

Table 3.8.2 Performance Rewards by salary band for personnel below Senior Management Service for the period 1 April 2018 to 31 March 2019

Salary band	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee (R'000)
Skilled (level 3-5)	82	89	92,1	603	7
Highly skilled production (level 6-8)	116	129	89,9	1 681	14
Highly skilled supervision (level 9-12)	41	51	80,4	1 084	26
Contract (3-5)	28	61	45,9	202	7
Contract (6-8)	44	78	56,4	519	12
Contract (9-12)	2	7,00	28,6	63	31
Total	313	415	75,2	4 152	13

Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2018 to 31 March 2019

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee (R'000)
Financial clerks and credit control	6,	8	75	123	21
Financial and related professionals	8	8	100	112	14
Household and laundry workers	4	4	100	23	56
Human resources & organisat developm & relate prof	3	3	100	74	25

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee (R'000)
Messengers porters and deliverers	2	2	100	17	8
Finance and economics related	5	8	63	107	21
Other administrat & related clerks and organisers	35	38	92	442	13
Auxiliary and related workers	8	8	100	66	8
Other occupations	0	0	0	0	0
Legal related	1	1	100	36	36
Financial and related professionals	15	17	88	280	19
Building and other property caretakers	28	30	93	179	6
Administrative related	16	19	84	490	31
Communication and information related	16	23	70	400	25
Secretaries & other keyboard operating clerks	9	12	75	75	8
Library mail and related clerks	44	71	62	417	9
Cleaners in offices workshops hospitals etc.	22	28	79	132	6
Human resources related	1	1	100	21	21
Trade labourers	4	5	80	24	6
Language practitioners interpreters & other commun	1	2	50	21	21
General legal administration & rel. Professionals	1	1	100	22	22
Archivists curators and related professionals	29	34	85	442	15
Other administrative policy and related officers	3	3	100	65	22
Bus and heavy vehicle drivers	0	5	0	0	0
Senior managers	6	9	67	341	57

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee (R'000)
Client inform clerks(switchb receipt inform clerks)	3	3	100	20	7
Other information technology personnel.	2	6	33	29	14
Light vehicle drivers	2	2	100	15	8
Librarians and related professionals	46	74	62	570	12
TOTAL	320	426	75	4 542	14

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a Department experiences a high degree of difficulty to recruit or retain the services of employees;

Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management Service for the period 1 April 2018 to 31 March 2019

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee Cost (R'000)	
Band A	5	6	83	264	53	3
Band B	2	2	100	127	64	4
Band C	0	1	0	0	0	0
Band D	0	1	0	0	0	0
Total	7	10	70	391	56	3

3.9. Foreign Workers

The tables below summarise the employment of foreign nationals in the Department in terms of salary band and major occupation.

Table 3.9.1 Foreign workers by salary band for the period 1 April 2018 to 31 March 2019

Salary band	01 April 2018		31 March 2019		Change	
	Number	% of total	Number	% of total	Number	% Change
Lower skilled	0	0	0	0	0	0
Highly skilled production (Lev. 6-8)	1	100	1	100	0	0
Highly skilled supervision (Lev. 9-12)	0	0	0	0	0	0
Contract (level 9-12)	0	0	0	0	0	0
Contract (level 13-16)	0	0	0	0	0	0
Total	1	100	1	100	0	0

Table 3.9.2 Foreign workers by major occupation for the period 1 April 2018 to 31 March 2019

Major occupation	01 April 2018		31 March 2019		Change	
	Number	% of total	Number	% of total	Number	% Change
Professionals and managers	1	100	1	100	0	0
Total	1	100	1	100	0	0

3.10. Leave utilisation

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

Table 3.10.1 Sick leave for the period 1 January 2016 to 31 December 2018

Salary band	Total days	% Days with Medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Cost (R'000)
Skilled (levels 3-5)	495	71	75	31	7	377
Highly skilled production (levels 6-8)	454	78	75	31	6	654
Highly skilled supervision (levels 9 - 12)	183	82.5	29	12	6	435
Top and Senior management (levels 13-16)	17	82.4	2	1	9	77
Contract (Levels 3-5)	133	65.4	25	10	5	103
Contract (Levels 6-8)	180	68.3	33	14	5	230
Contract (Levels 9-12)	32	93.8	4	1.6	8	84
TOTAL	1 494	74.10	243	100	6	1 960

NB : Please note that a column for total number of employees with medical certificate as indicated in Vulindlela is 1227 hence the average percentage days with medical certificates is 53.86.

Table 3.10.2 Disability leave (temporary and permanent) for the period 1 January 2018 to 31 December 2018

Salary band	Total days	% Days with Medical certification	Number of Employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated Cost (R'000)
Skilled (Levels 3-5)	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0	0	0
Highly skilled supervision (Levels 9-12)	0	0	0	0	0	0
Senior management (Levels 13-16)	0	0	0	0	0	0
Contract (Levels 1-2)	0	0	0	0	0	0
Contract (Levels 3-5)	0	0	0	0	0	0
Contract (Levels 6-8)	0	0	0	0	0	0
Contract (Levels 9-12)	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

The table below summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

Table 3.10.3 Annual Leave for the period 1 January 2018 to 31 December 2018

Salary band	Total days taken	Number of Employees using annual leave	Average per employee
Skilled Levels 3-5)	2599	108	24
Highly skilled production (Levels 6-8)	2972	129	23
Highly skilled supervision(Levels 9-12)	1236	50	25
Senior management (Levels 13-16)	173	7	25
Contract (Levels 3-5)	897	55	16
Contract (Levels 6-8)	1226	76	16
Contract (Levels 9-12)	88	5	18
Contract(Levels 13-16)	5	1	5
TOTAL	9196	431	21

Table 3.10.4 Capped leave for the period 1 January 2018 to 31 December 2018

Salary band	Total days of capped leave taken	Number of Employees using capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 March 2019
Skilled Levels 3-5)	0	0	0	68
Highly skilled production (Levels 6-8)	0	0	0	63
Highly skilled supervision(Levels 9-12)	0	0	0	88
Senior management (Levels 13-16)	0	0	0	54
Total	0	0	0	70

The following table summarise payments made to employees as a result of leave that was not taken.

Table 3.10.5 Leave payouts for the period 1 April 2018 to 31 March 2019

Reason	Total amount (R'000)	Number of employees	Average per employee (R'000)
Leave payout for 2018/19 due to non-utilisation of leave for the previous cycle	231	9	26
Capped leave payout on termination of service	696	4	174
Total	927	12	200

3.11 HIV/AIDS & Health Promotion Programmes

Table 3.11.1 Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
None	N/A

Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)

Question	Yes	No	Details, if yes
1. Has the Department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	X		Yes, a Senior Manager has been designated, Mr. B.C Themba
2. Does the Department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	X		Yes 2 staff members have been designated R800 thousand has been allocated for the unit.
3. Has the Department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	X		Yes the Department jointly with the Department of Health:- -Educate employees on HIV and AIDS -Conduct voluntary counselling and testing on HIV and AIDS -Conduct voluntary screening of TB and other chronic diseases

Question	Yes	No	Details, if yes
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	X		Members of Employee Health and Wellness Committee Ms BN Mtsweni –Deputy Chair Mr ZI Nkosi – Member:PILLIR Ms JN Skosana – Member Ms NN Simelane– Member Ms IP Skhondze – Member Ms MO Mashiye – Member Mr NF Mahalefa – Member Mr SJ Khumako – Member Mr RJ Mnisi – Member Mr JJ Masina - Member Ms TN Ndlazi - PSA Mr SP Mokoena – NEHAWU Ms MTJ Segage – Member Ms MK Mokoena - Secretariat Ms CA Mdletshe - Secretariat
5. Has the Department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	X		Yes, 4 policies has been reviewed : - HIV,AIDS and TB Management Policy - Wellness Management Policy , - Health & Productivity Management Policy - SHEQ Management policy
6. Has the Department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	X		-We have established a support group -Run awareness workshops on HIV and AIDS -Coordinate information sessions.
7. Does the Department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have achieved.	X		Yes, 64 employees participated in Voluntary Counselling and Testing. 20 male and 44 females.
8. Has the Department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.	X		-Number of employees who test for HIV and AIDS -Number of employee who participate in wellness sessions. - Number of employees who voluntarily screened for TB, Hypertension and Diabetes

3.12 Labour Relations

Table 3.12.1 Collective agreements for the period 1 April 2018 to 31 March 2019

Subject matter	Date
None	

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Collective agreements	0
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The following table summarises the outcome of disciplinary hearings conducted within the Department for the year under review.

Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1 April 2018 to 31 March 2019

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	0%
Verbal warning	0	100%
Written warning	0	0%
Final written warning	0	0%
Suspended without pay	1	100%
Fine	0	0%
Demotion	0	0%
Dismissal	0	0%
Not guilty	0	0%
Case withdrawn	0	0%
Total	1	100%

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Disciplinary hearings finalised	1
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Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2018 to 31 March 2019

Type of misconduct	Number	% of total
Gross Negligence and Prejudice of Administration	0	0%
Breach or Contravention of the Procurement Procedure and /or Treasury Regulations	0	0%
Contravention of an Act	1	100%
Total	1	100%

Table 3.12.4 Grievances logged for the period 1 April 2018 to 31 March 2019

Grievances	Number	% of Total
Number of grievances resolved	0	0%
Number of grievances not resolved	1	100%
Total number of grievances lodged	1	100%

Table 3.12.5 Disputes logged with Councils for the period 1 April 2018 to 31 March 2019

Disputes	Number	% of Total
Number of disputes upheld	0	0%
Number of disputes dismissed	1	100%
Total number of disputes lodged	1	100%

Table 3.12.6 Strike actions for the period 1 April 2018 to 31 March 2019

Total number of persons working days lost	0
Total costs working days lost	0
Amount recovered as a result of no work no pay (R'000)	0

Table 3.12.7 Precautionary suspensions for the period 1 April 2018 to 31 March 2019

Number of people suspended	0
Number of people whose suspension exceeded 30 days	0
Average number of days suspended	30
Cost of suspension(R'000)	R27 618.50

3.13 Skills development

This section highlights the efforts of the Department with regard to skills development.

Table 3.13.1 Training needs identified for the period 1 April 2018 to 31 March 2019

Occupational category	Gender	Number of employees as at 1 April 2018	Training needs identified at start of the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	2	0	0	0	0
	Male	8	0	0	0	0
Professionals	Female	29	0	12	0	12
	Male	24	0	10	0	10
Technicians and associate professionals	Female	99	0	17	0	17
	Male	73	0	26	0	26
Clerks	Female	65	0	41	0	41
	Male	57	0	52	0	52
Service and sales workers	Female	0	0	12	0	12
	Male	0	0	0	0	0
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Elementary occupations	Female	38	0	15	0	15
	Male	26	0	18	0	18
Sub Total	Female	233	0	85	0	85
	Male	188	0	106	0	106
Total		421	0	191	0	191

Table 3.13.2 Training provided for the period 1 April 2018 to 31 March 2019

Occupational category	Gender	Number of employees as at 1 April 2016	Training provided within the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	2	0	0	0	0
	Male	8	0	0	0	0
Professionals	Female	29	0	12	0	12
	Male	24	0	10	0	10
Technicians and associate professionals	Female	99	0	17	0	17
	Male	73	0	26	0	26
Clerks	Female	65	0	41	0	41
	Male	57	0	52	0	52
Service and sales workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Elementary occupations	Female	38	0	15	0	15
	Male	26	0	18	0	18
Sub Total	Female	233	0	85	0	85
	Male	188	0	106	0	106
Total		421	0	191	0	191

3.14 Injury on duty

The following tables provide basic information on injury on duty.

Table 3.14.1 Injury on duty for the period 1 April 2018 to 31 March 2019

Nature of injury on duty	Number	% of total
Required basic medical attention only	2	100%
Temporary Total Disablement	0	0%
Permanent Disablement	0	0%
Fatal	0	0%
Total	2	100%

3.15 Utilisation of Consultants

The following tables relates information on the utilisation of consultants in the Department. In terms of the Public Service Regulations “consultant” means a natural or juristic person or a partnership who or which provides in terms of a specific contract on an ad hoc basis any of the following professional services to a Department against remuneration received from any source:

- (a) The rendering of expert advice;
- (b) The drafting of proposals for the execution of specific tasks; and
- (c) The execution of a specific task which is of a technical or intellectual nature, but excludes an employee of a Department.

Table 3.15.1 Report on consultant appointments using appropriated funds for the period 1 April 2018 to 31 March 2019.

Project title	Total number of consultants that worked on project	Duration (work days)	Contract value in RandR'000
Report Writing	1	5	150
Monitoring and Evaluation	1	5	180
Financial Management	1	5	246
Public Administration	1	5	240
Tour Guiding	1	5	178
Records Management	1	5	240
Talent Identification	1	5	178
Compulsory Induction Programme(CIP)	1	1	150
Intermediate Archives and Records Management	1	5	294
Total	4	45	1 857

Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2016 to 31 March 2019

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
Report Writing	100%	100%	1
Monitoring and Evaluation	100%	100%	1
Financial Management	100%	100%	1
Public Administration	100%	100%	1
Tour Guiding	100%	100%	1
Records Management	100%	100%	1
Talent Identification	100%	100%	1
Intermediate Archives and Records Management	100%	100%	1
Report Writing	100%	100%	1
Monitoring and Evaluation	100%	100%	1

Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2018 to 31 March 2019

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
Report Writing	100%	100%	1
Monitoring and Evaluation	100%	100%	1
Financial Management	100%	100%	1
Public Administration	100%	100%	1
Tour Guiding	100%	100%	1
Records Management	100%	100%	1
Advanced Computer	100%	100%	1
Talent Identification	100%	100%	1
Intermediate Archives and Records Management	100%	100%	1

Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 2018 to 31 March 2019

Project title	Total Number of consultants that worked on project	Duration (Work days)	Donor and contract value in Rand
None	0	0	0
None	0	0	0

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
0	0	0	0

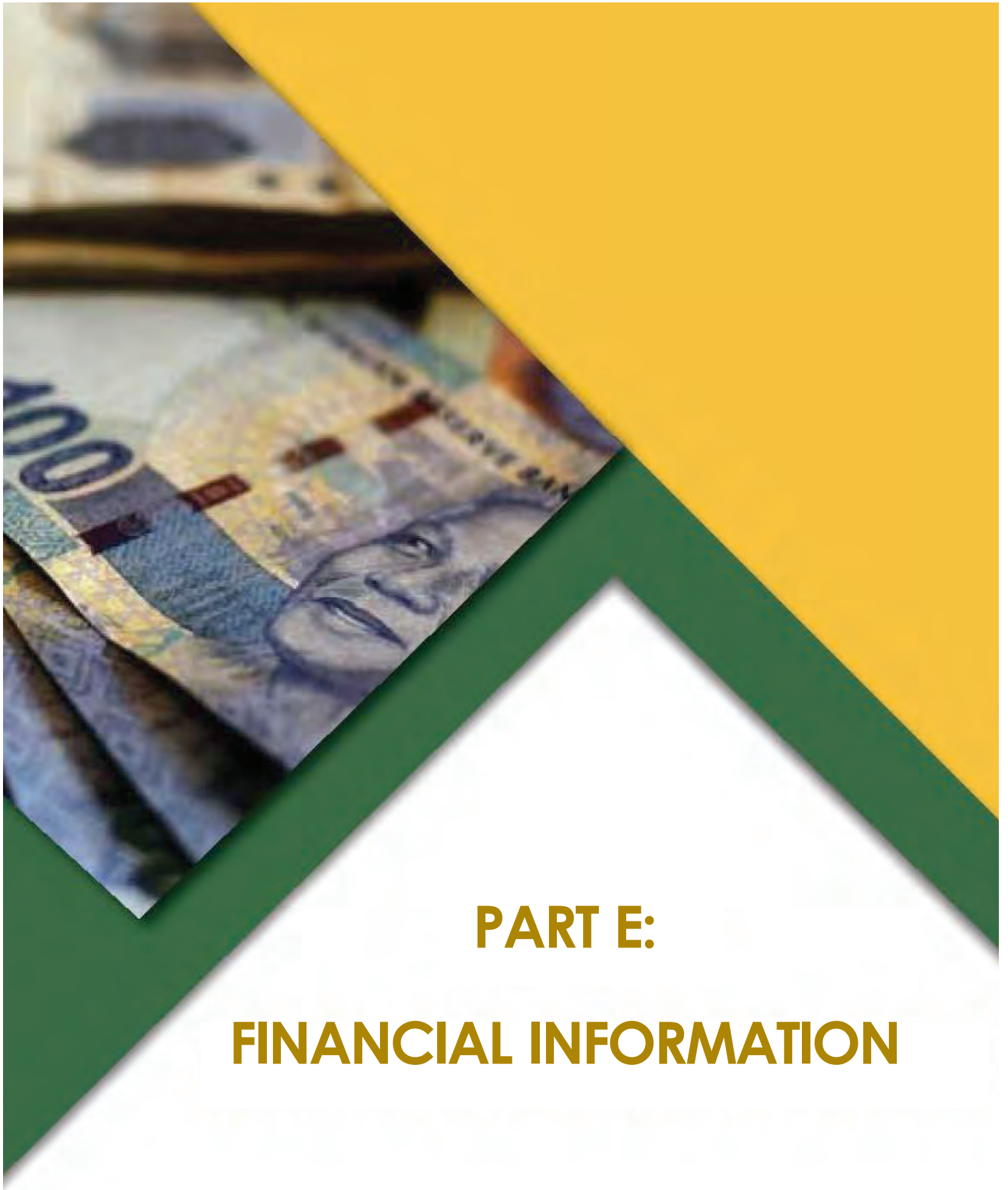
Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2018 to 31 March 2019

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
0	0	0	0
0	0	0	0
0	0	0	0

3.16 Severance Packages

Table 3.16.1 Granting of employee initiated severance packages for the period 1 April 2018 to 31 March 2019

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by Department
Skilled Levels 3-5)	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0
Highly skilled supervision (Levels 9-12)	0	0	0	0
Senior management (Levels 13-16)	0	0	0	0
Total	0	0	0	0



PART E:

FINANCIAL INFORMATION

Report of the auditor-general to the Mpumalanga Provincial Legislature on vote no. 11: Department of Culture, Sport and Recreation

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Department of Culture, Sport and Recreation set out on pages 166 to 316, which comprise the appropriation statement, the statement of financial position as at 31 March 2019, the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Department of Culture, Sport and Recreation as at 31 March 2019, and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standard (MCS) prescribed by the National Treasury and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and the Division of Revenue Act of South Africa, 2018 (Act No. 1 of 2018) (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of this auditor's report.
4. I am independent of the department in accordance with sections 290 and 291 of the International Ethics Standards Board for Accountants' *Code of ethics for professional accountants* and parts 1 and 3 of the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA codes) as well as the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA codes.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

7. As disclosed in note 33 to the financial statements, the corresponding figures for 31 March 2018 have been restated as a result of errors in the financial statements of the department at, and for the year ended, 31 March 2019.

