



culture, sport & recreation

MPUMALANGA PROVINCE
REPUBLIC OF SOUTH AFRICA

2016 / 2017 ANNUAL REPORT



VOTE 11

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PART A: GENERAL INFORMATION

1. DEPARTMENT GENERAL INFORMATION

DEPARTMENT OF CULTURE, SPORT AND RECREATION

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2. LIST OF ABBREVIATIONS / ACRONYMS

AFS	Annual Financial Statements	LGNC	Local Government Names Committee
AGSA	Auditor - General South Africa	LM	Local Municipality
AIDS	Acquired Immune Deficiency Syndrome	LSEN	Learners with Special Educational Needs
APP	Annual Performance Plan	MDG	Millennium Development Goal
BBBEE	Broad Based Black Economic Empowerment	MEC	Member of the Executive Council
BSA	Boxing South Africa	MHRAC	Mpumalanga Heritage Resources Authority Council
CD	Compact Disc	MIG	Municipal Infrastructure Grant
CFO	Chief Financial Officer	MILN	Multi Index of Library Need
CGI	Corporative Governance Information	MINMEC	Minister and Members of the Executive Committee
CGICT	Corporate Governance Information and Communication Technology	MMS	Middle Management Services
COO	Chief Operations Officer	MOU	Memorandum of Understanding
CTF	Communication Technology Framework	MP	Mpumalanga Province
DAC	Department of Arts and Culture	MPAT	Managing Performance Assessment Tool
DAS	District Academies of Sport	MPGNC	Mpumalanga Provincial Geographical Names Committee
DCSR	Department of Culture, Sport and Recreation	MPLC	Mpumalanga Provincial Language Committee
DoE	Department of Education	MPLIS	Mpumalanga Provincial Library Information System
DORA	Division of Revenue Act	MPUWA	Mpumalanga Writers Association
DPSA	Department of Public Service and Administration	MRM	Moral Regeneration Movement
DVD	Digital Video Disc	MSAII	Mpumalanga Sport Association for the Intellectually Impaired
EPWP	Expanded Public Works Programme	MSC	Mpumalanga Sport Confederation
EU	European Union	MTEF	Medium Term Expenditure Framework
FC	Football Club	MTSF	Medium Term Strategic Framework
HIV	Human Immune Virus	MUNIMEC	Municipalities and MEC
HOD	Head of Department	NAAIRS	National Automated Archival Information Retrieval System
ICT	Information Communication Technology	NDP	National Development Plan
IGR	Intergovernmental Relations		
IRM	Infrastructure Reporting Model		
IYM	In Year Monitoring		

NPO	Non- Profit Organizations	SAGNC	South African Geographic Names Council
NQF	National Qualifications Framework	SAGPA	South African Gold Panning Association
PAS	Provincial Academy of Sport	SANCTA	South African National Community Theater
PERSAL	Personnel Salary System	SASCOC	South African Sport Confederation and Olympic Committee
PF	Provincial Federations	SCM	Supply Chain Management
PFMA	Public Finance Management Act	SCOPA	Standing Committee in Public Accounts
PGNC	Provincial Geographical Names Committee	SDIP	Service Delivery Improvement Plan
PHRA	Provincial Heritage Resources Authority	SETA	Sector Education and Training Authority
PMC	Provincial Management Committee	SITA	State Information Technology Agency
PMDS	Performance Management Development System	SLIMS	SITA Library Information Management System
PPP	Public Private Partnership	SMS	Senior Management Services
PSCC	Provincial Social Cohesion Committee	SRSA -	Sport and Recreation South Africa
PSETA	Public Service and Training Authority	TR	Treasury Regulations
RMC	Risk Management Committee	TVET	Technical Vocational Education and Training
RSA	Republic of South Africa	WIL	Workplace Intergrated Learning
SADC	Southern African Development Countries	WSP	Workplace Skills Plan
SAFA	South African Football Association		

3. FOREWORD BY THE MEC



The National Development Plan 2030 reminds us that the fundamental relationships that define us as South Africans are vitally important. They will bind the country together in moving towards a shared future. The adopted strategic outcome related goals highlight important interventions that will assist society to move towards greater levels of social cohesion.

The Department has an obligation to build a cohesive society and responsible citizenship in the Province. There are various platform such as the national commemorated days that were utilized in order to realize these noble objective of promoting human rights, reconciliation, cultural diversity and nation building. The message that seeks to build and intergrate society were communicated in these events in order to redress the imbalances of the past. In addition there were other social cohesion interventions that were rolled out in schools and all municipalities to promote the charter of good values as enshrined in the constitution. This interventions do gradually contribute to bring the theme “united in diversity” into reality. This is because we do believe that if we are united we can be able to collectively regardless of race and class tackle the socio-economic challenges that we face especially the tripple challenge of poverty, unemployment and inequality.

Social cohesion is also about equalizing opportunities, inclusion and redress. The Department tirelessly in order to bring services that promote heritage and culture through a variety of activities that includes; support to the cultural events hosted by the two Kings in the Province, ensured that the importance of culture is inculcated to the younger generations using Indigenous Knowledge System sessions. We therefore pride ourself in contributing a conducive environment that always put the Province a step ahead than its peers. The achievements of some of the cultural icons bear testimony that we are stepping towards the right direction in the promotion of culture and heritage. The Miss Indoni 2016 and Arts and Culture Veteran Awards were scooped by the citizens of this beautiful Province of the rising sun.

The Department has heeded to the call of initiating an event that celebrate, culture, language, history and heritage inclusively. In 2016/17 the Mpumalanga Cultural Xperience was launched and hosted as one of the provincial signature event that will attract visitors to the Province to share in our inclusive celebration of culture and heritage. It is envisaged that the event will grow and and reach maturity level over the coming years.

Nations around the globe pride themselves through cultural identity especially their indigenous languages and the Department has embarked on the mission to promote indigenous languages through the support of language structures that increase our foot print of developing and promoting indigenous languages amongst others in the Province.

The Department also invested in socio-economic infrastructure to address backlogs in many parts of the Province. In this regard three (3) new libraries were completed at Mgobodzi, Thusiville and Acornhoek while the other 3 at Verena, Boekenhouthoek and Balfour were initiated and recorded at advance completion stage by year end. Parallel to the new libraries was the upgrading of two existing at Sabie and Mashishing as well as maintenance of others. The number contribute to pool of 114 existing public libraries equipped with books and latest technology to empower our people with information in order to have a sustainable livelihood.

While the Department does not have resources to provide for sport infrastructure that is being allocated to the Local Municipality within the Municipal Infrastructure Grant. We have forum meetings with municipalities in order to advocate and monitor spending into sport infrastructure. There are couple of municipalities that are doing well and we will continue to engage so that all those that are not complying with the MIG requirements do follow suit.

Sport and Recreation is also a vehicle to increase interaction across race and class. There are various sport events and tournaments that were coordinated in the spirit of building competitiveness and enhancing social cohesion in the province. Five key recreational events were coordinated and includes the Loskop marathon that attracted more than 5 000 participants, Indigenous Games festival, Big Walk and National Golden Games.

The school sport also had its own fair share of success with participation of learners at District, Provincial and National level with very high level competitive performance that resulted into occupying noble position amongst the 8 other provinces.

The Department continued to work with community based structures both in Culture and Sport that enabled the Department to cover more scope in rolling out its services to the communities. Amongst the key highlights that was achieved through this partnership is the events such as Innibos Festival, Cycling Tournament, Loskop marathon and Mpumalanga Praise choristers. The events and tournaments do not only develop and promote culture and sport in the Province, but also create the much needed revenue through spin off of cultural and sport tourism to bring better life for our people.

CHALLENGES

The Departmental performance on infrastructure delivery has improved tremendously. The interventions will be continued in the next financial year until all projects are timeously delivered to close the backlog and expedite service delivery to our people.

MEDIUM AND LONG TERM GOALS

Despite progress made in infrastructure delivery, the fiscus resources are not adequate to close the backlog at the speed required by our people. Therefore the Department will continue to pursue infrastructure funding model intended to attract private sector investment for the key provincial infrastructure such as Cultural Hub and High Altitude Training Centre. A lot of ground work has been done with the help of the Transactional Advisor to package the projects in order to get PPP compliance documents from National Treasury. This work will be continued in 2017/18 financial year until final approval are granted and investors secured.

APPRECIATION

A conducive environment was created by the Department and its stakeholders in which artists, cultural groups, athletes and sport teams performed exceptionally well at National and International competitions and tournaments. We would like to congratulate the following top achievers;

- Gogo Esther Mahlangu – Ubuntu Award 2016
- Thembelihle Mpofu – Miss Indoni 2016
- Launch of Mpumalanga Praise that include 36 choristers from Mpumalanga

All the above achievements are the manifestation of commitment and dedication to service delivery by the staff, management and stakeholders that I would like to pass my sincere gratitude. We will selflessly continue to make service delivery top on our agenda.

Our appreciation also goes to the legislature committees and all sport and culture delivery agents and funders, without whom we would not achieved the milestone we have achieved.

I thank you



Ms N Mahlangu
MEC FOR DEPARTMENT OF CULTURE, SPORT & RECREATION
Date: 31st August 2017

4. REPORT OF THE ACCOUNTING OFFICER

4.1. Overview of the operations of the Department



The Department realigned its operations towards realisation of MTSF outcome (14) that focus on the creation of patriotic and socially cohesive society. The financial year 2016/17 falls within the mid-term of the 2015-2020 MTSF plans. It was imperative for the Department to strengthen its system and operations to deliver sector related services to the people of Mpumalanga.

The following are key highlights of achievements in 2016/17 against the adopted long term goals:

- Improved corporate governance by ensuring that all systems and controls are in place to successfully support the line functions in rolling out service delivery to the people without challenges.
- Ensured that all service delivery line functions such as Cultural Affairs, Library & Archive as well as Sport and Recreation successfully fulfilled their obligations to roll out service delivery to the people of Mpumalanga. The following activities mark the key highlights of the three (3) programmes;
 - Inaugural Mpumalanga Cultural Xperience and support of Innibos Festival
 - Supported the launch of music CD & DVD of Mpumalanga praise choristers in the Province
 - Participated in the national sport tournaments such as National School Sport championship, Indigenous Games and Golden Games
 - Partnered with a number of community based structures to develop and promote culture and sport in the Province.
 - Supported Municipalities by providing access to public library services that includes books
 - Transformed the geographic landscape of the province through name change
 - Coordinated National commemorative days that provides platform to communicate message that build society.
 - Provided access to with sport equipment's and attire to both schools and communities
 - Preserved culture and heritage of the province through the museums and cultural villages
 - Promoted and developed proper records management amongst the government Departments, municipalities and entities
 - Build capacity of cultural practitioners and athletes as well as creating jobs through employment of EPWP coordinators

Provided necessary support and monitoring of infrastructure projects through structured committees and Service Level Agreement.

The Department has gradually made improvement in this regard with 3 libraries completed, 3 on the final stage of completion, 2 existing libraries upgraded as some maintenance carried out. The time frame allocated for the completion of each library has been relooked by the Department together with the Implementing Agent to ensure timeous completion of some of these capital projects in the future plans.

The processes of finalising the Public Private Partnership (PPP) investment through National Treasury on 2 key projects which is the Cultural Hub and High Altitude Training Centre are work in progress. These are multiyear projects that it is believed will enhance service delivery to the benefit of the citizens of Mpumalanga.

4.2. Overview of the financial results of the Department:

4.2.1. Departmental Receipts

Programme Name	2016/17			2015/16		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Administration	88,327	89,113	(785)	81,116	85,692	(4,576)
Cultural Affairs	106,798	98,046	8,752	78,367	80,182	(1,815)
Library and Archives	212,925	191,527	21,398	208,135	170,428	37,707
Sport and Recreation	89,450	89,004	446	89,704	86,782	2,922
Total	497,500	467,690	29,811	457,322	423,084	34,238

The Department has been allocated a total budget of R497,5million in 2016/17 and spent 94% (R467,7 million) of the total allocated budget. The underspending amount to R29,8 million of which significant portion is attributable to goods and services, machinery and equipment procured but not delivered and infrastructure projects that are still in progress at the end of the year under review.

4.2.3 Virements / Rollovers

The virement proposed for affected programmes declared below,

Programme 1: Administration

A total amount of R6.5 million has been shifted from Programme 2, 3 and 4 to defray excess spending in Programme 1: Administration

Programme 2: Cultural Affairs

A total amount of R2,0 million has been shifted from Programme 2: Cultural Affairs to defray excess expenditure in Programme 1: Administration

Programme 3: Library and Archives Services

A total amount of R2,4 million has been shifted from Programme 3: Library and Archives Services to defray excess spending on Programme 1: Administration

Programme 4: Sports and Recreation:

A total amount of R2,1 million has been shifted from Programme 4: Sport and Recreation to defray excess expenditure in Programme 1: Administration.

4.3.4. Rollover for 2016/17

The Department submitted a request to roll over for appropriated funds at the end of the year (2016/17). The total amount requested by the Department amounts to R24,9 million summarized below:

Goods and Services:

An amount totalling R471 thousand from Programme 3 (Library and Information Services) was not spent at year due to late submissions of correct invoices.

Machinery and Equipment:

The sum of R4,0 million (R1,3 million and R2,6 million) from Programme 3: (Library and Archives Services) is committed for machinery and office equipment for libraries. Payment not finalised by 31st March 2017, due to delay in delivery by appointed service providers. The amount allocated for procurement of Archives furniture was not spent due to the delay in finalizing procurement processes.

Building fixed structures:

A total amount of R20,3million (R7,4 million and R12,8 million) from Programme 2: Cultural Affairs and Programme 3 (Library and Archive Services). The amount allocated for the PPP projects were committed to complete work in progress by the appointed transactional advisor and the amount allocated for the construction of libraries was not spent before the end of the financial year due to slow progress on the projects. The rollover application for the unspent funds had been submitted for consideration and approval.

4.3 New activities on the year 2016/17

None.

4.4. Supply Chain Management.

None.

4.5. Gift donations received in kind from non-related parties

None.

4.6. Exemptions and deviations received from National Treasury

None.

4.7. Other

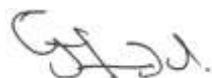
The Samora Machel Monument was declared and proclaimed to be a National Heritage Site as gazetted in Government Gazette No. 40386. This will indirectly bring much needed financial relief from the Department since it did not have adequate resources to support the Nkomazi Municipality to ensure that the site is properly maintained to effectively discharge its functions.

4.8. Acknowledgement/s or appreciation

The Acting Accounting Officer would like to thank managers and staff who raised their hands to ensure that service delivery is not compromised regardless of the shortage of human capital in the key positions. The Department will continue appreciate those selfless contribution while it re-organize itself.

4.9 Approval

The Annual Financial Statements set out on page 182 to 272 have been approved by the Acting Accounting Officer.



MR GS NTOMBELA
ACTING HEAD OF DEPARTMENT
DEPARTMENT OF CULTURE, SPORT AND RECREATION
DATE: 31st JULY 2017

5. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

The Annual Financial Statements (Part E) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

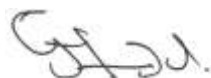
The Acting Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.

The Acting Accounting Officer is responsible for establishing, and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the Department for the financial year ended 31 March 2017.

Yours faithfully



MR GS NTOMBELA
ACTING HEAD OF DEPARTMENT
DEPARTMENT OF CULTURE, SPORT AND RECREATION
DATE: 31st JULY 2017

6. STRATEGIC OVERVIEW

6.1. Vision

A patriotic socially cohesive society

6.2. Mission

To promote social cohesion and nation building through culture, sport and information service to people of Mpumalanga

6.3. Values

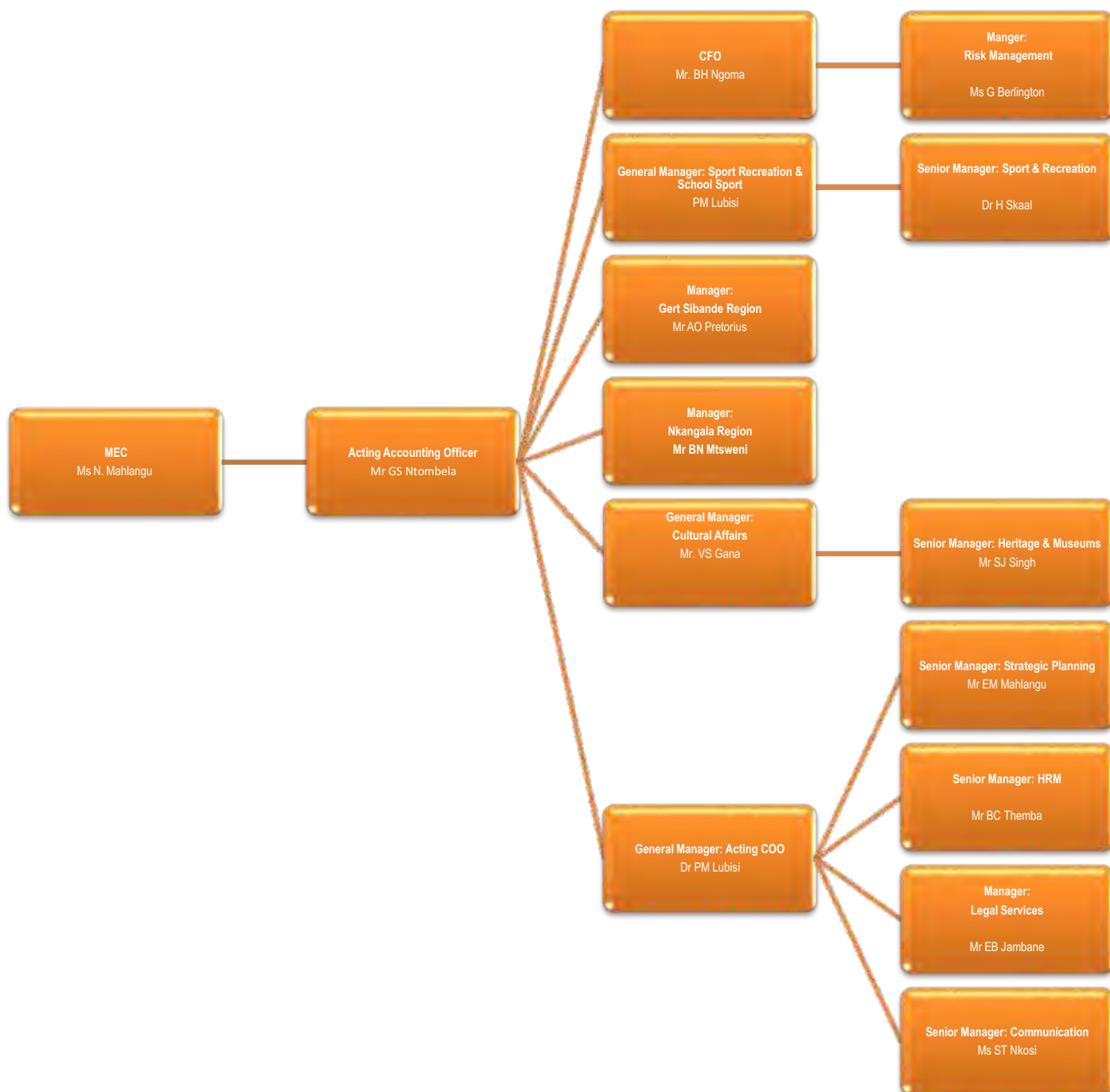
- Caring
- Accountability
- Teamwork
- Integrity
- Creativity

7. LEGISLATIONS

Name of the Act	Purpose
The Constitution of South Africa, Act 108 of 1996	To provide for promulgation of all legislations in the Republic.
Library Ordinance No. 20 of 1992	To consolidate and amend the laws relating to the establishment, control and management of the library service, museum service and certain libraries and museums
Mpumalanga Arts and Culture Council Act No 2 of 1999	To establish a juristic person to be known as the Mpumalanga Arts and Culture Council; to determine its objects, functions and method of work; to prescribe the manner in which it is to be managed and governed; to regulate its staff matters and financial affairs
National Sports Act No. 110 of 1998	To provide for promotion and development of sport and recreation and the co-ordination of the relationships between Sport and Recreation South Africa and Sport Confederation, National federations and other agencies; to provide for measures aimed at correcting imbalances in sport and recreation; to provide for dispute resolution mechanisms in sport and recreation.
National Archives of South Africa No.43 of 1996	To provide for proper management and care of the records of governmental bodies and the preservation and use of archival heritage.
South African Library for the Blind Act No. 91 of 1998	To provide library for the Blind, information services and print-handicapped readers.
The National Library of South Africa Act No. 92 of 1998	To provide for a library; for collecting, preserving, making available and promoting awareness of the documentary heritage.
National Heritage Resources Act No. 25 of 1999	To promote good management of the Nations estate, and enable and encourage communities to nurture and conserve their legacy so that it may be bequeathed to future generations. To establish an Agency together with its Council, to co-ordinate and promote the management of heritage resources of South Africa.
South African Geographical Names Council Act No. 118 Of 1998	To establish a permanent advisory body to be responsible for arts and culture on the transformation and standardization of geographical names for official purposes


Legislations	Purpose of the legislation
National Arts Council Act No. 25 of 1999	To establish a juristic person to be known as the National Arts Council; to determine its objects, functions and method of work; to prescribe the manner in which it is to be managed and governed; to regulate its staff matters and financial affairs; and to provide for matters connected therewith
National Heritage Council Act No.11 of 1999	To establish a juristic person to be known as the National Heritage Council act; to determine its objects, functions and method of work; to prescribe the manner in which it is to be managed and governed; to regulate its staff matters and financial affairs; and to provide for matters connected therewith.
Heraldry Act No. 18 of 1962	To make provision for the establishment of a bureau of heraldry, a heraldry committee and a heraldry council; for the registration and protection of coats of arms, badges, other emblems, names and uniforms; and for other incidental matters
National Film and Video Foundation Act No. 73 of 1997	To establish a juristic person to be known as the National film and video foundation to determine its objects, functions and method of work, to prescribe the manner in which it is to be managed and governed; to regulate its staff matters and financial affairs and to provide for matters connected therewith.
Pan South African Language Board Act No. 59 of 1995	To provide for the recognition, implementation and furtherance of multilingualism in the Republic of South Africa; and the development of previously marginalized languages; to establish a Pan South African Language Board; and to provide for matters connected therewith.
Safety at Sport and Recreational Event Act no.2 of 2010	To provide for measures to safeguard the physical well-being and safety of persons and property at sports, recreational, religious, cultural, exhibition, organizational or similar events held at stadiums, venues or along a route; to provide for the accountability of event role-players; to provide for certain prohibitions; to provide for the risk categorization of events; to provide for the establishment of measures to deal with safety and security at events

8. ORGANISATIONAL STRUCTURE



9. ENTITIES REPORTING TO THE MEC

None



PART B: PERFORMANCE INFORMATION

1. AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES

The AGSA currently performs certain audit procedures on the performance information to provide reasonable assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the report to management, amongst the three programmes audited (Cultural Affairs, Library and Archive as well as Sport and Recreation) only Library and Archives recorded material finding being reported under the Predetermined Objectives heading in the Report on other legal and regulatory requirements section of the auditor's report.

Refer to page 174 of the Report of the Auditor General, published as Part E: Financial Information.

2. OVERVIEW OF DEPARTMENTAL PERFORMANCE

2.1 Service Delivery Environment

The national Department of Arts and Culture has drafted the South African Public Library and Information Services Bill, 2012. The Bill aims to :

- ensure consistency in the delivery of public library and information services in the country;
- put in place measures to ensure redress of the inequalities in the provision of public library and information services; and
- provide for principles, norms and standards for the provision of public library and information services.

The norms and standards proposed for a Basic Public Library suggest that type of library must be 225m², only be built when there is a population of 3 800 people with a population density of 115 per m². Conceptually, these are based on international norms, but the international norms and standards are structured quite differently. As already noted, they would normally use ranges: i.e. they would say "where there is a community between 2 500 to 3 800 people there should be a library between 180 and 300m² etc.". Norms and standard that use ranges are more practical when it comes to specifying minimum levels of a service, but they do not lend themselves to being used in a costing model.

Based on the Multi Index of Library Need (MILN) compiled by Cornerstone research in 2013, Bushbuckridge Local Municipality scores high that means it needs a library more than any other in the country. Amongst the top 20 Municipality with high MILN the Emalahleni Municipality also feature. It should be noted that the backlog of libraries could not be eradicated "overnight" due to budgetary constraints.

Hence, the Province make sure that in each financial year a library is delivered within Bushbuckridge Municipality. In the period under review a library was Acornhoek public library was completed. In the 2017/18 financial year construction will resume for both Bushbuckridge and Emalahleni Municipalities with the planning already completed at the new planned sites; MP Stream and Thubelihle respectively.

The baseline of public libraries has increased to 117 and based on the needs presented the Province still have a long way to go to satisfy the norms and standards. Libraries that provides service to the blind are 14 in the province and the number will be maintained to ensure that service gabs identified are strengthened. There are approximately 127 users that are being serviced. In addition there will be realignment of services to the neediest areas to limit the travelling cost.

Noting that the Province is predominantly rural in nature the rural sport programme has been launched in the Province. This is a tournament where each traditional council will play with each other to promote active participation in sport. Since Mpumalanga has approximately 67 Traditional Councils in the province that will give it an upper hand for wider scope of section when competing with other provinces in the next financial year.

2.2 Service Delivery Improvement Plan

The Department reviewed its service delivery improvement plan. The plan focused on three selected services that needed to be improved namely: Transfers to Cultural Institutions, Transfers to Sports Structures and Provision of Library Materials.

- Turnaround time to transfer the funds to the structures took over 11 months both for cultural and sport institutions in 2015/16 and the plan for 2016/17 was to reduce the turnaround time to 3 months which was not achieved. This intervention will assist beneficiaries to plan and implement their project effectively and timeously.
- The Department, through the Conditional Grant Community Library has a responsibility to support and transform community libraries, this including the Provision of library materials to 114 Public Libraries. In 2015/16 the Department facilitated and concluded the procurement and dispatch of 32 639 library materials took over 11 months due to delays internal processes and delivery of books. This greatly affects the functioning of Public Libraries with regards to the availability of relevant and up to date library materials. The turnaround plan is to procure and dispatch books to all public libraries within 09 months which was not achieved also in 2016/17.

The table below highlights the service delivery plan and the achievements to date.

Main services and standards

Main services	Beneficiaries	Current/actual standard of service	Desired standard of service	Actual achievement
Transfer of grants to 11 Cultural Institutions	Cultural institutions	09 Provincial Cultural Institutions received grant after 09 months	11 Cultural Institutions received grant within 3 months (April -June)	10 Cultural Institutions received grant within period of 12 months (Only 3 structures received payment timeously)
Grant transfers to 4 sport structures	Community sports structures <ul style="list-style-type: none"> • Loskop Marathon • Cycling tournament • Mpumalanga School Sport organisation • Mpumalanga Sport Confederation 	4 Community based structures received grant after 9 months	4 Community based structures received grant within 3 months (April - June)	4 Community based structures received grant within 9 months (2 structures received payment within 6 months and the other 2 within 9 months)
Provision of Library Materials to 114 Public Libraries	114 Public Libraries	112 Public Libraries provided with Library materials after 11 months	114 Public Libraries provided with library materials within 9 months	Not achieved A total of 21 124 books were procured and not distributed to public non availability of library system that was discontinued.

Batho Pele arrangements with beneficiaries (Consultation access etc.)

Current/actual arrangements	Desired arrangements	Actual achievements
1 consultation meeting with each institution before the grant transfer	Coordinate 2 meetings per annum with Cultural Institutions for consultation and monitoring	5 meetings coordinated with Cultural Institutions for consultation and monitoring
One Standing meeting before grant transfer to provide information on the amounts and time frames for transfer of grants	Coordinate 2 meetings per annum to provide information on the amounts and time frames for transfer of grants	3 meetings coordinated with Sport Institutions to provide information for consultation and monitoring
6 quality circles meetings per quarter & 4 quarterly IGR meetings coordinated to provide information on the budget , status of the process of providing libraries and programme management	6 quality circles meetings per quarter & 4 quarterly IGR meetings coordinated to provide information on the budget , status of the process of providing libraries and programme management of grants	10 quality circle meeting to provide information were coordinated in the per annum and 3 IGR to provide information on the budget , status of the process of providing libraries and programme management

Service delivery information tool

Current/actual information tools	Desired information tools	Actual achievements
One Standing meeting before grant transfer to provide information on the amounts and time frames for transfer of grants	Coordinate 2 meetings per annum to provide information on the amounts and time frames for transfer of grants	One Standing meeting before grant transfer to provide information on the amounts and time frames for transfer of grants
One Standing meeting before grant transfer to provide information on the amounts and time frames for transfer of grants	Coordinate 2 meetings per annum to provide information on the amounts and time frames for transfer of grants	Coordinate 2 meetings per annum to provide information on the amounts and time frames for transfer of grants
6 quality circles meetings per quarter & 4 quarterly IGR meetings coordinated to provide information on the budget , status of the process of providing libraries and programme management	6 quality circles meetings per quarter & 4 quarterly IGR meetings coordinated to provide information on the budget , status of the process of providing libraries and programme management	6 quality circles meetings per quarter & 4 quarterly IGR meetings coordinated to provide information on the budget , status of the process of providing libraries and programme management

Complaints mechanism

Current/actual complaints mechanism	Desired complaints mechanism	Actual achievements
All complaints should be directed in writing to the Regional Heads and resolved within 14 days and 21 days in case/s appealed to the Chief Director	Maintain the current system	No complaints related to the transfers of grants were received in the year 2016/17
All complaints should be directed in writing to the Regional Heads and resolved within 14 days and 21 days in case/s appealed to the Chief Director	Maintain the current system	No complaints related to the transfers of grants were received in the year 2016/17
All complaints should be directed in writing to the Regional Heads and resolved within 14 days and 21 days in case/s appealed to the Chief Director	Maintain the current system	No complaints related to the provision of library material were received in 2016/17

2.3 Organisational environment

The Department managed to implement successfully most of its planned targets of the year that is under review. However, those achievements recorded required extra-ordinary measures due to the limitation of not having adequate staff compliments with only the post of Accounting Officer permanently filled.

The shortage emanates from existing moratorium that resulted on the abolishment of all vacated posts in the Departmental structure. Amongst the key position that has been vacated it includes the position of General Managers, Senior Managers and Managers. Only the of CFO has been filled through through rationalisation of staff administered by Office of the Premier however, on other posts the process is unfolding slowly.

In order to mitigate the above shortage of staff the Department in the interim added functions to some of its managers and staff members. In the period under review there were no major external environmental factors such as strikes etc. that affected the services of the Department negatively.

2.4 Key policy developments and legislative changes

There were no key policy development and legislative changes. However, the Department participated in the initiative driven by National Department of Arts and Culture that might have effects on the future operations.

3. STRATEGIC OUTCOME ORIENTED GOALS

The Department has been mandated to lead Outcome 14: Nation Building and Social Cohesion as part of MTSF facilitation and implementation. Therefore, the Department has customized sub outcomes of nation building and social cohesion advocated by the National Development Plan as its strategic outcome oriented goals for the five years on the Strategic Plan 2015 – 2020.

The following achievements were recorded on each strategic outcome oriented goals of the Department:

Improved knowledge and upheld values enshrined in RSA Constitution

Promoted human rights, reconciliation, cultural diversity and nation building through the host and support of 8 national commemorated days.

Enhanced knowledge of the constitution through the roll out of 42 campaigns in all municipalities and 555 schools receiving preamble of the constitution to be recited at school assemblies.

Equalize opportunities, inclusion and redress:

Promoted heritage and culture through variety of activities that included;

- ✓ Supported of three (3) cultural preservation events, of projects that promote Culture and Heritage supported.
- ✓ Coordinated two (2) Indigenous Knowledge System sessions that benefited 430 youth on issues of life skills and cultural preservation.
- ✓ Created jobs through arts and craft where 30 cooperatives and 373 youth supported to promote heritage and culture as part of investment in the cultural and creative industries.

Initiated campaigns to improve utilization of currently marginalized languages by ensuring speeches of the Executive Authority are also available in Siswati and isiNdebele. In addition the Department conducted one (1) literary exhibition to promote African literature benefiting and developed terminology list in IsiNdebele and Siswati.

Facilitated the protection, conservation and promotion of heritage and museums in the Province through attraction of approximately 34 168 visitors in the 3 museums who also got exposed to the temporary exhibitions staged.

Improved literacy level in the province through provision of access to library service that increased from 114 to 117 as well as provision of necessary resources such as ICT and books to all of them.

