%
<b>Total</b>	<b>979 005</b>	<b>964 626</b>	<b>14 379</b>	

Invoices for the construction college received after the cut-off date was the main cause for the variance. The department also had commitments for cars procured but not delivered by the end of the year which resulted in the spending variance.

4.3 Per conditional grant	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	R'000
<b>EPWP Conditional grant</b>	<b>2 580</b>	<b>2 580</b>	<b>0</b>	<b>0.0%</b>

N/A

DEPARTMENT OF COMMUNITY SAFETY, SECURITY AND LIAISON  
VOTE 09

## STATEMENT OF FINANCIAL PERFORMANCE

for the year ended 31 March 2015

	Note	2014/15 R'000	2013/14 R'000
<b>REVENUE</b>			
Annual appropriation	<a href="#">1</a>	977 025	1 102 781
Statutory appropriation	<a href="#">2</a>	1 980	1 767
Departmental revenue	<a href="#">3</a>	545 009	488 478
Aid assistance	<a href="#">4</a>	55 000	-
<b>TOTAL REVENUE</b>		<b>1 579 014</b>	<b>1 593 026</b>
<b>EXPENDITURE</b>			
<b>Current expenditure</b>			
Compensation of employees	<a href="#">5</a>	366 644	336 397
Goods and services	<a href="#">6</a>	532 443	730 504
Interest and rent on land	<a href="#">7</a>	33	197
Aid assistance	<a href="#">4</a>	8 951	-
<b>Total current expenditure</b>		<b>908 107</b>	<b>1 067 098</b>
<b>Transfers and subsidies</b>			
Transfers and subsidies	<a href="#">7</a>	2 986	2 327
<b>Total transfers and subsidies</b>		<b>2 986</b>	<b>2 327</b>
<b>Expenditure for capital assets</b>			
Tangible assets	<a href="#">9</a>	92 322	29 759
<b>Total expenditure for capital assets</b>		<b>92 322</b>	<b>29 759</b>
<b>TOTAL EXPENDITURE</b>		<b>1 003 379</b>	<b>1 099 184</b>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>575 635</b>	<b>493 842</b>
<b>Reconciliation of Net Surplus/(Deficit) for the year</b>			
<b>Voted funds</b>		<b>14 379</b>	<b>5 364</b>
Annual appropriation		14 379	5 364
Conditional grants		-	-
Unconditional grants		-	-
Departmental revenue and NRF Receipts	<a href="#">13</a>	545 009	488 478
Aid assistance	<a href="#">4</a>	16 247	-
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>575 635</b>	<b>493 842</b>



## STATEMENT OF FINANCIAL POSITION

as at 31 March 2015

	Note	2014/15 R'000	2013/14 R'000
<b>ASSETS</b>			
<b>Current assets</b>		<b>165 681</b>	<b>54 983</b>
Cash and cash equivalents	<a href="#">10</a>	160 156	53 794
Receivables	<a href="#">11</a>	5 525	1 189
<b>Non-current assets</b>		<b>1 036</b>	<b>354</b>
Receivables	<a href="#">11</a>	1 036	354
<b>TOTAL ASSETS</b>		<b>166 717</b>	<b>55 337</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>		<b>166 094</b>	<b>54 799</b>
Voted funds to be surrendered to the Revenue Fund	<a href="#">12</a>	14 379	5 364
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	<a href="#">13</a>	129 103	47 510
Payables	<a href="#">14</a>	6 365	1 925
Aid assistance unutilised	<a href="#">4</a>	16 247	-
<b>TOTAL LIABILITIES</b>		<b>166 094</b>	<b>54 799</b>
<b>NET ASSETS</b>		<b>623</b>	<b>538</b>
<b>Represented by:</b>			
Capitalisation reserve		-	-
Recoverable revenue		623	538
Retained funds		-	-
Revaluation reserves		-	-
<b>TOTAL</b>		<b>623</b>	<b>538</b>



## STATEMENT OF CHANGES IN NET ASSETS

for the year ended 31 March 2015

	Note	2014/15 R'000	2013/14 R'000
<b>Recoverable revenue</b>			
Opening balance		<b>538</b>	<b>9 842</b>
<b>Transfers:</b>		85	(9 304)
Debts recovered (included in departmental receipts)		-	(9 304)
Debts raised		85	-
<b>Closing balance</b>		<b>623</b>	<b>538</b>
<b>TOTAL</b>		<b>623</b>	<b>538</b>





## CASH FLOW STATEMENT

for the year ended 31 March 2015

	Note	2014/15 R'000	2013/14 R'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>		<b>1 578 465</b>	<b>1 591 501</b>
Annual appropriated funds received	<a href="#">1.1</a>	977 025	1 102 781
Statutory appropriated funds received	<a href="#">2</a>	1 980	1 767
Departmental revenue received	<a href="#">3</a>	539 351	483 488
Interest received	<a href="#">3.3</a>	5 109	3 465
Aid assistance received	<a href="#">4</a>	55 000	-
Net (increase)/decrease in working capital		(578)	7 776
Surrendered to Revenue Fund		(468 780)	(493 965)
Current payments		(908 038)	(1 066 901)
Interest paid	<a href="#">7</a>	(33)	(197)
Transfers and subsidies paid		(2 986)	(2 327)
<b>Net cash flow available from operating activities</b>	<b><a href="#">15</a></b>	<b>198 050</b>	<b>35 887</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for capital assets	<a href="#">9</a>	(92 322)	(29 759)
Proceeds from sale of capital assets	<a href="#">3.4</a>	549	1 525
<b>Net cash flows from investing activities</b>		<b>(91 773)</b>	<b>(28 234)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Increase/(decrease) in net assets		85	(9 304)
Increase/(decrease) in non-current payables		-	-
<b>Net cash flows from financing activities</b>		<b>85</b>	<b>(9 304)</b>
Net increase/(decrease) in cash and cash equivalents		106 362	(1 651)
Cash and cash equivalents at beginning of period		53 794	55 445
<b>Cash and cash equivalents at end of period</b>	<b><a href="#">10</a></b>	<b>160 156</b>	<b>53 794</b>



## ACCOUNTING POLICIES

for the year ended 31 March 2015

Summary of significant accounting policies	
The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated.	
The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.	
Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.	
1	<b>Basis of preparation</b>  The financial statements have been prepared in accordance with the Modified Cash Standard.
2	<b>Going concern</b>  The financial statements have been prepared on a going concern basis.
3	<b>Presentation currency</b>  Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.
4	<b>Rounding</b>  Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).
5	<b>Foreign currency translation</b>  Cash flows arising from foreign currency transactions are translated into South African Rands using the exchange rates prevailing at the date of payment / receipt.
6	<b>Comparative information</b>
6.1	<b>Prior period comparative information</b>  Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.
6.2	<b>Current year comparison with budget</b>  A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.
7	<b>Revenue</b>
7.1	<b>Appropriated funds</b>  Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation).  Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become effective.  The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.