Accruals and payables not recognised

8. As disclosed in note 22 to the financial statements, payables of R19 147 000 exceeded the payment term of 30 days, as required by treasury regulation 8.2.3. This amount, in turn, exceeded the R3 158 000 of voted funds to be surrendered by R15 989 000 as per the statement of financial performance. The amount of R15 989 000 would therefore have constituted unauthorised expenditure had the amounts due been paid in time.

Irregular expenditure

9. As disclosed in note 25 to the financial statements, the department incurred irregular expenditure of R24 820 000, as it did not follow proper procurement processes.

Other matter

10. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited supplementary schedules

11. The supplementary information set out on pages 308 to 316 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Responsibilities of the accounting officer for the financial statements

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS and the requirements of the PFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
13. In preparing the financial statements, the accounting officer is responsible for assessing the department's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the department or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

16. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected programmes presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.
17. My procedures address the reported performance information, which must be based on the approved performance planning documents of the department. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
18. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected programmes presented in the annual performance report of the department for the year ended 31 March 2019:

Programmes	Pages in the annual performance report
Programme 2 – cultural affairs	38 – 54
Programme 3 – library and archives services	55 – 64
Programme 4 – sport and recreation	65 – 76

19. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

20. I did not raise any material findings on the usefulness and reliability of the reported performance information for the following programmes:

- Programme 2 – cultural affairs
- Programme 3 – library and archives services
- Programme 4 – sport and recreation

Other matters

21. I draw attention to the matters below.

Achievement of planned targets

22. Refer to the annual performance report on pages 27 to 76 for information on the achievement of planned targets for the year and explanations provided for the under- or overachievement of a number of targets.

Adjustment of material misstatements

23. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of sport and recreation. As management subsequently corrected the misstatements, I did not raise any material findings on the usefulness and reliability of the reported performance information.

Report on the audit of compliance with legislation

Introduction and scope

24. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the department with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

25. The material findings on compliance with specific matters in key legislation are as follows:

Annual financial statements, performance report and annual report

26. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and were not supported by full and proper records, as required by section 40(1)(a) of the PFMA. Some disclosure items had material misstatements, which were identified by the auditors in the submitted financial statements. These material misstatements were corrected and the supporting records provided, resulting in the financial statements receiving an unqualified opinion.

Consequence management

27. I was unable to obtain sufficient appropriate audit evidence that disciplinary steps were taken against officials who had incurred unauthorised expenditure, as required by section 38(1)(h)(iii) of the PFMA, due to such expenditure not being investigated.
28. I was unable to obtain sufficient appropriate audit evidence that disciplinary steps were taken against officials who had incurred fruitless and wasteful expenditure, as required by section 38(1)(h)(iii) of the PFMA, due to such expenditure not being investigated.
29. I was unable to obtain sufficient appropriate audit evidence that disciplinary steps were taken against officials who had incurred irregular expenditure, as required by section 38(1)(h)(iii) of the PFMA, due to such expenditure not being investigated.
30. Contracts for supplying services awarded by an official who had committed a corrupt or fraudulent act during the bidding process or the execution thereof and that benefitted those suppliers, were not cancelled as required by treasury regulation 16A9.1(f).

Expenditure management

31. Effective and appropriate steps were not taken to prevent irregular expenditure amounting to R24 820 000, as disclosed in note 25 to the financial statements, as required by section 38(1)(c)(ii) of the PFMA and treasury regulation 9.1.1.
32. Payments were not made within 30 days after receipt of an invoice, as required by treasury regulation 8.2.3.

Procurement and contract management

33. Some goods and services with a transaction value below R500 000 were procured without obtaining the required price quotations, as required by treasury regulation 16A6.1.
34. Some quotations were accepted from prospective suppliers who did not submit a declaration on whether they are employed by the state or connected to any person employed by the state, which is prescribed in order to comply with treasury regulation 16A8.3.
35. Some quotations were awarded to suppliers whose tax matters had not been declared by the South African Revenue Service to be in order, as required by treasury regulation 16A9.1(d).

36. A contract was awarded to a supplier whose tax matters had not been declared by the South African Revenue Service to be in order, as required by treasury regulation 16A9.1(d).
37. A contract was awarded to a bidder based on functionality criteria that were not stipulated in the original invitation for bidding, as required by preferential procurement regulation 5(6) and (7) of 2017.
38. A contract was awarded to a bidder based on pre-qualification criteria that were not stipulated, or differed from those stipulated, in the original invitation for bidding, in contravention of preferential procurement regulation 4(1) and 4(2) of 2017.
39. Bid documentation for the procurement of commodities designated for local content and production did not stipulate the minimum threshold for local production and content, as required by preferential procurement regulation 8(2) of 2017. This non-compliance was identified in the procurement processes of office furniture and clothing.
40. Some contracts were extended or modified without the approval of a properly delegated official, as required by section 44 of the PFMA and treasury regulation 8.1 and 8.2.

Other information

41. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and those selected programmes presented in the annual performance report that have been specifically reported in this auditor's report.
42. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
43. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
44. If based on the work I have performed, I conclude that there is a material misstatement in this other information, I am required to report that fact.
45. I have nothing to report in this regard.

Internal control deficiencies

46. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on compliance with legislation included in this report.
47. There was inadequate oversight of the monitoring of the implementation of internal controls during the year, resulting in material misstatements identified in the financial statements and performance information as well as instances of irregular expenditure.
48. Senior management positions were vacant for more than 12 months.
49. Supporting schedules submitted with the financial statements for auditing were not adequately reviewed for accuracy and completeness, as errors were noted during the audit.
50. The action plan to address prior year findings was not adequately implemented.
51. Non-compliance with laws and regulations was not prevented due to a lack of proper reviews and monitoring of compliance matters.
52. The risk committee did not meet regularly during the period under review.

Auditor General

Mbombela

31 July 2019



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Appropriation per programme									
	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Voted funds and Direct charges									
Programme									
1. Administration	101 351	-	(1 677)	99 674	99 673	1	100,0%	94 516	94 501
2. Cultural Affairs	107 992	-	8 579	116 571	116 565	6	100,0%	95 831	98 517
3. Library and Archives Services	196 403	-	(6 526)	189 877	189 687	190	99,9%	194 889	193 222
4. Sports and Recreation	72 992	-	(376)	72 616	69 655	2 961	95,9%	66 831	65 803
Programme sub total	478 738	-	-	478 738	475 580	3 158	99,3%	452 067	452 043
Statutory Appropriation	-	-	-	-	-	-	-	-	-
TOTAL	478 738	-	-	478 738	475 580	3 158	99,3%	452 067	452 043
Reconciliation with Statement of Financial Performance									
Add:									
Departmental receipts					2 014		2 329		
Actual amounts per Statement of Financial Performance (Total Revenue)					480 752		454 396		
Prior year unauthorised expenditure approved without funding					-				
Actual amounts per Statement of Financial Performance Expenditure					475 580		452 043		

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Appropriation per economic classification									
	2018/19					2017/18			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	373 958	-	1 600	375 558	380 931	(5 373)	101,4%	357 404	364 198
Compensation of employees	184 261	-	(384)	183 877	182 954	923	99,5%	165 541	165 458
Salaries and wages	167 207	-	(955)	166 252	165 329	923	99,4%	150 277	149 068
Social contributions	17 054	-	571	17 625	17 625	-	100,0%	15 264	16 390
Goods and services	189 697	-	1 984	191 681	197 977	(6 296)	103,3%	191 843	198 721
Administrative fees	4 252	-	426	4 678	6 265	(1 587)	133,9%	3 051	3 059
Advertising	3 754	-	1 050	4 804	8 435	(3 631)	175,6%	6 500	5 565
Minor assets	7 760	-	-	7 760	11 354	(3 594)	146,3%	9 619	2 049
Audit costs: External	4 000	-	-	4 000	4 516	(516)	112,9%	4 000	3 061
Catering: Departmental activities	9 691	-	(105)	9 586	10 020	(434)	104,5%	11 882	12 872
Communication (G&S)	4 848	-	-	4 848	4 793	55	98,9%	4 680	4 717

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Computer services	11 926	-	(1 000)	10 926	9 434	1 492	86,3%	11 500	18 416
Consultants: Business and advisory services	4 887	-	2 408	7 295	6 988	307	95,8%	1 738	7 643
Legal services	222	-	-	222	134	88	60,4%	125	1 668
Contractors	17 432	-	460	17 892	19 905	(2 013)	111,3%	17 130	17 161
Agency and support / outsourced services	1 699	-	-	1 699	917	782	54,0%	9 499	2 112
Entertainment	-	-	-	-	-	-	-	-	-
Fleet services (including government motor transport)	4 743	-	-	4 743	4 594	149	96,9%	3 660	5 544
Inventory: Clothing material and accessories	27	-	-	27	-	27	-	35	-
Inventory: Farming supplies	-	-	-	-	-	-	-	71	-
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	52	-
Inventory: Learner and teacher support material	-	-	-	-	101	(101)	-	50	400
Inventory: Materials and supplies	12 799	-	-	12 799	8 048	4 751	62,9%	11 588	11 371
Consumable supplies	12 822	-	(142)	12 680	12 944	(264)	102,1%	3 037	2 026
Consumable: Stationery, printing and office supplies	1 978	-	-	1 978	1 926	52	97,4%	5 039	2 582
Operating leases	20 810	-	(515)	20 295	18 944	1 351	93,3%	20 514	21 505

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Property payments Transport provided: Departmental activity	14 703	-	(2 369)	12 334	11 298	1 036	91,6%	19 168	20 344
Travel and subsistence	27 379	-	(1 580)	25 799	27 208	(1 409)	105,5%	32 179	32 723
Training and development	2 593	-	-	2 593	1 648	945	63,6%	2 100	2 698
Operating payments	1 579	-	-	1 579	2 182	(603)	138,2%	585	2 534
Venues and facilities	2 707	-	(135)	2 572	3 021	(449)	117,5%	1 409	3 040
Rental and hiring	5 157	-	1 957	7 114	6 507	607	91,5%	4 604	5 874
Interest and rent on land	-	-	-	-	-	-	-	20	19
Rent on land	-	-	-	-	-	-	-	20	19
Transfers and subsidies	11 132	-	(1 600)	9 532	10 014	(482)	105,1%	10 131	10 088
Provinces and municipalities	116	-	-	116	104	12	89,7%	75	73
Provinces Provincial agencies and funds	116	-	-	116	104	12	89,7%	75	73
Non-profit institutions	116	-	-	116	104	12	89,7%	75	73
Households	10 431	-	(1 600)	8 831	8 981	(150)	101,7%	9 712	9 673
Social benefits	585	-	-	585	929	(344)	158,8%	344	342
	585	-	-	585	929	(344)	158,8%	344	342

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Payments for capital assets	93 648	-	-	93 648	84 620	9 028	90,4%	84 532	77 755
Buildings and other fixed structures	70 538	-	3 700	74 238	66 241	7 997	89,2%	56 806	50 497
Buildings	-	-	-	-	-	-	-	56 806	50 497
Other fixed structures	70 538	-	3 700	74 238	66 241	7 997	89,2%	-	-
Machinery and equipment	11 642	-	(3 700)	7 942	7 261	681	91,4%	12 397	11 930
Transport equipment	3 000	-	-	3 000	1 798	1 202	59,9%	3 791	3 716
Other machinery and equipment	8 642	-	(3 700)	4 942	5 463	(521)	110,5%	8 606	8 214
Heritage assets	9 500	-	-	9 500	9 151	349	96,3%	-	-
Software and other intangible assets	1 968	-	-	1 968	1 967	1	99,9%	15 329	15 328
Payment for financial assets	-	-	-	-	15	(15)	-	-	2
	478 738	-	-	478 738	475 580	3 158	99,3%	452 067	452 043

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Programme 1: Administration

	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final Appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme 1. Office of the MEC 2. Corporate Services									
	9 692	-	(1 271)	8 421	8 420	1	100,0%	8 639	8 637
	91 659	-	(406)	91 253	91 253	-	100,0%	85 877	85 864
	101 351	-	(1 677)	99 674	99 673	1	100,0%	94 516	94 501

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Economic classification	96 150	-	(277)	95 873	95 593	280	99,7%	90 353	90 347
Current payments									
Compensation of employees	57 570	-	(1 394)	56 176	56 055	121	99,8%	52 312	52 309
Salaries and wages	50 534	-	(1 412)	49 122	49 001	121	99,8%	46 120	45 721
Social contributions	7 036	-	18	7 054	7 054	-	100,0%	6 192	6 588
Goods and services	38 580	-	1 117	39 697	39 538	159	99,6%	38 041	38 038
Administrative fees	851	-	-	851	710	141	83,4%	501	490
Advertising	384	-	-	384	58	326	15,1%	372	152
Minor assets	140	-	-	140	62	78	44,3%	258	93
Audit costs: External	4 000	-	-	4 000	4 516	(516)	112,9%	4 000	3 061
Catering: Departmental activities	1 033	-	-	1 033	604	429	58,5%	890	533
Communication (G&S)	4 271	-	-	4 271	4 227	44	99,0%	4 091	4 119
Computer services	185	-	-	185	96	89	51,9%	-	115
Consultants: Business and advisory services	-	-	-	-	98	(98)	-	-	25
Legal services	222	-	-	222	134	88	60,4%	125	1 668
Contractors	392	-	-	392	768	(376)	195,9%	100	30

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Agency and support / outsourced services	86	-	-	86	65	21	75,6%	2 101	696
Fleet services (including government motor transport)	4 743	-	-	4 743	4 594	149	96,9%	3 660	5 544
Consumable supplies	700	-	-	700	474	226	67,7%	1 642	745
Consumable: Stationery, printing and office supplies	1 118	-	-	1 118	916	202	81,9%	1 260	955
Operating leases	7 500	-	785	8 285	8 370	(85)	101,0%	6 920	6 480
Property payments	2 442	-	1 729	4 171	4 170	1	100,0%	3 350	3 102
Transport provided: Departmental activity	17	-	-	17	-	17	-	92	61
Travel and subsistence	7 487	-	(1 397)	6 090	6 757	(667)	111,0%	6 200	7 243
Training and development	1 626	-	-	1 626	1 253	373	77,1%	1 730	1 663
Operating payments	446	-	-	446	554	(108)	124,2%	388	448
Venues and facilities	885	-	-	885	1 065	(180)	120,3%	361	814
Rental and hiring	52	-	-	52	47	5	90,4%	-	1
Interest and rent on land	-	-	-	-	-	-	-	-	-
Rent on land	-	-	-	-	-	-	-	-	-