- **Promoting active citizenry and broad-based leadership:**

- Improved participation of community based structures in the roll out of Departmental projects and programmes that as follows:
 - ✓ Ten (10) Arts and Culture structures that are based in all municipalities
 - ✓ Four (4) structures for the development of Languages in the province (Mpumalanga Provincial Language Committee, Silulu National Lexicography Unit, Iziko lesiHlathululi-mezwi sesiNdebele and Mpumalanga Writers Association
 - ✓ Three (3) museum structures supported to keep museums open during weekend and holidays and host of national and international gold panning tournaments
 - ✓ Four (4) sport structures (Cycling tournament, Loskop marathon, MP School Sport Organization and MP Hockey Association.

4. PERFORMANCE INFORMATION BY PROGRAMME

4.1 Programme 1: ADMINISTRATION

- The purpose of this programme is to provide for the overall management and administrative support of the Department, in accordance with applicable National and Provincial policies, the Public Finance Management Act, the Public Service Act and other legislations and policies.
- The programme comprises of two sub-programmes; which are the Office of the MEC and Corporate Services. Corporate Services includes the following key sections, Office of the Head of the Department, Office of the Chief Financial Officer and Office of the Chief Operations Officer. The divisions providing support functions includes; Planning and Programme Management, Communication, Human Resource Management, Legal and Security Services, International Relations, Transversal Services and Regional Administration.

Strategic objectives, performance indicators planned targets and actual achievements

Strategic objectives

Programme Name: Administration					
Strategic Objective	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
To co-ordinate planning, monitoring and reporting on implementation of departmental plans.	2	Annual Report and Annual Performance Plan produced per Annum	2	None	None

Programme Name: Administration					
Strategic Objective	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Achieve unqualified audit opinion on financial statements	Qualified audit opinion without matters of emphasis	Unqualified audit opinion without matters of emphasis	Not achieved	Qualified audit opinion	None compliance with minor assets and immovable tangible capital assets
Hire, develop and retain the right people in the right positions for the Department throughout the planning period	306 permanent & 171 contract workforce retained	311 permanent & 171 workforce retained	294 permanent & 127 contract workforce retained	17 permanent & 44 contract workforce	Declined due to resignations and attrition
Successfully implement and realize benefits from ICT solutions in doing the work of the Department	66%	100% of ICT corporate Governance Framework	100% of ICT corporate Governance Framework	None	None
To promote good corporate governance practices and management	Promoted overall good corporate governance and management (exception on HRM & SCM)	Promoted overall good corporate governance and management (exception on HRM & SCM)	Promoted overall good corporate governance and management	None	None

Performance Indicators

Strategic Management						
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations	
Number of APP approved and submitted to OTP and Legislature on time	1	1	Achieved 1 APP approved and submitted	None	None	
Number of Quarterly Performance Reports approved by Executive Authority and submitted to OTP and Legislature within 30 days after the end of the quarter	4	4	Achieved 4 Quarterly Performance Reports approved by Executive Authority and submitted to OTP and Legislature	None	None	
Number of Annual Report produced	1	1	Achieved 1 Annual Report produced	None	None	

Office of Chief Finance Officer					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of financial Statements and reports produced (PMG, IYM and IRM)	36	36	Achieved 36 Financial Statements and reports produced	None	None
% of invoices paid within 30 days	97% (3116 of 3180)	100%	Not Achieved 94% of all valid invoices paid within 30 days (2640 of 2804 invoiced processed)	6%	Payment delayed due to inadequate cash flow since the Department rely on the tranche from conditional grant

Human Resource Management					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
% of Internship, Learner ship and workplace integrated learning enrolled	42 (Learnership - 39 Internship - 3)	100% enrolment of Learner ship, Internship and workplace integrated learning in the Department	Achieved 100% enrolment that is as follows: <ul style="list-style-type: none"> Learner ship - 30 Internship 35 Work integrated 18 (Total 83 of 83 enrolled)	None	None
% of performance agreements and reports submitted on time	100% (499 of 499)	Achieve 100% submissions of performance agreements, reviews and assessments by due dates	Not Achieved 100% of previous year assessments moderated by 30 June 2016 (461 of 461 assessments conducted previous year assessments moderated by 30 June 2016) 100% of 461 previous year assessments moderated by 30 September 2016 76% PMDS assessment 2nd quarter reviews (336 of 444 PMDS processed) 100% assessment of 3 rd quarter PMDS (412 of 412 documents processed)	8% PMDS noncompliance on 2 nd quarter	Some of the officials did not comply with PMDS requirements

Human Resource Management					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
% targets of workplace skills plan achieved	100%	WSP approved by HOD by 30 April 2016	Achieved Submitted approved WSP to PSETA Achieved 100% of WSP targets	None	None
% of disciplinary cases finalized within the timeframe	100% (4 of 4 cases)	Resolve all disciplinary cases within 90 days of the cases being initiated	Not Achieved 50% disciplinary cases resolved (1 of 2 case received and resolved)	50%	There were postponement of the case due to varying reasons
% of SMS members submitting financial disclosures	100%	100% compliance in submission of financial interests by SMS members within specific time frame	Not Achieved 90% compliance on SMS members financial disclosure (9 of 10 SMS members complied)	10%	1 SMS member could not disclosure due to temporary capacity leave

Information Technology Support					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
% achievement of ICT systems and standards as stipulated in ICT Corporate Governance Framework	80% achievement of ICT systems and standards as stipulated in ICT Corporate Governance Framework	Produce 4 quarterly reports annually indicating 100% achievement of ICT systems standards on average during the course of the financial year	<p>Achieved</p> <p>4 quarterly report produced that reflect 100% percent achievement of ICT Corporate Governance Framework</p> <p>10 of 10 ICT CGF requirements achieved</p> <ul style="list-style-type: none"> • Designation of a Governance Champion • CGICT Policy • CGICT Charter • Governance of ICT Framework • Risk Management Policy with relation to ICT • Internal Audit Plan that includes • ICT Security Policy • Business Continuity Plan (BCP), • ICT Continuity Policy and Plan • CGICT Framework • ICT Portfolio Management Framework 	None	None

Enterprise Risk Management					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
1 Approved risk implementation plan and 4 Risk management reports	1 approved risk implementation plan and 4 Risk management reports	Conduct annual risk assessment/review Produce annual risk implementation plan and quarterly risk implementation report	Achieved 4 th quarter risk review report outstanding The following activities were compliant in the report: <ul style="list-style-type: none">• Risk Management Implementation Plan• RMC meeting held Four quarters risk review reports submitted to Risk and Audit committee	None	None

Strategy to overcome areas of under performance

- The 30 days payment will be resolved through continuous verification of compliance documents to avoid delays of payments and engagement with SRSA to release grant timeously.
- Workshop will be coordinated to empower staff on PMDS so that they can comply with related requirements.
- The disciplinary case has been extended to be finalized in the next financial year.
- The outstanding SMS finalized the e-disclosure on the 03 June 2016.

Changes to planned targets

There were no changes to the planned target on the period under review.

Linking performance with budgets

Programme expenditure

Programme Name: Administration	2016/17				2015/16			
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000		
Office of the MEC	7 369	7 770	(401)	7 251	7 439	(188)		
Corporate Services	80 958	81 342	(384)	73 865	78 252	(4 387)		
Total	88 327	89 112	(785)	81 116	85 691	(4 575)		

Notes:

The programme provide executive support, strategic management support, human capital management and , financial management and procurement, legal support, communication and liaison, regional support services, security services and Employee Health and Wellness support.

4.2 Programme 2: Cultural Affairs

- The purpose of this programme is to promote cultural diversity for socio-economic development and transformation for the citizens of Mpumalanga.

Sub programme	Purpose
Arts and Culture	Development, promotion and preservation of arts and culture in visual arts and craft, performing arts, art technology, art industries and living culture.
Museums and Heritage	Development, conservation, preservation and promoting the heritage of the province through museum services and heritage resource management.
Language Services	Development of historically marginalised languages, promotion of multi-lingualism.

Strategic objectives, performance indicators planned targets and actual achievements

Strategic objectives

Programme Name: Cultural Affairs					
Strategic objectives	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Promotion of human rights, reconciliation, cultural diversity and nation building	18	18 municipalities	18 municipalities benefitted on promotion of human rights, reconciliation, cultural diversity and nation building	None	None
Develop and promote Arts and Culture in the Province	3	3 districts	3 districts benefitted in the development and promotion of Arts and Culture in the Province	None	None
Develop Siswati and IsiNdebele and promote all official languages	3	3 districts	3 districts benefitted in the develop Siswati and IsiNdebele and promote all official languages	None	None
Protect, conserve and promote Heritage and Museums in the Province	2 museums and 2 sites of historic significance	2 museums and 2 sites of historic significance	2 museums and 2 sites of historic significance were protected, conserved and promoted	None	None

Programme Name: Cultural Affairs					
Strategic objectives	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Sustain Cultural Institutions supported to deliver on Departmental programmes	18	18 municipalities	18 municipalities benefitted through the sustenance and support of Cultural Institutions supported to deliver on Departmental programmes	None	None

Performance indicators

Sub-programme: Arts and Culture					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Finalisation and approval of Provincial Social Cohesion Strategy	None	1	Not achieved The compilation of the Provincial Social Cohesion Strategy was referred back to a task team for revision	1	The draft strategy need intensive overhaul and the Task Team has already made it inputs and ready for approval

Sub-programme: Arts and Culture						
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations	
Number of promotional interventions on promotion of national symbols and orders	2	2	Achieved 2 promotional interventions <ul style="list-style-type: none"> • 555 preambles delivered to schools • 42 campaigns achieved 	None	None	
Number of community conversations/ dialogues conducted	None	3	Achieved 3 Social Cohesion Community Dialogues were conducted at Dipaleseng Municipality, Nkangala District Municipality and Valencia Community Hall (Mbombela Municipality)	None	None	

Sub-programme: Arts and Culture				
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17
Produced a blue print approved by National Treasury for PPP compliance of Cultural Hub	Registration of the project as PPP by National Treasury Transactional Advisor appointed	Produced a blue print approved by National Treasury for PPP compliance of Cultural Hub <ul style="list-style-type: none"> Conducted Feasibility study for PPP compliance approved by National Treasury Produced Bid documents & draft PPP agreement approved by National Treasury Produced Close out reports 	Not achieved The following activities were implemented; <ul style="list-style-type: none"> Extensive stakeholder mobilisation in the country and SADC of which 3 countries have already pledged their support for the projects Statistics of each code from SADC as part of the requirement for utilization has been secured that will contribute to stage; 1 compliance on bankable study Memorandum of Agreement between DCSR and DoE has been concluded Geohydrology investigation to augment the supply of water with borehole 	The following targets could not be achieved: <ul style="list-style-type: none"> Feasibility study for PPP compliance approved by National Treasury Bid documents & draft PPP agreement approved by National Treasury Close out reports Environmental Impact Assessment delayed the processes. The EIA has since been conducted by year end.

Sub-programme: Arts and Culture					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of Mpumalanga Cultural Festival hosted to celebrate diverse culture and heritage	1	<p>1 Mpumalanga Cultural Festival hosted to celebrate diverse culture and heritage</p> <ul style="list-style-type: none"> • Conceptualization and approval • Completion of tender processes for all logistical processes • Finalization of line up • Marketing and branding • Mobilisation • Host of the Festival 	<p>Achieved</p> <p>The following milestones were implemented;</p> <ul style="list-style-type: none"> • Concept developed and approved by the Executive Council • Line up finalized <p>1 Mpumalanga Inaugural Cultural Experience from 1-3 December 2016 hosted</p> <ul style="list-style-type: none"> • Media launch of the Festival • Day 1: Carnival and Street Parade for mobilisation • Day 2: Comedy night • Day 3: Main Festival hosted 	None	None

Sub-programme: Arts and Culture					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of exhibitions coordinated to promote arts and crafts	1	1	Achieved 3 Exhibitions coordinated: <ul style="list-style-type: none"> Govan Mbeki Municipality Emalahleni Municipality Mbombela Municipality 	(2)	Additional two exhibitions were coordinated in partnership with DAC through the Africa Month Program that was funded by DAC
Number of Visual Arts and Craft practitioners benefiting from capacity building opportunities	86	90	Achieved 91 Visual Arts and Craft practitioners benefited Training took place in all 3 districts	(1)	Exceeded the target due to increased demand

Sub-programme: Arts and Culture					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of projects that promote Culture and Heritage supported	3	3	Achieved 3 projects supported Umkhosi Womhlanga held in KwaNongoma, Erholweni and Komjejeke Cultural events	None	None
Number of IKS practitioners benefiting from capacity building opportunities	287	300	Achieved 430 practitioners benefited in 2 workshops held at Steve Tshwete Municipality, Chief Albert Luthuli Local Municipality and Nkomazi Municipality	(130)	Exceeded the target due to integration with Provincial Indonoi Programme

Sub-programme: Arts and Culture					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of community cultural structures supported <ul style="list-style-type: none"> • Ininibos Festival • CCIFSA (as part of OVS) • Izithethe • SANCTA • CMDA • MPLCA • MP Choral Music • Film structure • Big Fish Entertainment • Melokuhle Arts Development • MRM 	25	11	Not achieved 10 transfers concluded <ul style="list-style-type: none"> • Izithethe Arts Institute • Casterbridge Music Development Academy • Innibos Festival • Melokuhle Arts Development • Mpumalanga Living Cultural Affairs • SANCTA (South African National Community Theatre Association) • Big Fish Music Entertainment was supported and it coordinated 36 choristers from the 3 regions to form a Provincial group called Mpumalanga Praise. Live DVD and CD recording had been done. • Mpumalanga Choral Music Association • Cultural and Creative Industry Federation of SA and MRM 	1	Film Structure establishment has since been redirected to MEGA by the PMC
Number of structures created to support film development in the Province	None	1	Not achieved	1	Film Structure establishment has since been redirected to MEGA by the PMC

Sub-programme: Expanded Public Works Programme					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of arts and craft cooperatives supported to promote heritage and culture as part of investment in the cultural and creative industries	30	30	Achieved 30 arts and craft cooperatives supported	None	None
Number of EPWP jobs opportunities created	153	328	Achieved 396 EPWP jobs opportunities created <ul style="list-style-type: none"> • Social Sector - 114 • Culture Sector - 106 • Library services -176 	(68)	Exceeded target due to the increase of conditional grant for EPWP

Sub-programme: Events Management and Special Projects					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of national and historical days celebrated <ul style="list-style-type: none"> • Freedom day • May Day • Africa Day • Youth Day • Women's Day • Heritage Day • Reconciliation Day • Human Rights Day 	8	8	Achieved 8 national and historical days celebrated <ul style="list-style-type: none"> • Freedom day – Giyani - Limpopo • May Day – Bushbuckridge LM • Africa Day – Bushbuckridge LM • Youth Day – Orlando – Gauteng • Women's Day – Union Building, Pretoria • Heritage Day – Moloto, Thembisile Hani LM • National Day of Reconciliation – Emalahleni LM • Human Rights Day – Mkhondo LM 	None	None

Sub-programme: Language Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of official correspondence or speeches translated to transform the utilization of currently marginalised languages	7	8	Achieved 8 official correspondence translated for MECs Office	None	None
Number of Literary exhibition sessions conducted to promote African literature	3	1	Achieved 1 Literary exhibition sessions conducted	None	None
Number of terminology list developed	None	1	Achieved 1 terminology list developed; Economics Terminology List developed in IsiNdebele and Siswati	None	None

Sub-programme: Language Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of language coordinating structures supported <ul style="list-style-type: none"> • MPUWA • MPLC • Silulu SeSiswati • IsiNdebele Dictionary Unit 	4	4	Achieved 4 Support structures supported <ul style="list-style-type: none"> • Mpumalanga Provincial Language Committee for the development of literature in the indigenous languages of the province • Silulu National Lexicography Unit for the development of Siswati dictionaries • Iziko Lesihlathululi-Mezwi SesiNdebele for the development of IsiNdebele dictionaries • Mpumalanga Provincial Language committee for carrying out language awareness projects and advising MEC on Language Matters in the Province 	None	None

Sub-programme: Museum Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of community outreach programmes conducted in museums	3	3	<p>Achieved</p> <p>3 Outreach programmes conducted:</p> <ul style="list-style-type: none"> • Website marketing for Barberton and Pilgrims Rest Museums on: www.barberton.co.za www.umiindi.org www.pilgrimsrest.co.za www.heritagecollection.co.za • Brochures: 23 209 brochures distributed • Schools: 21 schools benefited 	None	None
Number of temporary museum exhibitions staged: <ul style="list-style-type: none"> • Pilgrims rest • Barberton Museums 	1	2	<p>Achieved</p> <p>2 Temporary exhibition staged at</p> <ul style="list-style-type: none"> • Pilgrims Rest themed Celebrating Pilgrims Rest Gold and launched on the 08 December 2016 with 52 guests in attendance • Barberton Museum themed Liberation Struggle in Mjindini Location 1970s - 1990s was launched on the 16 February 2017 with 50 estimated guests in attendance. 	None	None

Sub-programme: Museum Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of community structures and museums supported	3	6	<p>Achieved</p> <p>6 community structures and museums supported</p> <ul style="list-style-type: none"> Local museum at Mashishing was supported through funding for the renovation of roof. South African Gold Panning Association Friends of Pilgrims Rest Museum Friends of Barberton Museum Nomoya Masilela Museum floor renovation completed. Kghodwana Cultural Village supported with fixing of ablution block, plastering of the wall and floor in courtyard complex houses, and printing of new brochures. 	None	None

Sub-programme: Heritage						
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations	
Number of practitioners benefiting from capacity building opportunities	None	46	<p>Achieved</p> <p>46 practitioners capacitated</p> <ul style="list-style-type: none"> • 6 MHRA Council members. • 20 museum practitioners from Kghodwana, Barberton and Pilgrims Rest Museums. • 20 museum practitioners capacitated on Digitizing collections in small museums 	None	None	
Number of Heritage outreach/education programs coordinated through MHRA & PGNC	None	3	<p>Achieved</p> <p>3 heritage educational programs conducted in Steve Tshwete, City of Mbombela, and Msukaligwa to capacitate municipalities on heritage resources and geographic features.</p>	None	None	

Sub-programme: Heritage					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of heritage sites identified through MHRA	6	6	<p>Achieved</p> <p>6 sites assessed and provisionally protected:</p> <ul style="list-style-type: none"> • Genesis – Amsterdam • NG Kerk - Greylingstad • "Hippo Hole" Stanza Bopape – Komatipoort • Komati River Bank <p><i>Site where Selby Mavuso and Peter Dlamini were killed by Apartheid Security.</i></p> <ul style="list-style-type: none"> • Matola Raid Launch Site <p><i>Site where Sizwe Kondile was drugged, shot and burnt to ashes by apartheid security forces.</i></p> <ul style="list-style-type: none"> • Old Farm Prison (Komatipoort) <p><i>Site where Johannes Sambo was detained and killed before his body was driven to another farm in Limpopo where the body was detonated.</i></p>	None	None

Sub-programme: Heritage					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of geographical names and features reviewed	8	5	<p>Achieved</p> <p>8 Geographic names and features reviewed Dr Pixley Ka Isaka Seme:</p> <ul style="list-style-type: none"> • Amersfoort to Zwelethu • Volksrust to Langwane • Lindela to Zabalaza • Extension 2 to Sinethemba Village • Amersfoort Post Office to Dr. Zola Skweyiya • Vukuzakhe Flats to OR Tambo Ville • Joe Slovo Park was registered as a new name • Winnie Mandelaville was registered as a new name 	(3)	Exceeded the target due to increased demand

Sub-programme: Heritage Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of oral history projects undertaken <ul style="list-style-type: none"> • Living Treasures • Time Travel projects 	None	1	Achieved 1 Oral history - Time travel project hosted in Mbombela with 78 participants in attendance	None	None
Number of National and historical days celebrated <ul style="list-style-type: none"> • 30th Samora Machel commemoration • 67th Watervaal Boven Commemorations • National Gold Panning events 	3	3	Achieved 3 National and historical days celebrated <ul style="list-style-type: none"> • SA Team of 20 participated in the World Gold Panning Championships on the 11 – 18 September. Gold and silver in junior category and bronze in the senior women category • 30th Samora Machel commemoration led by DAC in collaboration with DCSR, was coordinated and an estimated 3 000 RSA and Mozambican people attended • Watervaal Boven commemoration was hosted 	None	None

Strategy to overcome areas of under performance

- The Social Cohesion Strategy will be submitted for approval in the first quarter of 2017/18 financial year.
- Submission of completed EIA or Right of Division permit to National Treasury for consideration in order to move to the next stage.

- c) DEDT has taken a lead and the project has since been allocated budget of 2017/18 under Creative Industry that include Film. DCSR will become a partner in the implementation of the project
- d) Film structure will be driven through DEDT as per PMC resolution.

Changes to planned targets

- None

Linking performance with budgets
Programme expenditure

Programme Name: Cultural Affairs	2016/17			2015/16		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Management	1 732	1 669	63	1 663	1 605	58
Arts and Culture	83 802	74 902	8 900	55 164	57 491	(2 327)
Museum and heritage	18 587	19 061	(474)	18 709	18 644	65
Language services	2 677	2 414	263	2 831	2 443	388
Total	106 798	98 046	8 752	78 367	80 183	(1 816)

Notes:

The programme is responsible for management of key subprograms and implementation of projects linked to Arts and Culture, Museum and Heritage and Language Services. The programme was allocated R106,798 million for the year under review and spent R98,046 million. The programme was able to achieve its planned outcomes despite the inadequate financial resources allocated.

4.3. Programme 3: Library and Archives

- The aim of this programme is to provide and promote public libraries, archives and records management in the province.

Sub programme	Purpose
Library Services	Improvement of access to facilities and the promotion of a sustainable reading culture
Archival Services	Maintain good archival and records management practices

Strategic objectives, performance indicators planned targets and actual achievements

Strategic objectives

Programme Name: Library and Archives					
Strategic objectives	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Increase access to library service in the Province	114	120	117 public libraries provided access of library services in the Province	3	3 new libraries construction was delayed and to be finalized in the upcoming financial year
Preserve and provide access to valuable information from public institutions	2	3	2 public institution valuable information was preserved at the archive repository	1	Lack of personnel to carry out the process

Performance Indicators

Sub-programme: Library Services						
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations	
Number of new libraries built	2	6	<p>Not achieved</p> <p>3 new libraries were completed at;</p> <ul style="list-style-type: none"> • Mgobodzi • Acornhoek • Thusiville (dual) <p>Another 3 were recorded as work in progress below:</p> <ul style="list-style-type: none"> • Boekenhouhoek (practical completion) • Balfour 78% • Verena 90% 	3	3 libraries recorded slow progress caused by factors such as; community unrest and inadequate capacity of contractors to fast track construction.	
Number of existing facility upgraded for public library purposes	2 (in progress)	2	<p>Achieved</p> <p>2 existing library facilities upgraded completed</p> <ul style="list-style-type: none"> • Mashishing • Sabie 	None	None	

Sub-programme: Library Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of new Libraries at plenary stage for construction and upgrade in the following year 2017/18 <ul style="list-style-type: none"> • Bushbuckridge (MP stream) • Masobye • Thubelihle • Kanyamazane • Bethal • Mashishing Regional Library • Standerton Regional Library 	None	7	Not achieved 6 new libraries at plenary stage for construction and upgrade in the following year 2017/18 were completed <ul style="list-style-type: none"> • Bushbuckridge (MP stream) • Masobye • Thubelihle • Kanyamazane • Mashishing Regional Library • Standerton Regional Library 	1	Bethal was put on hold after further assessment through norms and standards conducted and revealed availability of library that can cater for the entire communities in the area

Sub-programme: Library Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of municipalities supported with resources to provide library services to communities <ul style="list-style-type: none"> • Mkhondo • Victor Khanye • Mbombela • Dr JS Moroka • Nkomazi • Chief Albert Luthuli 	3	6	Achieved 8 municipalities were supported with resources Office furniture & stationery <ul style="list-style-type: none"> • Mbombela • Dr JS Moroka • Chief Albert Luthuli • Mkhondo Municipality • Victor Khanye Municipality Maintenance <ul style="list-style-type: none"> • Dr Pixley ka Isaka Seme Amersfoort & Wakkerstroom libraries completed • Bushbuckridge Leroro in progress • Nkomazi Mbuzini and Mfuntini Library in progress 	(2)	Exceeded target due to increase demand on maintenance
Number of library materials procured	32634	25 000	Not Achieved 21 124 materials procured and delivered	3876	Not enough books were procured due to escalation of prices

Sub-programme: Library Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of libraries offering services to the blind	7	14	Achieved 14 libraries offering services to the blind supported <ul style="list-style-type: none">• Siyabuswa• Mhluzi• Emalahleni• Mashishing• Kamaqhekeza• Mkhondo• Volksrust• Mbombela• Msogwaba• Maphotla• Gerald Sekoto• Secunda• Ermelo• Mafemane	None	None

Sub-programme: Library Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of community outreach programmes in libraries conducted	18	18	<p>Achieved</p> <p>18 community outreach programs conducted</p> <ul style="list-style-type: none"> • Dr Pixley Ka Isaka Seme Municipality - Perdekop Public Library • Dr JS Moroka Municipality - Maphotla Public Library • Bushbuckridge Municipality - Hluvukani Public library • Thaba Chweu Municipality - Simile • Mkhondo Municipality - Thandukukhanya • Chief Albert Luthuli Municipality - ZM Mkhwanazi Public Library • Emalahleni Municipality - Lynnville Public library • Promenade Parking lot Mbombela Municipality • Kamaqhekeza Community Hall - Nkomazi Municipality • Boekenhouhoek Public library - Thembisile Hani Municipality • Nazareth Public library - Steve Tshwete Municipality • Msukaligwa Municipality - Chrissiesmeer 	None	None

Sub-programme: Library Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
			<ul style="list-style-type: none"> Govan Mbeki Municipality - Lebohang Public Library Emakhazeni Municipality - Emthonjeni Public Library Lekwa Municipality - Standerton Public Library Dipaliseng Municipality - Grootvlei Public Library Umjindi Municipality - Emjindini Public Library Victor Khanye Municipality - Phaphamani Sec. School 		
Number of library training programmes to capacitate the librarians	4	8	<p>Achieved</p> <p>11 Library Training Programme conducted</p> <ul style="list-style-type: none"> Project Management Program Resource Description and Access Impact and Assessment Training, SLIMS trainings x 3 Project Management program was implemented from 31 October- 04 November 2016 4 x quality circle workshop in all the regions 	(3)	Exceeded the target with 3 trainings due to increased demand

Sub-programme: Library Services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
<p>Number of community libraries maintained and provided with ICT services</p> <ul style="list-style-type: none"> • Radio Frequency Identification Detector (RFID) • Internet and Wi Fi • head count system • SLIMS • Multipurpose copier • Computers 	114	114	<p>Achieved</p> <p>114 Community libraries were maintained and provided with ICT services in the following areas:</p> <ul style="list-style-type: none"> • Internet and Wi Fi -114 • Head Count - 93 • Computers -114 • Multipurpose copier-114 • Computers-114 	None	SLIMS system has been discontinued in the province due to functional inabilities and replaced by manual system

Sub-programme: Archives services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of records classification Systems / file plan approved for government bodies	4	3	Achieved 3 classification system approved <ul style="list-style-type: none"> Department of Health classification system City of Mbombela Provincial Treasury 	None	None
Number of government bodies inspected on compliance to record management	39	39	Not Achieved 38 government bodies inspected	1	1 not achieved due to merger between Umjindi and Mbombela Local Municipality
Number of records management practitioners benefiting from capacity building opportunities	37	30	Achieved 30 Records Managers were trained Training covered the following: <ul style="list-style-type: none"> Management and administration of Records (Unit Standards 110009) Plan, Monitor and Control Information System in a Business Environment (Unit Standards 13933). 	None	None

Sub-programme: Archives services					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of community outreach programmes in archives conducted	3	3	Achieved 3 programmes conducted in all regions during the Archive week	None	None
Number of oral history projects undertaken	1	1	Achieved 1 Oral History Conference in Middelburg, Steve Tshwete Municipality on the 15 December 2016	None	None
Number of client institutions documents transferred to the provincial repository to be archived	2	1	Not Achieved	1	Lack of personnel to carry out the process

Strategy to overcome areas of under performance

- The 3 project has been reprioritized for final completion in the first quarter of 2017/18 financial year.
- Another site has been reprioritized with Gert Sibande district in the 2017/18 financial year to replace Bethal
- Outstanding books will be added on the consignment of 2017/18 financial year
- The target will be reprioritized in the next financial year to accommodate the merger of Umjindi and Mbombela
- The target has been reduced in 2017/18 financial year to accommodate shortage of personnel

Changes to planned targets

- None

Linking performance with budgets

Programme Name: Library & Archives	2016/17			2015/16		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Management	-	-	-	341	1	340
Library Services	203 031	188 429	14 602	189 903	156 037	33 866
Archives Services	9 894	3 098	6 796	17 891	14 390	3 501
Total	212 925	191 527	21 398	208 135	170 428	37 707

Notes:

The programme is responsible for management of key subprograms and implementation of projects linked to Library, Information and Archives Services. The programme was allocated R212,925 million for the year under review and spent R191,527 million. The sum of R21,398 million was not spent and it is committed to infrastructure projects in progress and other library materials procured but not delivered at year end. The capital projects in progress are being monitored to ensure completion within agreed time frames and goods and services procured will be delivered in the first quarter.