7.2	<p><b>Departmental revenue</b></p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
7.3	<p><b>Accrued departmental revenue</b></p> <p>Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:</p> <p>it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and</p> <p>the amount of revenue can be measured reliably.</p> <p>The accrued revenue is measured at the fair value of the consideration receivable.</p> <p>Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.</p>
8	<b>Expenditure</b>
8.1	<b>Compensation of employees</b>
8.1.1	<p><b>Salaries and wages</b></p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
8.1.2	<p><b>Social contributions</b></p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>
8.2	<p><b>Other expenditure</b></p> <p>Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p>
8.3	<p><b>Accrued expenditure payable</b></p> <p>Accrued expenditure payable is recorded in the notes to the financial statements when the goods are received or, in the case of services, when they are rendered to the department.</p> <p>Accrued expenditure payable is measured at cost.</p>
8.4	<b>Leases</b>
8.4.1	<p><b>Operating leases</b></p> <p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
9	<b>Aid Assistance</b>
9.1	<p><b>Aid assistance received</b></p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
9.2	<p><b>Aid assistance paid</b></p> <p>Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.</p>

10	<p><b>Cash and cash equivalents</b></p> <p>Cash and cash equivalents are stated at cost in the statement of financial position.</p> <p>Bank overdrafts are shown separately on the face of the statement of financial position.</p> <p>For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.</p>
11	<p><b>Impairment of financial assets</b></p> <p>Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.</p>
12	<p><b>Payables</b></p> <p>Loans and payables are recognised in the statement of financial position at cost.</p>
13	<b>Capital Assets</b>
13.1	<p><b>Immovable capital assets</b></p> <p>Immovable capital assets are initially recorded in the notes to the financial statements at cost. Immovable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of immovable capital assets cannot be determined accurately, the immovable capital assets are measured at R1 unless the fair value of the asset has been reliably estimated, in which case the fair value is used.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Immovable capital assets (continues)</p> <p>Immovable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the immovable asset is recorded by another department in which case the completed project costs are transferred to that department.</p>
13.2	<p><b>Movable capital assets</b></p> <p>Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of movable capital assets cannot be determined accurately, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Biological assets are subsequently carried at fair value.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the movable asset is recorded by another department/entity in which case the completed project costs are transferred to that department.</p>



13.3	<p><b>Intangible assets</b></p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined accurately, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the intangible asset is recorded by another department/entity in which case the completed project costs are transferred to that department.</p>
14	<b>Provisions and Contingents</b>
14.1	<p><b>Provisions</b></p> <p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
14.2	<p><b>Contingent liabilities</b></p> <p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably</p>
14.3	<p><b>Contingent assets</b></p> <p>Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department</p>
14.4	<p><b>Commitments</b></p> <p>Commitments are recorded at cost in the notes to the financial statements when there is a contractual arrangement or an approval by management in a manner that raises a valid expectation that the department will discharge its responsibilities thereby incurring future expenditure that will result in the outflow of cash</p>
15	<p><b>Unauthorised expenditure</b></p> <p>Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either:</p> <p>approved by Parliament or the Provincial Legislature with funding and the related funds are received; or</p> <p>approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or</p> <p>transferred to receivables for recovery.</p> <p>Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.</p>

16	<p><b>Fruitless and wasteful expenditure</b></p> <p>Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred.</p> <p>Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery.</p> <p>Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
17	<p><b>Irregular expenditure</b></p> <p>Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine, in which case reasons therefore are provided in the note.</p> <p>Irregular expenditure is removed from the note when it is either condoned by the relevant authority, transferred to receivables for recovery or not condoned and is not recoverable.</p> <p>Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
18	<p><b>Changes in accounting policies, accounting estimates and errors</b></p> <p>Changes in accounting policies that are affected by management have been applied retrospectively in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such instances the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p> <p>Changes in accounting estimates are applied prospectively in accordance with MCS requirements.</p> <p>Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. <i>In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</i></p>
19	<p><b>Events after the reporting date</b></p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
20	<p><b>Departures from the MCS requirements</b></p> <p>N/A</p>
21	<p><b>Recoverable revenue</b></p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
22	<p><b>Related party transactions</b></p> <p>A related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party. Related party transactions are recorded in the notes to the financial statements when the transaction is not at arm's length.</p>
23	<p><b>Inventories (Effective from 1 April 2016)</b></p> <p>At the date of acquisition, inventories are recorded at cost price in the notes to the financial statements</p> <p>Where inventories are acquired as part of a non-exchange transaction, the cost of inventory is its fair value at the date of acquisition.</p> <p>Inventories are subsequently measured at the lower of cost and net realisable value or the lower of cost and replacement value.</p>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 1. Annual Appropriation

#### 1.1 Annual Appropriation

	2014/15			2013/14
	Final Appropriation	Actual Funds Received	Funds not requested/ not received	Appropriation received
	R'000	R'000	R'000	R'000
Administration	111 353	111 353	-	122 130
Civilian Oversight	10 519	10 519	-	9 970
Crime Prevention and Community Police Relations	32 250	32 250	-	33 275
Traffic Regulation	408 637	408 637	-	326 242
Security Management	414 266	414 266	-	611 164
<b>Total</b>	<b>977 025</b>	<b>977 025</b>	<b>-</b>	<b>1 102 781</b>

#### 1.2 Conditional grants

	Note	2014/15 R'000	2013/14 R'000
Total grants received	31	2 580	819
Provincial grants included in Total Grants received		2 580	819

### 2. Statutory Appropriation

	2014/15 R'000	2013/14 R'000
Members' remuneration	1 980	1 767
<b>Total</b>	<b>1 980</b>	<b>1 767</b>
 Actual Statutory Appropriation received	 1 980	 1 767



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 3. Departmental revenue

	Note	2014/15 R'000	2013/14 R'000
Tax revenue		462 575	415 608
Sales of goods and services other than capital assets	3.1	31 427	31 094
Fines, penalties and forfeits	3.2	44 366	27 360
Interest, dividends and rent on land	3.3	5 109	3 465
Sales of capital assets	3.4	549	1 525
Transactions in financial assets and liabilities	3.5	983	9 426
<b>Total revenue collected</b>		<b>545 009</b>	<b>488 478</b>
Less: Own revenue included in appropriation	13	-	-
<b>Departmental revenue collected</b>		<b>545 009</b>	<b>488 478</b>