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Transfers and subsidies	701	-	-	701	1 011	(310)	144,2%	392	388
Provinces and municipalities	116	-	-	116	104	12	89,7%	75	73
Provinces	116	-	-	116	104	12	89,7%	75	73
Provincial agencies and funds	116	-	-	116	104	12	89,7%	75	73
Non-profit institutions	-	-	-	-	-	-	-	-	-
Households	585	-	-	585	907	(322)	155,0%	317	315
Social benefits	585	-	-	585	907	(322)	155,0%	317	315
Payments for capital assets	4 500	-	(1 400)	3 100	3 069	31	99,0%	3 771	3 764
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	4 500	-	(1 400)	3 100	3 069	31	99,0%	3 771	3 764
Transport equipment	3 000	-	-	3 000	1 798	1 202	59,9%	2 391	2 320
Other machinery and equipment	1 500	-	(1 400)	100	1 271	(1 171)	1271,0%	1 380	1 444
Payment for financial assets	-	-	-	-	-	-	-	-	2
	101 351	-	(1 677)	99 674	99 673	1	100,0%	94 516	94 501

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Subprogramme: 1.1: Office of the MEC

	2018/19						2017/18		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
							%		
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000		R'000	R'000
Current payments	9 692	-	(1 271)	8 421	8 420	1	100,0%	8 639	8 637
Compensation of employees	5 953	-	126	6 079	6 079	-	100,0%	5 466	5 465
Salaries and wages	5 695		85	5 780	5 780	-	100,0%	5 317	5 198
Social contributions	258		41	299	299	-	100,0%	149	267
Goods and services	3 739	-	(1 397)	2 342	2 341	1	100,0%	3 173	3 172
Administrative fees	202		-	202	135	67	66,8%	207	132
Advertising	240		-	240	33	207	13,8%	70	64
Minor assets	-		-	-		-	-	-	-
Audit costs: External	-		-	-		-	-	-	-
Catering: Departmental activities	400		-	400	91	309	22,8%	200	163

APPROPRIATION STATEMENT for the year ended 31 March 2019										
Communication (G&S)	50	-	-	50	5	45	10,0%	50	44	
Computer services	-	-	-	-	-	-	-	-	-	
Consultants: Business and advisory services	-	-	-	-	-	-	-	-	-	
Legal services	-	-	-	-	-	-	-	-	-	
Contractors	51	-	-	51	-	51	-	-	-	
Agency and support / outsourced services	-	-	-	-	-	-	-	-	-	
Consumable supplies	120	-	-	120	115	5	95,8%	61	78	
Consumable: Stationery, printing and office supplies	17	-	-	17	-	17	-	40	97	
Operating leases	-	-	-	-	-	-	-	-	-	
Property payments	22	-	-	22	21	1	95,5%	-	-	
Transport provided: Departmental activity	11	-	-	11	-	11	-	-	61	
Travel and subsistence	2 425	-	(1 397)	1 028	1 806	(778)	175,7%	2 515	2 508	
Training and development	10	-	-	10	7	3	70,0%	-	-	
Operating payments	91	-	-	91	90	1	98,9%	-	-	
Venues and facilities	100	-	-	100	38	62	38,0%	30	25	
Rental and hiring	-	-	-	-	-	-	-	-	-	

APPROPRIATION STATEMENT for the year ended 31 March 2019										
Transfers and subsidies	-	-	-	-	-	-	-	-	-	-
Provinces and municipalities	-	-	-	-	-	-	-	-	-	-
Provinces	-	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	-	-	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-	-	-	-
Payments for capital assets	-	-	-	-	-	-	-	-	-	-
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-
Other fixed structures	-	-	-	-	-	-	-	-	-	-
Machinery and equipment	-	-	-	-	-	-	-	-	-	-
Transport equipment	-	-	-	-	-	-	-	-	-	-
Other machinery and equipment	-	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-	-
Software and other intangible assets	-	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	-	-	-	-	-	-
Total	9 692	-	(1 271)	8 421	8 420	1	100,0%	8 639	8 637	

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Subprogramme: 1.2: Corporate Services

	2018/19						2017/18		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	86 458	-	994	87 452	87 173	279	99,7%	81 714	81 710
Compensation of employees	51 617	-	(1 520)	50 097	49 976	121	99,8%	46 846	46 844
Salaries and wages	44 839	-	(1 497)	43 342	43 221	121	99,7%	40 803	40 523
Social contributions	6 778	-	(23)	6 755	6 755	-	100,0%	6 043	6 321
Goods and services	34 841	-	2 514	37 355	37 197	158	99,6%	34 868	34 866
Administrative fees	649	-	-	649	575	74	88,6%	294	358
Advertising	144	-	-	144	25	119	17,4%	302	88
Minor assets	140	-	-	140	62	78	44,3%	258	93
Audit costs: External	4 000	-	-	4 000	4 516	(516)	112,9%	4 000	3 061
Catering: Departmental activities	633	-	-	633	513	120	81,0%	690	370
Communication (G&S)	4 221	-	-	4 221	4 222	(1)	100,0%	4 041	4 075

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Computer services	185	-	-	185	96	89	51,9%	-	115
Consultants: Business and advisory services	-	-	-	-	98	(98)	-	-	25
Legal services	222	-	-	222	134	88	60,4%	125	1 668
Contractors	341	-	-	341	768	(427)	225,2%	100	30
Agency and support / outsourced services	86	-	-	86	65	21	75,6%	2 101	696
Fleet services (including government motor transport)	4 743	-	-	4 743	4 594	149	96,9%	3 660	5 544
Consumable supplies	580	-	-	580	359	221	61,9%	1 581	667
Consumable: Stationery, printing and office supplies	1 101	-	-	1 101	916	185	83,2%	1 220	858
Operating leases	7 500		785	8 285	8 370	(85)	101,0%	6 920	6 480
Property payments	2 420		1 729	4 149	4 149	-	100,0%	3 350	3 102
Transport provided: Departmental activity	6	-	-	6	-	6	-	92	-
Travel and subsistence	5 062	-	-	5 062	4 951	111	97,8%	3 685	4 735
Training and development	1 616	-	-	1 616	1 246	370	77,1%	1 730	1 663
Operating payments	355	-	-	355	464	(109)	130,7%	388	448
Venues and facilities	785	-	-	785	1 027	(242)	130,8%	331	789
Rental and hiring	52	-	-	52	47	5	90,4%	-	1

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Transfers and subsidies	701	-	-	701	1 011	(310)	144,2%	392	388
Provinces and municipalities	116	-	-	116	104	12	89,7%	75	73
Provinces	116	-	-	116	104	12	89,7%	75	73
Provincial agencies and funds	116	-	-	116	104	12	89,7%	75	73
Non-profit institutions				-		-	-	-	
Households	585	-	-	585	907	(322)	155,0%	317	315
Social benefits	585	-	-	585	907	(322)	155,0%	317	315
Payments for capital assets	4 500	-	(1 400)	3 100	3 069	31	99,0%	3 771	3 764
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Buildings				-		-	-	-	
Other fixed structures				-		-	-	-	
Machinery and equipment	4 500	-	(1 400)	3 100	3 069	31	99,0%	3 771	3 764
Transport equipment	3 000			3 000	1 798	202	59,9%	2 391	2 320
Other machinery and equipment	1 500		(1 400)	100	1 271	(1 171)	1271,0%	1 380	1 444
Payment for financial assets				-		-	-	-	2
Total	91 659	-	(406)	91 253	91 253	-	100,0%	85 877	85 864

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Programme 2: Cultural Affairs

	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Management	1 879	-	210	2 089	2 088	1	100,0%	1 768	1 772
2. Arts and Culture	65 861	-	12 800	78 661	79 003	(342)	100,4%	72 256	74 905
3. Museum and Heritage	37 339	-	(4 331)	33 008	32 655	353	98,9%	19 195	19 193
4. Language Services	2 913	-	(100)	2 813	2 819	(6)	100,2%	2 612	2 647
	107 992	-	8 579	116 571	116 565	6	100,0%	95 831	98 517

**APPROPRIATION STATEMENT
for the year ended 31 March 2019**

Economic classification	86 129	-	4 879	91 008	94 968	(3 960)	104,4%	83 810	85 043
Current payments									
Compensation of employees	45 718	-	(1 121)	44 597	44 537	60	99,9%	40 459	40 385
Salaries and wages	40 557	-	(1 331)	39 226	39 177	49	99,9%	36 028	35 415
Social contributions	5 161	-	210	5 371	5 360	11	99,8%	4 431	4 970
Goods and services	40 411	-	6 000	46 411	50 431	(4 020)	108,7%	43 351	44 658
Administrative fees	710	-	450	1 160	1 247	(87)	107,5%	800	573
Advertising	2 758	-	1 050	3 808	5 740	(1 932)	150,7%	3 923	3 457
Minor assets	106	-	-	106	-	106	-	195	50
Catering: Departmental activities	4 562	-	(140)	4 422	4 448	(26)	100,6%	6 693	6 490
Communication (G&S)	214	-	5	219	217	2	99,1%	234	259
Computer services	-	-	-	-	-	-	-	-	-
Consultants: Business and advisory services	2 974	-	2 304	5 278	5 997	(719)	113,6%	430	1 012
Legal services	-	-	-	-	-	-	-	-	-
Contractors	13 192	-	530	13 722	15 466	(1 744)	112,7%	15 622	15 189
Agency and support / outsourced services	227	-	-	227	46	181	20,3%	1 943	185

**APPROPRIATION STATEMENT
for the year ended 31 March 2019**

Inventory: Clothing material and accessories	27	-	-	27	-	27	-	35	-
Inventory: Farming supplies	-	-	-	-	-	-	-	31	-
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	27	-
Consumable supplies	637	-	(70)	567	317	250	55,9%	157	465
Consumable: Stationery, printing and office supplies	68	-	-	68	37	31	54,4%	51	35
Operating leases	-	-	-	-	-	-	-	-	-
Property payments	2 505	-	(1 598)	907	904	3	99,7%	907	497
Transport provided: Departmental activity	2 188	-	1 544	3 732	3 794	(62)	101,7%	2 291	2 274
Travel and subsistence	5 437	-	(100)	5 337	5 994	(657)	112,3%	6 503	8 014
Training and development	287	-	-	287	287	-	100,0%	-	-
Operating payments	252	-	-	252	261	(9)	103,6%	-	388
Venues and facilities	1 159	-	53	1 212	1 184	28	97,7%	94	1 094
Rental and hiring	3 108	-	1 972	5 080	4 492	588	88,4%	3 415	4 676
Transfers and subsidies	7 190	-	-	7 190	7 340	(150)	102,1%	6 212	6 100
Non-profit institutions	7 190	-	-	7 190	7 340	(150)	102,1%	6 212	6 100

**APPROPRIATION STATEMENT
for the year ended 31 March 2019**

Payments for capital assets	14 673	-	3 700	18 373	14 242	4 131	77,5%	5 809	7 374
Buildings and other fixed structures	5 173	-	3 700	8 873	5 091	3 782	57,4%	5 809	7 374
Buildings	-	-	-	-	-	-	-	5 809	7 374
Other fixed structures	5 173	-	3 700	8 873	5 091	3 782	57,4%	-	-
Heritage assets	9 500	-	-	9 500	9 151	349	96,3%	-	-
Payment for financial assets	-	-	-	-	15	(15)	-	-	-
	107 992	-	8 579	116 571	116 565	6	100,0%	95 831	98 517

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Subprogramme: 2.1: Management

	2018/19						2017/18		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Approp- riation	Actual Expenditure	Variance	Expendit- ure as % of final appropria- tion	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	1 879	-	210	2 089	2 088	1	100,0%	1 768	1 772
Compensation of employees	1 579	-	210	1 789	1 681	108	94,0%	1 468	1 543
Salaries and wages	1 395	-	-	1 395	1 523	(128)	109,2%	1 335	1 396
Social contributions	184	-	210	394	158	236	40,1%	133	147
Goods and services	300	-	-	300	407	(107)	135,7%	300	229
Administrative fees	10	-	-	10	20	(10)	200,0%	12	4
Advertising	3	-	-	3	1	2	33,3%	-	-
Minor assets	-	-	-	-	-	-	-	-	-
Audit costs: External	-	-	-	-	-	-	-	-	-
Bursaries: Employees	-	-	-	-	-	-	-	-	-

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Catering: Departmental activities	10	-	-	10	1	9	10,0%	10	4
Communication (G&S)	20	-	-	20	12	8	60,0%	20	17
Consumable: Stationery, printing and office supplies	-	-	-	-	-	-	-	6	5
Travel and subsistence	257	-	-	257	373	(116)	145,1%	252	199
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Payments for capital assets	-	-	-	-	-	-	-	-	-
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	-	-	-	-	-
Total	1 879	-	210	2 089	2 088	1	100,0%	1 768	1 772

**APPROPRIATION STATEMENT
for the year ended 31 March 2019**

Subprogramme: 2.2: Arts and Culture

	2018/19						2017/18		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	55 998	-	9 100	65 098	69 072	(3 974)	106,1%	62 685	63 881
Compensation of employees	26 551	-	(400)	26 151	26 142	9	100,0%	23 166	22 981
Salaries and wages	23 778	-	(400)	23 378	23 132	246	98,9%	20 823	20 241
Social contributions	2 773	-	-	2 773	3 010	(237)	108,5%	2 343	2 740
Goods and services	29 447	-	9 500	38 947	42 930	(3 983)	110,2%	39 519	40 900
Administrative fees	609	-	450	1 059	1 115	(56)	105,3%	671	499
Advertising	1 971	-	1 200	3 171	5 128	(1 957)	161,7%	3 535	3 117
Minor assets	20	-	-	20	-	20	-	10	-
Catering: Departmental activities	2 992	-	60	3 052	3 177	(125)	104,1%	6 265	6 269
Communication (G&S)	96	-	5	101	101	-	100,0%	97	113
Consultants: Business and advisory services	2 494	-	2 304	4 798	5 524	(726)	115,1%	430	1 006

**APPROPRIATION STATEMENT
for the year ended 31 March 2019**

Contractors	11 228	-	1 400	12 628	14 389	(1 761)	113,9%	15 368	15 135
Agency and support / outsourced services	215	-	-	215	40	175	18,6%	1 943	185
Inventory: Clothing material and accessories	27	-	-	27	-	27	-	35	-
Inventory: Farming supplies	-	-	-	-	-	-	-	31	-
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	27	-
Consumable supplies	182	-	-	182	118	64	64,8%	70	152
Consumable: Stationery, printing and office supplies	5	-	-	5	-	5	-	-	-
Property payments	500	-	12	512	512	-	100,0%	300	339
Transport provided: Departmental activity	2 128	-	1 544	3 672	3 572	100	97,3%	2 201	2 263
Travel and subsistence	3 892	-	-	3 892	4 225	(333)	108,6%	5 121	5 813
Training and development	287	-	-	287	287	-	100,0%	-	-
Operating payments	245	-	-	245	233	12	95,1%	-	350
Venues and facilities	1 050	-	53	1 103	1 103	-	100,0%	-	1 021
Rental and hiring	1 506	-	2 472	3 978	3 406	572	85,6%	3 415	4 638

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Transfers and subsidies	4 690	-	-	4 690	4 840	(150)	103,2%	3 762	3 650
Non-profit institutions	4 690	-	-	4 690	4 840	(150)	103,2%	3 762	3 650
Payments for capital assets	5 173	-	3 700	8 873	5 091	3 782	57,4%	5 809	7 374
Buildings and other fixed structures	5 173	-	3 700	8 873	5 091	3 782	57,4%	5 809	7 374
Buildings	-	-	-	-	-	-	-	5 809	7 374
Other fixed structures	5 173	-	3 700	8 873	5 091	3 782	57,4%	-	-
Payment for financial assets	-	-	-	-	-	-	-	-	-
Total	65 861	-	12 800	78 661	79 003	(342)	100,4%	72 256	74 905

**APPROPRIATION STATEMENT
for the year ended 31 March 2019**

Subprogramme: 2.3: Museum and Heritage

	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	26 039	-	(4 331)	21 708	21 689	19	99,9%	17 345	17 343
Compensation of employees	15 875	-	(931)	14 944	14 943	1	100,0%	14 262	14 261
Salaries and wages	13 896	-	(931)	12 965	12 959	6	100,0%	12 518	12 373
Social contributions	1 979	-	-	1 979	1 984	(5)	100,3%	1 744	1 888
Goods and services	10 164	-	(3 400)	6 764	6 746	18	99,7%	3 083	3 082
Administrative fees	66			66	98	(32)	148,5%	72	47
Advertising	762		(150)	612	611	1	99,8%	388	340
Minor assets	86		-	86	-	86	-	185	50
Catering: Departmental activities	1 555		(200)	1 355	1 266	89	93,4%	368	169
Communication (G&S)	68	-	-	68	85	(17)	125,0%	81	101
Consultants: Business and advisory services	480	-	-	480	473	7	98,5%	-	6