4.4. Programme 4: Sport and Recreation

- The purpose of this programme is to develop and enhance the sporting and recreation capabilities of the people of Mpumalanga.

sub programme	Purpose
Sport	Facilitate establishment and support of sport structures and institutions.
Community Sport & Recreation	Improvement of the quality of life for the people of Mpumalanga by promoting recreational activities.
School Sport	Development of Sport at school level by providing support and organizing school competitions
Club Development	Development of sport at club level

Strategic objectives, performance indicators planned targets and actual achievements

Programme Name: Sport and Recreation					
Strategic objectives	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Increase access to Sport Infrastructure	3	3 districts	3 districts access Sport Infrastructure through Municipal Infrastructure grant	None	None
Increased athletes participating in community sport in the Province	30 595	110 000	135 107 people actively participated	(25 107)	Exceeded the target due to partnership with other Departments and Municipalities on sport related events

Programme Name: Sport and Recreation					
Strategic objectives	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Improve competitiveness of learners in school sport	Position 8 out of 9 Provinces	Position 5 out of 9 Provinces	Aggregate position 4 of 9 Province Tournaments divided into three seasons Winter Games – position 7 Summer Games – position 2 Autumn Games – position 3	(1)	The province excelled in gymnastics
Sustain and support Sport and Recreation Structures	3	3 districts	3 districts benefited in the support to sustain Sport and Recreation Structures	None	None
Improve number of athletes participating at National and International championships	None	1	1 athletes participated at the 2017 South African Youth/Senior Swimming Championships. In addition the athlete won 3 gold medals at South African Schools Swimming Championships in Polokwane and currently training with the squad that will represent the country internationally.	None	None

Performance indicators

Sub-programme: Sport					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Produced a blue print approved by National Treasury for PPP compliance of High Altitude Training Centre	Registration of the project as PPP by National Treasury	Produced a blue print approved by National Treasury for PPP compliance of High Altitude Training Centre	Not achieved The following activities were implemented; <ul style="list-style-type: none"> Extensive stakeholder mobilisation in the country and SADC of which 3 countries have already pledged their support for the projects 	The following targets could not be achieved: <ul style="list-style-type: none"> Feasibility study for PPP compliance approved by National Treasury 	National Treasury is busy considering the documents
	Transactional Advisor appointed	<ul style="list-style-type: none"> Conducted Feasibility study for PPP compliance approved by National Treasury Produced Bid documents & draft PPP agreement approved by National Treasury Produced PPP procurement plan and value for money report approved by National Treasury Produced Close out reports 	<ul style="list-style-type: none"> Statistics of each code from SADC as part of the requirement for utilization has been secured Memorandum of Agreement between DCSR and DoE has been concluded Submission for stage 1: Feasibility study was submitted to National Treasury for approval 	<ul style="list-style-type: none"> Bid documents & draft PPP agreement approved by National Treasury PPP procurement plan and value for money report approved by National Treasury Close out reports 	

Sub-programme: Sport					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
<p>Number of community based sport structures supported</p> <ul style="list-style-type: none"> • Cycling tournament • Loskop marathon • MP School Sport Organization • MP Sport Confederation (as part of OVS) 	4	4	<p>Achieved</p> <p>4 community based sport structures supported</p> <ul style="list-style-type: none"> • MP School Sport Organization • Cycling federation • Loskop marathon • MP Hockey Association <p>(Payment of MSC was redirected to Hockey while they are still fixing their books)</p>	None	None
Number of High Profile games staged	None	3	<p>Not Achieved</p> <p>1 High Profile games staged and some supported</p> <ul style="list-style-type: none"> • Cycling Tournament 	2	<p>2 games were supported not staged as referred on the planned target.</p> <ul style="list-style-type: none"> • Springboks vs Argentina • Mbombela United NFD team participate on PSL Play Offs for promotion

Sub-programme: Community Sport and Recreation						
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations	
Number of youth attending the annual youth camp for capacity building on life skills	250	250	Achieved 250 youth attended the annual youth camp at Manzana	None	None	
Number of sustainable active recreation programs organized and implemented to promote healthy life style	5	3	Achieved 3 sustainable active recreation programmes organized <ul style="list-style-type: none"> 1 Provincial Indigenous games coordinated at Manzana Recreation Day and Big walk that were both held at Mbombela stadium 	None	None	
Number of people actively participating in organised sport and active recreation events	30 595	110 000	Achieved 135 107 people actively participated	(25 107)	Exceeded the target due to partnership with other Departments and Municipalities on sport related events	

Sub-programme: Community Sport and Recreation					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Numbers of people trained as part of community sport	122	120	Achieved 121 people trained on; <ul style="list-style-type: none"> Gym instructor How to establish sustainable organisational structures for sport workshop How to organize and administer sport tournaments Events Management 	(1)	Additional person trained due to increased demand
Number of jobs created through Recreation	16	16	Achieved 16 jobs created over the period of 3 years to implement sport programmes	None	None
Number of hubs provided with equipment and/or attire as per the established norms and standards (plus 1x gym equipment in Nkomazi-Kamhlushwa)	18	18	Achieved 18 Hubs provided with equipment and or attire (plus 1x gym equipment in Nkomazi-Kamhlushwa)	None	None

Sub-programme: School Sport					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of learners participating in school sport tournaments at a district level	6 066	5000	Achieved 5607 Learners participated in school sport tournament at a district level	(607)	More learners qualified to participate at the district level and the event operated within the allocated budget.
Number of learners participating in school sport tournaments at a provincial level	1 520	1300	Achieved 1347 Learners participated in school sport tournament at a Provincial level	(47)	More learners showed interest in the tournaments at a District level leading to more learners qualifying at a Provincial level
Number of learners participating in school sport tournaments at a national level	840	800	Achieved 828 Learners participated in school sport tournament at a national level	(28)	More learners qualified at provincial tournaments

Sub-programme: School Sport					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Numbers of educators and volunteers trained to support school sport program	364	280	Achieved 280 Educators Trained <ul style="list-style-type: none"> Gymnastics and Indigenous codes Volleyball Level 3 Rugby coaching course 	None	None
Number of district and provincial school sport structures established and supported	16	16	Achieved 16 school sport structures established and supported	None	None
Number of jobs created through cluster coordinators	34	33	Achieved 33 jobs created over the period of 3 years to implement sport programs	None	None

Sub-programme: School Sport					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of Sport Focus School supported	4	5	Achieved 4 Sport Focus School Supported with Sport Equipment and or attire <ul style="list-style-type: none"> • Lowveld High • Ligbron academy • Lydenburg hoerskool • Hertzog General 	(1)	The Department deviated in the provision of sport equipment and attire to Rob Ferreira hoerskool and supported with bursaries which was not consistent with target definition
Number of schools provided with sport equipment and / or attire as per established norms and standards	200	160	Achieved 160 schools provided with sport equipment and or attire	None	None

Sub-programme: Sport Development					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of people trained as part of the club development programme	120	120	Achieved 120 People Trained <ul style="list-style-type: none"> • Report writing and managing business and records keeping • Financial Management course • Project management 	None	None
Number of tournaments and leagues supported to foster club development	8	8	Achieved 8 tournaments and leagues supported <ul style="list-style-type: none"> • Boxing • Netball • Volleyball • Selati Cup • ABC Motsepe Play Offs • Handball, • Basketball and • Cricket 	None	None

Sub-programme: Sport Development						
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations	
Number of jobs created through club development	3	3	Achieved 3 jobs created over the period of 3 years to implement sport programmes	None	None	
Number of clubs provided with equipment and / or attire as per established norms and standards	60	60	Achieved 60 clubs provided with equipment and / or attire	None	None	
Number of sport projects implemented by Sport Councils	21	21	Achieved 21 Sport Council projects implemented	None	None	

Sub-programme: Sport Development						
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations	
Number of athletes supported by the sport academies	20	150	Achieved 154 athletes supported by sport academies <ul style="list-style-type: none"> Medical and scientific intervention: Mpumalanga Sunbirds and Apollo XI Basketball athletes supported in Testing of speed and Basic Nutrition by lowed Netball training camp 	(4)	Exceeded due to the request from Federation to support more athletes	
Number of people trained to deliver an academy programme	32	50	Achieved 50 people trained in Boxing Coaching and chess workshop	None	None	

Sub-programme: Sport Development					
Performance Indicator	Actual Achievement 2015/16	Planned Target 2016/17	Actual Achievement 2016/17	Deviation from planned target to Actual Achievement for 2016/17	Comment on deviations
Number of Sport Academies Supported <ul style="list-style-type: none"> Ehlanzeni Kanyamazane Sport complex Nkangala Hockey Farm Gert Sibande Lilian Ngoyi stadium 	4	3	Achieved 3 Sport Academies Supported The following were the achievements: <ul style="list-style-type: none"> Ehlanzeni academy conducted Apollo X1. Motsepe ABC Play and Emhlangeni training camp on school sport summer code that produced young soccer player recruited by Orlando Pirates development site Nkangala academy conducted School Sport district training camp and nurtured its registered athletes such as women lightweight boxer and junior category athletes as well as gymnastics Gert Sibande academy conducted Boxing training camp and SAFA under 21 trails 30 basketball team players were supported in conjunction with Mpumalanga Basketball federation to parte in the National Basketball in Wembley where all the Provinces send teams to represent them in the league The support was in the form of testing and transportation	None	None

Strategy to overcome areas of under performance

- The finalisation of compliance documents to register High Altitude Training Centre as PPP project with National Treasury has been reprioritized for the next financial year
- The target Number of High Profile games staged will be reviewed to reflect the element of support.
- The target definition of Number of Sport Focus School supported will be reviewed so that it is not only confined to support with equipment and attire

Changes to planned targets

- There were no changes to planned targets on the period under review.

Linking performance with budgets

Programme expenditure

Programme Name: Sport and Recreation		2016/17		2015/16	
	Final Appropriation R000	Actual Expenditure R000	(Over)/Under Expenditure R000	Final Appropriation R000	(Over)/Under Expenditure R000
Management	2 795	2 962	(167)	2 751	(276)
Sports	37 691	37 512	179	39 385	2,203
Recreation	25 436	22 630	2 806	2 305	(299)
School Sports	23 528	25 900	(2 372)	24 463	1 304
Total	89 450	89 004	446	89 704	2 922

Notes:

The programme is responsible for management of key subprograms and implementation of projects linked to Sports, Recreation and Archives Services. The programme was allocated R89, 450 million for the year under review and spent R89, 004 million. The sum of R446 thousand was not spent and it is committed to infrastructure projects and accommodation procured for provincial teams during the inter provincial teams. The capital projects in progress are being monitored to ensure completion with agreed upon times frames and goods and services procured will be delivered in the first quarter. The programme was able to achieve all its planned outcomes for the year under review.

5. TRANSFER PAYMENTS

5.1. Transfer payments to public entities

None

5.2. Transfer payments to all organisations other than public entities

The table below reflects the transfer payments made for the period 1 April 2016 to 31 March 2017

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R000)	Amount spent by the entity (R000)	Reasons for the funds unspent by the entity
1. Izithethe Arts Institute	NPO	Music Development	Yes	150	150	None
2. Caster bridge Music Academy	NPO	Music Development	Yes	150	150	None
3. SA National Community Theatre Association	NPO	Music Theatre	Yes	R150	150	None
4. Cultural and Creative Industries Federation of South Africa	NPO	Creative Industries	Yes	200	200	None
5. Moral Generation Movement	NPO	Morals on Charters of Positive Values	Yes	200	200,	None
6. MP Choral Music Association	NPO	Choral Music Development	Yes	150	150	None
7. Innibos Arts Festival	NPO	Performing Art and Craft Exhibitions	Yes	2,500	2,500	None

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R000)	Amount spent by the entity (R000)	Reasons for the funds unspent by the entity
8. Big Fish Entertainment	NPO	Gospel Music Promotion	Yes	500	500	None
9. Melukuhle Arts Entertainment	NPO	Traditional Music Promotion	Yes	200	200	None
10. Khezomen Entertainment	NPO	Music, Dance and Exhibitions	Yes	100	100	None
11. Siyatendela	NPO	Craft production	Yes	100	100	None
12. Malengs Projects	NPO	Exhibitions	Yes	150	150	None
13. Provincial Language Committee	NPO	To carry out language projects	Yes	150	150	None
14. MP Writers Association	NPO	To develop literature in the province	Yes	150	150	None
15. Iziko LeSihlathululi Mezwi SesiNdebele Dictionary Unit	NPO	To develop and conserve IsiNdebele language through compilation of dictionaries	Yes	150	150	None
16. Silulu SeSiswati Dictionary Unit	NPO	To develop and conserve Siswati language through compilation of dictionaries	Yes	150	150	None
17. Friends of the museum - Barberton Museum	NPO	Provision of stipends to volunteers and support to the Museum	Yes	200	200	None
18. Friends of the museum - Pilgrims Rest Museum	NPO	Provision of stipends to volunteers and support to the Museum	Yes	250	249	1 unspent to keep bank account active

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R000)	Amount spent by the entity (R000)	Reasons for the funds unspent by the entity
19. South African Gold Panning Association (SAGPA)	NPO	Support to SAGPA is provided to support SA team participating in International Championships and host National Gold Panning Championships	Yes	1000	1000	None
20. MP Cycling Union	NPO	Administration and Programmes for Sport Development	Yes	1 000	1 000	None
21. MP School Sport Organisation	NPO	Administration and Programmes for Sport Development	Yes	300	300	None
22. Hockey Association	NPO	Administration and Programmes for Sport Development	Yes	250	250	None
23. Loskop Marathon	NPO	Operational cost for the Marathon	Yes	700	700	None

The table below reflects the transfer payments which were budgeted for in the period 1 April 2015 to 31 March 2016, but no transfer payments were made.

Name of transferee	Purpose for which the funds were to be used	Amount budgeted for (R000)	Amount transferred (R000)	Reasons why funds were not transferred
1. Library for the Blind South Africa	Provision of library service for the blind	1 000	0	Transfer could not be made because the agent couldnt spend majority of the funds transferred last financial year

6. CONDITIONAL GRANTS

6.1. Conditional grants and earmarked funds paid

- None

6.2. Conditional grants and earmarked funds received

- The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2016 to 31 March 2017.

Conditional Grant Community Library:

Department who transferred the grant	<ul style="list-style-type: none"> – Department of Culture, Sport and Recreation
Purpose of the grant	<ul style="list-style-type: none"> – To have transformed community library infrastructure, facilities and services in Mpumalanga through a recapitalised programme at National, Provincial and Local government level
Expected outputs of the grant	<ul style="list-style-type: none"> – 25 000 Library material purchased – 114 libraries supported – 6 New libraries built – 6 municipalities supported with resources to provide library services to communities – Provide 8 training programmes – 18 Municipal libraries marketing initiatives supported

Actual outputs achieved	<ul style="list-style-type: none"> – 21 124 Library material purchased – 114 libraries supported – 6 new libraries built (3 completed & 3 on final stage of completion) – 6 municipalities supported with resources to provide library services to communities – Provided 11 training programmes – 18 Municipal libraries marketing initiatives supported
Amount per amended DORA	R183,182
Amount received (R000)	R183, 182
Reasons if amount as per DORA was not received	<ul style="list-style-type: none"> – None
Amount spent by the entity (R000)	R168,070
Reasons for the funds unspent by the entity	<ul style="list-style-type: none"> – R 15,112 unspent due to incomplete infrastructure projects
Reasons for deviations on performance	<ul style="list-style-type: none"> – 3 Libraries could not be completed (Boekenhouthoek Balfour, Verena) due to varying reasons that include strikes and rainfall. Number of books purchased affected by escalation of cost.
Measures taken to improve performance	<ul style="list-style-type: none"> – The project have been reprioritized for final completion in the first quarter of 2017/18 financial year and budget for the purchase of book will be adjusted.
Monitoring mechanism by the receiving Department	<ul style="list-style-type: none"> – Implementing projects according to the approved business plan – Submit monthly, quarterly and annual reports – Conduct site visits where all library projects are implanted and make follow ups with the implementing agent where there are challenges

– Conditional Grant EPWP Integrated:

Department who transferred the grant	– National Department of Public Works Road and Transport
Purpose of the grant	– To create job opportunities
Expected outputs of the grant	– 106 job opportunities created through the Cultural sector
Actual outputs achieved	– 106 job opportunities created through the Cultural sector
Amount per amended DORA (R000)	– R2 000
Amount received (R000)	– R2 000
Reasons if amount as per DORA was not received	– None
Amount spent by the Department (R000)	– R2 000
Reasons for the funds unspent by the entity	– None
Reasons for deviations on performance	– None
Measures taken to improve performance	– None
Monitoring mechanism by the receiving Department	<ul style="list-style-type: none"> – Implementing projects according to the approved business plan – Submit monthly, quarterly and annual reports

– Conditional Grant EPWP Social Sector:

Department who transferred the grant	– National Department of Public works
Purpose of the grant	– To support sustainable businesses
Expected outputs of the grant	– 114 job opportunities created through the EPWP Social Sector
Actual outputs achieved	– 114 job opportunities created through the EPWP Social Sector
Amount per amended DORA (R000)	– R 2 888
Amount received (R000)	– R 2 888
Reasons if amount as per DORA was not received	– None
Amount spent by the Department (R000)	– R 2 888
Reasons for the funds unspent by the entity	– None
Reasons for deviations on performance	– None
Measures taken to improve performance	– None
Monitoring mechanism by the receiving Department	<ul style="list-style-type: none"> – Implementing projects according to the approved business plan – Submit monthly, quarterly and annual reports

– Conditional Grant Mass Participation:

Department who transferred the grant	– Department of Sports and Recreation
Purpose of the grant	– To facilitate sport and recreation participation and empowerment in partnership with relevant stakeholders
Expected outputs of the grant	<ul style="list-style-type: none"> – 110 000 athletes participated, 18 hubs received equipment and attire, 250 youth participated in youth camp and 120 athletes were trained as part of Community Sport and Recreation. – 7 100 learners participated, 160 schools received equipment and attire and 280 educators trained as part of School Sport sub programme. – 60 clubs received equipment and attire, 8 leagues and tournaments staged, 150 athletes trained and support of 3 regional academies as part of Club Development sub programme.
Actual outputs achieved	<ul style="list-style-type: none"> – 135 107 athletes participated, 18 hubs received equipment and attire, 250 youth participated in youth camp and training of 121 athletes as part of Community Sport and Recreation. – 7 782 learners participated, 160 schools received equipment and attire and 280 educators trained as part of School Sport sub programme. – 60 clubs received equipment and attire, 8 leagues and tournaments staged, 154 athletes trained and support of 3 regional academies as part of Club Development sub programme.
Amount per amended DORA (R000)	– R 46 743
Amount received (R000)	– R 46 743
Reasons if amount as per DORA was not received	– None
Amount spent by the Department (R000)	– R46 474
Reasons for the funds unspent by the entity (R000)	The conditional grant tranche was transferred towards the end of the financial year when books are closed and the Department downscaled some activities when rendering services

Reasons for deviations on performance	<ul style="list-style-type: none"> – Target for athletes exceeded due to partnership with other Departments and Municipalities on sport related events. More learners showed interest in the tournaments at a District level leading to more learners qualifying at a Provincial level and National level.
Measures taken to improve performance	<ul style="list-style-type: none"> – The target will be reviewed in the next financial year due to increase demand of the service
Monitoring mechanism by the receiving Department	<ul style="list-style-type: none"> – Implementing projects according to the approved business plan – Submit monthly, quarterly and annual reports

7. DONOR FUNDS

7.1. Donor Funds Received

None

8. CAPITAL INVESTMENT

8.1. Capital investment, maintenance and asset management plan

- The progress on new and upgraded library infrastructure projects can be summed up to 96% completion (New libraries Acornhoek, Thubelihle, Mgobodzi and upgrades Sabie as well as Mashishing were completed. In final stage of completion were Verena, Boekenhouthoek, and Balfour).
- The multi-year High Altitude Training Centre and Cultural Hub that are on plenary to get PPP compliance document from National Treasury are still work in progress.

- The projects in progress including new ones and their projected completion date are listed below,

No	Name of Project	Revised / Completion Date
1	Boekenhouthoek/Zithabiseni public library	30-Jun-2017
2	Balfour public library	30-Jun-2017
3	Verena public library	30-Jun-2017
4	Masobye public library	29-Jun-2018
5	Thubelihle public library	06-Jul- 2018
6	Kanyamazane public library	01-Jun-2018
7	Mtfuntini public library maintenance	30-Jun-2017
8	Leroro public library maintenance	30-Jun-2017
9	Mbuzini public library maintenance	30-Jun-2017

- The Department is not planning to downscale any projects during the year.
- The progress on maintenance of existing public libraries was at 40% completion wherein 2 of 5 maintained were completed. (Maintenance projects completed includes; Amersfoort and Wakkerstroom. In progress includes; Mbuzini, Mtfuntini and Leroro).
- Developments relating to the above that are expected to impact on the Departments current expenditure.

Rollover has been requested for the infrastructure projects that were not concluded.

- Details as to how asset holdings have changed over the period under review, including information on disposals, scrapping and loss due to theft.

Donations (Transfers)

Asset category	Value
Machinery and Equipments	R2,885,831.88

Scrap: Motor Transport

Asset category	Value
Motor transport	R421,196.43

Losses due to theft

Asset category	Value
Motor transport	R445,757.80
Machinery and equipments	R301,893.78
Total	R747,651.58

- All capital projects are fully accounted for in the records of the Department and timely update for work in progress is provided.
- Quarterly reconciliations are carried to safeguard assets of the Department.
- All capital assets in custody of the Department are in good condition and accounted for in the asset register.
- Plans for maintenance have been finalized and awaiting appointment of contractors by (Department of Public, Works, Roads and Transport).
- Special Committee has been formed with implementing agent to oversee progress of the infrastructure projects to ensure timely completion of the projects.

Infrastructure projects	2016/17			2015/16		
	Final Appropriation R000	Actual Expenditure R000	(Over)/Under Expenditure R000	Final Appropriation R000	Actual Expenditure R000	(Over)/Under Expenditure R000
New and replacement assets	90,020	72,627	17,348	95,584	83,465	12,119
Existing infrastructure assets	22,333	19,176	3,157	-	-	-
– Upgrades and additions	10,813	9,155	1,658	6,000	1,896	4,104
– Rehabilitation, renovations and refurbishments	-	-	-	-	-	-
– Maintenance and repairs	9,300	8,208	1,092	-	-	-
Infrastructure transfer	-	-	-	-	-	-
– Current	2,220	1,813	407	-	-	-
– Capital	-	-	-	-	-	-
Total	112,353	91,848	20,505	101,584	85,361	16,223



PART C: GOVERNANCE

1. INTRODUCTION

Governance embodies processes and systems by which Departments are directed, controlled and held to account. The Departments enabling legislation is applied through the prescripts of the Public Finance Management Act (PFMA), Treasury Regulations Act, Public Sector Risk Management Framework, and Code of Conduct for the Public Service and run in tandem with the principles contained in the King III Report on Corporate Governance.

2. RISK MANAGEMENT

For the year under review, the Department reviewed and approved an Enterprise Risk Management Framework, Risk Management Policy, Risk Management Committee Charter, Strategy and Implementation Plan which guide the process of managing risks. The approved policy documents were presented to the Audit Committee. The Committee monitored progress on the risk management activities and made recommendation to the Accounting Officer.

Risk assessment workshops were conducted where management identified, assessed and rated the Strategic, Operational, Information Technology and Fraud risks of the Department. Risk registers were compiled and approved by the Accounting Officer, with the recommendation of the Risk Management Committee.

Three (3) Risk Management Committee meetings were convened during the 2016/17 financial year. The Committee reviewed the effectiveness of the Departments risk management systems, practices and procedures, and providing recommendations for improvement thereof.

As part of creating awareness on importance of risk management, the risk management framework, policies and strategy were communicated via email to all officials in the Department

3. FRAUD AND CORRUPTION

The Departments Fraud Prevention Plan was implemented. The following aspects covered: Training and Awareness, Staff Vetting, Fraud Disclosure and Reporting of Fraud. The purpose of the plan is to list and discuss several fraud prevention initiatives which the Department would initiate to actively prevent fraud, create a fraud free environment and to empower its employees to assist in the active fight against fraud and corruption.

In terms of reporting of Fraud, the Department utilises the National Anti-corruption Hotline. All stakeholders and beneficiaries of the Department use the National hotline to report.

The following cases were dealt with for the financial year under review:

CLAIMANT	CASE SUMMARY	CASE STATUS/PROGRESS	Prospect	AMOUNT CLAIMED
HJ Samuels	<p>Big Swing: Case no. 23237/12</p> <p>The plaintiff sustained serious injuries in which his wife died while participating in the Big Swing for leisure and is now instituting actions against any of the 9th defendants, for a breach of which would be lawful to ensure that the business and or operation of the Big Swing was safe for persons using it.</p>	<p>An application was filed to the plaintiff attorneys to amend the particulars of claim on 24 April 2014. However the particulars of claim lack averments to sustain an action plaintiff to prosecute the claim. The legal section requested the Council to make an application for Rule 24 (Application to strike the matter off the court roll because the applicant is failing to amend the particulars of claim). No progress. Application in terms of rule 24 to strike the matter off the court roll has been made with the council</p>	Arguable	<p>R580 000.00 at an interest rate of 9% per annum in terms of Prescribed Rate of interest Act, 55 of 1957, calculated from the date of demand, till date of payments order is made.</p>
Tagtrone Solutions	<p>Case No: CSR/070/11/MP: Provision and Installation of Book Anti-theft Devices.</p>	<p>The applicant's appeal was dismissed with cost on 10 February 2016.</p> <p>The legal services has requested our Counsel to proceed with recoupment of the cost incurred</p>	Finalized	<p>R729 036.00</p> <p>It should be noted that the applicants wanted to be placed back on the race of bidding process. The application in court was not a claiming sounding in money value</p>

CLAIMANT	CASE SUMMARY	CASE STATUS/PROGRESS	Prospect	AMOUNT CLAIMED
Kgokagano trading CC	Case No 27778/15 The service provider is suing the Department for services render unpaid at an amount of R4.9 Million	The applicant has withdrawn his application The legal services has requested our Counsel to proceed with recoupment of the cost incurred	Finalized	R4, 9 million at an interest rate of 9% per annum in terms of Prescribed Rate of interest Act, 55 of 1957, calculated from the date of demand, till date of payments order is made.
NDH & ASV Travel Agency	The Dept. had a three-year contract with the NDH & ASV Travel Agency to provide traveling and accommodation services. The contract was signed on or about 24 January 2008 according to the appointment letter dated 23 January 2008. The plaintiff is suing the Department for an amount of R769 773.06 for service rendered and not paid. According to our records the invoices submitted by the service provider were not paid.	The Dept. is currently negotiating out of court settlement with the service provider attorneys. Settlement and also assessing which invoices were paid and which are not paid. (Meeting was held between the legal services and Attorneys on 4 May 2016). Department advised to settle the matter	Department considering settlement	R769 773 06 at an interest rate of 9% per annum in terms of Prescribed Rate of interest Act, 55 of 1957, calculated from the date of demand, till date of payments order is made

4. MINIMISING CONFLICT OF INTEREST

In terms of the Financial Disclosure Framework set forth by the Department of Public Service and Administration (DPSA) all Senior Management Service (SMS) members must disclose their financial interests by the 30th of April every year. During the year under review all SMS members complied and the information was submitted to the Public Service Commission.

With regards to Supply Chain Management processes and recruitment of Human Resources, committee members are required to complete declaration of interest forms.

5. CODE OF CONDUCT

The Code of Conduct aims at promoting ethical behaviour between the employees and the employer, amongst employees themselves and the Public Service at large. It captures a vision of excellence, of what individuals and societies should be striving for and what they can achieve. Code of Ethics is a fundamental document that can provide the framework that public servants, politicians and civil service use to carry out their lawful public responsibility.

In nature the Code assists the employer and the employees in eradicating corruption, theft, bribery, nepotism and maladministration and promotes mutual respect and gives employees a sense of belonging in an organization.

The Department adheres to the Code of Conduct; awareness is conducted on a quarterly basis to all employees, permanent, contractual as well as learners and internship learners.

When there is a breach of the Code of Conduct by employees. The employer follows the Disciplinary code and Procedures in the public service (Resolution 1 of 2003)

6. HEALTH SAFETY AND ENVIRONMENTAL ISSUES

The safety and health of staff and visitors are paramount importance to the Department. The Department acknowledges the role it has to play therefore has established an Occupational Health and Safety Committee. The audit was conducted and revealed weaknesses in Health, Safety and Environmental Issues. An implementation plan to address these weaknesses has been developed.

7. PORTFOLIO COMMITTEES

The Portfolio Committee continuously provide oversight responsibility to the Department performance on service delivery. The following meeting (s) were held in the year under review:

7.1. Tabling of Annual Report 2015/16

25 October 2016 - Tabling of Annual Report 2015/16	
Resolution	Progress
a) Provide progress on the effectiveness of mechanisms in place to avoid recurrence of the root causes that led to under-spending in 2015/16 FY	Carried out comprehensive need assessment for essential services and new library projects. In addition liaise and coordinate with Implementing Agent to expedite construction of new existing projects since most of underspending emanate from capital projects.
b) Provide a breakdown on the utilization of the approved rollover from the 2015/16 financial year to the 2016/17 financial year (FY).	The breakdown of R28 million was provided mainly constituted by slow progress in capital projects.
c) Provide progress on improved monitoring of the audit action plan.	Updated audit action plan was provided and tracked continuously.
d) Ensure that the installation of the book register system at libraries is completed by 31 March 2017. The provision of secure ICT infrastructure and services at all 114 libraries in the Province must be intensified.	The installation of the book register is work in progress and the Department is also working towards fixing the anti-theft gates which is also integrated to the RFID system, and to implement the computer cages to mitigate the physical theft.
e) The Department must have a maintenance plan in place with all ICT service providers and ensure that the anti-theft and book register systems are integrated, functional and regularly monitored	The Department has contracted ICT service provider to mitigate the challenge through integration and linkage of the LMS, RFID and Anti-theft system. These systems will enable the books to efficiently manage from Regional Libraries to Public libraries.
f) Strengthen internal controls on procurement processes for library materials and furniture, to ensure that the turnaround time for delivery by service providers is effectively managed	The Internal controls on procurement has been strengthen and 32 634 books were delivered in 2016/17.

25 October 2016 - Tabling of Annual Report 2015/16

Resolution	Progress
g) Library books procured must be relevant to the school curriculum and must shape the thinking of community members, towards nation building and social cohesion. Provide written proof in this regard	The Department strive towards providing relevant books as per the needs of users which are learners and communities that also include local teachers. Each public librarian list all the titles of books that are in demand in the specific library and thereafter a book selection committee comprised by librarians from all municipalities consolidate the list of books to be procured
h) Ensure that the 2015/16 planned library infrastructure projects carried over to the 2016/17 financial year are completed and handed over	All three libraries (Mgobodzi, Thusiville and Acornhoek) were completed by year end.
i) Provide progress on the library projects under construction and planning for 2016/17 and 2017/18 financial years using the ideal library model	The three libraries initiated in 2016/17 were on advance stage completion and due to be completed by June 2017. Planning for the four libraries to be constructed in 2017/18 was completed before year end.
j) In future, whenever the Department has vacant funded posts, they must be filled within 12 months as per Public Service Regulation 1/VII/C.1A.2	Currently there are no vacant funded posts due to the existing moratorium. Resolution will be will be implemented in future when the moratorium is lifted.
k) Ensure that the Mpumalanga Provincial Languages Act, 2014 is adequately budgeted to establish the fully fledged language unit in the Province.	Budget cuts from Provincial Treasury due to inadequate revenue generation that resulted from slow economic growth in the country negatively affect the implementation of the resolution.

7.2. Tabling of Annual Performance Plan 2016/17

14 April 2016 - Tabling of Annual Performance Plan 2016/17	
Resolution	Progress
a) Ensure that Departmental budget is aligned to its 2016/17 Annual Performance Plan quarterly targets and that the 25% quarterly benchmark expenditure guideline of the Provincial Treasury is adhered to. The Departments slow spending must improve in line with the improved monitoring of infrastructure projects implemented by the Department of Public Works, Roads and Transport.	Implemented the resolution and the slow spending on infrastructure projects was improved.
b) Ensure that all unpaid service providers who have rendered services to the Department are paid and provide a progress report on internal controls in place towards complying with the requirements for the Provincial database.	A centralized Supply Chain function is in place in order to address procurement challenges and improve internal controls thereof. There is improvement on 30 days payment with 94% attained by year end.
c) Update the Committee on the status of the two (2) pieces of legislation (the Mpumalanga Provincial Library and Information Service Bill, 2015 and the Mpumalanga Archives and Records Service Bill, 2015) which are to be revised in the 2016/17 FY.	Both bills are still following a due process of consultation before the final draft can be submitted to Legislature.
d) Source funding to conduct at least another two (2) exhibitions for arts and crafts vendors so that each district is covered in the 2016/17 financial year; the Department must approach the private sector for support in this regard as it is not so costly to organise these exhibitions. Provide a progress report.	The resolution was implemented
e) Submit a copy of the Mzansi Golden Economy strategy document to the Committee and an updated list of arts and culture institutions submitted by the Department for funding in 2016/17 financial year through Mzansi Golden Economy. The list must also indicate the status of the 18 institutions submitted for funding in 2015/16 financial year.	The copy of the strategy was submitted together with the list of two anchor projects to be funded (Mpumalanga Comes Alive and Innibos Festival). Other applicants submitted direct to National Department of Arts and Culture

14 April 2016 - Tabling of Annual Performance Plan 2016/17	
Resolution	Progress
f) Submit the concept document for the Mpumalanga Cultural Experience and a costed plan for the 2016/17 planned activities. Regarding the Innibos Festival, submit the costed plan for the support to be provided to the festival in 2016/17, indicating clearly the role of the Department (provincial government) and how all cultural backgrounds will showcased at Innibos. A detailed breakdown of the R14 500 000.00 allocation must be submitted to the Committee.	The resolution was implemented and both events were hosted by year end.
g) Submit an expenditure breakdown of the R17 577 000.00, which according to the 2016/17 APP was allocated for construction of the Cultural Hub., indicate the 2016/17 deliverables and budget allocation from the equitable share.	Expenditure breakdown of both projects was submitted with the three key deliverables: <ul style="list-style-type: none"> • Feasibility study for PPP compliance approved by National Treasury. • Produced Bid documents & draft PPP agreement approved by National Treasury • Produced PPP procurement plan and value for money report approved by National Treasury.
h) Regarding the Public Private Partnership (PPP) of the Cultural Hub and High Altitude Training Centre, submit a technical progress report on the feasibility study that is underway, clearly indicating the scope of work. The report must include progress with regard to the 2016/17 FY plans for the PPP, which includes production of the blueprint for PPP compliance.	Technical report was submitted to the Committee
i) Regarding the implementation of the Social Cohesion Strategy, the Department must provide a progress report (including an expenditure report) on the planned outputs for social cohesion and nation building for the 2016/17 FY.	The Department has aligned all its activities of the Annual Performance Plan to address, outcome 14 social cohesion and nation building. The expenditure was provided in the first quarter report 2016/17.