#### 3.1 Sales of goods and services other than capital assets

	Note	2014/15 R'000	2013/14 R'000
<b>Sales of goods and services produced by the department</b>	3	<b>31 427</b>	<b>31 094</b>
Sales by market establishment		653	1 369
Administrative fees		29 843	29 194
Other sales		931	531
<b>Total</b>		<b>31 427</b>	<b>31 094</b>

#### 3.2 Fines, penalties and forfeits

	Note	2014/15 R'000	2013/14 R'000
Fines	3	44 366	27 360
<b>Total</b>		<b>44 366</b>	<b>27 360</b>

#### 3.3 Interest, dividends and rent on land

	Note	2014/15 R'000	2013/14 R'000
Interest	3	5 109	3 465
<b>Total</b>		<b>5 109</b>	<b>3 465</b>

#### 3.4 Sale of capital assets

	Note	2014/15 R'000	2013/14 R'000
<b>Tangible assets</b>		<b>549</b>	<b>1 525</b>
Machinery and equipment	27	549	1 525
<b>Total</b>		<b>549</b>	<b>1 525</b>





## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 3.5 Transactions in financial assets and liabilities

	<i>Note</i> <u>3</u>	2014/15 R'000	2013/14 R'000
Receivables		120	119
Other Receipts including Recoverable Revenue		863	9 307
<b>Total</b>		<b>983</b>	<b>9 426</b>

### 4. Aid assistance

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Opening Balance			
Prior period error		-	-
As restated		-	-
Transferred from statement of financial performance		16 247	-
Transfers to or from retained funds		-	-
Paid during the year		38 753	-
<b>Closing Balance</b>		<b>55 000</b>	<b>-</b>

#### 4.1 Analysis of balance by source

	<i>Note</i> 4	2014/15 R'000	2013/14 R'000
Aid assistance from RDP		-	-
Aid assistance from other sources		55 000	-
<b>Closing balance</b>		<b>55 000</b>	<b>-</b>

#### 4.2 Analysis of balance

	<i>Note</i> 4	2014/15 R'000	2013/14 R'000
Aid assistance unutilised		16 247	-
Aid assistance repayable		-	-
<b>Closing balance</b>		<b>16 247</b>	<b>-</b>

### 5. Compensation of employees

#### 5.1 Salaries and Wages

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Basic salary		240 602	215 190
Performance award		5 473	5 406
Service Based		270	308
Compensative/circumstantial		12 073	13 199
Periodic payments		12 323	12 471
Other non-pensionable allowances		43 056	40 426
<b>Total</b>		<b>313 797</b>	<b>287 000</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 5.2 Social contributions

	<i>Note</i>	2014/15 R'000	2013/14 R'000
<b>Employer contributions</b>			
Pension		31 337	27 825
Medical		21 431	21 503
Bargaining council		79	69
<b>Total</b>		<b>52 847</b>	<b>49 397</b>
<b>Total compensation of employees</b>		<b>366 644</b>	<b>336 397</b>
<b>Average number of employees</b>		<b>1 890</b>	<b>2 081</b>

### 6. Goods and services

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Administrative fees		124	67
Advertising		1 395	3 209
Minor assets	<u>6.1</u>	76	882
Catering		494	859
Communication		8 327	8 179
Computer services	<u>6.2</u>	5 302	5 144
Consultants: Business and advisory services		138	808
Legal services		737	274
Contractors		34 586	12 229
Agency and support / outsourced services		1 772	2 744
Audit cost – external	<u>6.3</u>	3 997	3 909
Fleet services		20 449	30 113
Inventory	<u>6.4</u>	935	1 920
Consumables	6.5	4 832	6 097
Operating leases		8 457	8 860
Property payments	<u>6.6</u>	410 877	603 423
Rental and hiring		331	-
Transport provided as part of the departmental		407	-
Travel and subsistence	<u>6.7</u>	25 318	29 956
Venues and facilities		309	1 651
Training and development		188	7 652
Other operating expenditure	<u>6.8</u>	3 393	2 528
<b>Total</b>		<b>532 443</b>	<b>730 504</b>

#### 6.1 Minor assets

	<i>Note</i> <u>6</u>	2014/15 R'000	2013/14 R'000
<b>Tangible assets</b>			
Machinery and equipment		76	882
<b>Total</b>		<b>76</b>	<b>882</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 6.2 Computer services

	<i>Note</i> <u>6</u>	2014/15 R'000	2013/14 R'000
SITA computer services		468	535
External computer service providers		4 834	4 609
<b>Total</b>		<b>5 302</b>	<b>5 144</b>

### 6.3 Audit cost – External

	<i>Note</i> <u>6</u>	2014/15 R'000	2013/14 R'000
Regularity audits		3 997	3 909
<b>Total</b>		<b>3 997</b>	<b>3 909</b>

### 6.4 Inventory

	<i>Note</i> <u>6</u>	2014/15 R'000	2013/14 R'000
Clothing material and accessories		843	1 920
Other supplies	6.4.1	92	-
<b>Total</b>		<b>935</b>	<b>1 920</b>

#### 6.4.1 Other supplies

	<i>Note</i> <u>6.4</u>	2014/15 R'000	2013/14 R'000
Ammunition and security supplies		92	-
<b>Total</b>		<b>92</b>	<b>-</b>

### 6.5 Consumables

	<i>Note</i> <u>6</u>	2014/15 R'000	2013/14 R'000
Consumable supplies		901	6 097
Uniform and clothing		90	485
Household supplies		684	718
Building material and supplies		70	59
IT consumables		7	14
Other consumables		50	4 821
Stationery, printing and office supplies		3 931	-
<b>Total</b>		<b>4 832</b>	<b>6 097</b>

Other Consumables consist of the First aid Kit purchased by the department for distribution purposes



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 6.6 Property payments

	<i>Note</i> <u>6</u>	2014/15 R'000	2013/14 R'000
Municipal services		2 765	3 025
Property maintenance and repairs		165	-
Other		407 947	600 398
<b>Total</b>		<b>410 877</b>	<b>603 423</b>

Other property payments consist of the expenditure incurred relating to safeguarding of property. Security contracted to the Department.