**APPROPRIATION STATEMENT
for the year ended 31 March 2019**

Contractors	1 956	(870)	1 086	1 077	9	99,2%	234	42
Consumable supplies	454	(70)	384	198	186	51,6%	87	313
Consumable: Stationery, printing and office supplies	14	-	14	2	12	14,3%	45	30
Property payments	2 005	(1 610)	395	392	3	99,2%	607	158
Transport provided: Departmental activity	60	-	60	222	(162)	370,0%	80	11
Travel and subsistence	985	-	985	1 187	(202)	120,5%	852	1 729
Operating payments	7	-	7	28	(21)	400,0%	-	38
Venues and facilities	64	-	64	21	43	32,8%	84	10
Rental and hiring	1 602	(500)	1 102	1 086	16	98,5%	-	38
Transfers and subsidies	1 800	-	1 800	1 800	-	100,0%	1 850	1 850
Non-profit institutions	1 800	-	1 800	1 800	-	100,0%	1 850	1 850
Payments for capital assets	9 500	-	9 500	9 151	349	96,3%	-	-
Buildings and other fixed structures	-	-	-	-	-	-	-	-
Heritage assets	9 500	-	9 500	9 151	349	96,3%	-	-
Payment for financial assets	-	-	-	15	(15)	-	-	-
Total	37 339	(4 331)	33 008	32 655	353	98,9%	19 195	19 193

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Subprogramme: 2.4: Language Services

	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	2 213	-	(100)	2 113	2 119	(6)	100,3%	2 012	2 047
Compensation of employees	1 713	-	-	1 713	1 771	(58)	103,4%	1 563	1 600
Salaries and wages	1 488	-	-	1 488	1 563	(75)	105,0%	1 352	1 405
Social contributions	225	-	-	225	208	17	92,4%	211	195
Goods and services	500	-	(100)	400	348	52	87,0%	449	447
Administrative fees	25	-	-	25	14	11	56,0%	45	23
Advertising	22	-	-	22	-	22	-	-	-
Catering: Departmental activities	5	-	-	5	4	1	80,0%	50	48
Communication (G&S)	30	-	-	30	19	11	63,3%	36	28
Contractors	8	-	-	8	-	8	-	20	12

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Agency and support / outsourced services	12	-	-	12	6	6	50,0%	-	-
Consumable supplies	1	-	-	1	1	-	100,0%	-	-
Consumable: Stationery, printing and office supplies	49	-	-	49	35	14	71,4%	-	-
Transport provided: Departmental activity	-	-	-	-	-	-	-	10	-
Travel and subsistence	303	(100)	(100)	203	209	(6)	103,0%	278	273
Venues and facilities	45	-	-	45	60	(15)	133,3%	10	63
Transfers and subsidies	700	-	-	700	700	-	100,0%	600	600
Non-profit institutions	700	-	-	700	700	-	100,0%	600	600
Payments for capital assets	-	-	-	-	-	-	-	-	-
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-
Machinery and equipment	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	-	-	-	-	-
Total	2 913	-	(100)	2 813	2 819	(6)	100,2%	2 612	2 647

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Programme 3: Library and Archives Services

	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Management	-	-	-	-	-	-	-	-	-
2. Library Services	192 745	-	(6 226)	186 519	186 342	177	99,9%	191 379	189 722
3. Arhives	3 658	-	(300)	3 358	3 345	13	99,6%	3 510	3 500
	196 403	-	(6 526)	189 877	189 687	190	99,9%	194 889	193 222

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Economic classification	125 237	-	(2 726)	122 511	126 515	(4 004)	103,3%	118 910	125 005
Current payments									
Compensation of employees	59 489	-	2 498	61 987	61 901	86	99,9%	53 290	53 289
Salaries and wages	56 677	-	2 356	59 033	59 033	-	100,0%	50 480	50 479
Social contributions	2 812	-	142	2 954	2 868	86	97,1%	2 810	2 810
Goods and services	65 748	-	(5 224)	60 524	64 614	(4 090)	106,8%	65 600	71 697
Administrative fees	738	-	(24)	714	546	168	76,5%	184	306
Advertising	336	-	-	336	2 599	(2 263)	773,5%	1 460	1 956
Minor assets	7 514	-	-	7 514	11 292	(3 778)	150,3%	9 166	1 906
Catering: Departmental activities	846	-	(15)	831	894	(63)	107,6%	704	1 797
Communication (G&S)	157	-	(18)	139	105	34	75,5%	204	75
Computer services	11 741	-	(1 000)	10 741	9 338	1 403	86,9%	11 500	18 301
Consultants: Business and advisory services	690	-	-	690	411	279	59,6%	-	5 019
Contractors	3 720	-	(70)	3 650	3 543	107	97,1%	1 265	1 887
Agency and support / outsourced services	-	-	-	-	-	-	-	3 386	797
Inventory: Farming supplies	-	-	-	-	-	-	-	40	-

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	25	-
Inventory: Learner and teacher support material	-	-	-	-	101	(101)	-	50	400
Consumable supplies	11 395	(72)	11 323	12 101	966	(778)	106,9%	1 232	680
Consumable: Stationery, printing and office supplies	772	-	772	772	966	(194)	125,1%	3 076	1 561
Operating leases	13 210	(1 300)	11 910	10 559	1 351	1 032	88,7%	13 234	14 593
Property payments	9 756	(2 500)	7 256	6 224	1 032	1 032	85,8%	14 691	16 727
Transport provided: Departmental activity	15	(15)	-	1 100	593	(1 100)	-	105	58
Travel and subsistence	3 419	(7)	3 412	2 819	593	593	82,6%	3 686	3 144
Training and development	-	-	-	-	-	-	-	370	704
Operating payments	471	-	471	629	158	(158)	133,5%	175	753
Venues and facilities	353	(188)	165	115	50	50	69,7%	106	137
Rental and hiring	615	(15)	600	1 272	672	(672)	212,0%	941	896
Interest and rent on land	-	-	-	-	-	-	-	20	19
Rent on land	-	-	-	-	-	-	-	20	19
Transfers and subsidies	1 500	(1 500)	-	22	(22)	-	-	1 527	1 600
Non-profit institutions	1 500	(1 500)	-	-	-	-	-	1 500	1 573

APPROPRIATION STATEMENT <i>for the year ended 31 March 2019</i>										
Households	-	-	-	22	(22)	-	27	27		
Social benefits	-	-	-	22	(22)	-	27	27		
Payments for capital assets	69 666	(2 300)	67 366	63 150	4 216	93,7%	74 452	66 617		
Buildings and other fixed structures	61 698	-	61 698	57 483	4 215	93,2%	50 997	43 123		
Buildings	-	-	-	-	-	-	50 997	43 123		
Other fixed structures	61 698	-	61 698	57 483	4 215	93,2%	-	-		
Machinery and equipment	6 000	(2 300)	3 700	3 700	-	100,0%	8 126	8 166		
Transport equipment	-	-	-	-	-	-	1 400	1 396		
Other machinery and equipment	6 000	(2 300)	3 700	3 700	-	100,0%	6 726	6 770		
Software and other intangible assets	1 968	-	1 968	1 967	1	99,9%	15 329	15 328		
Payment for financial assets	-	-	-	-	-	-	-	-		
	196 403	(6 526)	189 877	189 687	190	99,9%	194 889	193 222		

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Subprogramme: 3.1: Library Services

	2018/19						2017/18		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	121 579	-	(2 426)	119 153	123 170	(4 017)	103,4%	115 400	121 545
Compensation of employees	57 785	-	2 400	60 185	60 100	85	99,9%	51 632	51 632
Salaries and wages	55 198	-	2 283	57 481	57 481	-	100,0%	49 043	49 043
Social contributions	2 587	-	117	2 704	2 619	85	96,9%	2 589	2 589
Goods and services	63 794	-	(4 826)	58 968	63 070	(4 102)	107,0%	63 748	69 894
Administrative fees	658	-	-	658	490	168	74,5%	144	277
Advertising	180	-	-	180	2 445	(2 265)	1358,3%	1 246	1 826
Minor assets	7 514	-	-	7 514	11 292	(3 778)	150,3%	9 026	1 906
Catering: Departmental activities	595	-	-	595	658	(63)	110,6%	425	1 567
Communication (G&S)	104	-	-	104	70	34	67,3%	159	41
Computer services	11 741	-	(1 000)	10 741	9 338	1 403	86,9%	11 500	18 301
Consultants: Business and advisory services	390	-	-	390	117	273	30,0%	-	5 012

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Contractors	3 622	-	(26)	3 596	3 491	105	97,1%	1 115	1 476
Agency and support / outsourced services	-	-	-	-	-	-	-	3 386	797
Inventory: Farming supplies	-	-	-	-	-	-	-	40	-
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	10	-
Inventory: Learner and teacher support material	-	-	-	-	101	(101)	-	50	400
Consumable supplies	11 294	-	-	11 294	12 072	(778)	106,9%	1 195	611
Consumable: Stationery, printing and office supplies	772	-	-	772	966	(194)	125,1%	3 005	1 561
Operating leases	13 210	-	(1 300)	11 910	10 559	1 351	88,7%	13 234	14 593
Property payments	9 680	-	(2 500)	7 180	6 148	1 032	85,6%	14 691	16 727
Transport provided: Departmental activity	-	-	-	-	1 100	(1 100)	-	100	53
Travel and subsistence	2 824	-	-	2 824	2 232	592	79,0%	3 269	2 708
Training and development	-	-	-	-	-	-	-	-	308
Operating payments	445	-	-	445	604	(159)	135,7%	162	753
Venues and facilities	165	-	-	165	115	50	69,7%	50	81
Rental and hiring	600	-	-	600	1 272	(672)	212,0%	941	896
Interest and rent on land	-	-	-	-	-	-	-	20	19

APPROPRIATION STATEMENT <i>for the year ended 31 March 2019</i>										
Rent on land	-	-	-	-	-	-	-	-	20	19
Transfers and subsidies	1 500	-	-	-	-	(1 500)	22	(22)	1 527	1 600
Non-profit institutions	1 500	-	-	-	-	(1 500)	-	-	1 500	1 573
Households	-	-	-	-	-	-	22	(22)	27	27
Social benefits	-	-	-	-	-	-	22	(22)	27	27
Payments for capital assets	69 666	-	-	-	-	(2 300)	63 366	4 216	74 452	66 577
Buildings and other fixed structures	61 698	-	-	-	-	-	61 698	4 215	50 997	43 123
Buildings	-	-	-	-	-	-	-	-	50 997	43 123
Other fixed structures	61 698	-	-	-	-	-	61 698	4 215	-	-
Machinery and equipment	6 000	-	-	-	-	(2 300)	3 700	-	8 126	8 126
Transport equipment	-	-	-	-	-	-	-	-	1 400	1 396
Other machinery and equipment	6 000	-	-	-	-	(2 300)	3 700	-	6 726	6 730
Heritage assets	-	-	-	-	-	-	-	-	-	-
Software and other intangible assets	1 968	-	-	-	-	-	1 968	1	15 329	15 328
Payment for financial assets	-	-	-	-	-	-	-	-	-	-
Total	192 745	-	-	-	(6 226)	186 519	186 342	177	191 379	189 722

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Subprogramme: 3.2: Archives

	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	3 658	-	(300)	3 358	3 345	13	99,6%	3 510	3 460
Compensation of employees	1 704	-	98	1 802	1 801	1	99,9%	1 658	1 657
Salaries and wages	1 479	-	73	1 552	1 552	-	100,0%	1 437	1 436
Social contributions	225	-	25	250	249	1	99,6%	221	221
Goods and services	1 954	-	(398)	1 556	1 544	12	99,2%	1 852	1 803
Administrative fees	80	-	(24)	56	56	-	100,0%	40	29
Advertising	156	-	-	156	154	2	98,7%	214	130
Minor assets	-	-	-	-	-	-	-	140	-
Catering: Departmental activities	251	-	(15)	236	236	-	100,0%	279	230
Communication (G&S)	53	-	(18)	35	35	-	100,0%	45	34
Consultants: Business and advisory services	300	-	-	300	294	6	98,0%	-	7

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Contractors	98	-	(44)	54	52	2	96,3%	150	411
Inventory: Fuel, oil and gas	-	-	-	-	-	-	-	15	-
Consumable supplies	101	-	(72)	29	29	-	100,0%	37	69
Consumable: Stationery, printing and office supplies	-	-	-	-	-	-	-	71	-
Property payments	76	-	-	76	76	-	100,0%	-	-
Transport provided: Departmental activity	15	-	(15)	-	-	-	-	5	5
Travel and subsistence	595	-	(7)	588	587	1	99,8%	417	436
Training and development	-	-	-	-	-	-	-	370	396
Operating payments	26	-	-	26	25	1	96,2%	13	-
Venues and facilities	188	-	(188)	-	-	-	-	56	56
Rental and hiring	15	-	(15)	-	-	-	-	-	-
Payments for capital assets	-	-	-	-	-	-	-	-	40
Machinery and equipment	-	-	-	-	-	-	-	-	40
Other machinery and equipment	-	-	-	-	-	-	-	-	40
Payment for financial assets	-	-	-	-	-	-	-	-	-
Total	3 658	-	(300)	3 358	3 345	13	99,6%	3 510	3 500

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Programme 4: Sports and Recreation

	2018/19						2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
Sub programme								
1. Management	3 092	-	251	3 343	3 463	(120)	103,6%	2 528
2. Sport	20 163	-	(905)	19 258	19 487	(229)	101,2%	14 697
3. Recreation	26 074	-	173	26 247	20 018	6 229	76,3%	27 148
4. School Sports	23 663	-	105	23 768	26 687	(2 919)	112,3%	22 458
	72 992	-	(376)	72 616	69 655	2 961	95,9%	66 831
								65 803

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Economic classification	66 442	-	(276)	66 166	63 855	2 311	96,5%	64 331	63 803
Current payments									
Compensation of employees	21 484	-	(367)	21 117	20 461	656	96,9%	19 480	19 475
Salaries and wages	19 439	-	(568)	18 871	18 118	753	96,0%	17 649	17 453
Social contributions	2 045	-	201	2 246	2 343	(97)	104,3%	1 831	2 022
Goods and services	44 958	-	91	45 049	43 394	1 655	96,3%	44 851	44 328
Administrative fees	1 953	-	-	1 953	3 762	(1 809)	192,6%	1 566	1 690
Advertising	276	-	-	276	38	238	13,8%	745	-
Catering: Departmental activities	3 250	-	50	3 300	4 074	(774)	123,5%	3 595	4 052
Communication (G&S)	206	-	13	219	244	(25)	111,4%	151	264
Consultants: Business and advisory services	1 223	-	104	1 327	482	845	36,3%	1 308	1 587
Contractors	128	-	-	128	128	-	100,0%	143	55
Agency and support / outsourced services	1 386	-	-	1 386	806	580	58,2%	2 069	434
Inventory: Materials and supplies	12 799	-	-	12 799	8 048	4 751	62,9%	11 588	11 371
Consumable supplies	90	-	-	90	52	38	57,8%	6	136
Consumable: Stationery, printing and office supplies	20	-	-	20	7	13	35,0%	652	31

APPROPRIATION STATEMENT								
for the year ended 31 March 2019								
Operating leases	100	-	100	15	85	15,0%	360	432
Property payments	-	-	-	-	-	-	220	18
Transport provided: Departmental activity	9 709	-	9 709	11 901	(2 192)	122,6%	5 540	7 364
Travel and subsistence	11 036	(76)	10 960	11 638	(678)	106,2%	15 790	14 322
Training and development	680	-	680	108	572	15,9%	-	331
Operating payments	410	-	410	738	(328)	180,0%	22	945
Venues and facilities	310	-	310	657	(347)	211,9%	848	995
Rental and hiring	1 382	-	1 382	696	686	50,4%	248	301
Transfers and subsidies	1 741	-	(100) 1 641	1 641	-	100,0%	2 000	2 000
Non-profit institutions	1 741	-	(100) 1 641	1 641	-	100,0%	2 000	2 000
Payments for capital assets	4 809	-	4 809	4 159	650	86,5%	500	-
Buildings and other fixed structures	3 667	-	3 667	3 667	-	100,0%	-	-
Other fixed structures	3 667	-	3 667	3 667	-	100,0%	-	-
Machinery and equipment	1 142	-	1 142	492	650	43,1%	500	-
Other machinery and equipment	1 142	-	1 142	492	650	43,1%	500	-
Payment for financial assets	-	-	-	-	-	-	-	-
	72 992	-	(376) 72 616	69 655	2 961	95,9%	66 831	65 803