14 April 2016 - Tabling of Annual Performance Plan 2016/17

Resolution	Progress
<p>j) Meet with the Department of Public Works, Roads and Transport (DPWRT) regarding management of heritage resources, artefacts and sites in the Province to ensure that all operational challenges are addressed and that these state assets are adequately protected. Provide a progress report on interventions put in place.</p>	<p>The management of heritage resources, artefacts and state assets are well managed as per the resolution.</p> <p>All artefacts are on display on a daily basis are in lockable display cases. Artefacts which are not on display on a daily basis are kept in lockable store rooms. The documents and photos which are of historical significance are stored in lockable offices at the museums. The precious metals and the Firearms at Barberton museum are in a walk in safe. The Department tour guides and museum care takers are present on site at our house Museums/ site museums during the day. During the night security guards are present on the premises.</p> <p>With regards to the Infrastructure at Pilgrims Rest, the DPWRT has done some restoration and maintenance work on the museum buildings over the last few years, however this year they have indicated that they have prioritized the homesteads so that the town starts to look more presentable.</p>
<p>k) Meet with the DPWRT, the Mpumalanga Resources and Heritage Authority (MRHA), Municipalities, the Mpumalanga House of Traditional Leaders (MHTL) and relevant stakeholders in order to develop a collaborative synergy that will enhance the quality of museums in the Province and the number of visitors to museums, thereby boosting the tourism sector of the Province and indicate achievements made. The report must include progress on the Departments conceptualizing of the new museum for the Province, which is to be constructed within the current term of administration (by 2019) and should have a strong cultural emphasis of the Provinces historical origins</p>	<p>The Department work with key stakeholders regarding such as MTPA with regards the marketing of our Museums took place at International Tourism Indaba and also part of regional tourism initiative that includes KZN, MTPA, Swaziland and Mozambique as well as Tourism Inter-Governmental Forum led by DEDT. There are also dedicated website address to market these facilities.</p> <p>The concept of new provincial museum has been put on hold due to budgetary constraints.</p>

14 April 2016 - Tabling of Annual Performance Plan 2016/17

Resolution	Progress
<p>l) Strengthen the monitoring of the implementing agent DPWRT and the contractors for the three (3) libraries to be constructed in 2016/17 FY (Boekenhouthoek, Balfour and Verena) so that the past mistakes experienced with other libraries are rooted out. Fast track the completion of the three (3) libraries that were rolled over from the previous financial year 2015/16 (Mgobodzi, Acornhoek and Thusville) to be completed by the end of the 1st quarter of 2016/17 FY. Provide a progress report by 30 June 2016.</p>	<p>Monitoring of capital projects has been strengthened and the 3 new libraries were completed.</p>
<p>m) Ensure that the rollout ICT maintenance and services to 114 community libraries planned as per the 2016/17 APP. Provide a progress report on the challenges encountered and interventions put in place.</p>	<p>The ICT maintenance and service to 114 has been successfully rolled out. Only SLIMS has been discontinued and substituted with manual system in order to resolve challenges of accounting for minor assets</p>
<p>n) Submit a progress report on the operations of the Archive Building in terms of the planned targets for the 1st quarter (indicate the specific clients and services rendered) and also strengthen the marketing around the services provided by the Archive Building</p>	<p>The resolution was implemented</p>
<p>o) Must ensure that the function shift of School Sports sub-programme to the Department of Education is efficiently managed and that there is a signed Memorandum of Understanding (MOU) in place to implement the School Sports League. Provide a progress report in this regard and also how the league will be rolled out.</p>	<p>The School Sport League (Premier League) has been seamlessly been transferred to the Department of Education to implement it</p>
<p>p) Re-prioritize its budget to cater for sport combo courts in the 2016/17 financial year, to be built in deep rural areas of the Province since these communities are in dire need of these facilities for the youth.</p>	<p>Budget cut by Provincial Treasury negatively affected implementation of the resolution</p>

14 April 2016 - Tabling of Annual Performance Plan 2016/17	
Resolution	Progress
q) The MEC must continue raising the issue of the Municipal Infrastructure Grant (MIG) funding coming to the Province so that sports infrastructure can be delivered and the funding can be accounted for. The Department must also convene a meeting with the municipal sport councils and federations to come up with a plan to improve monitoring of sports facilities and running of sports programmes in 2016/17 FY.	<p>The MEC is continual raising the MIG at national level. There were series of meetings on MIG funding organised by Sport and Recreation SA. A presentation by SRSA on the roles and responsibilities of all the stakeholders involved in the MIG funding has since been adopted by all provinces.</p> <p>There is a list of all allocation for Provinces and municipalities on projects to be implement in 2016/17. The following is the list of project for Mpumalanga to be implemented by SRSA:</p> <ul style="list-style-type: none"> • Chief Albert Luthuli Local Municipality • Msukaligwa Local Municipality • Lekwa Local Municipality • Victor Khanye Local Municipality • Emalahleni Local Municipality <p>There are meetings that hold with Mpumalanga Sport Confederation to improve monitoring of sports facilities in the province especially the functioning of the sport councils in the various municipalities.</p>
r) Convene a stakeholder meeting with management and stakeholders of the provincial and district academy system, the body that supports sports legends of the Province and the sports programmes for people with disabilities and develop a plan to increase awareness and marketing of these important structures and programmes.	<p>The Academy of Sport has supported 120 athletes, 20 of which were on a full time athlete support programme.</p> <p>The nature of support includes, coaching fees, scientific support, periodic medical screening, injury rehabilitation, transport and accommodation to competitions and nutrition. Three of the athletes on the full time programme are disabled swimmers.</p> <p>Together with Mpumalanga swimming, we have started engagements with Estralita, a school for people with disabilities based in Thaba Chweu to develop programme for swimmers with disabilities. The establishment of Ehlanzeni District Academy has also created an</p>

14 April 2016 - Tabling of Annual Performance Plan 2016/17	
Resolution	Progress
	<p>opportunity to resuscitate wheelchair basketball in the region since the Kanyamazane Sport Complex has appropriate facilities for the sporting code.</p> <p>Stakeholder engagements with Provincial, District and Local Federations have taken place continuously through standing meetings.</p>
s) Investigate the matter of Masibambane Disabled Centre in Mbombela, which has allegedly submitted numerous requests to the Department for sporting equipment, facilities and attire but has not had any response from the Department. Provide a progress report in this regard as at 30 June 2016	Two meetings were held with Masibambane Disabled Centre to put plans for their future participation in sport. Games were also held at the centre on the 25th May 2016. Playing equipment, caps and t-shirts were provided to the centre.

8. SCOPA RESOLUTIONS

The role of Standing Committee on Public Accounts is to exercise oversight over Provincial Government to ensure accountable utilization of resources and prudent financial management and to make recommendations to the Legislature. This role is complemented by the Auditor-General, whose mandate is to conduct audits of Provincial state Departments, and to submit reports to the Legislature, as per the requirements of the Public Audit Act, 2004 (Act No. 25 of 2004) and the Constitution of RSA.

The following are the resolutions that were made by SCOPA and the progress of implementation by the Department;

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
3.1 Basis for qualification				
3.1.1	Minor assets	a) What are the challenges encountered by the Accounting Officer to produce proper records to the Auditor-General that are reconcilable with the accounting system and the minor assets?	<p>The SLIMS library system that was utilized to register books had some defects.</p> <p>The system has been put on hold in favour of manual system. The books will be accounted through manual system on period under review</p>	Yes

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
		b) Why the Accounting Officer fail to implement measures and systems to maintain records of library books?	The internal controls and systems are in place and provided reconciled lists to auditors during the audit. However, the Department identified serious flaws with the current system (SLIMS) procured by SITA. The system has been put on hold infamous of manual system. The books will be accounted through manual system on period under review	Yes
		c) What are the proposed systems the Accounting Officer contemplating to implement in order to maintain proper library books register?	The library books has been recorded manually	Yes
3.2 Emphasis of matter				
3.2.1.	Restatement of corresponding figures	a) Can the Accounting Officer explain why Section 40(3)(a) of the PFMA was contravened?	It was an oversight from management and it was restated accordingly after discussion with AG	Yes
3.2.2.	Material underspending	(a) What challenges prevented the Accounting Officer to spend the allocated budget for 2015/16 financial year as recommended by the Committee?	The Department budget was allocated to infrastructure projects not completed at year end as well as good and service that were delivered at the year end.	Yes (Roll over was granted)
		(b) What impact the under spending had on the overall performance of the Department and on service delivery?	The service delivery was affected since beneficiaries could not receive services due to them timeously	Yes (The 3 outstanding libraries has since been completed)

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
		(c) What actions or measures has the Accounting Officer put in place to avert under spending and make sure that the budget allocation is well spent at the end of the current financial year?	The Department and the Implementing Agent had reinforced the monitoring of the projects.	Yes The spending on infrastructure has improved in 2016/17
4. Report on other legal and regulatory requirements				
4.1 Compliance with legislation				
4.1.1.	Annual financial statements, performance reporting and annual report	a) Why the Accounting Officer did not prepare correct financial statements in accordance with the prescribed financial reporting framework as per section 40(1) (a) of the PFMA?	The Department experienced challenges at year end which affected accuracy and Completeness of the information disclosed in the Annual Financial Statements. The Department has problems with the interface between Logis and BAS systems which affected accruals, payables, leases and commitments. Lastly, there was discrepancy between inter-departmental accounts in respect of the infrastructure projects and irregular expenditure.	Yes
		b) What were the persistent challenges that purported the failure to submit correct financial statement prepared in accordance with any prescribed norms and standards to the Auditor-General?	The Department noted that some of the reporting guidelines cannot be interpreted within the confines on broader legal prescripts and cooperate law. The problem affect the disclosure of irregular expenditure and commitments.	Yes
		c) What measures have been put in place to ensure that the financial statements are prepared in accordance to the prescribed financial reporting framework and supported by full and proper records?	The Department continue to work with Internal Audit, Auditor General and Provincial Treasury for support on matters pertaining to audit and financial reporting	Yes

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
4.1.2.	Leadership	a) Why the Accounting Officer failed to develop and maintain proper internal controls and monitoring system on the library books register?	<p>The internal controls and systems are in place and provided reconciled lists to auditors during the audit. However, the Department identified serious flaws with the current system (SLIMS) procured by SITA.</p> <p>The system has been put on hold in favour of manual system. The books will be accounted through manual system on period under review</p>	Yes
		b) What interventions have been put in place by the Accounting Officer to ensure that the relevant division or sectional management has develop and maintained proper and timely record keeping mechanism of library books to avert the Auditor-Generals finding?	The system has been put on hold in favour of manual system. The books will be accounted through manual system on period under review	Yes
4.1.3.	Financial and performance management	a) Why did the AO contravened section 38(1)(a)(i) by failing to maintain adequate internal controls over daily and monthly processing and reconciliation of the electronic assets system in differences between the amount disclosed in the financial statements and the system?	The Department experienced challenges at year end which affected accuracy and Completeness of the information disclosed in the Annual Financial Statements. Problems with the interface between Logis and BAS systems which affected accruals, payables, leases and commitments. Lastly there was discrepancy between inter-departmental accounts in respect of the infrastructure projects and irregular expenditure.	Yes

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
		b) What corrective steps has the Accounting put in place to ensure internal controls are maintained on daily and monthly basis?	The Department continue to work with Internal Audit, Auditor General and Provincial Treasury for support on matters pertaining to audit and financial reporting. All recommendations of the AG were implemented as recommended	Yes
4.2.1	Investigations	a) Can the Accounting Office provide a detail list and progress on the five investigations conducted by the Office of the Premiers Integrity Unit ?	The list was provided <ul style="list-style-type: none"> • Abandoned Government GG • Procurement irregularities • Appointment irregularities • Abuse of GG • Reckless driving 	3 in progress 2 closed
4.2.2.	Irregular expenditure	a) What appropriate steps taken by the Accounting Officer in terms of section 38(c)(ii) of the PFMA to prevent the irregular expenditure?	The Office of the Director General, Internal Audit and Provincial Treasury are assisting the affected Departments to expedite the process of clearing the irregular expenditure	In progress
		b) Can the Accounting Officer give a list of irregular expenditure as stated in the 2015/16 annual report on page 230?	The list was provided	In progress
		c) Can the Accounting Officer submit proof that the irregular expenditure was reported to Provincial Treasury as required by section 38(1)(g) of PFMA and that the register was kept for 2014/15 and 2015/16 financial years	The Department declared all irregular expenditure incurred identified during audit by auditors of the implementing agent being DPWRT in this case	Yes

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
		d) Can the Accounting Officer give progress report on the investigations conducted on irregular expenditure of R36 061 000 as incurred in the 2014/15 financial year?	The Office of the Director General is expediting the process of clearing the irregular flowing from Rapid Implementation Unit (RIU).	In progress
		e) To according to section 38(h) (iii), what are the effective and appropriate disciplinary steps taken by the Accounting Officer against officials who permitted the irregular expenditure?	The RIU appointments were made by Office of the Director General.	
		f) How much did the Accounting Officer recover from loses emanating from the irregular expenditure as per Treasury Regulation 9.1.4?	The projects were completed and accepted and transferred to various municipalities therefore the contracts were ratified	Yes
4.2.3.	Fruitless and wasteful expenditure	a) Section 38 (c) (ii) of the PFMA requires the Accounting Officer to take effective and appropriate disciplinary action against any officer who committed fruitless and wasteful expenditure. Can the Accounting Officer provide proof such actions were taken?	The fruitless expenditure flow from appointments made by implementing agent (DPWRT).	Yes
4.2.4.	Unauthorised expenditure	a) Why section 39 of the PFMA was contravened by the Accounting Officer?	The Department did not follow PFMA and Public Service Act and the process been resolved accordingly	Yes
		b) Can the Accounting Officer provide evidence to the Committee that the relevant Treasury and the Executive Authority were reported on the impending overspending?	The unauthorized expenditure was identified by auditors during audit of 2012/13 and reported to Provincial Treasury at the time as required by PFMA.	Yes

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
		c) What appropriate steps were taken to prevent the overspending on programme 1&2 as per section 39(2) (a)?	The Department made correct budget allocations but the Department was advised to surrender part of the budget based on the projected underspending so determined by Provincial Treasury.	Yes
4.2.5.	Accruals	a) What services were rendered to the Department that were not paid by the 31 March 2016?	The services rendered but not paid include contractual obligations billed at 31 March 2016 after accounting systems were closed	Yes
		b) What informed the Department to contravene TR8.2.3 during the year under review 2015/16?	The Department comply with Year End procedures not process payment immediately before 31st March 2016 in order to ensure smooth closure	Yes
		c) What improved systems or measures have been put in place to ensure service providers are paid within stipulated timeframe as per TR8.2.3 during the year under review 2016/17?	The Department has internal control systems in place to ensure timely processing of payments. Above that, the Department improved communication and liaison with stakeholders and arrangement whereby follow ups are made with service providers who do not submit invoices on time	In progress
4.2.6.	Virements / Rollover	(a) In terms of Section 43(1) of the PFMA the Accounting Officer may utilize savings in the amount appropriated under a main division to defray excess expenditure on another division. Can the Accounting Officer explain how savings of R950 000 were made in programme 4 (sports and Recreation) to defray excess expenditure on programme 2 (Cultural Affairs)?	The Department effected the virement from saving in Programme 4 to over expenditure in Programme 2.	Yes

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
		(b) Section 43(3) of the PFMA requires that the Accounting Officer must submit a written report within 7 days containing details how savings will be utilised within the main division. Can the Accounting Officer provide proof that such report was compiled and submitted to the Executive Authority and the Provincial Treasury?	The Department did submit report to Member of Executive as required by PFMA and proof was provided	Yes
		(c) Can the Accounting Officer submit a list of all affected projects with budget attached?	The list was provided	Yes
5.	Progress towards achieving clean audit	(a) What measures will the Department put in place to ensure that it achieves a clean audit by 2016/17 financial year?	The Department has implemented the audit recommendations of Internal Audit and Auditor General in order to achieve the expected audit outcome. Moreover, stringent measures has been introduced to tighten the internal control systems and risk management.	In progress
		(b) How will the Department deal with 6 high risk areas (supply chain management, Quality of performance reports, human resource management, quality of submitted financial year, information technology controls and financial health) as identified by AG?	Preventive measures and quality control mechanisms were put in place to address compliance shortfalls identified by 2015/16 audit	In progress

Resolution no.	Subject	Details	Response by the Department	Resolved (yes/no)
		(c) What challenges does the Department envisage to encounter that might hamper the achievement of clean audit in 2016/17 financial year?	The filling of critical post affect the Department adversely in key operational areas which affect quality of reports	In progress
		(d) What commitment does the Department make to the Legislature in achieving clean audit in the 2016/17 financial year?	The Department commit to work with Internal Audit, Auditor General and Provincial Treasury to address all compliance shortfalls so that it can attain clean audit at the end of the day. The Internal Controls have been tighten to ensure compliance with all prescripts	In progress

9. PRIOR MODIFICATIONS TO AUDIT REPORTS

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it first arose	Progress made in clearing / resolving the matter
None		

10. INTERNAL CONTROL UNIT

Internal controls are any actions taken by management, the executive authority and other parties to enhance risk management and increase the likelihood that established objectives and goals to be achieved. Management achieved this control by implementing an internal control system encompassing all the policies and procedures adopted by management to assist the Department in achieving its objectives.

The Department does not have an internal control unit, however, the shared internal audit function located within the Office of the Premier provides management with assurance on the adequacy and effectiveness of internal controls.

Based on the internal audit work performed for the Department, we can report that there has been a generally improvement in the system of internal control for the period under review.

Where weaknesses were identified, these were communicated to management, who committed itself and developed action plans to remedy the situation and strengthen the internal control environment. This commitment resulted in a significant number of management action plans being successfully implemented.

11. INTERNAL AUDIT AND AUDIT COMMITTEES

We are pleased to present our report for the financial year ended 31 March 2017.

11.1. INTERNAL AUDIT

The Department utilizes the services of the shared Internal Audit function within the Office of the Premier. The shared Internal Audit function was established in terms of Section 38 (1) (a) (ii) of the PFMA and obtains its mandate from the PFMA and its Treasury Regulations.

The mission of the shared Internal Audit function, being what the shared Internal Audit aspires to accomplish, is to enhance and protect Departmental value by providing risk-based and objective assurance, advice and insight.

In line with the definition of internal auditing as per the Institute of Internal Auditors, the primary mandate and objective of the shared Internal Audit function is to provide an independent, objective assurance and consulting activity designed to add-value and improve the operations of the Department.

In keeping with its primary mandate, the shared Internal Audit supports the Head of the Department through evaluating and contributing to improving the effectiveness of risk management, control and governance processes. In addition, it also facilitates the functioning of the shared Audit Committee.

In accordance with the Treasury Regulation 3.2.6, which requires that internal audit must be in accordance with the Standards; during the year under review, the shared Internal Audit function reviewed and amended its operations to ensure that they are aligned with the revised Standards.

The shared Internal Audit function operated within an approved Internal Audit Charter and in accordance with the requirements of the PFMA, its Treasury Regulations and the International Standards for the Professional Practice of Internal Auditing (Standards) set by the Institute of Internal Auditors. During the year under review, the shared Internal Audit function developed a rolling three-year Strategic Internal Audit Plan and an Annual Internal Audit Coverage/Operational Plan based on the results of the risk assessment. These plans were supported by the Head of the Department and approved by the Audit Committee in May 2016.

The Annual Internal Audit Coverage/Operational Plan identified different audit engagements and these were performed by the shared Internal Audit function as such. Respective reports were issued to Management communicating identified control weaknesses, recommendations for improvement(s), and also incorporated agreed Management action plans for implementation of corrective action.

In addition, as required in terms of the PFMA and the approved Internal Audit Charter, the identified control weaknesses were also communicated and tabled at the meetings of the Audit Committee to allow for effective monitoring and oversight. The following is the summary of the audit work done by the shared Internal Audit function during the year under review as per the approved plans:

- Monitoring and tracking of audit findings as previously reported by both AGSA and the shared Internal Audit function in order to evaluate progress made by Management in implementing agreed audit action plans. Follow-up reviews were performed to evaluate the effectiveness and improvements to internal control environment;
- Review of Interim and Annual Financial Statements;
- Review of Departmental Performance Information;
- Transfer Payments and DORA (Conditional Grants);
- Library & Archive Services;
- Supply Chain Management;
- Cultural Affairs (Review of Arts & Culture and Heritage Services);
- Information and Communication Technology Audits; and
- Performance Audit on Human Resource Management.

Consulting services

- Consulting work included the review of the Management self-scoring and adequacy of evidence provided in support of such scoring as per the Management Performance Assessment Tool (MPAT);
- Participation in informal consulting engagements including routine activities such as participating on standing Management Committee meetings, provision of advice, as and when invited and required.

11.1 Audit Committee

Similarly to the Internal Audit function, the Department utilizes the services of the shared Audit Committee based within the Office of the Premier. The shared Audit Committee was established in terms of Section 38 (1) (a) (ii) of the PFMA and obtains its mandate from the PFMA and its Treasury Regulations.

The shared Audit Committee serves as an independent governance structure whose primary function being to provide an oversight over the Departments financial reporting, risk management, control and governance processes. The shared Audit Committee assists the Accounting Officer in the effective execution of his/her responsibilities.

The shared Audit Committee is constituted to ensure its independence and comprises of external non-official members (appointed from outside public service). It operates in terms of formally documented and approved Terms of Reference referred to as the Audit Committee Charter, which deals with matters such as its membership, authority and responsibilities amongst others. The said Terms of Reference are reviewed annually, and in accordance with the requirements set by the PFMA and Treasury Regulations. Further, it has direct and unobstructed lines of communication to the Accounting Officer, Senior Management, the Provincial Treasury, shared Internal Audit function and Auditor-General of South Africa.

Report of the Audit Committee

We are pleased to present our final report for the financial year ended 31 March 2017.

Audit Committee Members and Attendance

The Audit Committee consists of the members listed hereunder and should meet at least twice (2) times per annum as per section 77(b) of Public Finance Management Act. During the current year six (6) scheduled meetings were held.

Name	Qualifications	Role	Scheduled Meetings	
			Held	Attended
Ms P Mzizi CA(SA)	BBusSci Finance (UCT) BCompt Hons CTA (UNISA) BCom Hons in Transport Economics (UNISA)	Chairperson External Member Appointed - 01 Feb 2016	6	6
Adv G Khoza	BProc (UWC) LLB (UWC) HDip in Tax Law (RAU)	External Member Appointed - 01 Feb 2016	6	6
Mr XP Khumalo CA(SA)	BCom (UN) BCom Hons(Accounting) (UN)	External Member Appointed from 01 Feb 2016 – 31 May 2017	6	4
Mr MS Mthembu	Diploma in Accounting and Business Studies (UNISWA) BCom Accounting (UNISWA) MBL (UNISA)	External Member Appointed - 01 Feb 2016	6	6
Mr T Zororo CIA, CISA, CISM, CRMA, CRISC, CGEIT, COBIT 5 Certified Assessor	BSc Hons Information Systems (MSU - Zim) Higher Diploma in Computer Auditing (Wits)	External Member Appointed from 01 Feb 2016 – 31 May 2017	6	1

Name	Qualifications	Role	Scheduled Meetings	
			Held	Attended
Mr. HG Hlomane	Masters in IT (UP) BSc Degree in Mathematical Science (UCT) Diploma in Project Management (Varsity College) Diploma in Business Management (Varsity College)	External Member Appointed – 01 March 2017	6	N/A
Mr. M Sebeelo	BTech Internal Auditing (UNISA) Nat Diploma Internal Auditing (TUT) Advance Programme in Project Management (UNISA)	External Member Appointed – 01 March 2017	6	N/A

Audit Committee Responsibility

The Audit Committee reports that it has complied with its responsibilities arising from section 38(1) (a) (ii) of the Public Finance Management Act and Treasury Regulation 3.1.

The Audit Committee also reports that it has adopted appropriate formal terms of reference as its Audit Committee Charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein, except that we have not reviewed the changes in accounting policies as these changes are as per the National Treasury instruction.

The lack of Audit Committee minutes has impacted negatively on the effective functioning of the Audit Committee.

The effectiveness of internal control

In line with the PFMA, Internal Audit provides the Audit Committee and management with assurance that the internal controls are appropriate and effective. This is achieved by evaluating internal controls to determine their effectiveness and efficiency, and by developing recommendations for enhancement or improvement. The accounting officer retains responsibility for implementing such recommendations as per Treasury Regulation 3.1.12.

From the various reports of the Internal Auditors and the Auditor General South Africa it was noted that matters were reported indicating deficiencies in the system of internal controls in areas pertaining to annual financial statements, reporting on pre-determined objectives and compliance with laws and regulations.

Through our analysis of audit reports and engagement with the Department it can be reported that the system on internal controls for the period under review was not adequate and effective.

Based on our interaction with the department we conclude that the department does not have an adequate and effective action plan management system to address internal audit and Auditor General South Africa findings.

Risk Management

The Audit Committee is responsible for the oversight of risk management. The Risk Management Committee reports to the Audit Committee on a quarterly basis on the governance and management of risk.

Based on the Audit Committee quarterly reviews of the reports from the Risk Management Committee, it can be concluded that the departmental processes and system relating to fraud prevention and risk management is requires improvement.

In-Year Management and Quarterly Reporting

The Department has confirmed that they have reported to the Treasury as is required by the PFMA.

Evaluation of the Annual Financial Statements

The Audit Committee has not reviewed the draft annual financial statements prepared by the department as these were not submitted to the Internal Audit and Audit Committee for review prior to submission of the annual financial statements to the Auditor General South Africa.

Subsequently the material misstatements identified during the external audit process were also reviewed when the management report of the Auditor General South Africa was discussed with the Audit Committee.

Evaluation of the reporting on predetermined objectives

The Audit Committee has not reviewed the draft annual report as this was not submitted to the Internal Audit and Audit Committee for review prior to submission of the annual report to the Auditor General South Africa.

The Audit Committee has discussed the external audit outcomes on the reporting on predetermined objectives to be included in the annual report with the Auditor General South Africa and the Accounting Officer.

Compliance with laws and regulations

Throughout the year under review the Audit Committee has remained concerned with the status of compliance with all applicable laws and regulations. If the Department does not implement an adequate and effective compliance framework and system, non-compliance will continue to occur.

Internal Audit

The Audit Committee is not satisfied that the Internal Audit function operated effectively and that it has addressed the risks pertinent to the department in its audits during the year under review due to capacity constraints and also that some of the reports were not issued timeously.

Auditor General South Africa

We have reviewed the department's implementation plan for audit issues raised in the previous year and we are not satisfied that all the matters have been adequately resolved.

The Audit Committee is not aware of any unresolved issues with respect to the current audit.

The Audit Committee concurs and accepts the conclusions of the Auditor General South Africa on the Annual Financial Statements and is of the opinion that the audited annual financial statements be accepted and read together with the report of the Auditor General South Africa.

Conclusion

The Audit Committee strongly recommends that the Department must ensure adequate and effective implementation and frequent monitoring of the audit action plans for both internal and external audits so as to obtain an unqualified audit opinion.

The Audit Committee wishes to extend its appreciation to the Executive Authority and Management, Internal Auditors and Auditor-General South Africa for their tireless efforts, commitment and support throughout the year.

Signed on behalf of the Audit Committee by:

**CHAIRPERSON OF THE
AUDIT COMMITTEE
DATE: 31JULY 2017**

P. Mzizi
.....
MS P MZIZI CA (SA)



PART D: HUMAN RESOURCE MANAGEMENT



1. INTRODUCTION

The information contained in this part of the annual report has been prescribed by the Minister for the Public Service and Administration for all Departments in the public service.

2. OVERVIEW OF HUMAN RESOURCES

The Department acknowledges that effective management of human resources capital is the cornerstone of effective service delivery. This continues to drive the Department to strive for efficient human resources service. This has however been limited by the challenging economic climate which has led to budget cuts, the moratorium on filling of posts and abolishment of posts on Persal.

Due to the Moratorium on filling of posts, abolishment of posts on Persal, natural attrition and resignations, the current staff complement has decreased from 476 employees during the previous financial year to the total of 421 employees during the year under review. This represents a decline of 11.6% in the overall staff complement. This has a negative impact in terms of fulfilling urgent service delivery needs as the Department is overstretched in terms of human capital.

Women representation at SMS level is 22.2 % and while Male representation is 78%, this reflects a 27.8 gap in women representation when we consider the 50% target set by Cabinet. There is a slight improvement in representation of Persons with disabilities from 1.8% to 1.9%. The Department is gearing towards achieving the 2% target set by Cabinet. Despite the non-achievement of numerical targets the Department continues to capacitate women and Persons with disabilities through internal training and development initiatives.

The Department has managed to offer training programmes in line with Work Skills Plan and Personal Development Plan. This training programmes included the leadership Programme, Senior Management Development programme, Policy Development, Leadership Programme, Report writing, Records Management, Project Management and Financial Management. The courses were offered in addition to external and Internal Bursaries. The Department has also absorbed 32 TVET students into the Work Integrated Learning (WIL) programme, this programme has assisted TVET student to acquire experience relevant to their fields of studies in order to complete their qualifications.

The rate of compliance on Performance Management and Development System has improved during the year under review when we compare to the previous financial year. The Department has adopted the strategy to moderate quarterly assessments, conduct workshops quarterly, capture of agreements and assessment on Persal and align Personal agreements to operational plans and Annual Performance Plans.

The Department continues to strive to achieve its objectives despite the challenging economic climate.

3. HUMAN RESOURCES OVERSIGHT STATISTICS

3.1. Personnel related expenditure

The following tables summarises the final audited personnel related expenditure by programme and by salary bands. In particular, it provides an indication of the following:

- Amount spent on personnel
- Amount spent on salaries, overtime, homeowners allowances and medical aid.

Table 3.1.1 Personnel expenditure by programme for the period 1 April 2016 to 31 March 2017

Programme	Total expenditure (R000)	Personnel expenditure (R000)	Training expenditure (R000)	Professional and special services expenditure (R000)	Personnel expenditure as a % of total expenditure	Average personnel cost per employee (R000)
Administration	89 113	50 688	947	3 170	57	120
Cultural Affairs	98 046	39 031	0	0	40	93
Library & Archive services	191 527	51 523	0	0	27	122
Sports & Recreation	89 004	19 850	0	0	23	47
Total as on Financial Systems (BAS)	467 690	161 092	947	3 170	35	383

Table 3.1.2 Personnel costs by salary band for the period 1 April 2016 to 31 March 2017

Salary band	Personnel expenditure (R000)	% of total personnel cost	No. of employees	Average personnel cost per employee (R000)
Skilled (Levels 3-5)	21785	12.9	109	200
Highly skilled production (Levels 6-8)	44 848	26.6	124	362
Highly skilled supervision (Levels 9-12)	31 354	18.6	54	590
Senior management (Levels 13-16)	9 377	5.6	8	1172
Contract (Levels 1-2)	1 879	1.1	2	940
Contract (Levels 3-5)	8 929	5.3	50	180
Contract (Levels 6-8)	19 612	11.6	69	284
Contract (Levels 9-12)	3 572	2.1	5	714
Contract (Levels 13-16)	2 461	1.5	2	1230
Periodical Remuneration	86	0.5	9	9
Abnormal Appointment	17 189	10.2	543	32
TOTAL	161 092	100%	973	166

Table 3.1.3 Salaries, Overtime, Home Owners Allowance and Medical Aid by programme for the period
1 April 2016 to 31 March 2017

Programme	Salaries		Overtime		Home Owners Allowance		Medical Aid		Total Personnel Cost per Salary Band (R'000)
	Amount (R000)	Salaries as a % of personnel costs	Amount (R000)	Overtime as a % of personnel costs	Amount (R000)	HOA as a % of personnel costs	Amount (R000)	Medical aid as a % of personnel costs	
Administration	35584	70.0	752	1.4	1 420	2.6	2 234	4.1	54461
Cultural Affairs	24 019	58.7	225	0.6	1 529	3.8	1 662	4.1	40 948
Library & Archive Services	39294	76.7	67	.0.3	706	1.4	1 052	2.1	51255
Sport and Recreation	13 437	61.6	67	.0.3	405	1.9	790	3.7	21 813
TOTAL	112 334	66.7	1 111	0.7	4 060	2.4	5 738	3.4	168 477

Table 3.1.4 Salaries, Overtime, Home Owners Allowance and Medical Aid by salary band for the period
1 April 2016 to 31 March 2017

Salary band	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Skilled (level 3-5)	14 343	65.8	170	7	1 536	5.8	1 901	7.1
Highly skilled production (levels 6-8)	30 921	66.4	580	1.2	1 745	3.4	2 778	5.4
Highly skilled supervision (levels 9-12)	23 189	68.3	269	0.7	633	1.7	992	2.4
Senior management (level 13-16)	7 609	74.6	0	0	146	0.9	67	0.59
Contract (Levels 1-2)	1 964	99.4	0	0	0	0	0	0
Contract (Levels 3-5)	8 618	96.3	18	0.2	0	0	0	0
Contract (Levels 6-8)	19 897	96.3	69	0.4	0	0	0	0
Contract (Levels 9-12)	3 448	84.7	5	0.2	0	0	0	0
Contract (Levels 13-16)	2 345	81.6	0	0	0	0	0	0
TOTAL	112 334	66.7	1 111	0.7	4 060	2.4	5 738	0

3.2. Employment and Vacancies

The tables in this section summarise the position with regard to employment and vacancies.