### 6.7 Travel and subsistence

	<i>Note</i> <u>6</u>	2014/15 R'000	2013/14 R'000
Local		25 237	29 956
Foreign		81	-
<b>Total</b>		<b>25 318</b>	<b>29 956</b>

### 6.8 Other operating expenditure

	<i>Note</i> <u>6</u>	2014/15 R'000	2013/14 R'000
Professional bodies, membership and subscription fees		-	-
Other		3 393	2 528
<b>Total</b>		<b>3 393</b>	<b>2 528</b>

O/P: NON LIFE INSRNC PRM-TRY12.1.2 is the motor vehicles insurance (subsidized vehicles) insured by the accounting officer of Community Safety, Security and Liaison and other item (printing & publication services) payments for additional printing where the lease company will charge extra for over and above the flat rate in respect of the lease agreement.

## 7. Interest and rent on land

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Interest paid		33	197
<b>Total</b>		<b>33</b>	<b>197</b>

Interest paid on overdue account: Auditor-General, Eskom, Telkom, Mmathe Trading and Swanpoel and Partners and Interest payable to overdue Municipalities Accounts.



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 8. Transfers and subsidies

		2014/15 R'000	2013/14 R'000
	<i>Note</i>		
Provinces and municipalities	32	82	-
Departmental agencies and accounts	Annex 1B	-	168
Households	Annex 1G	2 904	2 159
<b>Total</b>		<b>2 986</b>	<b>2 327</b>

### 9. Expenditure for capital assets

	<i>Note</i>	2014/15 R'000	2013/14 R'000
<b>Tangible assets</b>		<b>92 322</b>	<b>29 759</b>
Buildings and other fixed structures	29	58 099	27 321
Machinery and equipment	27	34 223	2 438
<b>Total</b>		<b>92 322</b>	<b>29 759</b>

#### 9.1 Analysis of funds utilised to acquire capital assets – 2014/15

	Voted funds	Aid assistance	Total
<b>Tangible assets</b>			
Buildings and other fixed structures	58 099	-	58 099
Machinery and equipment	4 421	29 082	34 223
<b>Total</b>	<b>62 520</b>	<b>29 802</b>	<b>92 322</b>

#### 9.2 Analysis of funds utilised to acquire capital assets – 2013/14

	Voted funds R'000	Aid assistance R'000	Total R'000
<b>Tangible assets</b>	<b>29 759</b>	<b>-</b>	<b>29 759</b>
Buildings and other fixed structures	27 321	-	27 321
Machinery and equipment	2 438	-	2 438
<b>Total</b>	<b>29 759</b>	<b>-</b>	<b>29 759</b>

### 10. Cash and cash equivalents

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Consolidated Paymaster General Account		159 219	53 794
Cash on hand		937	-
<b>Total</b>		<b>160 156</b>	<b>53 794</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 11. Receivables

		2014/15 R'000	2013/14 R'000
	<i>Note</i>		
Claims recoverable	11.1		
Staff debt	Annex 4		
Other debtors	11.2		
<b>Total</b>	11.3		
		<b>5 525</b>	<b>1 543</b>

#### 11.1 Claims recoverable

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Provincial departments (GP: Safety, PWRT & Agriculture)	11	1 228	-
Public entities (SANRAL)		3 902	-
<b>Total</b>		<b>5 130</b>	<b>-</b>

#### 11.2 Staff debt

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Salary Tax Debt	11	87	84
<b>Total</b>		<b>87</b>	<b>84</b>

#### 11.3 Other debtors

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Ex-employees and Suppliers	11		1 197
Employees debt		117	
Ex-employees debt		752	
Suppliers' debt		128	
Other debtors		347	
South African National Roads Agency LTD		-	262
<b>Total</b>		<b>1 344</b>	<b>1 459</b>

#### 11.4 Impairment of receivables

	<i>Note</i>	2014/15 R'000	2013/14 R'000
Estimate of impairment of receivables (Debt Acc)		751	356
<b>Total</b>		<b>751</b>	<b>356</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 12. Voted funds to be surrendered to the Revenue Fund

	Note	2014/15 R'000	2013/14 R'000
Opening balance		5 364	10 119
Prior period error	12.2	-	-
As restated		5 364	10 119
Transfer from statement of financial performance (as restated)		14 379	5 364
Paid during the year		(5 364)	(10 119)
<b>Closing balance</b>		<b>14 379</b>	<b>5 364</b>

### 13. Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund

	Note	2014/15 R'000	2013/14 R'000
Opening balance		47 510	42 878
Prior period error	13.1	-	-
As restated		47 510	42 878
Transfer from Statement of Financial Performance (as restated)		545 009	488 478
Paid during the year		(463 416)	(483 846)
<b>Closing balance</b>		<b>129 103</b>	<b>47 510</b>

### 14. Payables – current

	Note	2014/15 R'000	2013/14 R'000
Amounts owing to other entities		3 673	1 944
Clearing accounts	14.1	2	(19)
Other payables	14.2	2 690	-
<b>Total</b>		<b>6 365</b>	<b>1 925</b>

Other payables consist of refunds for contempt of court which was collected with revenue. Traffic fines received in the sub-bank account.

#### 14.1 Clearing accounts

Description	Note	2014/15 R'000	2013/14 R'000
Sal: Income TAX	14	1	(20)
Provincial Treasury		-	1
Sal: Garnishee Order: CL		1	-
<b>Total</b>		<b>2</b>	<b>(19)</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 14.2 Other payables

Description	Note	2014/15 R'000	2013/14 R'000
Traffic Fines Received in the Sub-Account	14	937	-
Court Fees Payable		1 753	-
<b>Total</b>		<b>2 690</b>	<b>-</b>

Other payables consists of the contempt of court that is payable to court after the department has collected the revenue. Traffic fines collected on the sub-account (Traffic Fines Acc) before the end of financial year 2014/15.