**APPROPRIATION STATEMENT
for the year ended 31 March 2019**

Subprogramme: 4.1: Management

	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	3 092	-	251	3 343	3 463	(120)	103,6%	2 528	2 522
Compensation of employees	2 792	-	157	2 949	3 069	(120)	104,1%	2 156	2 148
Salaries and wages	2 532	-	80	2 612	2 714	(102)	103,9%	1 955	1 932
Social contributions	260	-	77	337	355	(18)	105,3%	201	216
Goods and services	300	-	94	394	394	-	100,0%	372	374
Administrative fees	10	-	-	10	19	(9)	190,0%	20	10
Catering: Departmental activities	70	-	-	70	-	70	-	50	71
Communication (G&S)	18	-	13	31	31	-	100,0%	34	28
Contractors	-	-	-	-	-	-	-	27	26
Transport provided: Departmental activity	-	-	-	-	-	-	-	50	45
Travel and subsistence	202	-	81	283	336	(53)	118,7%	173	94

APPROPRIATION STATEMENT <i>for the year ended 31 March 2019</i>									
Operating payments	-	-	-	-	-	-	-	18	18
Venues and facilities	-	-	-	-	8	(8)	-	-	-
Rental and hiring	-	-	-	-	-	-	-	-	82
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Payments for capital assets	-	-	-	-	-	-	-	-	-
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	-	-	-	-	-
Total	3 092	-	251	3 343	3 463	(120)	103,6%	2 528	2 522

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Subprogramme: 4.2: Sport

	2018/19							2017/18	
	Adjusted Appropriation R'000	Shifting of Funds R'000	Virement R'000	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000	Expenditure as % of final appropriation	Final Appropriation R'000	Actual Expenditure R'000
Economic classification									
Current payments	14 755	-	(805)	13 950	14 179	(229)	101,6%	12 697	13 433
Compensation of employees	12 039	-	(648)	11 391	11 617	(226)	102,0%	11 003	11 355
Salaries and wages	10 487	-	(648)	9 839	9 875	(36)	100,4%	9 542	9 782
Social contributions	1 552	-	-	1 552	1 742	(190)	112,2%	1 461	1 573
Goods and services	2 716	-	(157)	2 559	2 562	(3)	100,1%	1 694	2 078
Administrative fees	126	-	-	126	89	37	70,6%	65	65
Advertising	50	-	-	50	-	50	-	-	-
Catering: Departmental activities	100	-	-	100	189	(89)	189,0%	38	38
Communication (G&S)	142	-	-	142	151	(9)	106,3%	60	173
Contractors	-	-	-	-	-	-	-	1	1
Inventory: Materials and supplies	30	-	-	30	115	(85)	383,3%	90	91

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Consumable supplies Consumable: Stationery, printing and office supplies Transport provided: Departmental activity	-	-	-	-	10	(10)	-	5	4
Travel and subsistence	1 822	-	(157)	50	1 665	1 585	80	95,2%	1 421
Training and development	120	-	-	120	-	120	-	-	-
Operating payments	144	-	-	144	233	(89)	161,8%	-	160
Venues and facilities	-	-	-	-	8	(8)	-	(6)	9
Rental and hiring	132	-	-	132	35	97	26,5%	-	-
Transfers and subsidies	1 741	-	(100)	1 641	1 641	-	100,0%	2 000	2 000
Non-profit institutions	1 741	-	(100)	1 641	1 641	-	100,0%	2 000	2 000
Payments for capital assets	3 667	-	-	3 667	3 667	-	100,0%	-	-
Buildings and other fixed structures	3 667	-	-	3 667	3 667	-	100,0%	-	-
Buildings	-	-	-	-	-	-	-	-	-
Other fixed structures	3 667	-	-	3 667	3 667	-	100,0%	-	-
Payment for financial assets	-	-	-	-	-	-	-	-	-
Total	20 163	-	(905)	19 258	19 487	(229)	101,2%	14 697	15 433

APPROPRIATION STATEMENT
for the year ended 31 March 2019

Subprogramme: 4.3: Recreation

	2018/19							2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	24 932	-	173	25 105	19 526	5 579	77,8%	26 648	25 440
Compensation of employees	2 514	-	69	2 583	1 869	714	72,4%	2 388	1 934
Salaries and wages	2 402			2 402	1 752	650	72,9%	2 290	1 822
Social contributions	112		69	181	117	64	64,6%	98	112
Goods and services	22 418	-	104	22 522	17 657	4 865	78,4%	24 260	23 506
Administrative fees	772	-	-	772	1 469	(697)	190,3%	914	866
Advertising	200	-	-	200	38	162	19,0%	-	
Catering: Departmental activities	1 235	-	-	1 235	1 340	(105)	108,5%	1 899	2 712
Communication (G&S)	27	-	-	27	26	1	96,3%	35	29
Consultants: Business and advisory services	130	-	104	234	330	(96)	141,0%	428	1 387
Contractors	128	-	-	128	128	-	100,0%	15	19

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Agency and support / outsourced services	496	-	-	496	211	285	42,5%	1 669	-
Inventory: Materials and supplies	8 319	-	-	8 319	3 645	4 674	43,8%	6 760	6 384
Consumable supplies	30	-	-	30	17	13	56,7%	1	73
Consumable: Stationery, printing and office supplies	10	-	-	10	7	3	70,0%	532	-
Operating leases	100	-	-	100	15	85	15,0%	360	432
Property payments	-	-	-	-	-	-	-	220	18
Transport provided: Departmental activity	4 323	-	-	4 323	4 597	(274)	106,3%	2 706	3 523
Travel and subsistence	5 319	-	-	5 319	4 669	650	87,8%	8 065	6 273
Training and development	560	-	-	560	108	452	19,3%	-	331
Operating payments	112	-	-	112	234	(122)	208,9%	4	636
Venues and facilities	260	-	-	260	331	(71)	127,3%	504	712
Rental and hiring	397	-	-	397	492	(95)	123,9%	148	111
Transfers and subsidies	-	-	-	-	-	-	-	-	-

APPROPRIATION STATEMENT <i>for the year ended 31 March 2019</i>										
Payments for capital assets	1 142	-	-	1 142	492	650	43,1%	500	-	
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-	
Machinery and equipment	1 142	-	-	1 142	492	650	43,1%	500	-	
Other machinery and equipment	1 142	-	-	1 142	492	650	43,1%	500	-	
Payment for financial assets	-	-	-	-	-	-	-	-	-	
Total	26 074	-	173	26 247	20 018	6 229	76,3%	27 148	25 440	

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Subprogramme: 4.4: School Sports		2018/19					2017/18		
Economic classification	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	23 663	-	105	23 768	26 687	(2 919)	112,3%	22 458	22 408
Compensation of employees	4 139	-	55	4 194	3 906	288	93,1%	3 933	4 038
Salaries and wages	4 018	-	-	4 018	3 777	241	94,0%	3 862	3 917
Social contributions	121	-	55	176	129	47	73,3%	71	121
Goods and services	19 524	-	50	19 574	22 781	(3 207)	116,4%	18 525	18 370
Administrative fees	1 045	-	-	1 045	2 185	(1 140)	209,1%	567	749
Advertising	26	-	-	26	-	26	-	745	-
Catering: Departmental activities	1 845	-	50	1 895	2 545	(650)	134,3%	1 608	1 231
Communication (G&S)	19	-	-	19	36	(17)	189,5%	22	34
Consultants: Business and advisory services	1 093	-	-	1 093	152	941	13,9%	880	200
Contractors	-	-	-	-	-	-	-	100	9

APPROPRIATION STATEMENT for the year ended 31 March 2019									
Agency and support / outsourced services	890	-	-	890	595	295	66,9%	400	434
Inventory: Materials and supplies	4 450	-	-	4 450	4 288	162	96,4%	4 738	4 896
Consumable supplies	60	-	-	60	25	35	41,7%	-	59
Consumable: Stationery, printing and office supplies	10	-	-	10	-	10	-	100	11
Transport provided: Departmental activity	5 336	-	-	5 336	7 157	(1 821)	134,1%	2 784	3 796
Travel and subsistence	3 693	-	-	3 693	5 048	(1 355)	136,7%	6 131	6 438
Operating payments	154	-	-	154	271	(117)	176,0%	-	131
Venues and facilities	50	-	-	50	310	(260)	620,0%	350	274
Rental and hiring	853	-	-	853	169	684	19,8%	100	108
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Payments for capital assets	-	-	-	-	-	-	-	-	-
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	-	-	-	-	-	-	-	-	-
Payment for financial assets	-	-	-	-	-	-	-	-	-
Total	23 663	-	105	23 768	26 687	(2 919)	112,3%	22 458	22 408

NOTES TO THE APPROPRIATION STATEMENT
For the year ended 31 March 2019

1 Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies and Annexure 1 to 2 to the Annual Financial Statements.

2 Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3 Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note to Payments for financial assets to the Annual Financial Statements.

4 Explanations of material variances from Amounts Voted (after virement):

Per programme:	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
	R'000	R'000	R'000	%
ADMINISTRATION	99 674	99 673	1	0%
CULTURAL AFFAIRS	116 571	116 565	6	0%
LIBRARY AND ARCHIVES	189 877	189 687	190	0%
SPORT AND RECREATION	72 616	69 655	2 961	4%

The under-expenditure was due to the delay by National department of Sports and Recreation to transfer the grant which resulted to invoices following after the cut off date.

NOTES TO THE APPROPRIATION STATEMENT

For the year ended 31 March 2019

4,2	Per economic classification:	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
		R'000	R'000	R'000	
	Current expenditure				
	Compensation of employees	183 877	182 954	923	1%
	Goods and services	191 681	197 977	(6 296)	-3%
	Interest and rent on land				
	Transfers and subsidies				
	Provinces and municipalities	9 532	10 014	(482)	-5%
	Departmental agencies and accounts	-	-	-	-
	Non-profit institutions	8 831	8 981	(150)	-2%
	Households	585	929	(344)	-59%
	Payments for capital assets				
	Buildings and other fixed structures	74 238	66 241	7 997	11%
	Machinery and equipment	7 942	7 261	681	9%
	Heritage assets	9 500	9 151	349	4%
	Software and other intangible assets	1 968	1 967	1	0%
	Payments for financial assets				
		-	15	(15)	0%

NOTES TO THE APPROPRIATION STATEMENT
For the year ended 31 March 2019

4,3	Per conditional grant	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
		R'000	R'000	R'000	%
	Community Library Service Grant	162 479	162 311	168	0%
	Mass Participation and Sports Development Grant	47 367	44 421	2 946	6%
	Expanded Public Works Programme Incentive	2 054	2 054	-	0%
	Social Sector Expanded Public Works Programme	4 375	4 373	2	0%

STATEMENT OF FINANCIAL PERFORMANCE for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
REVENUE			
Annual appropriation	1	478 738	452 067
Statutory appropriation	2	-	-
Departmental revenue	3	2 014	2 329
NRF Receipts		-	-
Aid assistance		-	-
TOTAL REVENUE		480 752	454 396
EXPENDITURE			
Current expenditure			
Compensation of employees	4	182 954	165 458
Goods and services	5	197 977	198 721
Interest and rent on land	6	-	19
Aid assistance		-	-
Total current expenditure		380 931	364 198
Transfers and subsidies			
Transfers and subsidies	8	10 014	10 088
Aid assistance		-	-
Total transfers and subsidies		10 014	10 088

STATEMENT OF FINANCIAL PERFORMANCE for the year ended 31 March 2019

Expenditure for capital assets			
Tangible assets	9	82 653	62 427
Intangible assets	9	1 967	15 328
Total expenditure for capital assets		84 620	77 755
Unauthorised expenditure approved without funding	10	-	-
Payments for financial assets	1	15	2
TOTAL EXPENDITURE		475 580	452 043
SURPLUS/(DEFICIT) FOR THE YEAR		5 172	2 353
Reconciliation of Net Surplus/(Deficit) for the year			
Voted Funds		3 158	24
Annual appropriation			-
Conditional grants		3 158	24
Departmental revenue and NRF Receipts	15	2 014	2 329
Aid assistance		-	-
SURPLUS/(DEFICIT) FOR THE YEAR		5 172	2 353

STATEMENT OF FINANCIAL POSITION

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
ASSETS			
Current Assets		12 479	11 202
Unauthorised expenditure	10	11 145	11 145
Cash an cash equivalents	11	1 254	-
Other financial assets		-	-
Prepayments and advances	12	-	43
Receivables	13	80	14
Loans		-	-
Aid assistance prepayments		-	-
Aid assistance receivable		-	-
Non-Current Assets		353	74
Investments		-	-
Receivables	13	353	74
Loans		-	-
Other financial assets		-	-
TOTAL ASSETS		12 832	11 276

STATEMENT OF FINANCIAL POSITION for the year ended 31 March 2019

LIABILITIES

Current Liabilities

Voted funds to be surrendered to the Revenue Fund
Departmental revenue and NRF Receipts to be surrendered to the
Revenue Fund
Bank overdraft
Payables
Aid assistance repayable
Aid assistance unutilised

14	12 832	11 276
	12 586	10 465
	246	101
	-	705
	-	5
	-	-
	-	-

Non-Current Liabilities

Payables

-

TOTAL LIABILITIES

11 276

NET ASSETS

-

Represented by:

Capitalisation reserve
Recoverable revenue
Retained funds
Revaluation reserves

-	-
-	-
-	-
-	-

TOTAL

-

Statement of Changes in Net Assets for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
NET ASSETS			
Capitalisation Reserves			
Opening balance		-	-
Transfers:			
Movement in Equity			-
Movement in Operational Funds			-
Other movements			-
Closing balance		-	-
Recoverable revenue			
Opening balance		-	-
Transfers		-	-
Irrecoverable amounts written off			-
Debits revised			-
Debits recovered (included in departmental receipts)			-
Debits raised			-
Closing balance		-	-
Retained funds			
Opening balance		-	-
Transferred from voted funds to be surrendered (Parliament/Legislatures ONLY)			-
Utilised during the year			-
Other			-
Closing balance		-	-

Statement of Changes in Net Assets for the year ended 31 March 2019

Revaluation Reserves		
Opening balance	-	-
Revaluation adjustment (Housing departments)		-
Transfers		-
Other		-
Closing balance	-	-
TOTAL	-	-

CASH FLOW STATEMENT for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
CASH FLOWS FROM OPERATING ACTIVITIES		479 875	454 043
Receipts		478 738	452 067
Annual appropriated funds received	<u>1.1</u>	-	-
Statutory appropriated funds received	<u>2</u>	750	667
Departmental revenue received	<u>3</u>	387	1 309
Interest received	<u>3.3</u>	-	-
NRF Receipts		-	-
Aid assistance received		-	-
Net (increase)/ decrease in working capital		(307)	(2 791)
Surrendered to Revenue Fund		(2 906)	(32 367)
Surrendered to RDP Fund/Donor		-	-
Current payments		(380 931)	(361 493)
Interest paid	<u>6</u>	-	(19)
Payments for financial assets		(15)	(2)
Transfers and subsidies paid		(10 014)	(10 088)
Net cash flow available from operating activities	<u>18</u>	85 702	47 283
CASH FLOWS FROM INVESTING ACTIVITIES			
Distribution/dividend received		-	-
Payments for capital assets	<u>9</u>	(84 620)	(77 755)
Proceeds from sale of capital assets	<u>3.4</u>	877	353
(Increase)/ decrease in loans		-	-
(Increase)/ decrease in investments		-	-
(Increase)/ decrease in other financial assets		-	-
Net cash flows from investing activities		(83 743)	(77 402)

CASH FLOW STATEMENT for the year ended 31 March 2019

CASH FLOWS FROM FINANCING ACTIVITIES

Increase/ (decrease) in net assets	-	-
Increase/ (decrease) in non-current payables	-	-
Net cash flows from financing activities	-	-
Net increase/ (decrease) in cash and cash equivalents	1 959	(30 119)
Cash and cash equivalents at beginning of period	(705)	29 414
Unrealised gains and losses within cash and cash equivalents		-
Cash and cash equivalents at end of period	1 254	(705)

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NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

PART A: ACCOUNTING POLICIES

Summary of significant accounting policies

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.

The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.

Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.