The following tables summarise the number of posts on the establishment, the number of employees, the vacancy rate, and whether there are any staff that are additional to the establishment.

This information is presented in terms of three key variables:

- programme
- salary band
- critical occupations (see definition in notes below).

Departments have identified critical occupations that need to be monitored. In terms of current regulations, it is possible to create a post on the establishment that can be occupied by more than one employee. Therefore, the vacancy rate reflects the percentage of posts that are not filled.

Table 3.2.1 Employment and vacancies by programme as on 31 March 2017

Programme	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Programme 1: Administration	114	114	0	1
Programme 2: Cultural Affairs	107	107	0	10
Programme 3: Library & Archive	166	166	0	115
Programme 4: Sport and Recreation	34	34	0	1
TOTAL	421	421	0	127

Table 3.2.2 Employment and vacancies by salary band as on 31 March 2017

Salary band	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Skilled (Levels 3-5)	109	109	0	1
Highly skilled production (Levels 6-8).	124	124	0	6
Highly skilled supervision (Levels 9-12)	54	54	0	3
Senior management (Levels 13-16)	8	8	0	0
Contract (Levels 3-5).	50	50	0	48
Contract (Levels 6-8)	69	69	0	66
Contract (Levels 9-12).	5	5	0	3
Contract (Levels 13-16).	2	2	0	0
TOTAL	421	421	0	127

Table 3.2.3 Employment and vacancies by critical occupations as on 31 March 2017

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Administrative related.	23	23	0	4
Archivist's curators and related professionals.	37	37	0	4

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Auxiliary and related workers.	8	8	0	0
Building and other property caretakers.	32	32	0	0
Bus and heavy vehicle drivers.	5	5	0	4
Cleaners in offices workshops hospitals etc.	26	26	0	9
Client inform clerks (switch board reception information clerks.)	3	3	0	0
Communication and information related	21	21	0	2
Finance and economics related.	8	8	0	0
Financial and related professionals.	18	18	0	0
Financial clerks and credit controllers.	8	8	0	0
General legal administration & rel. Professionals.	1	1	0	0
Household and laundry workers.	4	4	0	0
Human resources & organisational development & related profession.	3	3	0	0

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Human resources clerks.	9	9	0	0
Human resources related.	1	1	0	0
Language practitioners interpreters & other commun.	2	2	0	0
Legal related.	1	1	0	0
Librarians and related professionals.	69	69	0	57
Library mail and related clerks.	64	64	0	38
Light vehicle drivers.	2	2	0	0
Messengers porters and deliverers.	2	2	0	0
Other administration & related clerks and organisers.	40	40	0	3
Other administrative policy and related officers.	3	3	0	0
Other information technology personnel.	4	4	0	4
Other occupations.	1	1	0	0
Secretaries & other keyboard operating clerks.	13	13	0	2

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Senior managers.	8	8	0	0
Trade labourers.	5	5	0	0
Total	421	421	0	127

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a Department experiences a high degree of difficulty to recruit or retain the services of employees.

3.3. Filling of SMS Posts

The tables in this section provide information on employment and vacancies as it relates to members of the Senior Management Service by salary level. It also provides information on advertising and filling of SMS posts, reasons for not complying with prescribed timeframes and disciplinary steps taken.

Table 3.3.1 SMS post information as on 31 March 2017

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Salary Level 16 - MEC	1	1	100%	0	0%
Salary Level 15 - HOD	1	1	100%	0	0%
Salary Level 14	2	2	100%	0	0%
Salary Level 13	6	6	100%	0	0%
Total	10	10	100%	0	0%

Table 3.3.2 SMS post information as on 30 September 2016

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Salary Level 16 - MEC	1	1	100%	0	0%
Salary Level 15 HOD	1	1	100%	0	0%
Salary Level 14	2	2	100%	0	0%
Salary Level 13	6	6	100%	0	0%
Total	10	10	100%	0	0%

Table 3.3.3 Advertising and filling of SMS posts for the period 1 April 2016 to 31 March 2017

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Salary Level 16 - MEC	1	1	100%	0	0%
Salary Level 15 - HOD	1	1	100%	0	0%
Salary Level 14	2	2	100%	0	0%
Salary Level 13	6	6	100%	0	0%
Total	10	10	100%	0	0%

Table 3.3.4 Reasons for not having complied with the filling of funded vacant SMS - Advertised within 6 months and filled within 12 months after becoming vacant for the period 1 April 2016 to 31 March 2017

Reasons for vacancies not advertised within six months
Due to moratorium on filling of posts and abolishment of posts on PERSAL system
Reasons for vacancies not filled within six months
Due to moratorium on filling of posts and abolishment of posts PERSAL system

Notes

- In terms of the Public Service Regulations Chapter 1, Part VII C.1A.3, Departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes.

Table 3.3.5 Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS posts within 12 months for the period 1 April 2016 to 31 March 2017

Reasons for vacancies not advertised within six months
Due to moratorium on filling of posts and abolishment of posts on PERSAL system
Reasons for vacancies not filled within six months
Due to moratorium on filling of posts and abolishment of posts PERSAL system

Notes

- In terms of the Public Service Regulations Chapter 1, Part VII C.1A.2, Departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes. In the event of non-compliance with this regulation, the relevant executive authority or head of Department must take appropriate disciplinary steps in terms of section 16A(1) or (2) of the Public Service Act.

3.4. Job Evaluation

Within a nationally determined framework, executing authorities may evaluate or re-evaluate any job in his or her organisation. In terms of the Regulations all vacancies on salary levels 9 and higher must be evaluated before they are filled. The following table summarises the number of jobs that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.

Table 3.4.1 Job Evaluation by Salary band for the period 1 April 2016 to 31 March 2017

Salary band	Number of posts on approved establishment	Number of Jobs Evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
				Number	% of posts evaluated	Number	% of posts evaluated
Skilled (Levels 3-5)	109	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	124	0	0	0	0	0	0

Salary band	Number of posts on approved establishment	Number of Jobs Evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
				Number	% of posts evaluated	Number	% of posts evaluated
Highly skilled supervision (Levels 9-12)	54	54	100%	10	18.5%	0	0%
Senior Management Service Band A	5	0	0	0	0	0	0
Senior Management Service Band B	2	0	0	0	0	0	0
Senior Management Service Band C	1	0	0	0	0	0	0
Contract (Levels 3-5)	50	0	0	0	0	0	0
Contract (Levels 6-8)	69	0	0	0	0	0	0
Contract (Levels 9-12)	5	0	0	0	0	0	0
Contract Band A	1	0	0	0	0	0	0
Contract Band C	1	0	0	0	0	0	0
Total	421	54	12.8%	2.4%	0	0	0

The following table provides a summary of the number of employees whose positions were upgraded due to their post being upgraded. The number of employees might differ from the number of posts upgraded since not all employees are automatically absorbed into the new posts and some of the posts upgraded could also be vacant.

Table 3.4.2 Profile of employees whose positions were upgraded due to their posts being upgraded for the period 1 April 2016 to 31 March 2017

Gender	African	Asian	Coloured	White	Total
Female	4	0	0	1	5
Male	5	0	0	0	5
Total	9	0	0	1	10
Employees with a disability					0

The following table summarises the number of cases where remuneration bands exceeded the grade determined by job evaluation. Reasons for the deviation are provided in each case.

Table 3.4.3 Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 2016 to 31 March 2017

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
Total number of employees whose salaries exceeded the level determined by job evaluation				0%
Percentage of total employed				0%

The following table summarises the beneficiaries of the above in terms of race, gender, and disability.

Table 3.4.4 Profile of employees who have salary levels higher than those determined by job evaluation for the period 1 April 2016 to 31 March 2017

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0
Employees with a disability					0

Notes

- If there were no cases where the salary levels were higher than those determined by job evaluation, keep the heading and replace the table with the following:

Total number of Employees whose salaries exceeded the grades determine by job evaluation	None
--	------

3.5. Employment Changes

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the Department. The following tables provide a summary of turnover rates by salary band and critical occupations (see definition in notes below).

Table 3.5.1 Annual turnover rates by salary band for the period 1 April 2016 to 31 March 2017

Salary band	Number of employees at beginning of period-1 April 2016	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
Skilled (Levels3-5)	107	0	4	3.8
Highly skilled production (Levels 6-8)	136	0	1	0.8
Highly skilled supervision (Levels 9-12)	44	0	1	2.3
Senior Management Service Bands A	5	0	0	0
SMS Bands B	2	0	0	0
Senior Management Service Bands D	1	0	0	0
Contract (Levels 1-2),	51	0	40	78.5
Contract (Levels 3-5),	45	12	6	13.4
Contract (Levels 6-8),	67	6	7	10.5
Contract (Levels 9-12),	6	2	3	50
Contract (Band A),	1	0	0	0
Contract (Band C),	1	0	0	0
TOTAL	466	20	62	13.3

Table 3.5.2 Annual turnover rates by critical occupation for the period 1 April 2016 to 31 March 2017

Critical occupation	Number of employees at beginning of period-1 April 2016	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
Administrative related,	27	0	2	7.4
Archivists curators and related professionals,	42	0	5	11.9
Auxiliary and related workers,	8	0	0	0
Building and other property caretakers,	34	0	0	0
Bus and heavy vehicle drivers,	1	0	0	0
Cleaners in offices workshops hospitals etc.,	27	0	2	7.4
Client inform clerks(switch board reception inform clerks),	3	0	0	0
Communication and information related,	23	0	3	13
Finance and economics related,	9	0	1	11.1
Financial and related professionals,	20	0	1	5
Financial clerks and credit controllers,	8	0	0	0
General legal administration & rel. professionals,	1	0	0	0
Household and laundry workers,	4	0	0	0
Administrative Related	25	1	3	12
Archivists curators and related professionals	37	0	0	0

Critical occupation	Number of employees at beginning of period-1 April 2016	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
Auxiliary and related workers	8	0	0	0
Building and other property caretakers	33	0	1	3.03
Bus and heavy vehicle drivers	1	4	0	0
Cleaners in offices workshops hospitals etc.	24	2	0	0
Client inform clerks(switch board reception information clerks)	3	0	0	0
Communication and information related	23	1	1	4.3
Finance and economics related	8	0	0	0
Financial and related professionals	19	0	0	0
Financial clerks and credit controllers	8	0	0	0
General legal administration & rel. Professionals	1	0	0	0
Household and laundry workers	4	0	0	0
Human resources & organisation development & related profession	3	0	0	0
Human resources clerks	9	0	0	0
Human resources related	1	0	0	0
Language practitioners interpreters & other commun	2	0	0	0
Legal related	1	0	0	0
Librarians and related professionals	62	6	2	3.2

Critical occupation	Number of employees at beginning of period-1 April 2016	Appointments and transfers into the Department	Terminations and transfers out of the Department	Turnover rate
Library mail and related clerks	61	6	1	1.6
Light vehicle drivers	3	0	1	33.3
Messengers porters and deliverers	2	0	0	0
Other administration & related clerks and organisers	90	0	50	55.5
Other administrative policy and related officers	3	0	0	0
Other information technology personnel.	5	0	1	20
Other occupations	1	0	0	0
Secretaries & other keyboard operating clerks	14	0	0	0
Senior managers	8	0	0	0
Trade labourers	7	0	2	28.5
Total	466	20	62	13.3

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a Department experiences a high degree of difficulty to recruit or retain the services of employees.

The table below identifies the major reasons why staff left the Department.

Table 3.5.3 Reasons why staff left the Department for the period 1 April 2016 to 31 March 2017

Termination Type	Number	Percentage
Death	2	3.2
Resignation	7	11.2
Expiry of contract	49	79.0
Retirement.	4	6.4
TOTAL	62	100%
Total number of employees who left as a % of total employment	14.7%	

Table 3.5.4 Promotions by critical occupation for the period 1 April 2016 to 31 March 2017

Occupation	Employees 1 April 2016	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
Administrative related	25	0	0	0	0
Archivists curators and related professionals	37	0	0	0	0
Auxiliary and related workers	8	0	0	0	0
Building and other property caretakers	33	0	0	0	0
Bus and heavy vehicle drivers	1	0	0	0	0
Cleaners in offices workshops hospitals etc.	24	0	0	0	0

Occupation	Employees 1 April 2016	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
Client inform clerks(switchboard reception information clerks)	3	0	0	0	0
Communication and information related	23	0	0	0	0
Finance and economics related	8	0	0	0	0
Financial and related professionals	19	0	0	0	0
Financial clerks and credit controllers	8	0	0	0	0
General legal administration & rel. Professionals	1	0	0	0	0
Household and laundry workers	4	0	0	0	0
Human resources & organisation development & related profession	3	0	0	0	0
Human resources clerks	9	0	0	0	0
Human resources related	1	0	0	0	0
Language practitioners interpreters & other commun	2	0	0	0	0

Occupation	Employees 1 April 2016	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
Legal related	1	0	0	0	0
Librarians and related professionals	62	2	3.2%	0	0
Library mail and related clerks	61	0	0	0	0
Light vehicle drivers	3	0	0	0	0
Messengers porters and deliverers	2	0	0	0	0
Other administration & related clerks and organisers	90	0	0	0	0
Other administrative policy and related officers	3	0	0	0	0
Other information technology personnel.	5	0	0	0	0
Other occupations	1	0	0	0	0
Secretaries & other keyboard operating clerks	14	0	0	0	0
Senior managers	8	0	0	0	0
Trade labourers	7	0	0	0	0
Total	466	2	0.4%	0	0

Table 3.5.5 Promotions by salary band for the period 1 April 2016 to 31 March 2017

Salary Band	Employees 1 April 2016	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progression as a % of employees by salary bands
Skilled (levels 3-5)	107	2	1.9%	0	0
Highly skilled production (levels 6-8)	136	0	0	0	0
Highly skilled supervision (levels 9-12)	44	0	0	0	0
Senior Management Service Band A (levels 13)	5	0	0	0	0
SMS band b(level 14)	2	0	0	0	0
SMS Band D (level 15)	1	0	0	0	0
Contract (levels 1-2)	51	0	0	0	0
Contract (levels 3-5)	45	0	0	0	0
Contract (levels 6-8)	67	0	0	0	0
Contract (levels 9-12)	6	0	0	0	0
14 contract band A (level13)	1	0	0	0	0
16 contract band C (level 16)	1	0	0	0	0
TOTAL	466	2	0.4%	0	0

3.6. Employment Equity

Table 3.6.1 Total number of employees (including employees with disabilities) in each of the following occupational categories as on 31 March 2017

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers,	5	0	1	0	3	0	0	0	9
Professionals,	67	0	0	1	93	0	0	4	165
Technicians and associate professionals,	20	0	0	1	12	1	0	0	34
Clerks,	53	0	0	0	79	1	0	4	137
Plant and machine operators and assemblers,	7	0	0	0	0	0	0	0	7
Elementary occupations,	36	0	0	0	33	0	0	0	69
TOTAL	188	0	1	2	220	2	0	8	421

Table 3.6.2 Total number of employees (including employees with disabilities) in each of the following occupational bands as on 31 March 2017

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management.	1	0	0	0	1	0	0	0	1
Senior Management.	4	0	1	0	2	0	0	0	7
Professionally qualified and experienced specialists and mid-management.	23	0	0	2	27	1	0	1	54
Skilled technical and academically qualified workers. junior management. supervisors. foremen.	53	0	0	0	65	0	0	6	124
Semi-skilled and discretionary decision making.	54	0	0	0	53	1	0	1	109
Contract (Top Management)	0	0	0	0	1	0	0	0	1
Contract (Senior Management)	1	0	0	0	0	0	0	0	1
Contract (Professionally Qualified).	4	0	0	0	1	0	0	1	5
Contract (Skilled Technical).	25	0	0	0	44	0	0	0	69
Contract (Semi-Skilled).	23	0	0	0	27	0	0	0	50
TOTAL	188	0	1	2	220	2	0	8	421

Table 3.6.3 Recruitment for the period 1 April 2016 to 31 March 2017

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	2	0	0	0	0	0	0	0	2
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	1	0	0	0	5	0	0	0	6
Semi-skilled and discretionary decision making	7	0	0	0	5	0	0	0	12
Unskilled and defined decision making.	0	0	0	0	0	0	0	0	0
Total	10	0	0	0	10	0	0	0	20
Employees with disabilities	0	0	0	0	0	0	0	0	0

Table 3.6.4 Promotions for the period 1 April 2016 to 31 March 2017

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	0	0	0	0	0	0	0	0	0
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	0	0	0	0	0	0	0	0	0
Semi-skilled and discretionary decision making	0	0	0	0	2	0	0	0	2
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	2	0	0	0	2
Employees with disabilities	0	0	0	0	0	0	0	0	0

Table 3.6.5 Terminations for the period 1 April 2016 to 31 March 2017

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Senior Management	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	1	0	0	0	0	0	0	0	1
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	1	0	0	0	0	0	0	0	1
Semi-skilled and discretionary decision making	4	0	0	0	0	0	0	0	4
Contract (Professionally qualified)	3	0	0	0	0	0	0	0	3
Contract (Skilled technical),	4	0	0	0	3	0	0	0	7
Contract (Semi-skilled),	1	0	0	0	5	0	0	0	6
Contract (Unskilled),	24	0	0	0	16	0	0	0	40
TOTAL	38	0	0	0	24	0	0	0	62

Table 3.6.6 Disciplinary action for the period 1 April 2016 to 31 March 2017

Disciplinary action	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
1	1	0	0	0	0	0	0	0	1

Table 3.6.7 Skills development for the period 1 April 2016 to 31 March 2017

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	34	0	1	0	30	0	0	0	65
Professionals	62	0	0	1	69	0	0	0	132
Technicians and associate professionals	15	0	0	0	18	0	0	0	33
Clerks	65	0	0	0	91	1	0	0	157
Service and sales workers	0	0	0	0	0	0	0	0	0
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	0	0	0	0	0	0	0	0	0
Elementary occupations	23	0	0	0	9	0	0	0	32
Total	199	0	1	1	217	1	0	0	419
Employees with disabilities	5	0	0	0	3	1	0	0	9

3.7. Signing of Performance Agreements by SMS Members

All members of the SMS must conclude and sign performance agreements within specific timeframes. Information regarding the signing of performance agreements by SMS members, the reasons for not complying within the prescribed timeframes and disciplinary steps taken is presented here.

Table 3.7.1 Signing of Performance Agreements by SMS members as on 31 May 2017

SMS Level	Total number of funded SMS posts	Total number of SMS members	Total number of signed performance agreements	Signed performance agreements as % of total number of SMS members
Salary Level 16 - MEC	1	1	1	10%
Salary Level 15 - HOD	1	1	1	10%
Salary Level 14	2	2	2	20%
Salary Level 13	6	6	6	60%
Total	10	10	10	100%

Notes

- In the event of a National or Provincial election occurring within the first three months of a financial year all members of the SMS must conclude and sign their performance agreements for that financial year within three months following the month in which the elections took place. For example if elections took place in April, the reporting date in the heading of the table above should change to 31 July.

Table 3.7.2 Reasons for not having concluded Performance agreements for all SMS members as on 31 March 2017

Reasons
None

Notes

- The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

Table 3.7.3 Disciplinary steps taken against SMS members for not having concluded Performance agreements as on 31 March 2017

Reasons
None

Notes

- The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

3.8. Performance Rewards

To encourage good performance, the Department has granted the following performance rewards during the year under review. The information is presented in terms of race, gender, disability, salary bands and critical occupations (see definition in notes below).

Table 3.8.1 Performance Rewards by race, gender and disability for the period 1 April 2016 to 31 March 2017

Race and Gender	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within group	Cost (R000)	Average cost per employee
African					
Male	111	186	59.7	1,172	11
Female	115	216	53.2	1,083	9
Asian					
Male	1	1	100	40	40
Female	0	0	0	0	
Coloured					
Male	0	0	0	0	0
Female	1	1	100	15	15
White					
Male	2	7	85.7	44	222
Female	6	2	100	70	12
Employees with a disability	4	8	50	25	6
Total	240	421	57	2,448	10

Table 3.8.2 Performance Rewards by salary band for personnel below Senior Management Service for the period 1 April 2016 to 31 March 2017

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R000)	Average cost per employee (R000)	
Skilled (level 3-5)	77	109	70.6	398	5	0.24
Highly skilled production (level 6-8)	88	124	70.9	804	9	0.48
Highly skilled supervision (level 9-12)	40	54	74	791	20	0.47
Contract (3-5)	12	50	24	60	45	0.4
Contract (6-8)	14	69	20	110	8	0.07
Contract (9-12)	1	5	20	11	12	0.01
Total	232	411	56	2.174	9	0.01

Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2016 to 31 March 2017

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R000)	Average cost per employee (R000)
Administrative related	16	23	69.5	355	22
Archivists curators and related professionals.	23	37	62.1	220	10
Auxiliary and related workers.	5	8	62.5	28	6
Building and other property caretakers	22	32	68.7	114	5
Bus and heavy vehicle drivers.	0	5	0	0	0
Cleaners in offices workshops hospitals etc.	14	26	53.8	54	4
Client inform clerks(switch board reception information clerks)	2	3	66.6	9	5
Communication and information related .	12	21	57.1	187	16
Finance and economics related	7	8	87.5	185	26
Financial and related professionals .	17	18	94.4	180	11
Financial clerks and credit controllers	8	8	100	68	9
General legal administration & rel. professionals.	0	1	0	0	0
Household and laundry workers	1	4	25	4	4
Human resources & organisational development & related profession	3	3	100	33	11

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R000)	Average cost per employee (R000)
Human resources clerks	7	9	77.7	64	9
Human resources related	1	1	100	13	13
Language practitioners interpreters & other commun	2	2	100	18	9
Legal related	1	1	100	24	24
Librarians and related professionals	17	69	24.6	145	9
Library mail and related clerks	27	64	42	170	6
Light vehicle drivers	3	2	150	14	5
Messengers porters and deliverers	2	2	100	11	5
Other administration & related clerks and organisers	29	40	72.5	232	8
Other administrative policy and related officers	2.	3	66.6	21	11
Other information technology personnel.	0	4	0	0	0
Other occupations	0	1	0	0	0
Secretaries & other keyboard operating clerks	8	13	61.5	45	6
Senior managers	7	8	87.5	237	34
Trade labourers	4	5	80	17	4
TOTAL	240	421	57	2,448	10

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a Department experiences a high degree of difficulty to recruit or retain the services of employees;

Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management Service for the period 1 April 2016 to 31 March 2017

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R000)	Average cost per employee	
Band A	6	6	100	227	38	0
Band B	2	2	100	47	23	0
Band C	0	1	0	0	0	0
Band D	0	1	0	0	0	0
Total	8	10	80	274	34	0

3.9. Foreign Workers

The tables below summarise the employment of foreign nationals in the Department in terms of salary band and major occupation.

Table 3.9.1 Foreign workers by salary band for the period 1 April 2016 to 31 March 2017

Salary band	01 April 2016		31 March 2016		Change	
	Number	% of total	Number	% of total	Number	% Change
Lower skilled	0	0	0	0	0	0
Highly skilled production (Lev. 6-8)	1	100	1	100	0	0
Highly skilled supervision (Lev. 9-12)	0	0	0	0	0	0
Contract (level 9-12)	0	0	0	0	0	0
Contract (level 13-16)	0	0	0	0	0	0
Total	0	0	0	0	0	0

Table 3.9.2 Foreign workers by major occupation for the period 1 April 2016 to 31 March 2017

Major occupation	01 April 2016		31 March 2016		Change	
	Number	% of total	Number	% of total	Number	% Change
Professionals and managers	1	100	1	100	0	0
Total	1	100	1	100	0	0

3.10. Leave utilisation

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

Table 3.10.1 Sick leave for the period 1 January 2016 to 31 December 2016

Salary band	Total days	% Days with Medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Cost (R000)
Skilled (levels 3-5)	867	47.6	102	34.1	9	563
Highly skilled production (levels 6-8)	637	60.4	87	29.1	7	816
Highly skilled supervision (levels 9 - 12)	357	61.3	40	13.4	9	759
Top and Senior management (levels 13-16)	59	77.9	4	1.3	15	222
Contract (Levels 1-2)	14	88.9	4	1.3	8	6.00
Contract (Levels 3-5)	173	54.9	27	9.0	6	124
Contract (Levels 6-8)	146	34.9	31	10.3	5	160
Contract (Levels 9-12)	25	20	4	1.3	5	59
TOTAL	2278	53.86	299	100	8	2709

NB : Please note that a column for total number of employees with medical certificate as indicated in Vulindlela is 1227 hence the average percentage days with medical certificates is 53.86.

Table 3.10.2 Disability leave (temporary and) for the period 1 January 2016 to 31 December 2016

Salary band	Total days	% Days with Medical certification	Number of Employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated Cost (R000)
Skilled (Levels 3-5)	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0	0	0
Highly skilled supervision (Levels 9-12)	0	0	0	0	0	0
Senior management (Levels 13-16)	0	0	0	0	0	0
Contract (Levels 1-2)	0	0	0	0	0	0
Contract (Levels 3-5)	0	0	0	0	0	0
Contract (Levels 6-8)	0	0	0	0	0	0
Contract (Levels 9-12)	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

The table below summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

Table 3.10.3 Annual Leave for the period 1 January 2016 to 31 December 2016

Salary band	Total days taken	Number of Employees using annual leave	Average per employee
Skilled Levels 3-5)	2699	120	22
Highly skilled production (Levels 6-8)	2936	130	23
Highly skilled supervision(Levels 9-12)	1344	58	23
Senior management (Levels 13-16)	172	8	22
Contract (Levels 1-2)	421	39	11
Contract (Levels 3-5)	822	52	16
Contract (Levels 6-8)	1108	71	16
Contract (Levels 9-12)	66	58	23
TOTAL	9570	485	20

Table 3.10.4 Capped leave for the period 1 January 2016 to 31 December 2016

Salary band	Total days of capped leave taken	Number of Employees using capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 March 2017	Total number of capped leave available at end of period	Number of Employees as at end of period
Skilled Levels 3-5)	12	1	12	63	1727	27
Highly skilled production (Levels 6-8)	1	1	1	70	2318	33
Highly skilled supervision (Levels 9-12)	0	0	0	87	2362	27
Senior management (Levels 13-16)	0	0	0	27	135	5
Total	13	2	13	71	6543	92

The following table summarise payments made to employees as a result of leave that was not taken.

Table 3.10.5 Leave payouts for the period 1 April 2016 to 31 March 2017

Reason	Total amount (R000)	Number of employees	Average per employee (R000)
Leave payout for 2016/17 due to non-utilisation of leave for the previous cycle	0	0	0
Capped leave payout on termination of service	385	15	26
Total	385	15	26

3.11. HIV/AIDS & Health Promotion Programmes

Table 3.11.1 Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
None	None

Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)

Question	Yes	No	Details, if yes
1. Has the Department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	X		Senior Manager has been designated, Mr EM Mahlangu
2. Does the Department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	X		Yes 2 staff members have been designated R350 thousand has been allocated for the unit.
3. Has the Department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	X		Yes the Department jointly with the Department of Health:- -Educate employees on HIV and AIDS -Conduct voluntary counselling and testing on HIV and AIDS -Conduct voluntary screening of TB and other chronic diseases

Question	Yes	No	Details, if yes
4. Has the Department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	X		Mr EM Mahlangu Chairperson Ms MK Mokoena Secretariat Mr NF Mahalefa Member Mr EB Jambane Member Ms JN Skosana Member Ms PN Masilela Member Mr LD Mohlamonyane Member Mr AO Pretorius Member Mr BN Mtsweni Member Ms SE Maseko Member Mr TP Phiri Member Mr SJ Singh - Member Mr SP Mokoena NEHAWU Ms Mboweni Member Ms CA Mdletshe - Member
5. Has the Department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	X		Yes, 4 policies has been reviewed : - HIV,AIDS and TB Management Policy - Wellness Management Policy , - - Health & Productivity Management Policy - SHEQ Management policy
6. Has the Department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	X		-We have established a support group -Run awareness workshops on HIV and AIDS -Coordinate information sessions.
7. Does the Department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have you achieved.	X		Yes, 64 employees participated in Voluntary Counselling and Testing
8. Has the Department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.	X		-Number of employees who test for HIV and AIDS -Number of employee who participate in wellness sessions

3.12. Labour Relations

Table 3.12.1 Collective agreements for the period 1 April 2016 to 31 March 2017

Subject matter	Date
Resolution 1 of 2012	2016 November 16

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Collective agreements	1
--	----------

The following table summarises the outcome of disciplinary hearings conducted within the Department for the year under review.

Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1 April 2016 to 31 March 2017

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	0%
Verbal warning	0	100%
Written warning	0	0%
Final written warning	1	100%
Suspended without pay	0	0%
Fine	0	0%
Demotion	0	0%
Dismissal	0	0%
Not guilty	0	0%
Case withdrawn	0	0%
Total	1	100%

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Disciplinary hearings finalised	1
--	----------

Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2016 to 31 March 2017

Type of misconduct	Number	% of total
Gross Negligence and Prejudice of Administration	0	0%
Breach or Contravention of the Procurement Procedure and /or Treasury Regulations	0	0%
Contravention of an Act	1	100%
Total	1	100%

Table 3.12.4 Grievances logged for the period 1 April 2016 to 31 March 2017

Grievances	Number	% of Total
Number of grievances resolved	1	100%
Number of grievances not resolved	0	0%
Total number of grievances lodged	100%	100%

Table 3.12.5 Disputes logged with Councils for the period 1 April 2016 to 31 March 2017

Disputes	Number	% of Total
Number of disputes upheld	0	0%
Number of disputes dismissed	0	0%
Total number of disputes lodged	0	0%

Table 3.12.6 Strike actions for the period 1 April 2016 to 31 March 2017

Total number of persons working days lost	0
Total costs working days lost	0
Amount recovered as a result of no work no pay (R000)	0

Table 3.12.7 Precautionary suspensions for the period 1 April 2016 to 31 March 2017

Number of people suspended	0
Number of people whose suspension exceeded 30 days	0
Average number of days suspended	0
Cost of suspension(R000)	0

3.13. Skills development

This section highlights the efforts of the Department with regard to skills development.

Table 3.13.1 Training needs identified for the period 1 April 2016 to 31 March 2017

Occupational category	Gender	Number of employees as at 1 April 2016	Training needs identified at start of the reporting period			
			Learner ships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	2		19		19
	Male	10		36		36
Professionals	Female	85	10	93	15	118
	Male	73	5	83	15	103
Technicians and associate professionals	Female	24		7		7
	Male	14		31		31
Clerks	Female	85	10	96		71
	Male	83	5	67		72
Service and sales workers	Female					
	Male					
Skilled agriculture and fishery workers	Female					
	Male					
Craft and related trades workers	Female					
	Male					
Plant and machine operators and assemblers	Female					
	Male	47				
Elementary occupations	Female			23	32	55
	Male	43		23	8	31
Sub Total	Female	243	20	238	47	305
	Male	223	10	240	23	273
Total		466	30	478	70	578

Table 3.13.2 Training provided for the period 1 April 2016 to 31 March 2017

Occupational category	Gender	Number of employees as at 1 April 2016	Training provided within the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	2		19		19
	Male	10		36		36
Professionals	Female	85	10	93	15	118
	Male	73	5	83	15	103
Technicians and associate professionals	Female	24		7		7
	Male	14		31		31
Clerks	Female	85	10	96		106
	Male	83	5	67		72
Service and sales workers	Female					
	Male					
Skilled agriculture and fishery workers	Female					
	Male					
Craft and related trades workers	Female					
	Male					
Plant and machine operators and assemblers	Female					
	Male	47				
Elementary occupations	Female			23	32	55
	Male	43		23	8	31
Sub Total	Female	243	20	238	47	305
	Male	223	10	240	23	273
Total		466	30	478	70	578

3.14. Injury on duty

The following tables provide basic information on injury on duty.

Table 3.14.1 Injury on duty for the period 1 April 2016 to 31 March 2017

Nature of injury on duty	Number	% of total
Required basic medical attention only	1	100%
Temporary Total Disablement	0	0%
Disablement	0	0%
Fatal	0	0%
Total	1	100%

3.15. Utilisation of Consultants

The following tables relates information on the utilisation of consultants in the Department. In terms of the Public Service Regulations consultant means a natural or juristic person or a partnership who or which provides in terms of a specific contract on an ad hoc basis any of the following professional services to a Department against remuneration received from any source:

- (a) The rendering of expert advice;
- (b) The drafting of proposals for the execution of specific tasks; and
- (c) The execution of a specific task which is of a technical or intellectual nature, but excludes an employee of a Department.