### 15. Net cash flow available from operating activities

	Note	2014/15 R'000	2013/14 R'000
Net surplus/(deficit) as per Statement of Financial Performance		575 635	493 842
Add back non cash/cash movements not deemed operating activities		(377 585)	(457 955)
(Increase)/decrease in receivables – current		(5 018)	9 192
Increase/(decrease) in payables – current		4 440	(1 416)
Proceeds from sale of capital assets		(549)	(1 525)
Expenditure on capital assets		92 322	29 759
Surrenders to Revenue Fund		(468 780)	(493 965)
<b>Net cash flow generated by operating activities</b>		<b>198 050</b>	<b>35 887</b>

### 16. Reconciliation of cash and cash equivalents for cash flow purposes

	Note	2014/15 R'000	2013/14 R'000
Consolidated Paymaster General account		159 219	53 794
Cash on hand		937	-
<b>Total</b>		<b>160 156</b>	<b>53 794</b>

### 17. Contingent liabilities and contingent assets

#### 17.1 Contingent liabilities

Liable to	Nature	Note	2014/15 R'000	2013/14 R'000
Housing loan guarantees	Employees	Annex 3A	17	214
Claims against the department		Annex 3B	99 802	51 073
Intergovernmental payables (unconfirmed balances)		Annex 5	48 650	995
<b>Total</b>			<b>148 469</b>	<b>52 282</b>





## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 18. Commitments

	Note	2014/15 R'000	2013/14 R'000
<b>Current expenditure</b>			
Approved and contracted		67 817	591 608
Approved but not yet contracted		974 499	
		<b>1 042 316</b>	<b>591 608</b>
<b>Capital expenditure</b>			
Approved and contracted		297 364	-
		<b>297 364</b>	<b>-</b>
<b>Total Commitments</b>		<b>1 339 680</b>	<b>591 608</b>

Security Companies contracts are running for three years and Mass Measure Systems is also longer than a year.

### 19. Accruals and payables not recognised

		2014/15 R'000	2013/14 R'000
<b>Listed by economic classification</b>			
	30 Days	30+ Days	Total
Compensation of employees	443	78	521
Goods and services	44 662	99 923	144 585
Capital assets	23 962	3 889	27 851
<b>Total</b>	<b>69 067</b>	<b>103 890</b>	<b>172 957</b>
	Note	2014/15 R'000	2013/14 R'000
<b>Listed by programme level</b>			
Administration		9 553	7 314
Civilian Oversight		748	13
Crime Prevention & Community Police Relations		-	3
Transport Regulations		47 258	14 154
Security Management		115 398	67 098
<b>Total</b>		<b>172 957</b>	<b>88 582</b>
Confirmed balances with other departments	Annex 5	639	-
Confirmed balances with other government entities	Annex 5	394	46 554
<b>Total</b>		<b>1 033</b>	<b>46 554</b>

### 20. Employee benefits

	Note	2014/15 R'000	2013/14 R'000
Leave entitlement		26 469	22 224
Service bonus (Thirteenth cheque)		12 334	10 873
Performance awards		6 398	5 235
Capped leave commitments		25 640	25 028
<b>Total</b>		<b>70 841</b>	<b>63 360</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

In Leave entitlement amount there is a negative amount of R 112 493.10

### 21. Lease commitments

#### 21.1 Operating leases expenditure 2014/15

	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
Not later than 1 year	-	-	6 787	902	7 689
Later than 1 year and not later than 5 years	-	-	3 756	792	4 548
<b>Total lease commitments</b>	<b>-</b>	<b>-</b>	<b>10 543</b>	<b>1 694</b>	<b>12 237</b>

#### 2013/14

	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
Not later than 1 year			7 754	824	8 578
Later than 1 year and not later than 5 years	-	-	7 726	266	7 992
<b>Total lease commitments</b>	<b>-</b>	<b>-</b>	<b>15 480</b>	<b>1 090</b>	<b>16 570</b>

### 22. Accrued departmental revenue

	Note	2014/15 R'000	2013/14 R'000
Tax revenue		327 211	206 842
Fines, penalties and forfeits		286 103	98 113
Other		-	-
<b>Total</b>		<b>613 314</b>	<b>304 955</b>

#### 22.1 Analysis of accrued departmental revenue

	Note	2014/15 R'000	2013/14 R'000
Opening balance		304 955	124 429
Less: amounts received		507 088	442 115
Add: amounts recognised		877 493	643 737
Less: amounts written-off/reversed as irrecoverable		62 046	21 086
<b>Closing balance</b>		<b>613 314</b>	<b>304 955</b>

#### 22.2 Accrued department revenue written off

	Note	2014/15 R'000	2013/14 R'000
Nature of losses			
SOR, withdrawn and reduced traffic fines		62 046	21 086
<b>Total</b>		<b>62 046</b>	<b>21 086</b>

#### 22.3 Impairment of accrued departmental revenue

	Note	2014/15 R'000	2013/14 R'000
Estimate of impairment of accrued departmental revenue		125 191	95 351
<b>Total</b>		<b>125 191</b>	<b>95 351</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 23. Irregular expenditure

#### 23.1 Reconciliation of irregular expenditure

	Note	2014/15 R'000	2013/14 R'000
Opening balance		1 237	9 902
As restated		1 237	9 902
Add: Irregular expenditure – relating to current year		-	617
Less: Prior year amounts condoned		-	(9 282)
<b>Closing balance</b>		<b>1 237</b>	<b>1 237</b>
<b>Analysis of awaiting condonation per age classification</b>			
Current year		-	617
Prior years		1 237	620
<b>Total</b>		<b>1 237</b>	<b>1 237</b>

### 24. Fruitless and wasteful expenditure

#### 24.1 Reconciliation of fruitless and wasteful expenditure

	Note	2014/15 R'000	2013/14 R'000
Opening balance		238	41
Prior period error		-	-
As restated		238	41
Fruitless and wasteful expenditure - relating to current year		33	197
<b>Fruitless and wasteful expenditure awaiting resolution</b>		<b>271</b>	<b>238</b>

#### 24.2 Analysis of awaiting resolution per economic classification

Current	271	238
<b>Total</b>	<b>271</b>	<b>238</b>

#### 24.3 Analysis of Current year's fruitless and wasteful expenditure

Incident	Disciplinary steps taken/criminal proceedings	2014/15 R'000
Auditor-General	Under investigation	13
Eskom	Under investigation	2
Telkom	Under investigation	8
Mbombela Municipality	Under investigation	1
Steve Tshwete Municipality	Under investigation	2
Govan Mbeki Municipality	Under investigation	2
Swanepoel & Partners	Under investigation	1
Mmathe Trading	Under investigation	4
		-
<b>Total</b>		<b>33</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 25. Related party transactions

In kind goods and services provided/received	2014/15	2013/14
DPWRT_ Buildings	-	-
Office of the Premier_ Internal Auditors	-	-
Department of Finance_ IT Services	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