1	Basis of preparation The financial statements have been prepared in accordance with the Modified Cash Standard.
2	Going concern The financial statements have been prepared on a going concern basis.
3	Presentation currency Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.
4	Rounding Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

5	Foreign currency translation Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.
6	Comparative information
6.1	Prior period comparative information Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.
6.2	Current year comparison with budget A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.
7	Revenue
7.1	Appropriated funds Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation). Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become effective. The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

7.2	Departmental revenue Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise. Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.
7.3	Accrued departmental revenue Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when: • it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and • the amount of revenue can be measured reliably. The accrued revenue is measured at the fair value of the consideration receivable. Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents. Write-offs are made according to the department's debt write-off policy
8	Expenditure
8.1	Compensation of employees
8.1.1	Salaries and wages Salaries and wages are recognised in the statement of financial performance on the date of payment.
8.1.2	Social contributions Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment. Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

8.2	Other expenditure Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.
8.3	Accruals and payables not recognised Accruals and payables not recognised are recorded in the notes to the financial statements at cost at the reporting date.
8.4	Leases
8.4.1	Operating leases Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment. The operating lease commitments are recorded in the notes to the financial statements.
8.4.2	Finance leases Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment. The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions. Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of: • cost, being the fair value of the asset; or • the sum of the minimum lease payments made, including any payments made to acquire ownership at the end of the lease term, excluding interest.
9	Aid Assistance

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

9.1	Aid assistance received Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value. Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.
9.2	Aid assistance paid Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.
10	Cash and cash equivalents Cash and cash equivalents are stated at cost in the statement of financial position. Bank overdrafts are shown separately on the face of the statement of financial position as a current liability. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.
11	Prepayments and advances Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash. Prepayments and advances are initially and subsequently measured at cost.
12	Loans and receivables Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

13	Investments Investments are recognised in the statement of financial position at cost.
14	Financial assets
14.1	Financial assets (not covered elsewhere) A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial asset. At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at cost plus accrued interest, where interest is charged, less amounts already settled or written-off.
14.2	Impairment of financial assets Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.
15	Payables Payables recognised in the statement of financial position are recognised at cost.
16	Capital Assets
16.1	Immovable capital assets Immovable assets reflected in the asset register of the department are recorded in the notes to the financial statements at cost or fair value where the cost cannot be determined reliably. Immovable assets acquired in a non-exchange transaction are recorded at fair value at the date of acquisition. Immovable assets are subsequently carried in the asset register at cost and are not currently subject to depreciation or impairment. Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use. Additional information on immovable assets not reflected in the assets register is provided in the notes to financial statements.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

16.2	Movable capital assets Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition. Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1. All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1. Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment. Biological assets are subsequently carried at fair value. Subsequent expenditure that is of a capital nature forms part of the cost of the existing asset when ready for use.
16.3	Intangible assets Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition. Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project. Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1. All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1. Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment. Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.
16.4	Project Costs: Work-in-progress Expenditure of a capital nature is initially recognised in the statement of financial performance at cost when paid. Amounts paid towards capital projects are separated from the amounts recognised and accumulated in work-in-progress until the underlying asset is ready for use. Once ready for use, the total accumulated payments are recorded in an asset register. Subsequent payments to complete the project are added to the capital asset in the asset register. Where the department is not the custodian of the completed project asset, the asset is transferred to the custodian subsequent to completion.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

17	Provisions and Contingents	
17.1	Provisions Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.	
17.2	Contingent liabilities Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.	
17.3	Contingent assets Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.	
17.4	Commitments Commitments (other than for transfers and subsidies) are recorded at cost in the notes to the financial statements when there is a contractual arrangement or an approval by management in a manner that raises a valid expectation that the department will discharge its responsibilities thereby incurring future expenditure that will result in the outflow of cash.	

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

18	Unauthorised expenditure Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either: • approved by Parliament or the Provincial Legislature with funding and the related funds are received; or • approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or • transferred to receivables for recovery. Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.
19	Fruitless and wasteful expenditure Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred. Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery. Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.
20	Irregular expenditure Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine, in which case reasons therefor are provided in the note. Irregular expenditure is removed from the note when it is either condoned by the relevant authority, transferred to receivables for recovery or not condoned and is not recoverable. Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

21	Changes in accounting policies, accounting estimates and errors Changes in accounting policies that are effected by management have been applied retrospectively in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such instances the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable. Changes in accounting estimates are applied prospectively in accordance with MCS requirements. Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.
22	Events after the reporting date Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.
23	Principal-Agent arrangements The department is party to a principal-agent arrangement for [include details here]. In terms of the arrangement the department is the [principal / agent] and is responsible for [include details here]. All related revenues, expenditures, assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein.
24	Departures from the MCS requirements None
25	Capitalisation reserve The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

26	Recoverable revenue Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.
27	Related party transactions A related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party. Related party transactions within the Minister/MEC's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length. Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the department. The number of individuals and their full compensation is recorded in the notes to the financial statements.
28	Inventories (Effective from date determined in a Treasury Instruction) At the date of acquisition, inventories are recognised at cost in the statement of financial performance. Where inventories are acquired as part of a non-exchange transaction, the inventories are measured at fair value as at the date of acquisition. Inventories are subsequently measured at the lower of cost and net realisable value or where intended for distribution (or consumed in the production of goods for distribution) at no or a nominal charge, the lower of cost and current replacement value. The cost of inventories is assigned by using the weighted average cost basis.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

29	Public-Private Partnerships Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies. A summary of the significant terms of the PPP agreement, the parties to the agreement, and the date of commencement thereof together with the description and nature of the concession fees received, the unitary fees paid, rights and obligations of the department are recorded in the notes to the financial statements.
30	Employee benefits The value of each major class of employee benefit obligation (accruals, payables not recognised and provisions) is disclosed in the Employee benefits note.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

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1,1	Annual Appropriation	2018/19			2017/18		
		Final Appropriation	Actual Funds Received	Funds not requested/ not received	Final Appropriation	Appropriation Received	
	Programmes	R'000	R'000	R'000	R'000	R'000	
	Administration	99 674	99 674	-	94 516	94 516	
	Cultural Affairs	116 571	116 571	-	95 831	95 831	
	Library and Archives Services	189 877	189 877	-	194 889	194 889	
	Sports and Recreation	72 616	72 616	-	66 831	66 831	
	Total	478 738	478 738	-	452 067	452 067	

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

		Note	2018/19 R'000	2017/18 R'000
1,2 Conditional grants**				
Total grants received		1	216 275	221 427
Provincial grants included in Total Grants received			-	-
2 Statutory Appropriation				
			-	-
			-	-
			-	-
Actual Statutory Appropriation received			-	-

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
3 Departmental Revenue			
Tax revenue		-	-
Sales of goods and services other than capital assets	3.1	750	647
Fines, penalties and forfeits	3.2	-	-
Interest, dividends and rent on land	3.3	387	1 309
Sales of capital assets	3.4	877	353
Transactions in financial assets and liabilities	3.5	-	20
Transfer received		-	-
Total revenue collected		2 014	2 329
Less: Own revenue included in appropriation		-	-
Departmental revenue collected		2 014	2 329

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

		Note	2018/19 R'000	2017/18 R'000
3,1	Sales of goods and services other than capital assets	3	737	647
	Sales of goods and services produced by the department			
	Sales by market establishment		737	647
	Administrative fees		-	-
	Other sales		-	-
	Sales of scrap, waste and other used current goods		13	-
	Total		750	647
3,2	Fines, penalties and forfeits	3		
	Fines		-	-
	Penalties		-	-
	Forfeits		-	-
	Total		-	-

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

		Note	2018/19 R'000	2017/18 R'000
3,3	Interest, dividends and rent on land	3		
	Interest		387	1 309
	Dividends		-	-
	Rent on land		-	-
	Total		387	1 309
3,4	Sales of capital assets	3		
	Tangible assets			
	Buildings and other fixed structures		877	353
	Machinery and equipment		-	-
	Heritage assets		877	353
	Biological assets		-	-
	Intangible assets			
	Software		-	-
	Services and operating rights		-	-
	Total		877	353

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
3,5 Transactions in financial assets and liabilities	3		
Loans and advances		-	-
Receivables		-	14
Forex gain		-	-
Stale cheques written back		-	-
Other Receipts including Recoverable Revenue		-	6
Gains on GFECRA		-	-
Total		-	20

	Note	2018/19 R'000	2017/18 R'000
4 Compensation of Employees			
4,1 Salaries and wages			
Basic salary		117 322	105 599
Performance award		4 542	2 508
Service Based		205	352
Compensative/circumstantial		15 106	15 486
Periodic payments		130	118
Other non-pensionable allowances		28 024	25 004
Total		165 329	149 067

Included in other non-pensionable allowances is Capital remuneration, Housing Allowance, Non Pensionable allowance and Service Bonus.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
4,2 Social Contributions			
Employer contributions			
Pension		10 866	10 205
Medical		6 720	6 152
UIF		-	-
Bargaining council		39	34
Official unions and associations		-	-
Insurance		-	-
Total		17 625	16 391
Total compensation of employees		182 954	165 458
Average number of employees		426	440

The average number of employees comprises of 277 permanent employees and 149 contract employees.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

			2018/19 R'000	2017/18 R'000
5	Goods and services			
	Administrative fees		6 265	3 059
	Advertising		8 435	5 565
	Minor assets	5.1	11 354	2 049
	Catering		10 020	12 872
	Communication		4 793	4 717
	Computer services		9 434	18 416
	Consultants: Business and advisory services	5.2	6 988	7 643
	Legal services		134	1 668
	Contractors		19 905	17 161
	Agency and support / outsourced services		917	2 112
	Audit cost – external	5.3	4 516	3 061
	Fleet services		4 594	5 544
	Inventory	5.4	8 149	11 771
	Consumables	5.5	14 870	4 608
	Operating leases		18 944	21 505
	Property payments		11 298	20 344
	Rental and hiring	5.6	6 507	5 874
	Transport provided as part of departmental activities		16 795	9 757
	Travel and subsistence	5.7	27 208	32 723
	Venues and facilities		3 021	3 040
	Training and development		1 648	2 698
	Other operating expenditure	5.8	2 182	2 534
	Total		197 977	198 721
	Other operating expenditure include Professional bodies and membership subscription fee, Courier, Laundry service and Delivery Service, Life Insurance and Printing and Publication			

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
5,1 Minor assets	5	11 354	2 049
Tangible assets			
Buildings and other fixed structures		-	-
Biological assets		-	-
Heritage assets		-	-
Machinery and equipment		11 354	2 049
Transport assets		-	-
Specialised military assets		-	-
Intangible assets			
Software		-	-
Mastheads and publishing titles		-	-
Patents, licences, copyright, brand names, trademarks		-	-
Recipes, formulae, prototypes, designs, models		-	-
Services and operating rights		-	-
Total		11 354	2 049

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
5,2 Computer services	<u>5</u>		
SITA computer services		96	3 943
External computer service providers		9 338	14 473
Total		9 434	18 416

	Note	2018/19 R'000	2017/18 R'000
5,3 Audit cost – external	<u>5</u>		
Regularity audits		4 516	3 061
Performance audits		-	-
Investigations		-	-
Environmental audits		-	-
Computer audits		-	-
Total		4 516	3 061

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
5,4 Inventory	5		
Clothing material and accessories		-	-
Farming supplies		-	-
Food and food supplies		-	-
Fuel, oil and gas		-	-
Learning and teaching support material		101	400
Materials and supplies		8 048	11 371
Medical supplies		-	-
Medicine		-	-
Medsas inventory interface		-	-
Total		8 149	11 771

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
5,5 Consumables	5	12 943	2 026
Consumable supplies		356	164
Uniform and clothing		12 465	1 406
Household supplies		-	12
Building material and supplies		-	-
Communication accessories		31	84
IT consumables		91	360
Other consumables			
Stationery, printing and office supplies		1 927	2 582
Total		14 870	4 608

Included in other consumables is Fuel supplies, Electrical spares, Notice boards and signs, Recreation supplies.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

		Note	2018/19 R'000	2017/18 R'000
5,6	Property payments			
	Municipal services	5	2 798	2 052
	Property management fees		5 380	18 292
	Property maintenance and repairs		3 120	-
	Other		-	-
	Total		11 298	20 344
5,7	Travel and subsistence			
	Local	5	26 643	31 274
	Foreign		565	1 449
	Total		27 208	32 723

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

			2018/19 R'000	2017/18 R'000
5,8	Other operating expenditure	Note		
	Professional bodies, membership and subscription fees	5	15	544
	Resettlement costs		-	-
	Other		2 167	1 990
	Total		2 182	2 534

Included in other operating expenditure is Courier and Delivery Service, Laundry service, Life Insurance and Printing and Publication

			2018/19 R'000	2017/18 R'000
6	Interest and Rent on Land	Note		
	Interest paid		-	19
	Rent on land		-	-
	Total		-	19

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
7 Payments for financial assets			
Material losses through criminal conduct		-	-
Theft		-	-
Other material losses		-	-
Purchase of equity		-	-
Extension of loans for policy purposes		-	-
Other material losses written off		-	-
Debits written off	7.1	15	2
Forex losses		-	-
Debt take overs		-	-
Losses on GFECRA		-	-
Total		15	2

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

			2018/19 R'000	2017/18 R'000
7,1	Debits written off	Note		
	Nature of debts written off	7		
	Irregular expenditure written off		-	-
	Total		-	-
	Recoverable revenue written off			
	Total			
	Other debt written off		-	-
	Ex employee debt		15	2
	Total		15	2
	Total debt written off		15	2

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
8 Transfers and Subsidies			
Provinces and municipalities	34	104	73
Departmental agencies and accounts		-	-
Higher education institutions		-	-
Foreign governments and international organisations		-	-
Public corporations and private enterprises		-	-
Non-profit institutions		-	-
Households		-	-
	<u>ANNEXURE 1</u>	8 981	9 673
	<u>ANNEXURE 2</u>	929	342
Total		10 014	10 088

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
9 Expenditure for capital assets		82 653	62 427
Tangible assets			
Buildings and other fixed structures	32	66 240	50 497
Heritage assets	30,32	9 151	-
Machinery and equipment	30	7 262	11 930
Specialised military assets		-	-
Land and subsoil assets		-	-
Biological assets		-	-
Intangible assets		1 967	15 328
Software	31	1 967	15 328
Mastheads and publishing titles		-	-
Patents, licences, copyright, brand names, trademarks		-	-
Recipes, formulae, prototypes, designs, models		-	-
Services and operating rights		-	-
Total		84 620	77 755

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

9,1 Analysis of funds utilised to acquire capital assets - 2018/19

Tangible assets

Buildings and other fixed structures
Heritage assets
Machinery and equipment
Specialised military assets
Land and subsoil assets
Biological assets

Voted Funds	TOTAL
R'000	R'000
82 653	82 653
66 240	66 240
9 151	9 151
7 262	7 262
-	-
-	-
-	-

Intangible assets

Software
Mastheads and publishing titles
Patents, licences, copyright, brand names, trademarks
Recipes, formulae, prototypes, designs, models
Services and operating rights

Voted Funds	TOTAL
R'000	R'000
1 967	1 967
1 967	1 967
-	-
-	-
-	-
-	-
-	-
84 620	84 620

Total

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

9,2 Analysis of funds utilised to acquire capital assets - 2017/18

	Voted Funds R'000	TOTAL R'000
Tangible assets	62 427	62 427
Buildings and other fixed structures	50 497	50 497
Heritage assets	-	-
Machinery and equipment	11 930	11 930
Specialised military assets	-	-
Land and subsoil assets	-	-
Biological assets	-	-
Intangible assets	15 328	15 328
Software	15 328	15 328
Mastheads and publishing titles	-	-
Patents, licences, copyright, brand names, trademarks	-	-
Recipes, formulae, prototypes, designs, models	-	-
Services and operating rights	-	-
Total	77 755	77 755

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

		Note	2018/19 R'000	2017/18 R'000
10	Unauthorised Expenditure			
10,1	Reconciliation of unauthorised expenditure			
	Opening balance		11 145	8 459
	Prior period error			
	As restated		11 145	8 459
	Unauthorised expenditure - discovered in the current year (as restated)			2 686
	Less: Amounts approved by Parliament/Legislature with funding			-
	Less: Amounts approved by Parliament/Legislature without funding and written off in the Statement of Financial Performance			-
	Current			-
	Capital			-
	Transfers and subsidies			-
	Less: Amounts transferred to receivables for recovery			-
	Closing balance		11 145	11 145
	Analysis of closing balance		R'000	R'000
	Unauthorised expenditure awaiting authorisation		11 145	11 145
	Unauthorised expenditure approved without funding and not derecognised			-
	Total		11 145	11 145

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

		2018/19	2017/18
10,2	Analysis of unauthorised expenditure awaiting authorisation per economic classification		
	Current	R'000	R'000
	Capital	9 765	9 765
	Transfers and subsidies	1 380	1 380
	Total	11 145	11 145

10,3	Analysis of unauthorised expenditure awaiting authorisation per type	2018/19	2017/18
	Unauthorised expenditure relating to overspending of the vote or a main division within the vote	R'000	R'000
	Unauthorised expenditure incurred not in accordance with the purpose of the vote or main division	9 862	9 862
		1 283	1 283
	Total	11 145	11 145

10,4	Details of unauthorised expenditure - current year	2018/19
	Incident	R'000
	Disciplinary steps taken/criminal proceedings	-
	Total	-