Table 3.15.1 Report on consultant appointments using appropriated funds for the period 1 April 2016 to 31 March 2017

Project title	Total number of consultants that worked on project	Duration (work days)	Contract value in Rand R000
Report Writing	1	15	295000
Project management course	1	15	307 800
Mentoring and coaching	1	15	307800
Leadership Development program	1	365	680 000
Senior management program	1	365	500000
Policy development program	1	15	360000
Financial management for non-financial managers	1	15	360000
Records Management	1	15	360000
		Total	3 170 600

Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2016 to 31 March 2017

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
Report Writing	100%	100%	1
Project management course	100%	100%	1
Mentoring and coaching	100%	100%	1

Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 2016 to 31 March 2017

Project title	Total Number of consultants that worked on project	Duration (Work days)	Donor and contract value in Rand
None	0	0	0
None	0	0	0

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2016 to 31 March 2017

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
Report writing	100%	100%	1
Project management course	100%	100%	1
Mentoring and coaching	100%	100%	1

3.16. Severance Packages

Table 3.16.1 Granting of employee initiated severance packages for the period 1 April 2016 to 31 March 2017

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by Department
Skilled Levels 3-5)	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0
Highly skilled supervision(Levels 9-12)	0	0	0	0
Senior management (Levels 13-16)	0	0	0	0
Total	0	0	0	0

PART E: FINANCIAL INFORMATION

Report of the auditor-general to the Mpumalanga Provincial Legislature on vote no. 11: Department of Culture, Sport and Recreation

Report on the audit of the financial statements

Qualified opinion

1. I have audited the financial statements of the Department of Culture, Sport and Recreation set out on pages 182 to 260 which comprise the appropriation statement, the statement of financial position as at 31 March 2017, the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, except for the effects of the matters described in the basis for qualified opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Department of Culture, Sport and Recreation as at 31 March 2017, and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standard as prescribed by the National Treasury (MCS) and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and the Division of Revenue Act of South Africa, 2016 (Act No. 3 of 2016) (DoRA).

Basis for qualified opinion

Minor assets

3. The department did not have adequate systems to maintain records of minor assets, which resulted in unreconciled differences of R29 526 585 (2016: R15 281 182) between the accounting records and the asset registers. I was unable to verify these differences by alternative means due to weaknesses in the department's systems. In addition, included in the accounting records are assets that were incorrectly valued, had no distinguishing bar codes or did not have proper descriptions to allow verification. Furthermore, assets selected from the asset register could not be physically verified. The department also did not recognise all assets in the financial statements, as assets selected from the floor could not be traced to the asset register. I was unable to determine the full extent of the misstatement of minor assets as it was impracticable to do so. Consequently, I was unable to determine whether any further adjustment was necessary to minor assets stated at R153 920 000 (2016: R146 453 000), as disclosed in note 33 to the financial statements.

Immovable tangible capital assets

4. I was unable to obtain sufficient appropriate audit evidence for immovable tangible capital assets, as the department did not maintain accurate and complete records of the financial information used to determine work in progress. I could not confirm the amounts by alternative means. Additionally, the department did not have adequate systems to maintain records of immovable assets for libraries that were completed and not transferred. This resulted in immovable tangible capital assets being understated by R21 977 000. Consequently, I was unable to determine whether any further adjustments were necessary to immovable tangible capital assets stated at R67 590 000 (2016: R67 182 000), as disclosed in note 36 to the financial statements.

Aggregation of immaterial uncorrected misstatements

Total disclosures

5. Total disclosures were materially misstated by R6 026 467 due to the cumulative effect of the following individually immaterial uncorrected misstatements in disclosures:
- Commitments stated at R28 178 000 was understated by R3 055 774.
 - Payables not recognised stated at R13 638 000 was understated by R2 970 693.
6. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
7. I am independent of the department in accordance with the International Ethics Standards Board for Accountants' *Code of ethics for professional accountants* (IESBA code) together with the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
8. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of matters

9. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

10. As disclosed in note 41 to the financial statements, the corresponding figures for 31 March 2016 have been restated as a result of an error in the financial statements of the department at, and for the year ended, 31 March 2017.

Unauthorised, irregular as well as fruitless and wasteful expenditure

11. As disclosed in note 10 to the financial statements, unauthorised expenditure of R7 674 000 incurred in previous years had not been investigated.

12. As disclosed in note 26 to the financial statements, irregular expenditure of R51 857 000 incurred in previous years had also not been investigated.
13. As disclosed in note 27 to the financial statements, fruitless and wasteful expenditure of R9 161 000 incurred in previous years had not been investigated.

Other matter

14. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited supplementary schedules

15. The supplementary information set out on pages 261 to 272 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Responsibilities of the accounting officer for the financial statements

16. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS and the requirements of the PFMA and DoRA, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
17. In preparing the financial statements, the accounting officer is responsible for assessing the department's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the intention is to either liquidate the department or cease operations, or there is no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

18. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
19. A further description of my responsibilities for the audit of the financial statements is included in the annexure to the auditor's report.

Report on the audit of the annual performance report

Introduction and scope

20. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected programmes presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.
21. My procedures address the reported performance information, which must be based on the approved performance planning documents of the department. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
22. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected programmes presented in the annual performance report of the department for the year ended 31 March 2017:

Programmes	Pages in the annual performance report
Programme 2 – cultural affairs	37– 56
Programme 3 – library and archives	57– 67
Programme 4 – sport, recreation and school sport	68– 82

23. I performed procedures to determine whether the reported performance information was properly presented and whether the performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
24. The material findings in respect of the usefulness and reliability of the selected programmes are as follows:

Programme 3 – library and archives

Indicator 3.5: number of library materials procured

25. The reported achievement of 21 124 was not supported, as the materials procured as per the invoices provided could not be physically verified due to weaknesses in the allocation, bar-coding and separation of annual purchases.
26. I did not identify any material findings on the usefulness and reliability of the reported performance information for the following programmes:
- Programme 2 – cultural affairs
 - Programme 4 – sport, recreation and school sport

Other matters

27. I draw attention to the matters below.

Achievement of planned targets

28. Refer to the annual performance report on pages 28 to 82 for information on the achievement of the planned targets for the year and the explanations provided for the under- or overachievement of a number of targets. This information should be considered in the context of the material finding on the usefulness and reliability of the reported performance information in paragraph 25 of this report.

Adjustment of material misstatements

29. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of sport, recreation and school sport as well as library and archives. As management subsequently corrected only some of the misstatements, I raised material findings on the usefulness and reliability of the reported performance information.

Report on the audit of compliance with legislation

Introduction and scope

30. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the department with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
31. The material findings in respect of the compliance criteria for the applicable subject matters are as follows:

Budgets

32. Effective steps were not taken to prevent unauthorised expenditure amounting to R785 000 as disclosed in note 10 to the financial statements, as required by section 38(1)(c)(ii) of the PFMA and treasury regulation 9.1.1. Most of the unauthorised expenditure was caused by overspending on programme 1 – administration.

Annual financial statements, performance report and annual report

33. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and supported by full and proper records, as required by section 40(1)(a) and (b) of the PFMA. Material misstatements of disclosure items identified by the auditors in the submitted financial statements were subsequently corrected, but the adjustments to minor assets, payables not recognised, commitments and immovable tangible capital assets that could not be provided resulted in the financial statements receiving a qualified opinion.

Expenditure management

34. Effective steps were not taken to prevent irregular expenditure amounting to R17 974 000 as disclosed in note 26 to the financial statements, as required by section 38(1)(c)(ii) of the PFMA and treasury regulation 9.1.1.
35. Contractual obligations and money owed by the department were not settled within 30 days, as required by section 38(1)(f) of the PFMA and treasury regulation 8.2.3.

Procurement and contract management

36. Goods and services with a transaction value below R500 000 were procured without obtaining the required price quotations, contrary to treasury regulation 16A6.1. This non-compliance was mainly identified in the procurement processes for mosaic tiles in community libraries.
37. The preference point system was not applied in all procurement of goods and services above R30 000, as required by section 2(a) of the Preferential Procurement Policy Framework Act of South Africa, 2000 (Act No. 5 of 2000) (PPPFA) and treasury regulation 16A6.3(b).
38. Quotations were awarded to bidders that did not score the highest points in the evaluation process, as required by section 2(1)(f) of the PPPFA and the Preferential Procurement Regulations.
39. Goods and services related to information technology, classified as mandatory, were not procured through the State Information Technology Agency, as required by treasury regulation 16A6.3(e). This non-compliance was identified in the procurement processes for the radio frequency identifier device system.

Transfer of funds

40. Appropriate measures were not maintained to ensure that transfers and subsidies to entities were applied for their intended purposes, as required by treasury regulation 8.4.1.

Other information

41. The accounting officer of the department is responsible for the other information. The other information comprises the information included in the annual report, which includes the audit committee's report. The other information does not include the financial statements, the auditor's report thereon and those selected programmes presented in the annual performance report that have been specifically reported on in the auditor's report.
42. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
43. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work I have performed on the other information obtained prior to the date of this auditor's report, I conclude that there is a material misstatement of this other information, I am required to report that fact.
44. I have read the other information included in the draft annual report and have nothing to report in this regard.
45. I have not yet received the final annual report containing the other information. When I do receive this information, and if I conclude that it contains a material misstatement, I am required to communicate the matter to those charged with governance and to request that the other information be corrected. If the other information is not corrected, I may have to re-issue my auditor's report amended as appropriate.

Internal control deficiencies

46. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for the qualified opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.

Leadership

47. There was inadequate oversight of the monitoring of the implementation of internal controls during the year, resulting in material misstatements in the annual financial statements, annual performance report as well as instances of irregular and unauthorised expenditure.
48. Senior management positions were vacant for more than 12 months.

Financial and performance management

49. Supporting schedules submitted with the financial statements for auditing were not adequately reviewed for accuracy and completeness, as errors were noted during the audit.
50. The department did not have a proper record management system to maintain information that supported the financial statements and reported performance in the annual performance report in relation to minor assets. This included information that related to the collection, collation, verification, storing and reporting of actual financial and performance information.
51. The action plan to address prior year findings was not adequately implemented.
52. Non-compliance with legislation could have been prevented had compliance been properly reviewed and monitored.

Governance

53. The financial statements were not reviewed by the audit committee prior to submission for audit purposes, due to the late submission by the department.

Auditor-General

Mbombela

31 July 2017



AUDITOR GENERAL
SOUTH AFRICA

Auditing to build public confidence

Appropriation Statements **For the year ended 31 March 2017**

Annual Report for 2016/17 Financial Year
Vote 11: Department of Culture, Sport and Recreation
Province of Mpumalanga

Appropriation per programme									
	2016/17						2015/16		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Voted funds and Direct charges Programme									
1. ADMINISTRATION	81,787	-	6,540	88,327	89,113	(785)	100.9%	81,116	85,692
2. CULTURAL AFFAIRS	108,838	-	(2,040)	106,798	98,046	8,752	91.8%	78,367	80,182
3. LIBRARY AND ARCHIVES SERVICES	215,325	-	(2,400)	212,925	191,527	21,398	90.0%	208,135	170,428
4. SPORTS AND RECREATION	91,550	-	(2,100)	89,450	89,004	446	99.5%	89,704	86,782
Programme sub total	497,500	-	-	497,500	467,690	29,811	94.0%	457,322	423,084
Statutory Appropriation	-	-	-	-	-	-	-	-	-
TOTAL	497,500	-	-	497,500	467,690	29,811	94.0%	457,322	423,084
Reconciliation with Statement of Financial Performance									
Add:									
Departmental receipts				1,842				2,717	
NRF Receipts				-				-	
Aid assistance				-				-	
Actual amounts per Statement of Financial Performance (Total Revenue)				499,342				460,039	
Add:									
Aid assistance					-				-
Prior year unauthorised expenditure approved without funding									
Actual amounts per Statement of Financial Performance Expenditure					467,690				423,084

Appropriation Statements
For the year ended 31 March 2017

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Appropriation per economic classification										
	2016/17							2015/16		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	
Current payments	365,881	-	-	365,881	363,522	2,361	99.4%	312,702	308,698	
Compensation of employees	161,450	-	-	161,450	161,091	358	99.8%	151,260	151,669	
Salaries and wages	146,915	-	-	146,915	145,682	1,232	99.2%	137,010	138,223	
Social contributions	14,535	-	-	14,535	15,409	(874)	106.0%	14,250	15,447	
Goods and services	204,431	-	-	204,431	202,431	2,003	99.0%	161,442	157,029	
Administrative fees	1,707	-	-	1,707	2,455	(748)	143.8%	1,943	1,930	
Advertising	11,257	-	(2,985)	8,272	9,234	(962)	111.6%	8,215	5,176	
Minor assets	13,538	-	(1,000)	12,538	8,907	3,631	71.0%	19,516	17,676	
Audit costs: External	3,600	-	-	3,600	3,002	598	83.4%	3,035	3,772	
Bursaries: Employees	-	-	-	-	-	-	-	-	-	
Catering: Departmental activities	12,021	-	(80)	11,941	14,929	(2,988)	125.0%	5,962	7,776	
Communication (G&S)	4,285	-	1,275	5,560	5,425	135	97.6%	3,330	4,507	
Computer services	14,013	-	-	14,013	10,969	3,044	78.3%	16,300	12,470	
Consultants: Business and advisory services	-	-	-	-	-	-	-	-	-	
Infrastructure and planning services	-	-	-	-	-	-	-	-	-	

**Appropriation Statements
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Laboratory services	-	-	-	-	-	-	-	-	-	-
Scientific and technological services	-	-	-	-	-	-	-	-	-	-
Legal services	50	-	-	-	50	186	(136)	372.0%	60	362
Contractors	23,723	-	-	-	23,723	14,459	9,264	60.9%	5,769	12,661
Agency and support / outsourced services	14,292	-	885	-	15,177	20,551	(5,374)	135.4%	16,009	7,436
Entertainment	-	-	-	-	-	-	-	-	-	-
Fleet services (including government motor transport)	4,040	-	-	-	4,040	3,687	353	91.3%	1,644	3,846
Housing	-	-	-	-	-	(8)	8	-	-	-
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	-	10	-
Inventory: Farming supplies	-	-	-	-	-	8	(8)	-	2	-
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	4	-
Inventory: Fuel, oil and gas	10	-	-	-	10	-	10	-	93	-
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	294	88
Inventory: Materials and supplies	9,207	-	-	-	9,207	9,295	(88)	101.0%	9,114	9,338
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-	-
Medsas inventory interface	-	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	-	3,014	-
Consumable supplies	3,796	-	-	-	3,796	9,998	(6,201)	263.4%	1,118	2,428
Consumable: Stationery, printing and office supplies	5,386	-	(40)	-	5,346	3,001	2,345	56.1%	2,285	1,514

**Appropriation Statements
For the year ended 31 March 2017**

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Operating leases	17,220	-	3,100	20,320	20,298	24	99.9%	11,995	15,379
Property payments	16,348	-	-	16,348	12,710	3,638	77.7%	5,746	6,567
Transport provided: Departmental activity	10,788	-	(500)	10,288	17,692	(7,404)	172.0%	7,242	8,567
Travel and subsistence	27,883	-	(655)	27,228	25,840	1,388	94.9%	29,413	24,467
Training and development	2,549	-	-	2,549	947	1,602	37.2%	2,960	2,153
Operating payments	535	-	-	535	1,076	(541)	201.1%	3,118	1,486
Venues and facilities	5,385	-	-	5,385	3,121	2,264	58.0%	2,168	2,014
Rental and hiring	2,798	-	-	2,798	4,649	(1,851)	166.2%	1,083	5,416
Interest and rent on land	-	-	-	-	-	-	-	-	-
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	-	-	-	-	-
Rent on land	-	-	-	-	-	-	-	-	-
Transfers and subsidies	9,732	-	-	9,732	9,484	248	97.5%	9,020	8,344
Provinces and municipalities	105	-	-	105	85	20	81.0%	99	75
Provinces	105	-	-	105	85	20	81.0%	99	75
Provincial Revenue Funds	-	-	-	-	-	-	-	-	-
Provincial agencies and funds	105	-	-	105	85	20	81.0%	99	75
Municipalities	-	-	-	-	-	-	-	-	-
Municipal bank accounts	-	-	-	-	-	-	-	-	-
Municipal agencies and funds	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	-	-	-	-	-	-	-	-

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Social security funds	-	-	-	-	-	-	-	1	2
Departmental agencies (non-business entities)	-	-	-	-	-	-	-	-	-
Higher education institutions	-	-	-	-	-	-	-	1	2
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Public corporations	-	-	-	-	-	-	-	-	-
Subsidies on products and production (pc)	-	-	-	-	-	-	-	-	-
Other transfers to public corporations	-	-	-	-	-	-	-	-	-
Private enterprises	-	-	-	-	-	-	-	-	-
Subsidies on products and production (pe)	-	-	-	-	-	-	-	-	-
Other transfers to private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	9,100	-	-	-	9,100	8,950	150	7,620	7,200
Households	527	-	-	-	527	449	78	1,300	1,067
Social benefits	527	-	-	-	527	449	78	1,300	1,067
Other transfers to households	-	-	-	-	-	-	-	-	-
Payments for capital assets	121,887	-	-	-	121,887	94,625	27,260	135,600	106,042
Buildings and other fixed structures	100,833	-	-	-	100,833	81,827	19,006	101,584	85,361
Buildings	100,833	-	-	-	100,833	81,827	19,006	101,584	85,361
Other fixed structures	-	-	-	-	-	-	-	-	-

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Machinery and equipment	21,054	-	-	21,054	12,770	8,282	60.7%	34,016	20,669
Transport equipment	1,000	-	-	1,000	1,992	(992)	199.2%	4,400	1,963
Other machinery and equipment	20,054	-	-	20,054	10,778	9,274	53.8%	29,616	18,706
Heritage assets	-	-	-	-	-	-	-	-	12
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and sub-soil assets	-	-	-	-	-	-	-	-	-
Software and other intangible assets	-	-	-	-	28	(28)	-	-	-
Payment for financial assets	-	-	-	-	59	(59)	-	-	-
	497,500	-	-	497,500	467,690	29,811	94.0%	459,357	425,028

Appropriation Statements
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PROGRAMME 1: ADMINISTRATION										
1	2	3	4	5	6	7	8	9		
2016/17										
Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure		
R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000		
Sub programme										
1. OFFICE OF THE MEC	7,369	-	7,369	7,770	(401)	105.4%	7,251	7,440		
2. CORPORATE SERVICES	74,418	-	80,958	81,343	(384)	100.5%	73,865	78,252		
	81,787	-	88,327	89,113	(785)	100.9%	81,116	85,692		
Economic classification										
Current payments	79,155	-	5,440	84,595	85,539	(944)	101.1%	76,416	81,637	
Compensation of employees	48,861	-	-	48,861	50,688	(1,827)	103.7%	47,875	49,225	
Salaries and wages	42,823	-	-	42,823	44,509	(1,686)	103.9%	41,966	43,092	
Social contributions	6,038	-	-	6,038	6,179	(141)	102.3%	5,909	6,133	
Goods and services	30,294	-	5,440	35,734	34,851	883	97.5%	28,541	32,412	
Administrative fees	416	-	-	416	498	(82)	119.7%	429	362	
Advertising	280	-	-	280	147	133	52.5%	250	333	
Minor assets	262	-	-	262	120	142	45.8%	480	561	
Audit costs: External	3,600	-	-	3,600	3,002	598	83.4%	3,000	3,741	
Bursaries: Employees	-	-	-	-	-	-	-	-	-	

**Appropriation Statements
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Catering: Departmental activities	375	-	-	375	792	(417)	211.2%	638	417
Communication (G&S)	3,693	-	1,300	4,993	4,788	205	95.9%	2,859	3,993
Computer services	180	-	-	180	119	61	66.1%	800	154
Consultants: Business and advisory services	-	-	-	-	-	-	-	-	-
Infrastructure and planning services	-	-	-	-	-	-	-	-	-
Laboratory services	-	-	-	-	-	-	-	-	-
Scientific and technological services	-	-	-	-	-	-	-	-	-
Legal services	50	-	-	50	186	(136)	372.0%	60	362
Contractors	210	-	-	210	93	117	44.3%	13	10
Agency and support / outsourced services	450	-	1,040	1,490	1,288	202	86.4%	119	132
Entertainment	-	-	-	-	-	-	-	-	-
Fleet services (including government motor transport)	4,037	-	-	4,037	3,684	353	91.3%	1,644	3,846
Housing	-	-	-	-	-	-	-	-	-
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	-	-
Inventory: Farming supplies	-	-	-	-	8	(8)	-	2	-
Inventory: Food and food supplies	-	-	-	-	-	-	-	4	-
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	-	-
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	-
Inventory: Materials and supplies	-	-	-	-	-	-	-	-	-
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-

**Appropriation Statements
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Inventory: Medicine	-	-	-	-	-	-	-	-	-	-	-	-
Medsas inventory interface	-	-	-	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	-	-	-	-	-
Consumable supplies	595	-	-	595	524	71	88.1%	497	567			
Consumable: Stationery, printing and office supplies	1,605	-	-	1,605	866	739	54.0%	1,677	1,069			
Operating leases	3,700	-	3,100	6,800	6,656	142	97.9%	3,440	5,316			
Property payments	2,847	-	-	2,847	3,877	(1,030)	136.2%	2,132	3,010			
Transport provided: Departmental activity	10	-	-	10	47	(37)	470.0%	-	20			
Travel and subsistence	6,021	-	-	6,021	6,113	(92)	101.5%	6,714	5,713			
Training and development	1,500	-	-	1,500	947	553	63.1%	2,960	1,976			
Operating payments	134	-	-	134	425	(291)	317.2%	285	286			
Venues and facilities	326	-	-	326	669	(343)	205.2%	537	543			
Rental and hiring	3	-	-	3	-	3	-	1	1			
Interest and rent on land	-	-	-	-	-	-	-	-	-			
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	-	-	-	-	-			
Rent on land	-	-	-	-	-	-	-	-	-			
Transfers and subsidies	632	-	-	632	491	141	77.7%	1,400	1,402			
Provinces and municipalities	105	-	-	105	85	20	81.0%	99	75			
Provinces	105	-	-	105	85	20	81.0%	99	75			

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Provincial Revenue Funds	-	-	-	-	-	-	-	-	-	-	-	-
Provincial agencies and funds	105	-	-	105	85	20	-	81.0%	99	-	75	-
Municipalities	-	-	-	-	-	-	-	-	-	-	-	-
Municipal bank accounts	-	-	-	-	-	-	-	-	-	-	-	-
Municipal agencies and funds	-	-	-	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	-	-	-	-	-	-	-	1	-	2	-
Social security funds	-	-	-	-	-	-	-	-	-	-	-	-
Departmental agencies (non-business entities)	-	-	-	-	-	-	-	-	1	-	2	-
Higher education institutions	-	-	-	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-	-	-	-
Public corporations	-	-	-	-	-	-	-	-	-	-	-	-
Subsidies on products and production (pc)	-	-	-	-	-	-	-	-	-	-	-	-
Other transfers to public corporations	-	-	-	-	-	-	-	-	-	-	-	-
Private enterprises	-	-	-	-	-	-	-	-	-	-	-	-
Subsidies on products and production (pe)	-	-	-	-	-	-	-	-	-	-	-	-
Other transfers to private enterprises	-	-	-	-	-	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-	-	-	-	-	-
Households	527	-	-	527	406	121	-	77.0%	1,300	-	1,325	-
Social benefits												

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Other transfers to households	527	-	-	527	406	121	77.0%	1,300	1,325
Payments for capital assets	2,000	-	1,100	3,100	3,065	35	98.9%	3,300	2,653
Buildings and other fixed structures	-	-	-	-	17	(17)	-	-	-
Buildings	-	-	-	-	17	(17)	-	-	-
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	2,000	-	1,100	3,100	3,048	52	98.4%	3,300	2,653
Transport equipment	1,000	-	-	1,000	881	119	88.1%	2,000	1,963
Other machinery and equipment	1,000	-	1,100	2,100	2,167	(67)	103.3%	1,300	690
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and sub-soil assets	-	-	-	-	-	-	-	-	-
Software and other intangible assets	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	18	(18)	-	-	-
	81,787	-	6,540	88,327	89,113	(786)	100.9%	81,116	85,692

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PROGRAMME 2: CULTURAL AFFAIRS		1	2	3	4	5	6	7	8	9
		2016/17					2015/16			
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme										
1. MANAGEMENT		1,732	-	-	1,732	1,669	63	96.4%	1,663	1,605
2. ARTS AND CULTURE		85,802	-	(2,000)	83,802	74,902	8,900	89.4%	55,164	57,491
3. MUSEUM AND HERITAGE		18,627	-	(40)	18,587	19,061	(474)	102.6%	18,709	18,644
4. LANGUAGE SERVICES		2,677	-	-	2,677	2,414	263	90.2%	2,831	2,442
		108,838	-	(2,040)	106,798	98,046	8,752	91.8%	78,367	80,182
Economic classification										
Current payments		84,611	-	(2,040)	82,571	81,565	1,006	98.8%	42,117	44,096
Compensation of employees		39,542	-	-	39,542	39,031	511	98.7%	34,709	35,051
Salaries and wages		35,425	-	-	35,425	34,309	1,116	96.8%	30,857	30,421
Social contributions		4,117	-	-	4,117	4,722	(605)	114.7%	3,852	4,630
Goods and services		45,069	-	(2,040)	43,029	42,534	495	98.8%	7,408	9,045
Administrative fees		60	-	-	60	670	(610)	1116.7%	48	103
Advertising		5,103	-	(2,040)	3,063	4,561	(1,498)	148.9%	218	230
Minor assets		397	-	-	397	-	397	-	78	11

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Audit costs: External	-	-	-	-	-	-	-	-	-	258	108
Bursaries: Employees	-	-	-	-	-	-	-	-	-	-	-
Catering: Departmental activities	5,994	-	-	-	5,994	8,922	(2,928)	148.8%	143	199	
Communication (G&S)	195	-	-	-	195	233	(38)	119.5%	130	223	
Computer services	-	-	-	-	-	-	-	-	-	-	
Consultants: Business and advisory services	-	-	-	-	-	-	-	-	-	-	
Infrastructure and planning services	-	-	-	-	-	-	-	-	-	-	
Laboratory services	-	-	-	-	-	-	-	-	-	-	
Scientific and technological services	-	-	-	-	-	-	-	-	-	-	
Legal services	-	-	-	-	-	-	-	-	-	-	
Contractors	19,398	-	-	-	19,398	8,976	10,422	46.3%	865	2,634	
Agency and support / outsourced services	1,275	-	-	-	1,275	3,065	(1,790)	240.4%	918	226	
Entertainment	-	-	-	-	-	-	-	-	-	-	
Fleet services (including government motor transport)	-	-	-	-	-	-	-	-	-	-	
Housing	-	-	-	-	-	-	-	-	-	-	
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	-	10	-	
Inventory: Farming supplies	-	-	-	-	-	-	-	-	-	-	
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-	-	
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	-	63	-	

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Inventory: Learner and teacher support material	-	-	-	-	-	-	-	294	-	88
Inventory: Materials and supplies	-	-	-	-	-	-	-	10	-	-
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-	-
Medsas inventory interface	-	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	14	-	-
Consumable supplies	346	-	-	-	346	316	30	119	91.3%	225
Consumable: Stationery, printing and office supplies	293	-	-	-	293	88	205	36	30.0%	7
Operating leases	-	-	-	-	-	-	-	-	-	-
Property payments	27	-	-	-	27	236	(209)	3	874.1%	25
Transport provided: Departmental activity	3,680	-	-	-	3,680	9,029	(5,349)	739	245.4%	1,799
Travel and subsistence	3,662	-	-	-	3,662	2,347	1,315	3,297	64.1%	2,790
Training and development	-	-	-	-	-	-	-	-	-	-
Operating payments	98	-	-	-	98	91	7	10	92.9%	249
Venues and facilities	3,981	-	-	-	3,981	1,054	2,927	155	26.5%	49
Rental and hiring	560	-	-	-	560	2,946	(2,386)	-	526.1%	79
Interest and rent on land	-	-	-	-	-	-	-	-	-	-
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	-	-	-	-	-	-
Rent on land	-	-	-	-	-	-	-	-	-	-

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Transfers and subsidies	6,650	-	-	6,650	6,700	(50)	100.8%	5,220	5,080
Provinces and municipalities	-	-	-	-	-	-	-	-	-
Provinces	-	-	-	-	-	-	-	-	-
Provincial Revenue Funds	-	-	-	-	-	-	-	-	-
Provincial agencies and funds	-	-	-	-	-	-	-	-	-
Municipalities	-	-	-	-	-	-	-	-	-
Municipal bank accounts	-	-	-	-	-	-	-	-	-
Municipal agencies and funds	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	-	-	-	-	-	-	-	-
Social security funds	-	-	-	-	-	-	-	-	-
Departmental agencies (non-business entities)	-	-	-	-	-	-	-	-	-
Higher education institutions	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Public corporations	-	-	-	-	-	-	-	-	-
Subsidies on products and production (pc)	-	-	-	-	-	-	-	-	-
Other transfers to public corporations	-	-	-	-	-	-	-	-	-
Private enterprises	-	-	-	-	-	-	-	-	-
Subsidies on products and production (pe)	-	-	-	-	-	-	-	-	-

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Other transfers to private enterprises	-	-	-	-	-	-	-	-	-	-
Non-profit institutions	6,650	-	-	6,650	-	6,700	(50)	-	5,220	5,080
Households	-	-	-	-	-	-	-	-	-	-
Social benefits	-	-	-	-	-	-	-	-	-	-
Other transfers to households	-	-	-	-	-	-	-	-	-	-
Payments for capital assets	17,577	-	-	17,577	-	9,765	7,812	55.6%	31,030	31,006
Buildings and other fixed structures	17,577	-	-	17,577	-	9,765	7,812	55.6%	31,030	31,006
Buildings	17,577	-	-	17,577	-	9,765	7,812	55.6%	31,030	31,006
Other fixed structures	-	-	-	-	-	-	-	-	-	-
Machinery and equipment	-	-	-	-	-	-	-	-	-	-
Transport equipment	-	-	-	-	-	-	-	-	-	-
Other machinery and equipment	-	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-	-
Software and other intangible assets	-	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	-	16	(16)	-	-	-
	108,838	-	(2,040)	106,798	98,046	8,752	91.8%	78,367	80,182	

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PROGRAMME 3: LIBRARY AND SERVICES		1	2	3	4	5	6	7	8	9
		2016/17						2015/16		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme										
1. MANAGEMENT		-	-	-	-	-	-	-	341	1
2. LIBRARY SERVICES		203,331	-	(300)	203,031	188,429	14,602	92.8%	189,903	156,037
3. ARCHIVES		11,994	-	(2,100)	9,894	3,098	6,796	31.3%	17,891	14,390
		215,325	-	(2,400)	212,925	191,527	21,398	90.0%	208,135	170,428
Economic classification										
Current payments		136,385	-	(1,300)	135,085	133,332	1,753	98.7%	132,025	121,232
Compensation of employees		52,418	-	-	52,418	51,523	895	98.3%	46,853	46,090
Salaries and wages		49,744	-	-	49,744	48,996	748	98.5%	44,473	43,336
Social contributions		2,674	-	-	2,674	2,527	147	94.5%	2,380	2,754
Goods and services		83,967	-	(1,300)	82,667	81,809	858	99.0%	85,172	75,142
Administrative fees		419	-	-	419	188	231	44.9%	586	273
Advertising		4,526	-	-	4,526	3,699	827	81.7%	6,955	4,270
Minor assets		12,879	-	(1,000)	11,879	8,787	3,092	74.0%	18,906	17,028

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Audit costs: External	-	-	-	-	-	-	-	-	-	-	-	-
Bursaries: Employees	-	-	-	-	-	-	-	-	-	-	-	-
Catering: Departmental activities	2,875	-	(25)	2,850	2,620	230	91.9%	2,653	4,563			
Communication (G&S)	253	-	(25)	228	150	78	65.8%	154	78			
Computer services	13,833	-	-	13,833	10,850	2,983	78.4%	15,500	12,317			
Consultants: Business and advisory services	-	-	-	-	-	-	-	-	-			
Infrastructure and planning services	-	-	-	-	-	-	-	-	-			
Laboratory services	-	-	-	-	-	-	-	-	-			
Scientific and technological services	-	-	-	-	-	-	-	-	-			
Legal services	-	-	-	-	-	-	-	-	-			
Contractors	3,815	-	-	3,815	5,012	(1,197)	131.4%	4,631	9,091			
Agency and support / outsourced services	6,594	-	-	6,594	12,591	(5,997)	190.9%	11,833	2,759			
Entertainment	-	-	-	-	-	-	-	-	-			
Fleet services (including government motor transport)	3	-	-	3	3	-	100.0%	-	-			
Housing	-	-	-	-	(8)	8	-	-	-			
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	-	-			
Inventory: Farming supplies	-	-	-	-	-	-	-	-	-			
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-			
Inventory: Fuel, oil and gas	10	-	-	10	-	10	-	30	-			
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	-			