1. Department Of Public Works, Roads and Transport  
2. Office of the Premier  
3. Department of Finance

### 26. Key management personnel

	No. of Individuals	2014/15 R'000	2013/14 R'000
Political office bearers (provide detail below)	1	1 822	1 752
Officials:			
Level 15 to 16	1	1 238	777
Level 14 (incl. CFO if at a lower level)	2	1 925	2 212
<b>Total</b>		<b>4 985</b>	<b>4 741</b>

### 27. Movable Tangible Capital Assets

#### MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2015

	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>144 344</b>	<b>38 924</b>	<b>6 286</b>	<b>176 982</b>
Transport assets	95 081	34 158	6 286	122 953
Computer equipment	10 134	1 087	-	11 221
Furniture and office equipment	13 736	818	-	14 554
Other machinery and equipment	25 393	2 861	-	28 254
<b>TOTAL MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>144 344</b>	<b>38 924</b>	<b>6 286</b>	<b>176 982</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 27.1 Additions

#### ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2015

	Cash	Non-cash	(Capital Work in Progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>34 224</b>	<b>4 628</b>	<b>-</b>	<b>72</b>	<b>38 924</b>
Transport assets	29 543	4 615	-	-	34 158
Computer equipment	1 040	13	-	34	1 087
Furniture and office equipment	818	-	-	-	818
Other machinery and equipment	2 823	-	-	38	2 861
<b>TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>34 224</b>	<b>4 628</b>	<b>-</b>	<b>72</b>	<b>38 924</b>

*R 38 Accruals- Received current but not yet paid*

*R 34 Accruals- Received current but not yet paid*

*R 436 - two Polo vehicles donated by Anglo-American during the financial year and R 4 179 correction of price for an asset purchase during the financial year.*

*R 13 Was incorrectly removed from AR - during the FY 2014/15 it was added as extra ordinary receipts.*

### 27.2 Disposals

#### DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2015

	Sold for cash	Transfer out or destroyed or scrapped	Total disposals	Cash Received Actual
	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>2 020</b>	<b>4 266</b>	<b>6 286</b>	<b>549</b>
Transport assets	2 020	4 266	6 286	549
<b>TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>2 020</b>	<b>4 266</b>	<b>6 286</b>	<b>549</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 27.3 Movement for 2013/14

#### MOVEMENT IN TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2014

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
<b>HERITAGE ASSETS</b>					
Heritage assets	-	-	-	-	-
<b>MACHINERY AND EQUIPMENT</b>	<b>147 286</b>	<b>(548)</b>	<b>6 041</b>	<b>8 435</b>	<b>144 344</b>
Transport assets	100 690	-	1 332	6 941	95 081
Computer equipment	10 812	(453)	1 186	1 411	10 134
Furniture and office equipment	12 173	(47)	1 642	32	13 736
Other machinery and equipment	23 611	(48)	1 881	51	25 393
<b>TOTAL MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>147 286</b>	<b>(548)</b>	<b>6 041</b>	<b>8 435</b>	<b>144 344</b>

	Note 27.3	2013/14 R'000
<b>Nature of prior period error</b>		
Relating to 2013/14		(548)
Enatis computer equipment converted to consumable items		(453)
Enatis Office equipment converted to consumable items		(47)
Installation of electrical wires not an asset.		(48)
<b>Total</b>		<b>(548)</b>

### 27.4 Minor assets

#### MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED AS AT 31 MARCH 2015

	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Opening balance	-	-	-	13 316	-	13 316
Additions	-	-	-	76	-	76
<b>TOTAL MINOR ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13 392</b>	<b>-</b>	<b>13 392</b>

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets	-	-	-	1 625	-	1 625
Number of minor assets at cost	-	-	-	8 286	-	8 286
<b>TOTAL NUMBER OF MINOR ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9 911</b>	<b>-</b>	<b>9 911</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### Minor assets

#### MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED AS AT 31 MARCH 2014

	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Opening balance	-	2	-	17 346	-	17 348
Prior period error	-	(2)	-	(5 346)	-	(5 348)
Additions	-	-	-	1 984	-	1 984
Disposals	-	-	-	668	-	668
<b>TOTAL MINOR ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13 316</b>	<b>-</b>	<b>13 316</b>

#### 27.4.1 Prior period error

	Note 27.4	2013/14 R'000
<b>Nature of prior period error</b>		
Relating to 2013/14		(15)
Moved Assets moved to Consumables		(17)
Received previous and paid current year		(8)
Accrual		10
<b>Total</b>		<b>(15)</b>

### 28. Intangible Capital Assets

#### MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2015

	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
SOFTWARE	15 986	-	-	15 986
<b>TOTAL INTANGIBLE CAPITAL ASSETS</b>	<b>15 986</b>	<b>-</b>	<b>-</b>	<b>15 986</b>

#### 28.1 Movement for 2013/14

#### MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2014

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
SOFTWARE	16 038	(15)		37	15 986
<b>TOTAL INTANGIBLE CAPITAL ASSETS</b>	<b>16 038</b>	<b>(15)</b>		<b>37</b>	<b>15 986</b>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 29. Immovable Tangible Capital Assets

#### MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2015

	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>153</b>	<b>-</b>	<b>-</b>	<b>153</b>
Dwellings	12			12
Non-residential buildings	141			141
<b>TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>153</b>	<b>-</b>	<b>-</b>	<b>153</b>

#### 29.1 Additions

#### ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2015

	Cash R'000	Non-cash R'000	(Capital Work in Progress current costs and finance lease payments) R'000	Received current, not paid (Paid current year, received prior year) R'000	Total R'000
<b>BUILDING AND OTHER FIXED STRUCTURES</b>	<b>58 099</b>	<b>-</b>	<b>(58 099)</b>	<b>-</b>	<b>-</b>
Dwellings					
Non-residential buildings	58 099		(58 099)	-	-
Other fixed structures					
<b>TOTAL ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>58 099</b>	<b>-</b>	<b>(58 099)</b>	<b>-</b>	<b>-</b>

#### 29.2 Movement for 2013/14

#### MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2014

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>(4 986)</b>	<b>5 066</b>	<b>73</b>	<b>-</b>	<b>153</b>
Dwellings		12			12
Non-residential buildings	(4 986)	5 054	73	-	141
Other fixed structures					
<b>TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>(4 986)</b>	<b>5 066</b>	<b>73</b>	<b>-</b>	<b>153</b>





## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 29.3 Immovable assets valued at R1

#### IMMOVABLE ASSETS VALUED AT R1 IN THE ASSET REGISTER AS AT 31 MARCH 2015

	Buildings and other fixed structures R'000	Heritage assets R'000	Land and subsoil assets R'000	Total R'000
R1 Immovable assets	9	-	-	9
<b>TOTAL</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>9</b>