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
11 Cash and Cash Equivalents			
Consolidated Paymaster General Account		1 254	-
Cash receipts		-	-
Disbursements		-	-
Cash on hand		-	-
Investments (Domestic)		-	-
Investments (Foreign)		-	-
Total		1 254	-

	Note	2018/19 R'000	2017/18 R'000
12 Prepayments and Advances			
Staff advances		-	-
Travel and subsistence		-	43
Prepayments (Not expensed)		-	-
Advances paid (Not expensed)		-	-
SOCPEN advances		-	-
Total		-	43

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NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

		Note	2018/19 R'000	2017/18 R'000
13,1	Staff debt	13		
	Staff debt		317	-
	Total		317	-
13,2	Other receivables	13		
	Tax Debt		37	9
	Salary over payment		5	5
	Housing Rental (DPWRT)		11	11
	Medical aid		3	3
	Income tax		20	-
	Water and lights (DPWRT)		40	60
	Total		116	88

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
14 Voted Funds to be Surrendered to the Revenue Fund			
Opening balance			
Prior period error		10 465	37 566
As restated		10 465	37 566
Transfer from statement of financial performance (as restated)		3 158	24
Add: Unauthorised expenditure for current year	10	-	2 686
Voted funds not requested/not received		-	-
Paid during the year		(1 037)	(29 811)
Closing balance		12 586	10 465

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
15 Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund			
Opening balance		101	328
Prior period error			
As restated		101	328
Transfer from Statement of Financial Performance (as restated)		2 014	2 329
Own revenue included in appropriation		-	-
Transfer from aid assistance		-	-
Transfer to voted funds to defray expenditure (Parliament/Legislatures ONLY)		-	-
Paid during the year		(1 869)	(2 556)
Closing balance		246	101
16 Bank Overdraft			
Consolidated Paymaster General Account			705
Fund requisition account			-
Overdraft with commercial banks (Local)			-
Overdraft with commercial banks (Foreign)			-
Total		-	705

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
17 Payables - current			
Amounts owing to other entities		-	-
Advances received		-	-
Clearing accounts	17.1	-	5
Other payables		-	-
Total		-	5
17,1 Clearing accounts	Note 17		
MEDICAL AID			5
Total		-	5

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
18 Net cash flow available from operating activities			
Net surplus/(deficit) as per Statement of Financial Performance		5 172	2 353
Add back non cash/cash movements not deemed operating activities		80 530	44 930
(Increase)/decrease in receivables		(345)	(67)
(Increase)/decrease in prepayments and advances		43	(43)
(Increase)/decrease in other current assets		-	-
Increase/(decrease) in payables – current		(5)	5
Proceeds from sale of capital assets		(877)	(353)
Proceeds from sale of investments		-	-
(Increase)/decrease in other financial assets		-	-
Expenditure on capital assets		84 620	77 755
Surrenders to Revenue Fund		(2 906)	(32 367)
Surrenders to RDP Fund/Donor		-	-
Voted funds not requested/not received		-	-
Own revenue included in appropriation		-	-
Other non-cash items		-	-
Net cash flow generated by operating activities		85 702	47 283

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

19	Reconciliation of cash and cash equivalents for cash flow purposes	Note	2018/19 R'000	2017/18 R'000
	Consolidated Paymaster General account		1 254	(705)
	Fund requisition account		-	-
	Cash receipts		-	-
	Disbursements		-	-
	Cash on hand		-	-
	Cash with commercial banks (Local)		-	-
	Cash with commercial banks (Foreign)		-	-
	Total		1 254	(705)

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Liability of an amount of R 580 000 is dependant on Sports and Recreation SA as 1st respondant to the matter

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

21	Commitments	Note	2018/19 R'000	2017/18 R'000
	Current expenditure			
	Approved and contracted		87 076	122 646
	Approved but not yet contracted		87 076	-
				122 646
	Capital Expenditure			
	Approved and contracted		20 665	24 809
	Approved but not yet contracted		20 665	-
			107 741	24 809
	Total Commitments			147 455

The commitments of R107 741 are commitment longer than a year and less than three years

21,1	Prior period error	Note	2017/18 R'000
	Nature of prior period error	21	88 276
	Current commitment		81 978
	Capital commitment		(6 298)
	Total		75 680

The prior period error is due to the inclusion of Mgobodzi library expenditure which was transferred during 2016/17.

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NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

22,2	Payables not recognised			2018/19	2017/18
	Listed by economic classification			Total	Total
	Goods and services	30 days	30+ days	16 123	22 019
	Interest and rent on land	4 961	11 162	-	-
	Transfers and subsidies	-	-	-	-
	Capital assets	-	-	15 091	21 109
	Other	7 106	7 985	368	-
	Total	12 435	19 147	31 582	43 128

Listed by programme level	Note	2018/19	2017/18
Administration	R'000	2 758	1 236
Cultural Affairs	1 431		
Library and Archives Services	23 968		37 375
Sports and Recreation	3 425		4 517
Total	31 582	31 582	43 128

<u>Included in the above totals are the following:</u>	Note	2018/19	2017/18
Confirmed balances with departments	R'000	1 233	499
Confirmed balances with other government entities	Annex 4	-	-

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
23 Employee benefits			
Leave entitlement		9 669	8 908
Service bonus		3 654	3 433
Performance awards		4 542	2 473
Capped leave commitments		7 995	8 431
Other		167	218
Total		26 027	23 463

Other refers to long service awards for the period of 12 months. Also note that the leave entitlement and capped leave has negative leave credits amounting to R368 000,00 and R 495 000,00

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

24	Lease commitments 24,1	Operating leases	2018/19					Total
				Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	
				R'000		R'000	R'000	R'000
			Not later than 1 year	-	-	-	28 013	28 013
			Later than 1 year and not later than 5 years	-	-	-	21 011	21 011
			Later than five years	-	-	-	-	-
			Total lease commitments	-	-	-	49 024	49 024
			2017/18	Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
				R'000		R'000	R'000	R'000
			Not later than 1 year	-	-	1 538	28 013	29 551
			Later than 1 year and not later than 5 years	-	-	-	49 024	49 024
			Later than five years	-	-	-	-	-
			Total lease commitments	-	-	1 538	77 037	78 575

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

24.1.1	Prior period error	Note 24	2017/18
			R'000
	Nature of prior period error		35 055
	Lease not later than 1 year		12 747
	Lease later than 1 year and not later than 5 years		22 308
	Total		35 055

The prior period error is due to changes in rental estimates

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

		Note	2018/19 R'000	2017/18 R'000
25	Irregular expenditure			
25,1	Reconciliation of irregular expenditure			
	Opening balance		96 846	69 831
	Prior period error		-	-
	As restated		96 846	69 831
	Add: Irregular expenditure - relating to prior year			47
	Add: Irregular expenditure - relating to current year		24 820	26 968
	Less: Prior year amounts condoned		-	-
	Less: Current year amounts condoned		-	-
	Less: Amounts not condoned and recoverable		-	-
	Less: Amounts not condoned and not recoverable		-	-
	Irregular expenditure awaiting condonation		121 666	96 846
25,2	Analysis of awaiting condonation per age classification			
	Current year		24 820	27 015
	Prior years		96 846	69 831
	Total		121 666	96 846

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

25,3	Details of irregular expenditure – added current year (relating to current and prior years)	Disciplinary steps taken/criminal proceedings	2018/19
			R'000
	Incident		
	Irregular payment CA JV(PTY)LTD	N/A	134
	Deviation of DPSA CIRCULAR 1 OF 2019 states that Departments may not utilise more than 1,5% of the their annual remuneration budget.	N/A	1 663
	Non compliance with Treasury Regulations 16A3.2	N/A	9 152
	Contract values exceeded	N/A	12 041
	Non compliance with Treasury Regulation 16A9(1)(d)	N/A	697
	Non compliance Treasury Regulations 16A6(4)	N/A	1 133
Total			24 820

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

26	Fruitless and wasteful expenditure		
26,1	Reconciliation of fruitless and wasteful expenditure		
	Opening balance	R'000	R'000
		9 180	9 161
	Prior period error	-	-
	As restated	9 180	9 161
	Fruitless and wasteful expenditure – relating to prior year	-	-
	Fruitless and wasteful expenditure – relating to current year	-	19
	Less: Amounts resolved	-	-
	Less: Amounts transferred to receivables for recovery	-	-
	Closing balance	9 180	9 180
26,2	Analysis of awaiting resolution per economic classification		
	Current	-	-
	Capital	9 180	9 180
	Transfers and subsidies	-	-
	Total	9 180	9 180

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NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

27.1 In kind goods and services provided/received

List in kind goods and services between department and related party

	Note	2018/19 R'000	2017/18 R'000
Accounting and IT Services: Provincial Treasury		-	-
Internal audit and Audit committee: Office of the Premier		-	-
Accommodation: Department of Public Works, Roads and Transport		-	-
Security service: Department of Community Safety, Security and Liaison		-	-
Total		-	-

During the year under review the Department received free of charge service from the Department of Public Works, Roads and Transport and Office of the Premier that are related to the Department. The Department occupies Government Building in the Province provided by the Public Works, Road and Transport free of charge. The Department received service for the Audit committee and Internal Audit provided through the shared services in the office of the Premier. Provincial Treasury provided IT services free of charge. The Department has the General Manager which is currently the Director of Silulu seSiswati, the General Manager has disclosed to the Accounting Officer of the Department.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

			2018/19 R'000	2017/18 R'000
28	Key management personnel	No. of Individuals		
	Political office bearers (provide detail below)			
	Officials:			
	Level 15-16	2	2 185	1 978
	Level 14 (Incl CFO if at a lower level)	1	1 619	-
	Legal and Planning	4	3 609	3 701
	Family members of key management personnel	2	2 014	1 665
	Total		9 427	8 909

28.1	Prior period error	Note 28	2017/18 R'000
	Nature of prior period error		1 665
	Legal and Planning		1 665
	Total		1 665

The prior period error is due to the non disclosure of Legal and Planner.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

	Note	2018/19 R'000	2017/18 R'000
29 Provisions			
Provision for retention on capital projects		7 745	6 298
Total		7 745	6 298

29,1 Reconciliation of movement in provisions - 2018/19

	Retention R'000	Total provisions R'000
Opening balance	6 298	6 298
Increase in provision	3 630	3 630
Settlement of provision	(2 183)	(2 183)
Unused amount reversed	-	-
Reimbursement expected from third party	-	-
Change in provision due to change in estimation of inputs	-	-
Closing balance	7 745	7 745

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

Reconciliation of movement in provisions - 2017/18

	Retention R'000	Total provisions R'000
Opening balance	-	-
Increase in provision	6 298	6 298
Settlement of provision	-	-
Unused amount reversed	-	-
Reimbursement expected from third party	-	-
Change in provision due to change in estimation of inputs	-	-
Closing balance	6 298	6 298

29.1.1	Prior period error	Note 31	2017/18 R'000
	Nature of prior period error		6 298
	Retention		6 298
	Total		6 298

The prior period error is due to the non disclosure of retention during the 2017/18 financial year.

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing balance R'000
HERITAGE ASSETS					
Heritage assets	-	-	929	-	929
	-	-	929	-	929
MACHINERY AND EQUIPMENT					
Transport assets	93 632	-	7 327	11 973	88 986
Computer equipment	26 153	-	1 798	2 782	25 169
Furniture and office equipment	29 284	-	2 038	6 557	24 765
Other machinery and equipment	26 596	-	2 805	1 003	28 398
	11 599	-	686	1 631	10 654
SPECIALISED MILITARY ASSETS					
Specialised military assets	-	-	-	-	-
	-	-	-	-	-
BIOLOGICAL ASSETS					
Biological assets	-	-	-	-	-
	-	-	-	-	-
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	93 632	-	8 256	11 973	89 915

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

30,1	Additions	ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019					Total
		Cash	Non-cash	(Capital work-in-progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	R'000	
		R'000	R'000	R'000	R'000	R'000	
HERITAGE ASSETS							
	Heritage assets	929	-	-	-	-	929
		929	-	-	-	-	929
MACHINERY AND EQUIPMENT							
	Transport assets	7 262	-	-	65	-	7 327
	Computer equipment	1 798	-	-	-	-	1 798
	Furniture and office equipment	2 038	-	-	-	-	2 038
	Other machinery and equipment	2 749	-	-	56	-	2 805
		677	-	-	9	-	686
SPECIALISED MILITARY ASSETS							
	Specialised military assets	-	-	-	-	-	-
		-	-	-	-	-	-
BIOLOGICAL ASSETS							
	Biological assets	-	-	-	-	-	-
		-	-	-	-	-	-
TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS							
		8 191	-	-	65	-	8 256

for the year ended 31 March 2019

Disposals					Cash received Actual
30,2	DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019				
	Sold for cash	Non-cash disposal	Total disposals		
	R'000	R'000	R'000		R'000
HERITAGE ASSETS					
Heritage assets	-	-	-		-
	2 782	9 191	11 973		877
MACHINERY AND EQUIPMENT					
Transport assets	2 782	-	2 782		877
Computer equipment	-	6 557	6 557		-
Furniture and office equipment	-	1 003	1 003		-
Other machinery and equipment	-	1 631	1 631		-
SPECIALISED MILITARY ASSETS					
Specialised military assets	-	-	-		-
	-	-	-		-
BIOLOGICAL ASSETS					
Biological assets	-	-	-		-
	-	-	-		-
TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS	2 782	9 191	11 973		877

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

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30,3 Movement for 2017/18

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
HERITAGE ASSETS	12	-	-	-	-
Heritage assets	12	-	-	12	-
MACHINERY AND EQUIPMENT	76 347	-	19 712	2 427	93 632
Transport assets	24 809	-	2 327	983	26 153
Computer equipment	18 416	-	11 536	668	29 284
Furniture and office equipment	23 393	-	3 517	314	26 596
Other machinery and equipment	9 729	-	2 332	462	11 599
SPECIALISED MILITARY ASSETS	-	-	-	-	-
Specialised military assets	-	-	-	-	-
BIOLOGICAL ASSETS	-	-	-	-	-
Biological assets	-	-	-	-	-
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	76 359	-	19 712	2 439	93 632

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

30,4	Minor assets							
	MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019							
		Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000	
	Opening balance	-	-	25	150 850	-	150 875	
	Value adjustments	-	-	-	-	-	-	
	Additions	-	-	-	1 045	-	1 045	
	Disposals	-	-	-	111 349	-	111 349	
	TOTAL MINOR ASSETS	-	-	25	40 546	-	40 571	
		Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total	
	Number of R1 minor assets	-	-	-	1 364	-	1 364	
	Number of minor assets at cost	-	-	-	84 298	-	84 298	
	TOTAL NUMBER OF MINOR ASSETS	-	-	-	85 662	-	85 662	

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

Minor assets	MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018							
	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000		Total R'000	
Opening balance	-	-	29	136 828	-		136 857	
Prior period error	-	-	-	4 535	-		4 535	
Additions	-	-	-	12 133	-		12 133	
Disposals	-	-	4	2 646	-		2 650	
TOTAL MINOR ASSETS	-	-	25	150 850	-		150 875	
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets		Total	
Number of R1 minor assets	-	-	-	1 445	-		1 445	
Number of minor assets at cost	-	-	-	1 031 810	-		1 031 810	
TOTAL NUMBER OF MINOR ASSETS	-	-	-	1 033 255	-		1 033 255	

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

30.4.1	Prior period error	Note	2017/18
	Nature of prior period error	30.4	R'000
	Prior period error relating to minor assets library books		4 535
	Total		4 535

Prior period error relating to minor assets (library books) as a result of calculation errors

30.4.2	Prior period error	Note	Machinery and equipment
	Nature of prior period error	30.4	R'000
	Number of minor assets on library books		42 762
	Total		42 762

The prior period error were caused by incorrect calculation in the asset register.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

31	Intangible Capital Assets MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019	Value				Closing balance
		Opening balance	adjustments	Additions	Disposals	
		R'000	R'000	R'000	R'000	R'000
	SOFTWARE	2 686	-	1 967	-	4 653
	MASTHEADS AND PUBLISHING TITLES	-	-	-	-	-
	PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS	-	-	-	-	-
	RECIPES, FORMULAE, PROTOTYPES, DESIGNS, MODELS	-	-	-	-	-
	SERVICES AND OPERATING RIGHTS	-	-	-	-	-
	TOTAL INTANGIBLE CAPITAL ASSETS	2 686	-	1 967	-	4 653

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

31,1 ADDITIONS TO INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Cash	Non-cash	(Development work-in-progress current costs)	Received current, not paid (Paid current year, received prior year	Total
	R'000	R'000	R'000	R'000	R'000
SOFTWARE	1 967	-	-	-	1 967
MASTHEADS AND PUBLISHING TITLES	-	-	-	-	-
PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS	-	-	-	-	-
RECIPES, FORMULAE, PROTOTYPES, DESIGNS, MODELS	-	-	-	-	-
SERVICES AND OPERATING RIGHTS	-	-	-	-	-
TOTAL ADDITIONS TO INTANGIBLE CAPITAL ASSETS	1 967	-	-	-	1 967