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Inventory: Materials and supplies	30	-	-	30	18	12	60.0%	300	-	-
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-	-
Medsas inventory interface	-	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	3,000	-	-
Consumable supplies	2,855	-	-	2,855	9,157	(6,302)	320.7%	431	1,631	
Consumable: Stationery, printing and office supplies	3,478	-	(40)	3,438	2,036	1,402	59.2%	472	430	
Operating leases	13,000	-	-	13,000	13,563	(563)	104.3%	8,000	9,666	
Property payments	13,474	-	-	13,474	8,597	4,877	63.8%	3,531	3,523	
Transport provided: Departmental activity	326	-	-	326	261	65	80.1%	1,407	668	
Travel and subsistence	3,828	-	(210)	3,618	2,421	1,197	66.9%	5,248	2,761	
Training and development	-	-	-	-	-	-	-	-	177	
Operating payments	71	-	-	71	185	(114)	260.6%	330	391	
Venues and facilities	53	-	-	53	43	10	81.1%	335	329	
Rental and hiring	1,645	-	-	1,645	1,636	9	99.5%	870	5,187	
Interest and rent on land	-	-	-	-	-	-	-	-	-	
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	-	-	-	-	-	
Rent on land	-	-	-	-	-	-	-	-	-	
Transfers and subsidies	-	-	-	-	43	(43)	-	600	262	

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Provinces and municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Provinces	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Provincial Revenue Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Provincial agencies and funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Municipal bank accounts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Municipal agencies and funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Social security funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Departmental agencies (non-business entities)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Higher education institutions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public corporations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subsidies on products and production (pc)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other transfers to public corporations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Private enterprises	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subsidies on products and production (pe)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other transfers to private enterprises	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

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Households	-	-	-	-	-	-	-	600	520
Social benefits	-	-	-	-	43	(43)	-	-	(258)
Other transfers to households	-	-	-	-	43	(43)	-	-	(258)
Payments for capital assets	78,940	(1,100)	77,840	58,136	19,704	74.7%	75,510	48,934	
Buildings and other fixed structures	60,286	-	60,286	48,972	11,314	81.2%	45,694	31,387	
Buildings	60,286	-	60,286	48,972	11,314	81.2%	45,694	31,387	
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	18,654	(1,100)	17,554	9,136	8,418	52.0%	29,816	17,535	
Transport equipment	-	-	-	1,111	(1,111)	-	2,400	-	
Other machinery and equipment	18,654	(1,100)	17,554	8,025	9,529	45.7%	27,416	17,535	
Heritage assets	-	-	-	-	-	-	-	12	
Specialised military assets	-	-	-	-	-	-	-	-	
Biological assets	-	-	-	-	-	-	-	-	
Land and sub-soil assets	-	-	-	-	-	-	-	-	
Software and other intangible assets	-	-	-	28	(28)	-	-	-	
Payment for financial assets	-	-	-	16	(16)	-	-	-	-
	215,325	(2,400)	212,925	191,527	21,398	90.0%	208,135	170,428	

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PROGRAMME 4: SPORTS AND RECREATION									
1	2	3	4	5	6	7	8	9	
2016/17							2015/16		
Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	
Sub programme									
1. MANAGEMENT	2,795	-	2,795	2,962	(167)	106.0%	2,751	3,027	
2. SPORT	39,791	(2,100)	37,691	37,512	179	99.5%	39,385	37,195	
3. RECREATION	25,436	-	25,436	22,630	2,806	89.0%	23,105	23,400	
4. SCHOOL SPORTS	23,528	-	23,528	25,900	(2,372)	110.1%	24,463	23,160	
	91,550	(2,100)	89,450	89,004	446	99.5%	89,704	86,782	
Economic classification									
Current payments	65,730	(2,100)	63,630	63,086	544	99.1%	62,144	61,733	
Compensation of employees	20,629	-	20,629	19,850	779	96.2%	21,823	21,303	
Salaries and wages	18,923	-	18,923	17,869	1,054	94.4%	19,714	19,373	
Social contributions	1,706	-	1,706	1,981	(275)	116.1%	2,109	1,930	
Goods and services	45,101	(2,100)	43,001	43,236	(235)	100.5%	40,321	40,430	
Administrative fees	812	-	812	1,099	(287)	135.3%	880	1,192	
Advertising	1,348	(945)	403	827	(424)	205.2%	792	343	
Minor assets	-	-	-	-	-	-	52	76	

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Audit costs: External	-	-	-	-	-	-	-	-	31
Bursaries: Employees	-	-	-	-	-	-	-	-	-
Catering: Departmental activities	2,777	-	(55)	2,722	2,595	127	95.3%	2,270	2,488
Communication (G&S)	144	-	-	144	254	(110)	176.4%	187	211
Computer services	-	-	-	-	-	-	-	-	-
Consultants: Business and advisory services	-	-	-	-	-	-	-	-	-
Infrastructure and planning services	-	-	-	-	-	-	-	-	-
Laboratory services	-	-	-	-	-	-	-	-	-
Scientific and technological services	-	-	-	-	-	-	-	-	-
Legal services	-	-	-	-	-	-	-	-	-
Contractors	300	-	-	300	378	(78)	126.0%	260	928
Agency and support / outsourced services	5,973	-	(155)	5,818	3,607	2,211	62.0%	3,139	4,319
Entertainment	-	-	-	-	-	-	-	-	-
Fleet services (including government motor transport)	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Inventory: Clothing material and accessories	-	-	-	-	-	-	-	-	-
Inventory: Farming supplies	-	-	-	-	-	-	-	-	-
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	-	-
Inventory: Learner and teacher support	-	-	-	-	-	-	-	-	-

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material	-	-	-	-	-	-	-	-	-	-	-	-
Inventory: Materials and supplies	9,177	-	-	-	9,177	9,277	(100)	-	101.1%	8,804	9,338	-
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-	-	-	-
Medsas inventory interface	-	-	-	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	-	-	-	-	-
Consumable supplies	-	-	-	-	-	-	-	-	-	71	5	-
Consumable: Stationery, printing and office supplies	10	-	-	-	10	11	(1)	-	110.0%	100	8	-
Operating leases	520	-	-	-	520	77	443	-	14.8%	555	398	-
Property payments	-	-	-	-	-	-	-	-	-	80	9	-
Transport provided: Departmental activity	6,772	-	(500)	-	6,272	8,355	(2,083)	-	133.2%	5,096	6,080	-
Travel and subsistence	14,372	-	(445)	-	13,927	14,959	(1,032)	-	107.4%	14,154	13,201	-
Training and development	1,049	-	-	-	1,049	-	1,049	-	-	-	-	-
Operating payments	232	-	-	-	232	375	(143)	-	161.6%	2,493	561	-
Venues and facilities	1,025	-	-	-	1,025	1,355	(330)	-	132.2%	1,141	1,093	-
Rental and hiring	590	-	-	-	590	67	523	-	11.4%	212	149	-
Interest and rent on land	-	-	-	-	-	-	-	-	-	-	-	-
Interest (Incl. interest on unitary payments (PPP))	-	-	-	-	-	-	-	-	-	-	-	-
Rent on land	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies	2,450	-	-	-	2,450	2,250	200	-	91.8%	1,800	1,600	-

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Households	2,450	-	-	2,450	2,250	200	91.8%	1,800	1,600
Social benefits	-	-	-	-	-	-	-	-	-
Other transfers to households	-	-	-	-	-	-	-	-	-
Payments for capital assets	23,370	-	-	23,370	23,659	(289)	101.2%	25,760	23,449
Buildings and other fixed structures	22,970	-	-	22,970	23,073	(103)	100.4%	24,860	22,968
Buildings	22,970	-	-	22,970	23,073	(103)	100.4%	24,860	22,968
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	400	-	-	400	586	(186)	146.5%	900	481
Transport equipment	-	-	-	-	-	-	-	-	-
Other machinery and equipment	400	-	-	400	586	(186)	146.5%	900	481
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Software and other intangible assets	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	9	(9)	-	-	-
	91,550	-	(2,100)	89,450	89,004	446	99.5%	89,704	86,782

Notes to the Appropriation Statement for the year 31 March 2017

1 Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies and Annexure 1 (A-H) to the Annual Financial Statements.

2 Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3 Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note to Payments for financial assets to the Annual Financial Statements.

Explanations of material variances from Amounts

4 Voted (after virement):

4.1 Per programme:	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
	R'000	R'000	R'000	%

Programme name				
ADMINISTRATION	88,327	89,112	(785)	-1%

The over expenditure is attributed to inadequate budget for essential services paid under SCM. The budget for the department was cut significantly during the 2016/17 financial year.

Programme name				
CULTURAL AFFAIRS	106,798	98,046	8,752	8%

The under spending of the is attributed to the delays in the procurement of the PPP. However, a request for approval for roll over has been made.

Programme name				
LIBRARY AND ARCHIVES SERVICES	212,925	191,527	21,398	10%

The under spending is attributed to capital goods procured but not delivered, and infrastructure projects under Library and Information Services not completed by 31 March 2017.

Programme name				
SPORTS AND RECREATION	89,450	89,004	446	0%

The under spending is attributed to incorrect invoices submitted not processed by 31 March 2017.

Notes to the Appropriation Statement for the year 31 March 2017

4.2 Per economic classification:	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
	R'000	R'000	R'000	%

Current expenditure

Compensation of employees	161,450	161,091	359	0%
Goods and services	204,431	202,431	2,000	1%

Transfers and subsidies

Provinces and municipalities	105	85	20	19%
Departmental agencies and accounts				
Non-profit institutions	9,100	8,950	150	2%
Households	527	449	78	15%

Payments for capital assets

Buildings and other fixed structures	100,833	81,827	19,006	19%
Machinery and equipment	21,054	12,770	8,284	39%
Software and other intangible assets	-	28	(28)	-

Payments for financial assets

-	59	(59)	-
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The under expenditure of Compensation of Employees and Goods and Services is not material. However, the under expenditure under transfers is attributed to the non-compliance on the side of NPO due for funding. The under expenditure in capital assets is attributed to goods procured but not delivered and infrastructure projects under Library and Information Services not completed by 31 March 2017.

4.3 Per conditional grant	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
	R'000	R'000	R'000	%

Community Library Service Grant	183,182	168,070	15,112	8%
Mass Participation and Sports Development Grant	46,743	46,474	269	1%
Expanded Public Works Programme Incentive	2,000	2,000	-	0%
Social Sector Expanded Public Works Programme	2,888	2,888	-	0%

The under spending of the Library grant is attributed to capital goods procured but not delivered and infrastructure projects not completed by 31 March 2017.

Statement of Financial Performance for the year 31 March 2017

	Note	2016/17 R'000	2015/16 R'000
REVENUE			
Annual appropriation	<u>1</u>	497,500	457,322
Statutory appropriation	<u>2</u>	-	-
Departmental revenue	<u>3</u>	1,842	2,717
NRF Receipts		-	-
Aid assistance		-	-
TOTAL REVENUE		499,342	460,039
EXPENDITURE			
Current expenditure			
Compensation of employees	<u>4</u>	161,091	151,669
Goods and services	<u>5</u>	202,431	157,030
Interest and rent on land	<u>6</u>	-	-
Aid assistance		-	-
Total current expenditure		363,522	308,699
Transfers and subsidies			
Transfers and subsidies	<u>8</u>	9,484	8,344
Aid assistance		-	-
Total transfers and subsidies		9,484	8,344
Expenditure for capital assets			
Tangible assets	9	94,597	106,041
Intangible assets	9	28	-
Total expenditure for capital assets		94,625	106,041
Unauthorised expenditure approved without funding		-	-
Payments for financial assets	<u>7</u>	59	-

TOTAL EXPENDITURE		<u>467,690</u>	<u>423,084</u>
SURPLUS/(DEFICIT) FOR THE YEAR		<u>31,652</u>	<u>36,955</u>
Reconciliation of Net Surplus/(Deficit) for the year			
Voted Funds		29,810	34,238
Annual appropriation		14,430	(2,465)
Conditional grants		15,381	36,703
Departmental revenue and NRF Receipts	<u>15</u>	1,842	2,717
Aid assistance		-	-
SURPLUS/(DEFICIT) FOR THE YEAR		<u>31,652</u>	<u>36,955</u>

Statement of Financial Position for the year 31 March 2017

	Note	2016/17 R'000	2015/16 R'000
ASSETS			
Current Assets		37,894	43,992
Unauthorised expenditure	<u>10</u>	8,459	7,674
Cash and cash equivalents	<u>11</u>	29,414	36,187
Prepayments and advances	<u>12</u>	-	70
Receivables	<u>13</u>	21	61
Non-Current Assets			40
Receivables	<u>13</u>		40
TOTAL ASSETS		37,894	44,032
LIABILITIES			
Current Liabilities		37,894	44,032
Voted funds to be surrendered to the Revenue Fund	<u>14</u>	37,566	43,674
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	<u>15</u>	328	358
Payables	<u>16</u>	-	
Non-Current Liabilities			
Payables	<u>22</u>	-	-
TOTAL LIABILITIES		37,894	44,032
NET ASSETS		-	-
Represented by:			
Recoverable revenue		-	-
Revaluation reserves		-	-
TOTAL		-	-

Statement of Changes in Net Assets for the year 31 March 2017

NET ASSETS		2016/17	2015/16
	Note	R'000	R'000
Capitalisation Reserves			
Opening balance		-	-
Transfers:		-	-
Movement in Equity		-	-
Movement in Operational Funds		-	-
Other movements		-	-
Closing balance		-	-
Recoverable revenue			
Opening balance		-	-
Transfers		-	-
Irrecoverable amounts written off		-	-
Debts revised		-	-
Debts recovered (included in Departmental receipts)		-	-
Debts raised		-	-
Closing balance		-	-
Retained funds			
Opening balance		-	-
Transferred from voted funds to be surrendered (Parliament/Legislatures ONLY)		-	-
Utilised during the year		-	-
Other		-	-
Closing balance		-	-
Revaluation Reserves			
Opening balance		-	-
Revaluation adjustment (Housing departments)		-	-
Transfers		-	-
Other		-	-
Closing balance		-	-
TOTAL		-	-

Cash Flow Statement for the year 31 March 2017

	Note	2016/17 R'000	2015/16 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		499,259	459,982
Annual appropriated funds received	<u>1.1</u>	497,500	457,322
Statutory appropriated funds received	<u>2</u>	-	-
Departmental revenue received	<u>3</u>	704	1,781
Interest received	<u>3.3</u>	1,055	879
NRF Receipts		-	-
Aid assistance received		-	-
Net (increase)/ decrease in working capital		(635)	(6,519)
Surrendered to Revenue Fund		(38,575)	(35,020)
Surrendered to RDP Fund/Donor		-	-
Current payments		(362,737)	(302,308)
Interest paid		-	-
Payments for financial assets		(59)	-
Transfers and subsidies paid		(9,484)	(8,344)
Net cash flow available from operating activities	<u>17</u>	87,769	107,791
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for capital assets	<u>09</u>	(94,625)	(106,041)
Proceeds from sale of capital assets	<u>3.4</u>	83	57
(Increase)/ decrease in loans		-	-
(Increase)/ decrease in investments		-	-
(Increase)/ decrease in other financial assets		-	-
Net cash flows from investing activities		(94,542)	(105,984)
CASH FLOWS FROM FINANCING ACTIVITIES			
Distribution/dividend received		-	-
Increase/ (decrease) in net assets		-	-
Increase/ (decrease) in non-current payables		-	-
Net cash flows from financing activities		-	-
Net increase/ (decrease) in cash and cash equivalents		(6,773)	1,807
Cash and cash equivalents at beginning of period		36,187	34,380
Unrealised gains and losses within cash and cash equivalents		-	-
Cash and cash equivalents at end of period	<u>11</u>	29,414	36,187

Summary of significant accounting policies

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.

The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.

Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.

1	Basis of preparation The financial statements have been prepared in accordance with the Modified Cash Standard.
2	Going concern The financial statements have been prepared on a going concern basis.
3	Presentation currency Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.
4	Rounding Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).
5	Foreign currency translation Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.
6	Comparative information
6.1	Prior period comparative information Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.
6.2	Current year comparison with budget A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.
7	Revenue
7.1	Appropriated funds Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation). Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the

	<p>statement of financial performance on the date the adjustments become effective.</p> <p>The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.</p>
7.2	<p>Departmental revenue</p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
7.3	<p>Accrued departmental revenue</p> <p>Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:</p> <ul style="list-style-type: none"> it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and the amount of revenue can be measured reliably. <p>The accrued revenue is measured at the fair value of the consideration receivable.</p> <p>Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.</p>
8	Expenditure
8.1	Compensation of employees
8.1.1	<p>Salaries and wages</p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
8.1.2	<p>Social contributions</p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>
8.2	<p>Other expenditure</p> <p>Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p>
8.3	<p>Accrued expenditure payable</p> <p>Accrued expenditure payable is recorded in the notes to the financial statements when the goods are received or, in the case of services, when they are rendered to the department or in the case of transfers and subsidies when they are due and payable.</p> <p>Accrued expenditure payable is measured at cost.</p>
8.4	Leases

8.4.1	<p>Operating leases</p> <p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
8.4.2	<p>Finance leases</p> <p>Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment.</p> <p>The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.</p> <p>Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:</p> <ul style="list-style-type: none"> cost, being the fair value of the asset; or the sum of the minimum lease payments made, including any payments made to acquire ownership at the end of the lease term, excluding interest.
9	Aid Assistance
9.1	<p>Aid assistance received</p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
9.2	<p>Aid assistance paid</p> <p>Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.</p>
10	<p>Cash and cash equivalents</p> <p>Cash and cash equivalents are stated at cost in the statement of financial position.</p> <p>Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.</p> <p>For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.</p>
11	<p>Prepayments and advances</p> <p>Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.</p> <p>Prepayments and advances are initially and subsequently measured at cost.</p>
12	<p>Loans and receivables</p> <p>Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.</p>
13	<p>Investments</p> <p>Investments are recognised in the statement of financial position at cost.</p>

14	Financial assets
14.1	<p>Financial assets (not covered elsewhere)</p> <p>A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial.</p> <p>At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at cost plus accrued interest, where interest is charged, less amounts already settled or written-off.</p>
14.2	<p>Impairment of financial assets</p> <p>Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.</p>
15	<p>Payables</p> <p>Loans and payables are recognised in the statement of financial position at cost.</p>
16	Capital Assets
16.1	<p>Immovable capital assets</p> <p>Immovable capital assets are initially recorded in the notes to the financial statements at cost. Immovable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of immovable capital assets cannot be determined reliably, the immovable capital assets are measured at R1 unless the fair value of the asset has been reliably estimated, in which case the fair value is used.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1. Immovable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the immovable asset is recorded by another department in which case the completed project costs are transferred to that department.</p>
16.2	<p>Movable capital assets</p> <p>Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1. Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment. Biological assets are subsequently carried at fair value.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the movable asset is recorded by another department/entity in which case the completed project costs are transferred to that department.</p>

16.3	<p>Intangible assets</p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the intangible asset is recorded by another department/entity in which case the completed project costs are transferred to that department.</p>
17	Provisions and Contingents
17.1	<p>Provisions</p> <p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
17.2	<p>Contingent liabilities</p> <p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.</p>
17.3	<p>Contingent assets</p> <p>Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.</p>
17.4	<p>Commitments</p> <p>Commitments are recorded at cost in the notes to the financial statements when there is a contractual arrangement or an approval by management in a manner that raises a valid expectation that the department will discharge its responsibilities thereby incurring future expenditure that will result in the outflow of cash.</p>

18	<p>Unauthorised expenditure</p> <p>Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either:</p> <ul style="list-style-type: none"> approved by Parliament or the Provincial Legislature with funding and the related funds are received; or approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or transferred to receivables for recovery. <p>Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.</p>
19	<p>Fruitless and wasteful expenditure</p> <p>Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred.</p> <p>Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery.</p> <p>Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
20	<p>Irregular expenditure</p> <p>Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine, in which case reasons therefor are provided in the note.</p> <p>Irregular expenditure is removed from the note when it is either condoned by the relevant authority, transferred to receivables for recovery or not condoned and is not recoverable.</p> <p>Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
21	<p>Changes in accounting policies, accounting estimates and errors</p> <p>Changes in accounting policies that are effected by management have been applied retrospectively in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such instances the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p> <p>Changes in accounting estimates are applied prospectively in accordance with MCS requirements.</p> <p>Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p>

22	<p>Events after the reporting date</p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
23	<p>Principal-Agent arrangements</p> <p>The department is party to a principal-agent arrangement for [include details here]. In terms of the arrangement the department is the [principal / agent] and is responsible for [include details here]. All related revenues, expenditures, assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.</p>
24	<p>Departures from the MCS requirements</p> <p>None</p>
25	<p>Capitalisation reserve</p> <p>The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.</p>
26	<p>Recoverable revenue</p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
27	<p>Related party transactions</p> <p>A related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party. Related party transactions within the Minister's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length.</p> <p>Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the department. The number of individuals and their full compensation is recorded in the notes to the financial statements.</p>
28	<p>Inventories <i>(Effective from 1 April 2017)</i></p> <p>At the date of acquisition, inventories are recorded at cost price in the notes to the financial statements</p> <p>Where inventories are acquired as part of a non-exchange transaction, the cost of inventory is its fair value at the date of acquisition.</p> <p>Inventories are subsequently measured at the lower of cost and net realisable value or the lower of cost and current replacement value.</p>

29

Public-Private Partnerships

Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies.

A summary of the significant terms of the PPP agreement, the parties to the agreement, and the date of commencement thereof together with the description and nature of the concession fees received, the unitary fees paid, rights and obligations of the department are recorded in the notes to the financial statements.

Notes to Annual Financial Statements

For the year ended 31 March 2017

1 Annual Appropriation

1.1 Programmes	2016/17			2015/16	
	Final Appropriation	Actual Funds Received	Funds not received	Final Appropriation	Appropriation Received
Programmes	R'000	R'000	R'000	R'000	R'000
ADMINISTRATION	88,327	88,327	-	81,116	81,116
CULTURAL AFFAIRS	106,798	106,798	-	78,367	78,367
LIBRARY AND ARCHIVES SERVICES	212,925	212,925	-	208,135	208,135
SPORTS AND RECREATION	89,450	89,450	-	89,704	89,704
Total	497,500	497,500		457,322	457,322

1.2 Conditional grants**	Note	2016/17 R'000	2015/16 R'000
Total grants received	47	234,813	211,142
Provincial grants included in Total Grants received		234,813	211,142

(** It should be noted that the Conditional grants are included in the amounts per the Final Appropriation in Note 1.1)

2 Statutory Appropriation	2016/17 R'000	2015/16 R'000
MEMBERS' REMUNERATION	-	-
0	-	-
	-	-
Actual Statutory Appropriation received	-	-

Notes to Annual Financial Statements

For the year ended 31 March 2017

	Note	2016/17 R'000	2015/16 R'000
3 Departmental Revenue			
Tax revenue		-	-
Sales of goods and services other than capital assets	<u>3.1</u>	628	1,772
Fines, penalties and forfeits	<u>3.2</u>	63	9
Interest, dividends and rent on land	<u>3.3</u>	1,055	879
Sales of capital assets			
	<u>3.4</u>	83	57
Transactions in financial assets and liabilities	<u>3.5</u>	13	-
Transfer received	<u>3.6</u>	-	-
Total revenue collected		<u>1,842</u>	<u>2,717</u>
Less: Own revenue included in appropriation	<u>19</u>	-	-
Departmental revenue collected		<u><u>1,842</u></u>	<u><u>2,717</u></u>

	Note	2016/17 R'000	2015/16 R'000
Sales of goods and services other than capital assets	<u>3</u>		
3.1			
Sales of goods and services produced by the Department		628	1,772
		<div style="border: 1px solid black; width: 100px; height: 30px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 100px; height: 30px; margin: 0 auto;"></div>
Sales by market establishment		628	1,772
Total		<u><u>628</u></u>	<u><u>1,772</u></u>

	Note	2016/17 R'000	2015/16 R'000
3.2 Fines, penalties and forfeits	<u>3</u>		
Fines		-	-
Penalties		63	9
Total		<u><u>63</u></u>	<u><u>9</u></u>

	Note	2016/17 R'000	2015/16 R'000
3.3 Interest, dividends and rent on land	<u>3</u>		
Interest		1,055	879
Total		<u><u>1,055</u></u>	<u><u>879</u></u>

Notes to Annual Financial Statements

For the year ended 31 March 2017

	<i>Note</i>	2016/17 R'000	2015/14 R'000
3.4 Sales of capital assets			
Tangible assets		83	57
Buildings and other fixed structures		-	-
Machinery and equipment	<u>39</u>	83	57
Biological assets		-	-
Total		83	57

	<i>Note</i>	2016/17 R'000	2016/15 R'000
3.5 Transactions in financial assets and liabilities		13	-
Other receipts including Recoverable revenue		13	-
Total		13	-

	<i>Note</i>	2016/17 R'000	2015/16 R'000
4 Compensation of Employees			
4.1 Salaries and wages			
Basic salary		99,730	98,353
Performance award		2,459	2,289
Service Based		125	208
Compensative/circumstantial		14,140	5,757
Periodic payments		4,984	3,662
Other non-pensionable allowances		24,244	25,954
Total		145,682	136,223

Capital remuneration, Housing Allowance, Non Pensionable allowance and Service Bonus.

Notes to Annual Financial Statements For the year ended 31 March 2017

		2016/17	2015/16
	Note	R'000	R'000
4.2 Social Contributions			
Employer contributions			
Pension		9,639	9,599
Medical		5,738	5,813
UIF		-	-
Bargaining council		32	34
Total		15,409	15,446
Total compensation of employees		161,091	151,669
Average number of employees		420	475
5 Goods and services	Note	2016/17	2015/16
		R'000	R'000
Administrative fees		2,455	1,930
Advertising		9,234	5,176
Minor assets	<u>5.1</u>	8,907	17,677
Catering		14,931	7,776
Communication		5,422	4,507
Computer services	<u>5.2</u>	10,970	12,470
Legal services		186	362
Contractors		14,459	12,661
Agency and support / outsourced services		20,550	7,435
Audit cost – external	<u>5.3</u>	3,001	3,772
Fleet services		3,687	3,846
Inventory	<u>5.4</u>	9,296	9,426
Consumables	<u>5.5</u>	12,999	3,944
Operating leases		20,296	15,379
Property payments	<u>5.6</u>	12,709	6,566
Rental and hiring		4,649	5,415
Transport provided as part of the Departmental activities		17,694	8,568
Travel and subsistence	<u>5.7</u>	25,842	24,467
Venues and facilities		3,122	2,014
Training and development		947	2,153

Notes to Annual Financial Statements

For the year ended 31 March 2017

Other operating expenditure	<u>5.8</u>	1,075	1,486
Total		202,431	157,030

	Note	2016/17 R'000	2015/16 R'000
5.1 Minor assets	<u>5</u>		
Tangible assets		8,907	17,677
Heritage assets		-	-
Machinery and equipment		8,907	17,677
Total		8,907	17,677

	Note	2016/17 R'000	2015/16 R'000
5.2 Computer services	<u>5</u>		
SITA computer services		2,253	4,264
External computer service providers		8,717	8,206
Total		10,970	12,470

	Note	2016/17 R'000	2015/16 R'000
5.3 Audit cost – external	<u>5</u>		
Regularity audits		3,001	3,772
Total		3,001	3,772

	Note	2016/17 R'000	2015/16 R'000
5.4 Inventory	<u>5</u>		
Learning and teaching support material		-	88
Materials and supplies		9,296	9,338
Total		9,296	9,426

Notes to Annual Financial Statements

For the year ended 31 March 2017

	<i>Note</i>	2016/17 R'000	2015/16 R'000
5.5 Consumables	<u>5</u>		
Consumable supplies		9,997	2,430
Uniform and clothing		211	248
Household supplies		1,116	811
IT consumables		673	12
Other consumables		7,997	1,359
Stationery, printing and office supplies		3,002	1,514
Total		12,999	3,944

Gardening and Farming Supplies, Gift and Awards, Fuel supplies, Medical Kit, Material and Material supplies.