#### IMMOVABLE ASSETS VALUED AT R1 IN THE ASSET REGISTER AS AT 31 MARCH 2014

	Buildings and other fixed structures R'000	Heritage assets R'000	Land and subsoil assets R'000	Total R'000
R1 Immovable assets	9	-	-	9
<b>TOTAL</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>9</b>

### 30. Prior period errors

#### 30.1 Correction of prior period errors

	Note	2013/14 R'000
<b>Error on Financial Position</b>	11	
<i>Receivables incorrectly classified as current assets</i>		
Current Receivables		(354)
Non-current Receivables		354
<b>Net effect</b>		-

Receivables incorrectly classified as current assets

#### Error on Secondary Notes

*Impairment Receivables incorrectly classified as other Impairment*

	Note	2013/14 R'000
Impairment other	11.4	(356)
Impairment Receivables		356
<b>Net effect</b>		-

Impairment Receivables incorrectly classified as other Impairment



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

	Note	2013/14 R'000
<b>Error on Secondary Notes _Minor Assets</b>	27.4	
Received previous and paid current year		(8)
Accrual		10
<b>Net effect</b>		2
Reclassification of Minor Assets		
Minor Assets		(17)
Consumables item		17
<b>Net effect</b>		-

Errors consist of the Minor received previous year and paid this FY - Accruals and incorrect classification in the previous year Financial Statements.

	Note	
<b>Error on Secondary Notes _Capital Assets</b>		
Relating to 2013/14	27.3	(548)
Enatis computer equipment converted to consumable items		(453)
Enatis Office equipment converted to consumable items		(47)
Assets converted to consumables		(48)
<b>Total</b>		<b>(548)</b>

Errors consist of Trailers amounts converted into one unit and wrongly classified ENaTIS assets converted into consumable items

	Note	2013/14 R'000
<b>Error on the Primary Notes- G&amp;S: operating expenditure</b>	6.8	
Reclassification of the G&S other operating expenditure		
Professional bodies, membership and subscription fees		(2 278)
Other: operating expenditure		2 278
<b>Net effect</b>		-

O/P: NON LIFE INSRNC PRM-TRY12.1.2 is the motor vehicles insurance (subsidized vehicles) insured by the accounting officer of the Department of Community Safety, Security and Liaison.

	Note	
<b>Accrued Departmental Revenue - Restating of the following amounts</b>		
Opening balances: Tax decrease	22	(27 157)
Opening balances: Traffic fines decrease		( 6 999)
Opening balances : Other revenue decrease		(46 554)
<b>Analysis of accrued departmental revenue - Relating 2013/14</b>		
Opening balances increase		103 881
Decrease in amounts received		(45 256)
Decrease in amounts recognised		(999)
Increase in amounts written-off ( 0-21 086)		21 086
Impairment of accrued departmental revenue		95 351
<b>Net effect</b>		<b>93 353</b>



**for the year ended 31 March 2015**

	<i>Note</i>	<b>2013/14</b>
<b>Error on the Secondary Notes- Fruitless and Wasteful Expenditure</b>	<b>24</b>	<b>R'000</b>
<b>Nature of prior period error</b>		
Relating to 2013/14		130 738
Restating of Security Overpayment for 2013/14 FYE		130 738
Other		-
<b>Total</b>		<b>130 738</b>

**DEPARTMENT OF COMMUNITY SAFETY, SECURITY AND LIAISON**  
**VOTE 09**

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### 31. STATEMENT OF CONDITIONAL GRANTS RECEIVED

NAME OF GRANT	GRANT ALLOCATION					SPENT			2013/14		
	Division of Revenue Act/ Provincial Grants	Roll Overs	DORA Adjustments	Other Adjustments	Total Available	Amount received by department	Amount spent by department	Under / (Overspending)	% of available funds spent by department	Division of Revenue Act	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
EWPW	2 580	-	-	-	2 580	2 580	2 580	-	100%	819	819
Total	2 580	-	-	-	2 580	2 580	2 580	-		819	819

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

32. STATEMENT OF CONDITIONAL/UNCONDITIONAL GRANTS PAID TO MUNICIPALITIES

NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Dept. Of Finance_ Revenue Fund Acc							
Motor Vehicle Licences	-	-	62	62	82	-	-
			-	-			
			-	-			
			-	-			
	-	-	62	62	82	-	-

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

ANNEXURE 1B  
STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

DEPARTMENT/ AGENCY/ACCOUNT	TRANSFER ALLOCATION				TRANSFER		2013/14
	Adjusted Appropriation	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	
	R'000	R'000	R'000	R'000	R'000	%	Appropriation Act
							R'000
DEPARTMENT/ AGENCY/ACCOUNT							
Motor Vehicle Licences	-	-	-	-	-	-	168
	-	-	-	-	-	-	168

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

ANNEXURE 1G  
STATEMENT OF TRANSFERS TO HOUSEHOLDS

HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2013/14
	Adjusted Appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	
	R'000	R'000	R'000	R'000	R'000	%	
Transfers							
H/H EMPL S/BEN:INJURY ON DUTY	470	-	-	470	469	100%	233
H/H EMPL S/BEN:LEAVE GRATUITY	2 310	-	-137	2 173	2 257	104%	2 095
H/H:CLAIMS AGAINST STATE(CASH)	500	-	-219	281	178	63%	
	3 280		-365	2 924	2 904		2 328
Total	3 280		-365	2 924	2 904		2 328

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

ANNEXURE 1H  
STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED

NAME OF ORGANISATION	NATURE OF GIFT, DONATION OR SPONSORSHIP	2014/15	2013/14
		R'000	R'000
Received in cash			
BUSCOR	Donation for the Drivers' of the Year	-	60
Subtotal			60
Received in kind			
Anglo-American	Donation of 2 VW Polo 1.4 for Transport Regulation	436	-
Subtotal		436	
TOTAL		436	60





## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### ANNEXURE 11 STATEMENT OF AID ASSISTANCE RECEIVED

NAME OF DONOR	PURPOSE	OPENING BALANCE R'000	REVENUE R'000	EXPENDI- TURE R'000	CLOSING BALANCE R'000
<b>Received in cash</b>					
Road Traffic Management Corporation		-	40 000	38 753	1 247
Road Traffic Management Corporation			15 000	-	15 000
<b>Subtotal</b>					
		-	55 000	38 753	16 247
<b>Received in kind</b>					
<b>Subtotal</b>					
<b>TOTAL</b>					
		-	55 000	38 753	16 247



## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### ANNEXURE 3A STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2014 – LOCAL

Guarantor institution	Guaranteee in respect of	Original guaranteed capital amount	Opening balance 1 April 2014	Guarantees draw downs during the year	Guarantees repayments/ cancelled/ reduced/ released during the year	Revaluations	Closing balance 31 March 2015	Guaranteed interest for year ended 31 March 2015	Realised losses not recoverable i.e. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Subtotal									
FNB	Housing		129	-	129	-	-	-	-
FINANCE COMPANY	Housing	-	68	-	68	-	-	-	-
FNB_FORMER SA	Housing	-	17	-	-	-	17	-	-
Subtotal									
Other									
Subtotal									
TOTAL									

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### ANNEXURE 3B

#### STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2015

Nature of Liability	Opening Balance 1 April 2013 R'000	Liabilities incurred during the year R'000	Liabilities paid/ cancelled/ reduced during the year R'000	Liabilities recoverable (Provide details hereunder) R'000	Closing Balance 31 March 2015 R'000
<b>Claims against the department</b>					
Masimula R.D.M	51 073	-	-	-	51 073
Ndala BS	-	-	100	-	-100
Sibanyoni S.I	-	-	400	-	-400
S.W Pretorius	-	-	300	-	-300
Henry Urtel / MEC Community Safety, Security and Liaison	-	-	50	-	-50
V. McDonald / MEC Safety, Security and Liaison	-	310	-	-	310
C.N Hlatwayo	-	220	-	-	220
Tshephihla / HOD Department for Community Safety, Security and Liaison	-	100	100	-	-
GNT Security CC / MEC for Community Safety, Security and Liaison	-	1 367	1 367	-	-
N.A Zondo / MEC for Community Safety, Security and Liaison	-	3 481	-	-	3 481
M.R Ntsele / MEC For Community Safety, Security and Liaison	-	500	-	-	500
BK Chili / MEC For Safety, Security and Liaison	-	34	34	-	-
ZL Buthelezi	-	240	-	-	240
P.M Mashele/ MEC for Community Safety, Security and Liaison	-	-	30	-	-30
Deon Nel/ MEC for Community Safety, Security and Liaison	-	1 063	-	-	1 063
M.J Pretorias/ MEC for Community Safety, Security and Liaison	-	-	300	-	-300
Nombuso S Lukhele/ MEC for Community Safety, Security and Liaison	-	-	50	-	-50
Johan P. Coetzer/ MEC for Community Safety, Security and Liaison	-	345	-	-	345
GNT Security CC-2015 / MEC for Community Safety, Security and Liaison	-	80	-	-	80
AW Paul / MEC for Community Safety, Security and Liaison	-	44 020	-	-	44 020
Z.I Phakathi / MEC for Community Safety, Security and Liaison	-	-	70	-	-70
P.P Voster / MEC for Community Safety, Security and Liaison	-	-	65	-	-65
M.S Khumalo / MEC for Community Safety, Security and Liaison	-	-	65	-	-65
<b>TOTAL</b>	<b>51 073</b>	<b>51 760</b>	<b>3 031</b>	<b>-</b>	<b>99 802</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

### ANNEXURE 4 CLAIMS RECOVERABLE

Government Entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total		Cash in transit at year end 2014/15	
	31/03/2015	31/03/2014	31/03/2015	31/03/2014	31/03/2015	31/03/2014	Receipt date up to six (6) working days after year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000

#### Department

MP: Dept. Of PWRT	484				484			
MP: Dept. Agriculture, Rural Dev.	708				708			
GP: Community Safety	36				36			

**1 228**

**1 228**

#### Other Government Entities

SANRAL

3 902

3 902

**3 902**  
**5 130**

**3 902**  
**5 130**

**3 902**  
**5 130**

# ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

## ANNEXURE 5 INTER-GOVERNMENT PAYABLES

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		TOTAL		Cash in transit at year end 2014/15	
	31/03/2015	31/03/2014	31/03/2015	31/03/2014	31/03/2015	31/03/2014	Payment date up to six (6) working days before year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
<b>DEPARTMENTS</b>								
<b>Current</b>								
MP Dept. Of Education	13	-	-	-	13	-		
MP Dept. Of PWRT	175	-	-	542	175	542		
Department of Justice	451	-	-	414	451	414		
Gauteng Dept. of Community Safety			26	-	26	-		
<b>Subtotal</b>	<b>639</b>	<b>-</b>	<b>26</b>	<b>956</b>	<b>665</b>	<b>956</b>		
<b>Total</b>	<b>639</b>	<b>-</b>	<b>26</b>	<b>956</b>	<b>665</b>	<b>956</b>		

<b>OTHER GOVERNMENT ENTITY</b>								
<b>Current</b>								
Road Traffic Management Corp.		46 554	48 474	-	48 474	46 554		
School of Government		-	144	39	144	39		
Government Printing	394	-	-	-	394	-		
SAPS		-	6	-	6	-		
<b>Subtotal</b>	<b>394</b>	<b>46 554</b>	<b>48 624</b>	<b>39</b>	<b>49 018</b>	<b>46 593</b>		
<b>Total</b>	<b>1 033</b>	<b>46 554</b>	<b>48 650</b>	<b>995</b>	<b>49 683</b>	<b>47 549</b>		

# ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2015

## ANNEXURE 7 MOVEMENT IN CAPITAL WORK IN PROGRESS

### MOVEMENT IN CAPITAL WORK IN PROGRESS FOR THE YEAR ENDED 31 MARCH 2015

	Opening balance R'000	Current Year Capital WIP R'000	Completed Assets R'000	Closing balance R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>				
Non-residential buildings	32 307	58 099		90 406
<b>TOTAL</b>	<b>32 307</b>	<b>58 099</b>		<b>90 406</b>

### MOVEMENT IN CAPITAL WORK IN PROGRESS FOR THE YEAR ENDED 31 MARCH 2014

	Opening balance R'000	Prior period error R'000	Current Year Capital WIP R'000	Completed Assets R'000	Closing balance R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>4 986</b>		<b>27 321</b>		<b>32 307</b>
Non-residential buildings	4 986		27 321		32 307
<b>TOTAL</b>	<b>4 986</b>		<b>27 321</b>		<b>32 307</b>



## NOTES

[illegible]





## NOTES

[illegible]

[illegible]