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

31,2	Disposals DISPOSALS OF INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019	Non-cash		Total disposals		Cash received Actual
		Sold for cash	disposal			
		R'000	R'000	R'000	R'000	R'000
	SOFTWARE	-	-	-	-	-
	MASTHEADS AND PUBLISHING TITLES	-	-	-	-	-
	PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS	-	-	-	-	-
	RECIPES, FORMULAE, PROTOTYPES, DESIGNS, MODELS	-	-	-	-	-
	SERVICES AND OPERATING RIGHTS	-	-	-	-	-
	TOTAL DISPOSAL OF INTANGIBLE CAPITAL ASSETS	-	-	-	-	-

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

Movement for 2017/18					
31,3	MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018				
	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
SOFTWARE	2 686	-	-	-	2 686
MASTHEADS AND PUBLISHING TITLES	-	-	-	-	-
PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS	-	-	-	-	-
RECIPES, FORMULAE, PROTOTYPES, DESIGNS, MODELS	-	-	-	-	-
SERVICES AND OPERATING RIGHTS	-	-	-	-	-
TOTAL INTANGIBLE CAPITAL ASSETS	2 686	-	-	-	2 686

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

32 Immovable Tangible Capital Assets

MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	131 703	-	62 036	61 453	132 286
Dwellings	-	-	-	-	-
Non-residential buildings	128 735	-	62 036	61 453	129 318
Other fixed structures	2 968	-	-	-	2 968
HERITAGE ASSETS	6 793	-	8 222	-	15 015
Heritage assets	6 793	-	8 222	-	15 015
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	138 496	-	70 258	61 453	147 301

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

For the year ended 31 March 2019

32,1	Additions	ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019					Total
		Cash	Non-cash	(Capital work-in-progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	R'000	
		R'000	R'000	R'000	R'000	R'000	
	BUILDINGS AND OTHER FIXED STRUCTURES	66 240	62 036	(66 240)	-	62 036	
	Dwellings	57 483	62 036	(57 483)		62 036	-
	Non-residential buildings	8 757		(8 757)			62 036
	Other fixed structures						-
	HERITAGE ASSETS	8 222	-	-	-	8 222	
	Heritage assets	8 222				8 222	
	TOTAL ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS	74 462	62 036	(66 240)	-	70 258	

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

For the year ended 31 March 2019

Disposals		Non-cash disposal		Total disposals		Cash received Actual
32,2	DISPOSALS OF IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019	Sold for cash				
		R'000	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES		-	61 453	61 453		-
Dwellings		-				-
Non-residential buildings		-	61 453	61 453		-
Other fixed structures		-				-
HERITAGE ASSETS		-	-	-		-
Heritage assets		-	-	-		-
TOTAL DISPOSAL OF IMMOVABLE TANGIBLE CAPITAL ASSETS		-	61 453	61 453		-

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

Movement for 2017/18						
32,3	MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018					
	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000		Closing balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES						
Dwellings	-	(32)	30 475	-		131 703
Non-residential buildings	98 292	(32)	30 475	-		128 735
Other fixed structures	2 968	-	-	-		2 968
HERITAGE ASSETS						
Heritage assets	6 793	-	-	-		6 793
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS						
	108 053	(32)	30 475	-		138 496

32.3.1	Prior period error	Note 31	2017/18 R'000
	Nature of prior period error		(32)
	Mgobodzi Library		(32)
	Total		(32)

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

Capital Work-in-progress 32,4 CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2019

	Note	Opening Balance 1 April 2018 R'000	Current Year WIP R'000	Ready for use (Assets to the AR) / Contracts terminated R'000	Closing Balance 31 March 2019 R'000
Heritage assets	Annexure 6	-	-	-	-
Buildings and other fixed structures		286 970	66 240	62 036	291 174
Machinery and equipment		-	-	-	-
Intangible assets		15 328	-	-	15 328
TOTAL		302 298	66 240	62 036	306 502

Age analysis on ongoing projects	Number of projects		2018/19 Total R'000
	Planned, construction not started	Planned, construction started	
0 to 1 year	-	-	-
1 to 3 year(s)	1	5	42 893
3 to 5 years	-	-	-
Longer than 5 years	2	-	263 609
Total	3	4	306 502

Cultural Hub and High Altitude Training Centre is in the planning process

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

32.4

Accruals and payables not recognised relating to Capital WIP

Infrastructure

Total

	2018/19	2017/18
	R'000	R'000
	16 366	23 160
	<u>16 366</u>	<u>23 160</u>

32.4.1 Prior period error

Nature of prior period error
Infrastructure invoices not paid
Total

Note
32

	2017/18
	R'000
	23 160
	<u>23 160</u>
	<u>23 160</u>

The prior period error is due to non disclosure of infrastructure invoices not paid for 2017/18 financial year

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

32.4 CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2018

	Note Annexure 6	Opening Balance R'000	Prior period error R'000	Current Year WIP R'000	Ready for use (Assets to the AR) / Contracts terminated R'000	Closing Balance 31 March 2018 R'000
Heritage assets		-	-	-	-	-
Buildings and other fixed structures		266 948	-	50 497	30 475	286 970
Machinery and equipment		-	-	-	-	-
Intangible assets		-	-	15 328	-	15 328
TOTAL		266 948	-	65 825	30 475	302 298

Age analysis on ongoing projects	Number of projects		2017/18	
	Planned, construction not started	Planned, construction started	Total R'000	
0 to 1 year	3	2	18 779	
1 to 3 year(s)	1	5	28 667	
3 to 5 years	1	-	150 233	
Longer than 5 years	1	-	104 619	
Total	6	7	302 298	

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

S42 Immovable assets			
32,5	Assets to be transferred in terms of S42 of the PFMA - 2018/19		
	BUILDINGS AND OTHER FIXED STRUCTURES		
	Dwellings	17	132 286
	Non-residential buildings	15	129 318
	Other fixed structures	3	2 968
	HERITAGE ASSETS	3	15 015
	Heritage assets	3	15 015
	LAND AND SUBSOIL ASSETS	-	-
	Land		
	Mineral and similar non-regenerative resources		
	TOTAL	21	147 301

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

32.6 Assets to be transferred in terms of S42 of the PFMA - 2017/18

	No of Assets	Value of Assets R'000
BUILDINGS AND OTHER FIXED STRUCTURES	18	138 496
Dwellings	-	-
Non-residential buildings	14	128 735
Other fixed structures	4	9 761
HERITAGE ASSETS	-	-
Heritage assets	-	-
LAND AND SUBSOIL ASSETS	-	-
Land	-	-
Mineral and similar non-regenerative resources	-	-
TOTAL	18	138 496

32.6.1 Prior period error

Nature of prior period error
Infrastructure invoices not paid
Total

Note	2017/18 R'000
32	(32)
	(32)
	(32)

The prior period error is due to the inclusion of Mgobodzi library which was transferred during 2016/17

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

33	Prior period errors	Note	Amount bef error correction R'000	2017/18 Prior period error R'000	Restated amount R'000
33,1	Correction of prior period errors				
	Minor assets register: machinery and equipment: Library books	30.4	146 315	4 535	150 850
	Net effect		146 315	4 535	150 850
	<i>Prior period error for Minor assets(Library books) as a result of incorrect calculations</i>				
	Immovable tangible capital assets	32	138 528	(32)	138 496
	Net effect		138 528	(32)	138 496
	<i>The prior period error is due to the inclusion of Mgobodzi library expenditure which was transferred during 2016/17</i>				
	Accruals and payables not recognised relating to capital WIP	32.5	-	23 160	23 160
	Net effect		-	23 160	23 160
	<i>The prior period error is due to non disclosure of infrastructure invoices not paid for 2017/18 financial year</i>				

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

33,1	Prior period errors		2017/18
	Correction of prior period errors	Note	
	Asset subject to transfer in terms of S42 of the PFMA	32.6	
			Amount bef error correction R'000
			138 528 (32)
			138 528 (32)
			138 496

The prior period error is due to the overstatement of infrastructure project during 2017/18 financial year.

Commitments	21	
Current expenditure	40 668	81 978
Capital Expenditure	31 107 (6 298)	24 809
	71 775	75 680
		147 455

The prior period error is due to an incorrect disclosure of commitments during 2017/18 financial year

Provisions	29	
Retention	-	6 298
	6 298	6 298

The prior period error is due to an non-disclosure of commitments during 2017/18 financial year

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

33,1	Prior period errors	Note	2017/18		
			Amount bef error correction	Prior period error	Restated amount
	Correction of prior period errors		R'000	R'000	R'000
	Key management personnel	28			-
	Legal and Planning		-	1 665	1 665
	Prior period error as a result of additional key management personnel			1 665	1 665
	Operating lease	24			-
	Lease not later than one year		16 804	12 747	29 551
	Lease later than 1 year and not later than 5 years		26 716	22 308	49 024
	Prior period error as a result of change in rental estimates		43 250	35 055	78 575

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

34 STATEMENT OF CONDITIONAL GRANTS RECEIVED

NAME OF GRANT	GRANT ALLOCATION					SPENT			2017/18	
	Division of Revenue Act/Provincial Grants	Roll Overs	DORA Adjustm ents	Other Adjustm ents	Total Available	Amount received by department	Amount spent by department	Under / (overspe nding)	% of available funds spent by dept	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
Community Library Service Grant	162 479	-	-	-	162 479	162 479	162 311	168	100%	169 994
Mass Participation and Sports Development Grant	46 463	904	-	-	47 367	47 367	44 421	2 946	94%	45 448
Expanded Public Works Programme Incentive	2 054	-	-	-	2 054	2 054	2 054	-	100%	1 867
Social Sector Expanded Public Works Programme	4 375	-	-	-	4 375	4 375	4 373	2	100%	3 083
	215 371	904	-	-	216 275	216 275	213 159	3 116		221 427
										220 392

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

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STATEMENT OF CONDITIONAL GRANTS AND OTHER TRANSFERS TO MUNICIPALITIES

NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER		
	DoRA and other transfers	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Department of Safety, Security , Community and Liaison	116	-	-	116	104	-	-
	116	-	-	116	104	-	-

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

ANNEXURE 1

STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

	TRANSFER ALLOCATION				EXPENDITURE		2017/18 Final Appropriation
	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	
NON-PROFIT INSTITUTIONS	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
MPUMALANGA LANGUAGE COMMETTEE	-	-	-	-	-	-	150
MELOKUHLE ARTS DEVELOPMENT FESTIVAL	200		-	200	200	100%	200
FORGOTTEN ANGLES	150	-	-	150	150	100%	-
MPUMALANGA CYCLING UNION	700	-	-	700	700	100%	1 000
MPUMALANGA MORAL REGENERATION	200	-	-	200	200	100%	-
MPUMALANGA GOSPEL AWARDS	500	-	-	500	500	100%	-
CCIFSA	240	-	-	240	540	225%	-
ISIYALO WRITERS GUILD	100	-	-	100	100	100%	-

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

ANNEXURE 1

STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

SELATI CUP	100			100		0%	-
BIG FISH ENTERTAINMENT	500			500	500	100%	500
CULTURE & CREATIVE IND FED OF SA	-	-		-		-	200
INNIBOS	2 000			2 000	2 000	100%	2 000
XITSONGA WRITERS ASSOCIATION		-		-	-	-	-
UMGOGODLA WESIVE WRITERS GUILD		-		-	-	-	-
MPUMALANGA LIVING CULTURAL AFFAIRS	150	-		150	-	0%	200
RE GOLA MMOGO WRITERS				-	-	-	-
MAPULANENG WRITERS ASSOCIATION				-		-	-
MPUMALANGA CHORAL MUSIC ASSOCIATION	150	-		150	150	100%	-
MPUMALANGA WRITERS ASSOCIATION	300	-		300	300	100%	150
EPWP PROJECT	-	-		-	-	-	400
SANCTA	150	-		150	150	100%	150
CASTERBRIDGE	250	-		250	250	100%	200
IZITHETHE	200	-		200	200	100%	200

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

ANNEXURE 1

STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

FRIENDS OF THE MUSEUM	500	-	-	500	500	100%	550
GOLD PANNING	1 300	-	-	1 300	1 300	100%	1 300
IZIKO LESIHLATHULULI		-	-	-	1	1	150
SILULU SESISWATI	150	-	-	150	150	100%	150
PLC	150	-	-	150	150	100%	-
MPUMALANGA PROVINCIAL EXECUTIVE COUNCIL (SAFA)		-	-	-	-	-	-
MPUMALANGA SCHOOL SPORT ORGANISATION	341	-	-	341	341	100%	300
LOSKOP MARATHON	600	-	-	600	600	100%	700
SPORT FEDERATION		-	-	-	-		-
LIBRARY FOR THE BLIND	1 500	-	-	1 500	-	0%	1 500
	10 431	-	-	10 431	8 981	86%	10 000
Total	10 431	-	-	10 431	8 981		10 000

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

ANNEXURE 2

STATEMENT OF TRANSFERS TO HOUSEHOLDS

	TRANSFER ALLOCATION			EXPENDITURE		2017/18 Final Appropriation
	Adjusted appropriation Act	Roll Overs	Adjustments	Actual Transfer	% of Available funds transferred	
HOUSEHOLDS	R'000	R'000	R'000	R'000	%	R'000
Transfers						
Injury on duty	100	-	-	3	3%	53
Leave gratuity	485	-	-	926	191%	527
	585	-	-	929		580

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

ANNEXURE 3

STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2019

NATURE OF LIABILITY	Opening balance 1 April 2018	Liabilities incurred during the year	Liabilities paid/ cancelled/ reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing balance 31 March 2019
	R'000	R'000	R'000	R'000	R'000
Claims against the department					
HJ SAMUELS	580	-	-	-	580
PRE/040/14/MPP/J14006/17	-	-	-	-	-
Subtotal	580	-	-	-	580

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2019

ANNEXURE 4
INTER-GOVERNMENT PAYABLES

	Confirmed balance outstanding		Unconfirmed balance outstanding		Total		Cash in transit at year end 2018/19*	
	31/03/2019	31/03/2018	31/03/2019	31/03/2018	31/03/2019	31/03/2018	Payment date up to six (6) working days before year end	Amount
GOVERNMENT ENTITY	R'000	R'000	R'000	R'000	R'000	R'000		R'000
DEPARTMENTS								
Current								
Department of Co-operative Governance and Traditional Affairs	368	-	-	150	368	150	-	-
Department of Public Works, Roads and Transport	865	499	-	-	865	499	-	-
Pixley ka Isaka seme Local Municipality				28	-	28		
Thembisile Hani Local Municipality				24	-	24		
Emakhazeni Local Municipality				15	-	15		
Dr JS Moroka Local Municipality				56	-	56		
Subtotal	1 233	499	-	273	1 233	772		

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

ANNEXURE 5

INVENTORIES

Inventories

Opening balance
Add/(Less): Adjustments to prior year balances
Add: Additions/Purchases – Cash
Add: Additions - Non-cash
(Less): Disposals
(Less): Issues
Add/(Less): Received current, not paid (Paid current year, received prior year)
Add/(Less): Adjustments

Note	2018/19		2017/18	
	Quantity	R'000	Quantity	R'000
	6	26	6	26
	-	-	-	-
	28 480	8 149	4 886	11 769
	-	-	-	-
	(28 471)	(8 048)	(4 886)	(11 769)
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Closing balance	15	127	6	26

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

ANNEXURE 6

Movement in Capital Work-in-Progress

MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance	Current Year Capital WIP	Ready for use (Asset register) / Contract terminated	Closing balance
	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES				
Dwellings	286 970	66 240	(62 036)	291 174
	-	-	-	-
Non-residential buildings	142 893	57 483	(62 036)	138 340
Other fixed structures	144 077	8 757	-	152 834
COMPUTER SOFTWARE				
Computer Software	15 328	-	-	15 328
	15 328			15 328
TOTAL	302 298	66 240	(62 036)	306 502

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2019

ANNEXURE 6

MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2018

	Opening balance	Prior period errors	Current Year Capital WIP	Ready for use (Asset register) / Contract terminated	Closing balance
	R'000	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES					
Dwellings	266 948	-	50 497	(30 475)	286 970
Non-residential buildings	130 245	-	-	-	-
Other fixed structures	136 703	-	43 123	(30 475)	142 893
			7 374		144 077
COMPUTER SOFTWARE					
Computer Software	-	-	15 328	-	15 328
	-	-	15 328	-	15 328
TOTAL	266 948	-	65 825	(30 475)	302 298