	<i>Note</i>	2016/17 R'000	2015/16 R'000
5.6 Property payments	<u>5</u>		
Municipal services		2,907	2,196
Property management fees		9,803	2,270
Property maintenance and repairs		-	1,481
Other		-	619
Total		12,710	6,566

	<i>Note</i>	2016/17 R'000	2015/16 R'000
5.7 Travel and subsistence	<u>5</u>		
Local		25,842	24,467
Foreign		-	-
Total		25,842	24,467

	<i>Note</i>	2016/17 R'000	2015/16 R'000
5.8 Other operating expenditure	<u>5</u>		
Professional bodies, membership and subscription fees		-	2
Resettlement costs		323	35
Other		752	1,449
Total		1,075	1,486

Notes to Annual Financial Statements

For the year ended 31 March 2017

		2016/17 R'000	2015/16 R'000
6 Interest and Rent on Land			
Interest paid		-	-
Rent on land			
Total		<u>-</u>	<u>-</u>
		2016/17 R'000	2015/16 R'000
Payments for financial	<i>Note</i>		
7 assets			
Debts written off	<u>7.1</u>	59	-
Total		<u>59</u>	<u>-</u>
7.1 Other debt written off			
Total debt written off			-
Total		<u>59</u>	<u>-</u>
		2016/17 R'000	2015/16 R'000
8 Transfers and Subsidies	<i>Note</i>		
Provinces and municipalities	<u>45</u> <u>ANNEXURE</u>	85	75
Departmental agencies and accounts	<u>1</u> <u>ANNEXURE</u>	-	2
Non-profit institutions	<u>2</u> <u>ANNEXURE</u>	8,950	7,200
Households	<u>3</u>	449	1,067
Total		<u>9,484</u>	<u>8,344</u>

Notes to Annual Financial Statements

For the year ended 31 March 2017

	Note	2016/17 R'000	2015/16 R'000
9 Expenditure for capital assets			
Tangible assets		94,597	106,041
Buildings and other fixed structures	<u>35</u>	81,827	85,361
Heritage assests	<u>35-38</u>	-	12
Machinery and equipment	<u>30</u>	12,770	20,668
 Intangible assets		28	-
Software		28	-
 Total		94,625	106,041

9.1 Analysis of funds utilised to acquire capital assets - 2016/17

	Voted Funds R'000	Aid assistance R'000	TOTAL R'000
Tangible assets	94,597	-	94,597
Buildings and other fixed structures	81,827	-	81,827
Heritage assets	-	-	-
Machinery and equipment	12,770	-	12,770
 Total		-	
 Intangible assets	28		28
Software	28		28
 Total	94,625		94,625

Notes to Annual Financial Statements

For the year ended 31 March 2017

9.2 Analysis of funds utilised to acquire capital assets - 2015/16

	Voted Funds R'000	Aid assistance R'000	TOTAL R'000
Tangible assets	106,041	-	106,041
Buildings and other fixed structures	85,361	-	85,361
Heritage assets	12	-	12
Machinery and equipment	20,668	-	20,668
Total	106,041	-	106,041

	Note	2016/17 R'000	2015/16 R'000
10. Unauthorised Expenditure			
10.1 Reconciliation of unauthorised expenditure			
Opening balance		7,674	1,283
Prior period error			-
As restated		7,674	1,283
Unauthorised expenditure - discovered in the current year (as restated)		785	6,391
Less: Amounts approved by Parliament/Legislature with funding		-	-
Less: Amounts approved by Parliament/Legislature without funding and written off in the Statement of Financial Performance		-	-
Less: Amounts transferred to receivables for recovery		-	-
Closing balance		8,459	7,674

Notes to Annual Financial Statements

For the year ended 31 March 2017

	2016/17	2015/16
10.2 Analysis of unauthorised expenditure awaiting authorisation per economic classification	R'000	R'000
Current	8,459	7,674
Capital	-	-
Transfers and subsidies	-	-
Total	8,459	7,674

10.3 Analysis of unauthorised expenditure awaiting authorisation per type	R'000	R'000
Unauthorised expenditure relating to overspending of the vote or a main division within the vote	7,176	6,391
Unauthorised expenditure incurred not in accordance with the purpose of the vote or main division	1,283	1,283
Total	8,459	7,674

2015/16

10.4 Details of unauthorised expenditure - current year

Incident	Disciplinary steps taken/criminal proceedings	R'000
Overspending of a main division withing a vote.	N/A	785

Total **-**

	2016/17	2015/16
Note	R'000	R'000
11. Cash and Cash Equivalents		
Consolidated Paymaster General Account	29,414	36,187
Cash receipts	-	-
Disbursements	-	-
Cash on hand	-	-
Investments (Domestic)	-	-
Investments (Foreign)	-	-
Total	29,414	36,187

Notes to Annual Financial Statements

For the year ended 31 March 2017

	<i>Note</i>	2016/17 R'000	2015/16 R'000
12. Prepayments and Advances			
Staff advances		-	70
Travel and subsistence		-	-
Prepayments (Not expensed)		-	-
Advances paid		-	-
SOCPEN advances		-	-
Total		<u>-</u>	<u>70</u>

		2016/17			2015/16		
	<i>Note</i>	Current R'000	Non- current R'000	Total R'000	Current R'000	Non- current R'000	Total R'000
13. Receivables							
Staff debt	<u>13.1</u>	-	-	-	-	-	-
Other debtors	<u>13.2</u>	21	-	21	61	40	101
Total		<u>21</u>	<u>-</u>	<u>21</u>	<u>61</u>	<u>40</u>	<u>101</u>

	<i>Note</i>	2016/17 R'000	2015/16 R'000
13.1 Staff debt			
(Group major categories, but list material items)	<u>13</u>		
Double payment		-	-
Total		<u>-</u>	<u>-</u>

Notes to Annual Financial Statements

For the year ended 31 March 2017

	<i>Note</i>	2016/17 R'000	2015/16 R'000
13.2 Other debtors	<u>13</u>		
(Group major categories, but list material items)			
Tax Dept		3	40
Salary over payment		5	13
Housing Allowance		-	1
Computer Hardware and system		-	14
Social Assistance grant		-	(1)
Bursary		-	7
Pension		1	12
Income Tax		1	15
Water and Lights		11	
Total		<u>21</u>	<u>101</u>

	<i>Note</i>	2016/17 R'000	2015/16 R'000
14 Voted Funds to be Surrendered to the Revenue Fund			
Opening balance		43,674	35,518
Prior period error		-	-
As restated		43,674	35,518
Transfer from statement of financial performance (as restated)		29,810	34,238
Add: Unauthorised expenditure for current year		785	6,391
Voted funds not requested/not received		-	-
Transferred to retained revenue to defray excess expenditure (Parliament/Legislatures ONLY)		-	-
Paid during the year		(36,703)	(32,473)
Closing balance		<u>37,566</u>	<u>43,674</u>

Notes to Annual Financial Statements

For the year ended 31 March 2017

		2016/17 R'000	2015/16 R'000
15	Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund		
	Opening balance	358	188
	Prior period error	-	-
	As restated	358	188
	Transfer from Statement of Financial Performance (as restated)	1,842	2,717
	Own revenue included in appropriation	-	-
	Transfer from aid assistance	-	-
	Transfer to voted funds to defray expenditure (Parliament/Legislatures ONLY)	-	-
	Paid during the year	(1,872)	(2,547)
	Closing balance	328	358
		2016/17 R'000	2015/16 R'000
16	Payables – current		
	Other payables	-	-
	Total	-	-
		2015/16 R'000	2015/16 R'000
16.1	Other payables		
	(Identify major categories, but list material amounts)		
	Income tax	-	-
	Pension fund	-	-
	Total	-	-

Notes to Annual Financial Statements

For the year ended 31 March 2017

	Note	2016/17 R'000	2015/16 R'000
17 Net cash flow available from operating activities			
Net surplus/(deficit) as per Statement of Financial Performance		31,653	36,955
Add back non cash/cash movements not deemed operating activities		56,117	70,836
(Increase)/decrease in receivables – current		80	(32)
(Increase)/decrease in prepayments and advances		70	38
(Increase)/decrease in other current assets		-	-
Increase/(decrease) in payables – current		-	(134)
Proceeds from sale of capital assets		(83)	(57)
Proceeds from sale of investments		-	-
(Increase)/decrease in other financial assets		-	-
Expenditure on capital assets		94,625	106,041
Surrenders to Revenue Fund		(38,575)	(35,020)
Surrenders to RDP Fund/Donor		-	-
Voted funds not requested/not received		-	-
Own revenue included in appropriation		-	-
Other non-cash items		-	-
Net cash flow generated by operating activities		87,769	107,791
18 Reconciliation of cash and cash equivalents for cash flow purposes	Note	2016/17 R'000	2014/15 R'000
Consolidated Paymaster General account		29,414	36,187
Fund requisition account		-	-
Cash receipts		-	-
Disbursements		-	-
Cash on hand		-	-
Cash with commercial banks (Local)		-	-
Cash with commercial banks (Foreign)		-	-
Total		29,414	36,187
19. Contingent liabilities and contingent assets	Note	2016/17 R'000	2015/16 R'000
19.1 Contingent liabilities			
Liable to	Nature		
Housing loan guarantees	Employees	<u>Annexure 4</u> -	-
Claims against the Department		<u>Annexure 5</u> 1,350	8,218
Total		1,350	8,218

Notes to Annual Financial Statements

For the year ended 31 March 2017

20.	Contingent assets				2016/17	2015/16
	Nature of contingent asset			Note	R'000	R'000
	Employer's contribution to pension fund				-	1,317
	Total				-	1,317

21.	Commitments				2016/17	2015/16
	Current expenditure				R'000	R'000
	Approved and contracted				4,404	12,084
	Approved but not yet contracted				-	-
					4,404	12,084
	Capital Expenditure					
	Approved and contracted				23,774	63,385
	Approved but not yet contracted				-	19,631
					23,774	83,016
	Total Commitments				28,178	95,100

22.	Accruals and payables not recognised				2016/17	2015/16
22.1	Accruals				R'000	R'000
	Listed by economic classification	30 days	30+ days	Total	Total	
	Goods and services	17,730	-	17,730	5,036	
	Interest and rent on land	-	-	-	-	
	Transfers and subsidies	-	-	-	-	
	Capital assets	3,327	-	3,327	239	
	Other	-	-	-	-	
	Total	21,057	-	21,057	5,275	

Notes to Annual Financial Statements

For the year ended 31 March 2017

22.2 Listed by programme level	Note	2016/17 R'000	2015/16 R'000
Administration		10	899
Cultural Affairs		29	321
Library and Archives Services		20,858	3456
Sports and Recreation		160	599
Total		21,057	5,275

23. Payables not recognised Listed by economic classification	30 days	30+ days	Total	Total
Goods and services	8,514		8,514	1,188
Interest and rent on land	-		-	-
Transfers and subsidies	-		-	-
Capital assets	5,124		5,124	26,168
Other	-		-	-
Total	13,638		13,638	27,356

23.1 Listed by programme level	Note	2016/17 R'000	2015/16 R'000
Administration		31	472
Cultural Affairs		1	34
Library and Archives Services		13,605	3,328
Sports and Recreation		1	23,522
Total		13,638	27,356

Notes to Annual Financial Statements

For the year ended 31 March 2017

<i>Included in the above totals are the following:</i>	Note	2016/17 R'000	2015/16 R'000
Confirmed balances with Departments	<u>Annex 6</u>	260	431
Confirmed balances with other government entities		-	-
Total		<u>260</u>	<u>431</u>

24 Employee benefits	Note	R'000	R'000
Leave entitlement		7,398	6,637
Service bonus (Thirteenth cheque)		3,257	3,128
Performance awards		2,449	2,265
Capped leave commitments		7,647	7,145
Other		237	102
Total		<u>20,988</u>	<u>19,263</u>

Long service awards for a period of 12 Months

Notes to Annual Financial Statements

For the year ended 31 March 2017

25 Lease commitments

25.1 Operating leases

1 expenditure

2016/17	Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
	R'000	R'000	R'000	R'000	R'000
Not later than 1 year	-	-	2,167	3,558	5,725
Later than 1 year and not later than 5 years	-	-	1,538	-	1,538
Later than five years	-	-	-	-	-
Total lease commitments	-	-	3,705	3,558	7,263

2015/16	Specialised military assets R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	-	-	1,970	10,032	12,002
Later than 1 year and not later than 5 years	-	-	3,704	-	3,704
Later than five years	-	-	-	-	-
Total lease commitments	-	-	5,674	10,032	15,706

Notes to Annual Financial Statements

For the year ended 31 March 2017

	<i>Note</i>	R'000	R'000
26. Irregular expenditure			
26.1 Reconciliation of irregular expenditure			
Opening balance		51,857	36,061
Prior period error			-
As restated		51,857	36,061
Add: Irregular expenditure - relating to prior year		-	-
Add: Irregular expenditure - relating to current year		17,974	15,796
Less: Prior year amounts condoned		-	-
Less: Current year amounts condoned		-	-
Less: Amounts not condoned and recoverable		-	-
Less: Amounts not condoned and not recoverable		-	-
Irregular expenditure awaiting condonation		<u>69,830</u>	<u>51,857</u>
Analysis of awaiting condonation per age classification			
Current year		17,974	15,796
Prior years		<u>51,857</u>	<u>36,061</u>
Total		<u>69,830</u>	<u>51,857</u>

Notes to Annual Financial Statements

For the year ended 31 March 2017

	2016/17 R'000	2015/16 R'000
27. Fruitless and wasteful expenditure		
27.1 Reconciliation of fruitless and wasteful expenditure		
Opening balance	9,161	7,461
Prior period error		-
As restated	9,161	7,461
Fruitless and wasteful expenditure – relating to prior year	-	-
Fruitless and wasteful expenditure – relating to current year	-	1,700
Less: Amounts resolved	-	-
Less: Amounts transferred to receivables for recovery	-	-
Closing balance	9,161	9,161
 27.2 Analysis of awaiting resolution per economic classification		
Current	-	614
Capital	9,161	8,547
Transfers and subsidies	-	-
Total	9,161	9,161

Notes to Annual Financial Statements

For the year ended 31 March 2017

28. Related party transactions

Payments made	2016/17 R'000	2016/15 R'000
Goods and services	-	-
Total	-	-

	2016/17 R'000	2016/15 R'000
Other		
Guarantees issued (Housing)	-	-
Total	-	-

	2016/17 R'000	2015/16 R'000
Internal Audit & Audit Committee	-	-
Accounting Services & IT	-	-
Office rental	-	-
Total	-	-

During the year under review the Department received free of charge service from the Department of Public Works, Roads and Transport and Office of the Premier that are related to the Department. The Department of Culture Sport, and Recreation occupies Government Building in the Province provided by the Public Works, Road and Transport free of charge. The Department received service for the Audit committee and Internal Audit provided through the shared services in the office of the Premier. Department of Finance provided IT services free of charge. The Department has the General Manager which is currently the Director of Silulu seSiswati, the General Manager has disclosed to the Accounting Officer of the Department and another General Manager who's spouse is part of the Management of Izithethe Arts Institute which is a beneficiary of the Department to the Arts and Culture Grant from the Department.

Notes to Annual Financial Statements

For the year ended 31 March 2017

		2016/17 R'000	2015/16 R'000
29 Key management personnel	No. of Individuals		
Political office bearers (provide detail below)	1	1,902	1,851
Officials:			
Level 15 to 16	1	1,439	697
Level 14 (incl CFO if at a lower level)	4	3,366	4,476
Family members of key management personnel			
Total		6,707	7,025

Notes to Annual Financial Statements

For the year ended 31 March 2017

30. Movable Tangible Capital Assets

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Opening balance R'000	Value adjustment R'000	Additions R'000	Disposals R'000	Closing balance R'000
HERITAGE ASSETS	12	-	9	9	12
Heritage assets	12	-	9	9	12
MACHINERY AND EQUIPMENT	70,009	-	13,466	7,128	76,347
Transport assets	24,371	-	2,626	2,188	24,809
Computer equipment	15,743	-	6,256	3,583	18,416
Furniture and office equipment	20,580	-	3,252	439	23,393
Other machinery and equipment	9,315	-	1,332	918	9,729
SPECIALISED MILITARY ASSETS	-	-	-	-	-
Specialised military assets	-	-	-	-	-
BIOLOGICAL ASSETS	-	-	-	-	-
Biological assets	-	-	-	-	-
Capital Work-in-progress (Effective 1 April 2016)	-	-	-	-	-
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	70,021	-	13,475	7,137	76,359

Notes to Annual Financial Statements

For the year ended 31 March 2017

30.1 ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Cash	Non-cash	(Capital work-in- progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
HERITAGE ASSETS	9	-	-	-	9
Heritage assets	9	-	-	-	9
MACHINERY AND EQUIPMENT	12,770	350	-	346	13,466
Transport assets	1,991	350	-	285	2,626
Computer equipment	6,256	-	-	-	6,256
Furniture and office equipment	3,188	-	-	64	3,252
Other machinery and equipment	1,335	-	-	(3)	1,332
SPECIALISED MILITARY ASSETS	-	-	-	-	-
Specialised military assets	-	-	-	-	-
BIOLOGICAL ASSETS	-	-	-	-	-
Biological assets	-	-	-	-	-
TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS	12,779	350	-	346	13,475

Notes to Annual Financial Statements

For the year ended 31 March 2017

31. DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Sold for cash	Non-cash disposal	Total disposals	Cash received Actual
	R'000	R'000	R'000	R'000
HERITAGE ASSETS	-	9	9	-
Heritage assets	-	9	9	-
MACHINERY AND EQUIPMENT	421	6,707	7,128	83
Transport assets	421	1,767	2,188	83
Computer equipment	-	3,583	3,583	-
Furniture and office equipment	-	439	439	-
Other machinery and equipment	-	918	918	-
SPECIALISED MILITARY ASSETS	-	-	-	-
Specialised military assets	-	-	-	-
BIOLOGICAL ASSETS	-	-	-	-
Biological assets	-	-	-	-
TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS	421	6,716	7,137	83

Notes to Annual Financial Statements

For the year ended 31 March 2017

32. MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2016

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing balance R'000
HERITAGE ASSETS	-	-	12	-	12
Heritage assets	-	-	12	-	12
MACHINERY AND EQUIPMENT	53,908	1	21,820	5,720	70,009
Transport assets	22,441	-	3,073	1,143	24,371
Computer equipment	11,378	701	5,045	1,381	15,743
Furniture and office equipment	9,588	(700)	13,018	1,326	20,580
Other machinery and equipment	10,501	-	684	1,870	9,315
SPECIALISED MILITARY ASSETS	-	-	-	-	-
Specialised military assets	-	-	-	-	-
BIOLOGICAL ASSETS	-	-	-	-	-
Biological assets	-	-	-	-	-
Capital Work-in-progress (Effective 1 April 2016)	-	-	-	-	-
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	53,098	1	21,832	5,720	70,021

Notes to Annual Financial Statements

For the year ended 31 March 2017

32.1 Prior period error	Note	2016/17 R'000
Nature of prior period error		
MACHINERY AND EQUIPMENT		1
Transport equipment was recognised at cost excluding trade in value		-
Computer Equipment incorrectly classified		701
Furniture and office equipment incotectly classified		(700)
Relating to 2014/15		-
Total		1

Notes to Annual Financial Statements

For the year ended 31 March 2017

33. MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Specialis ed military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Opening balance	-	-	37	146,416	-	146,453
Value adjustments	-	-	-	-	-	-
Additions	-	-	-	8,618	-	8,618
Disposals	-	-	-	(1,151)	-	(1,151)
TOTAL MINOR ASSETS	-	-	37	153,883	-	153,920

	Specialis ed military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets	-	-	-	1,477	-	1,477
Number of minor assets at cost	-	-	5	963,957	-	963,957
TOTAL NUMBER OF MINOR ASSETS	-	-	5	964,957	-	964,957

Notes to Annual Financial Statements

For the year ended 31 March 2017

34. MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2017

	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Assets written off						
TOTAL MOVABLE ASSETS WRITTEN OFF	-	-	-	421	-	-

MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2016

	Specialis- ed military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Assets written off	-	-	-	974	-	974
TOTAL MOVABLE ASSETS WRITTEN OFF	-	-	-	974	-	974

Notes to Annual Financial Statements

For the year ended 31 March 2017

35. MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Opening balance	Value adjustments	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000	R'000
SOFTWARE	2,658		28	-	2,686
MASTHEADS AND PUBLISHING TITLES	-		-	-	-
PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS	-		-	-	-
RECIPES, FORMULAE, PROTOTYPES, DESIGNS, MODELS	-		-	-	-
SERVICES AND OPERATING RIGHTS	-		-	-	-
Capital Work-in-progress (Effective 1 April 2016)					-
TOTAL INTANGIBLE CAPITAL ASSETS	2,658	-	28	-	2,686

Notes to Annual Financial Statements

For the year ended 31 March 2017

36. MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Opening balance	Value adjustments	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES	60,389	-	10,736	10,328	60,797
Dwellings	-	-	-	-	-
Non-residential buildings	57,421	-	10,736	10,328	57,829
Other fixed structures	2,968	-	-	-	2,968
HERITAGE ASSETS	6,793	-	-	-	6,793
Heritage assets	6,793	-	-	-	6,793
LAND AND SUBSOIL ASSETS	-	-	-	-	-
Land	-	-	-	-	-
Mineral and similar non- regenerative resources	-	-	-	-	-
Capital Work-in-progress (Effective 1 April 2016)					
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	67,182		10,736		67,590

Notes to Annual Financial Statements

For the year ended 31 March 2017

37. ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Cash	Non-cash	(Capital work-in-progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES	81,827	10,736	(81,827)	-	10,736
Dwellings	-	-	-	-	-
Non-residential buildings	72,672	10,736	(72,672)	-	10,736
Other fixed structures	9,155	-	(9,155)	-	-
HERITAGE ASSETS	-	-	-	-	-
Heritage assets	-	-	-	-	-
LAND AND SUBSOIL ASSETS	-	-	-	-	-
Land	-	-	-	-	-
Mineral and similar non-regenerative resources	-	-	-	-	-
TOTAL ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS	81,827	10,736	(81,827)	-	10,736

Notes to Annual Financial Statements

For the year ended 31 March 2017

38. DISPOSALS OF IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Sold for cash	Non-cash disposal	Total disposals	Cash received Actual
	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES	-	10,328	10,328	-
Dwellings	-	-	-	-
Non-residential buildings	-	10,328	10,328	-
Other fixed structures	-	-	-	-
HERITAGE ASSETS	-	-	-	-
Heritage assets	-	-	-	-
LAND AND SUBSOIL ASSETS	-	-	-	-
Land	-	-	-	-
Mineral and similar non-regenerative resources	-	-	-	-
TOTAL DISPOSAL OF IMMOVABLE TANGIBLE CAPITAL ASSETS	-	10,328	10,328	-

Notes to Annual Financial Statements

For the year ended 31 March 2017

39. MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2016

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	46,470	11	25,447	11,539	60,389
Dwellings	-	-	-	-	-
Non-residential buildings	46,470	11	22,479	11,539	57,421
Other fixed structures	-	-	2,968	-	2,968
HERITAGE ASSETS	6,793	-	-	-	6,793
Heritage assets	6,793	-	-	-	6,793
LAND AND SUBSOIL ASSETS	-	-	-	-	-
Land	-	-	-	-	-
Mineral and similar non- regenerative resources	-	-	-	-	-
Capital Work-in- progress (Effective 1 April 2016)	-	-	-	-	-
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	53,263	11	25,447	11,539	67,182

Notes to Annual Financial Statements

For the year ended 31 March 2017

40. Assets subjected to transfer in terms of S42 of the PFMA

2016/17

No of Assets **Value of Assets**
R'000

BUILDINGS AND OTHER FIXED STRUCTURES

Dwellings

Non-residential buildings

Other fixed structures

HERITAGE ASSETS

Heritage assets

LAND AND SUBSOIL ASSETS

Land

Mineral and similar non-regenerative resources

TOTAL

	13	(57,513)
	10	(47,752)
	3	(9,761)
	-	-
	-	-
	-	-
	13	(57,513)

Assets subjected to transfer in terms of S42 of the PFMA - 2015/16

No of Assets **Value of Assets**
R'000

BUILDINGS AND OTHER FIXED STRUCTURES

Dwellings

Non-residential buildings

Other fixed structures

HERITAGE ASSETS

Heritage assets

LAND AND SUBSOIL ASSETS

Land

Mineral and similar non-regenerative resources

TOTAL

	7	(49,695)
	-	-
	6	(46,727)
	1	(2,968)
	-	-
	-	-
	-	-
	7	(49,695)

Notes to Annual Financial Statements

For the year ended 31 March 2017

41. Prior period errors

41.1 Correction of prior period errors	Note	2015/16 R'000
<i>Movement in movable capital asset per asset register</i>		
Computer equipment		701
Furniture and office equipment		(700)
Other Machinery		
Net effect		1
Accruals and payables not recognized		
Payables were understated in the previous financial year		23,073
Net effect		23,073
<i>Movement in immovable capital asset per asset register</i>		
Other fixed structure incorrectly classified		11
Net effect		11

Notes to Annual Financial Statements

For the year ended 31 March 2017

42 INVENTORY	Note	2016/17 R'000	2015/16 R'000
	<u>Annexure</u>		
Inventory	<u>I</u>		
Opening balance		-	-
Add/(Less): Adjustments to prior year balances		-	-
Add: Additions/Purchases - Cash		8,126	-
Add: Additions - Non-cash			-
(Less): Disposals			-
(Less): Issues		(8,108)	-
Add/(Less): Adjustments		-	-
Closing balance		18	-

43. STATEMENT OF CONDITIONAL GRANTS RECEIVED

For the year 31 March 2017

NAME OF GRANT	GRANT ALLOCATION					SPENT			2015/16		
	Division of Revenue Act/Provincial Grants	Roll Overs	DORA Adjustments	Other Adjustments	Total Available	Amount received by Department	Amount spent by Department	Under / (overspending)	% of available funds spent by dept	Division of Revenue Act	Amount spent by Department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Community Library Service Grant	155,289	27,893	-	-	183,182	183,182	168,070	15,112	92%	162,729	126,542
Mass Participation a Grant	49,043	-	(2,300)	-	46,743	46,743	46,474	269	99%	45,066	44,550
Expanded Public Works Programme Incentive	2,000	-	-	-	2,000	2,000	2,000	-	100%	2,148	2,148
Social Sector Expanded Public Works Programme	2,888	-	-	-	2,888	2,888	2,888	-	100%	1,199	1,199
TOTAL	209,220	27,839	(2,300)	-	234,813	234,813	219,432	15,381	-	211,142	174,439

Notes to Annual Financial Statements
For the year ended 31 March 2017

44. STATEMENT OF CONDITIONAL GRANTS AND OTHER TRANSFERS TO MUNICIPALITIES

NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
DEPARTMENT OF COMMUNITY SAFETY, SECURITY AND LIAOSON	105	-	-	105	85	-	-
TOTAL	105	-	-	105	85	-	-

ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS AT 31 MARCH 2017

STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS ANNEXURE 1

DEPARTMENT/AGENCY/ACCOUNT	TRANSFER ALLOCATION				TRANSFER		2015/16 Appropriation Act
	Adjusted appropriation	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	
	R'000	R'000	R'000	R'000	R'000	%	R'000
SABC	-	-	-	-	-	-	1
TOTAL	-	-	-	-	-	-	1

Appropriation Statements
For the year ended 31 March 2017

Annual Report for 2016/17 Financial Year
Vote 11: Department of Culture, Sport and Recreation

NON-PROFIT INSTITUTIONS	TRANSFER ALLOCATION				EXPENDITURE		2015/16 Appropriation Act
	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
MELOKUHLE ARTS DEVELOPMENT FESTIVAL	200	-	-	200	200	100%	-
ENDUMBENI ARTS & CULTURE		-	-	-	-	-	40
MPUMALANGA CYCLING UNION	1,000	-	-	1,000	1,000	100%	-
MPUMALANGA MORAL REGENERATION	200			200	200	100%	110
SIYATENTELA MBUZINI	100			100	100	100%	
KHOZOMEN ENTERTAINMENT	100			100	100	100%	
MALENGS TRADING	150			150	150	100%	
GERT SIBANDE TRADITIONAL REGION	50	-	-	50	-	0%	50
BIG FISH ENTERTAINMENT	500	-	-	500	500	100%	-
CULTURE & CREATIVE IND FED OF SA	200	-	-	200	200	100%	-
INNIBOS	2,500	-	-	2,500	2,500	100%	1,500

Appropriation Statements
For the year ended 31 March 2017

Annual Report for 2016/17 Financial Year
Vote 11: Department of Culture, Sport and Recreation

NON-PROFIT INSTITUTIONS	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Appropriation Act
	R'000	R'000	R'000	R'000	R'000	%	R'000
MP ARTS & CULTURE. CENTRE ASSOCIATION	100			100	-	0%	-
MPUMALANGA LIVING CULTURAL AFFAIRS	100	-	-	100	100	100%	700
MPAL/CLOWN SCHOOL	100			100	-	0%	
DR JS MOROKA ARTS AND CULTURE FORUM	-	-	-	-	-	-	90
GOVAN MBEKI ARTS AND CULTURE FORUM	-	-	-	-	-	-	40
MKHONDO ARTS AND CULTURE FORUM	-	-	-	-	-	-	40
MSUKALIGWA ARTS AND CULTURE FORUM	-	-	-	-	-	-	40
DIPALISENG ATRS AND CULTURE FORUM	-	-	-	-	-	-	40
PIXLE KA SEME ARTS AND CULTURE FORUM	-	-	-	-	-	-	40
LEKWA ARTS AND CULTURE FORUM	-	-	-	-	-	-	40
ALBERT LUTHULI ARTS AND CULTURE FORUM	-	-	-	-	-	-	40
BUSHBUCKRIDGE ARTS AND CULTURE FORUM	-	-	-	-	-	-	40
MJINDI ARTS AND CULTURE FORUM	-	-	-	-	-	-	90
THABACHEU ARTS AND CULTURE FORUM	-	-	-	-	-	-	40

Appropriation Statements
For the year ended 31 March 2017

Annual Report for 2016/17 Financial Year
Vote 11: Department of Culture, Sport and Recreation

NON-PROFIT INSTITUTIONS	Adjusted appropria- tion Act	Roll Overs	Adjustm ents	Total Available	Actual Transfer	% of Available funds transferred	Appro- priation Act
	R'000	R'000	R'000	R'000	R'000	%	R'000
NKOMAZI ARTS AND CULTURE FORUM	-	-	-	-	-	-	60
THEMBISILE ARTS AND CULTURE FORUM	-	-	-	-	-	-	90
EMAKHAZENI ARTS AND CULTURE FORUM	100	-	-	100	-	0%	7
EMALAHLENI ARTS AND CULTURE FORUM	-	-	-	-	-	-	40
STEVE TSHETE ARTS AND CULTURE FORUM	-	-	-	-	-	-	90
LEARN FOR LIFE	-	-	-	-	-	-	150
MPUMALANGA CHORAL MUSIC ASSOCIATION	150	-	-	150	150	100%	150
MPUMALANGA WRITERS ASSOCIATION	-	-	-	-	150	-	150
EPWP PROJECT	400	-	-	400	-	-	-
SANCTA	150	-	-	150	150	100%	150
CASTERBRIDGE	150	-	-	150	150	100%	150
IZITHETHE	150	-	-	150	150	100%	150
FRIENDS OF THE MUSEUM	800	-	-	800	450	56%	450
GOLD PANNING	-	-	-	-	1,000	-	800

Appropriation Statements
For the year ended 31 March 2017

Annual Report for 2016/17 Financial Year
Vote 11: Department of Culture, Sport and Recreation

NON-PROFIT INSTITUTIONS	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Appropriation Act
	R'000	R'000	R'000	R'000	R'000	%	R'000
SILULU	150	-	-	150	150	100%	150
LANGMA PROJECTS	-	-	-	-	-	-	150
PLC	150	-	-	150	150	0%	-
MPUMALANGA PROVINCIAL EXECUTIVE COUNCIL (SAFA)	200	-	-	200	-	0%	125
MPUMALANGA SCHOOL SPORT ORGANISATION	300	-	-	300	300	100%	300
MPUMALANGA TABLE TENNIS ASSOCIATION	-	-	-	-	-	-	-
MPUMALANGA SPORTS CONFEDERATION	-	-	-	-	-	-	-
MPUMALANGA SWIMMING ASSOCIATION	-	-	-	-	-	-	125
LOSKOP MARATHON	700	-	-	700	700	100%	550
SONPARK PUBLIC ART PROJECT	-	-	-	-	-	-	383
LAENAS KUNSTEFEEES	-	-	-	-	-	-	120
MPUMALANGA HOCKEY ASSOCIATION	250	-	-	250	250	100%	-
	9,100	-	-	9,100	8,950	98%	7,620

ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS AT 31 MARCH 2017

STATEMENT OF TRANSFERS TO HOUSEHOLDS ANNEXURE 3

	TRANSFER ALLOCATION			Total Available	EXPENDITURE		2015/16 Appropriation Act
	Adjusted appropriation Act	Roll Overs	Adjustments		Actual Transfer	% of Available funds transferred	
HOUSEHOLDS	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
INJURY ON DUTY	-	-	-	-	1	-	-
LEAVE GRATUITY	527	-	-	527	448	85%	1,300
TOTAL	527	-	-	527	449	-	1,300

ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS AT 31 MARCH 2017

STATEMENT OF FINANCIAL GUARANTEES ISSUED ANNEXURE 4

GUARANTOR INSTITUTION	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2016	Guarantees draw downs during the year	Guaranteed repayments/ cancelled/ reduced/ released during the year	Revaluati ons	Closing balance 31 March 2017	Guaranteed interest for year ended 31 March 2017	Realised losses not recoverable i.e. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Mpumalanga		-	-	-	-	-	-	-	-
Housing Finance	Housing	-	-	-	-	-	-	-	-
TOTAL			-	-	-	-	-	-	-

ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS AT 31 MARCH 2017
STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH **ANNEXURE 5**

NATURE OF LIABILITY	Opening balance 1 April 2016	Liabilities incurred during the year	Liabilities paid/ cancelled/ reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing balance 31 March 2017
	R'000	R'000	R'000	R'000	R'000
Claims against the Department					
HJ Samuels	580	-	-	-	580
NDH & ASV Travel Agency	770	-	-	-	770
SUBTOTAL	1,350	-	-	-	1,350

ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS AT 31 MARCH 2017

INTER-GOVERNMENT PAYABLES ANNEXURE 6

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		Total		Cash in transit at year end 2015/16*	
	31/03/2017	31/03/2016	31/03/2017	31/03/2016	31/03/2017	31/03/2016	Payment date up to six (6) working days before year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
DEPARTMENTS								
Current								
Department of Justice	39	142	-	-	39	142		
Department of Public Works	221	289	-	-	221	289		
TOTAL DEPARTMENTS	260	431	-	-	260	431		-

ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS AT 31 MARCH 2017

INVENTORY MANAGEMENT REPORT ANNEXURE 7

INVENTORY	Note	2016/17		2015/16	
		Quantity	R'000	Quantity	R'000
Inventory					
Opening balance		-	-	-	-
Add/(Less): Adjustments to prior year balances		-	-	-	-
Add: Additions/Purchases - Cash		10,344	8,126	-	9,426
Add: Additions - Non-cash		-	-	-	-
(Less): Disposals		-	-	-	-
(Less): Issues		(10,344)	(8,108)	-	(9,426)
Add/(Less): Adjustments		-	-	-	-
Closing balance		-	18	-	-

ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS AT 31 MARCH 2017

MOVEMENT IN CAPITAL WORK-IN-PROGRESS ANNEXURE 8

	Opening balance R'000	Current Year Capital WIP R'000	Completed Assets R'000	Closing balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	231,999	74,835	(10,328)	296,506
Dwellings	-	-	-	-
Non-residential buildings	128,134	41,997	(10,328)	159,803
Other fixed structures	103,865	32,838	-	136,703
TOTAL	231,999	74,835	(10,328)	296,506

ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS AT 31 MARCH 2017

MOVEMENT IN CAPITAL WORK-IN-PROGRESS 2016 ANNEXURE 9

DESCRIPTION	Opening balance	Prior period errors	Current Year Capital WIP	Completed Assets	Closing balance
	R'000	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES	261,925	(89,840)	80,511	(20,597)	231,999
Dwellings	-	-	-	-	-
Non-residential buildings	203,238	(84,012)	29,505	(20,597)	128,134
Other fixed structures	58,687	(5,828)	51,006		103,865
TOTAL	261,925	(89,840)	80,511	(20,597)	231,999

Department of Culture, Sport and Recreation

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2nd Floor Building**

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