

PROVINCIAL ADMINISTRATION: MPUMALANGA
DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT, LAND & ENVIRONMENTAL AFFAIRS
The Mpumalanga Department of Agricultural, Rural Development, Land & Environmental Affairs is an equal opportunity, affirmative action employer. It is the intention of the Department to promote representativity (disability, gender and race) through the filling of posts and candidates whose transfer/promotion/appointment promote representativity will receive first preference. Persons with disabilities and all races are encouraged to apply.

<u>APPLICATIONS</u>	:	Applications must be submitted online through the link: https://erecruitment.mpg.gov.za
<u>CLOSING DATE</u>	:	11 September 2026
<u>NOTE</u>	:	A recent comprehensive CV, ID and contactable references (telephone numbers and email addresses must be indicated). Application must be submitted on a New signed Z83 form obtainable from any Public Service Department accompanied by recent detailed Curriculum Vitae only, to be considered. Shortlisted candidates will be required to submit certified copies of all qualifications, Senior Certificate, identity document and driver's license on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Only shortlisted candidates will be required to submit certified documents. Foreign qualifications must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Emailed applications will not be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other will be an integrity (ethical conduct) assessment. Shortlisted candidates will be required to be available for assessments and interviews at a date and time to be determined by the Department. The first two recommended candidates for Deputy Directors posts will be subjected to competency assessment. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. Correspondence will be limited to shortlisted candidates only. The successful candidate will be expected to enter into an employment contract and a performance agreement within 3 months of appointment. Failure to comply with the above instructions will result in your application being disqualified. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. The successful candidate will be appointed subject to positive results of the security clearance process. The Department is committed to providing equal opportunities and adheres to the affirmative action policy in line with Employment Equity Act, the SMS Handbook and all relevant legislation applicable in the Public Service.

MANAGEMENT ECHELON

<u>POST 31/246</u>	:	<u>DIRECTOR: ENVIRONMENTAL COMPLIANCE & ENFORCEMENT SERVICES REF NO: DARDLEA/2026/08/01</u> Chief Directorate: Environmental Quality Management and Regulatory Compliance Services
<u>SALARY</u>	:	R1 317 384 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	A Bachelor's Degree at (NQF 7) qualification in law (LLB) / Environmental Management / Environmental law / with vast knowledge in compliance or regulatory studies. A minimum of five (5) years' experience at Middle/Senior managerial level within the compliance and enforcement field. A Nyukela Public Service SMS Pre-entry certificate (submitted prior appointment). Designation as Environmental Management Inspector (EMI), Master's Degree qualification would be added advantage. Skills And Competences: ability to relate with associated professional fields in a multi-disciplinary team and ability to train and develop young graduates. Knowledge of the legal framework on National Environmental Management Act, Waste Air Quality, Biodiversity and Areas Protected Act including the Regulations associated with the legislation. In

		addition, have knowledge and understanding on the Public Finance Management Act (PFMA), Public Service Act and any other related legislations and a valid driver's license.
<u>DUTIES</u>	:	Provide strategic direction in the development and implementation of compliance monitoring and enforcement policy, strategies, norms, regulations, standard operating procedure on environmental legal framework. Oversee compliance monitoring and enforcement of all environmental authorisation and license conditions. Provide advice and support on criminal and administrative litigation. Initiate prosecution against non-compliance through administrative enforcement. Provision of business planning and general management for the directorate. Provide guidance in the planning of inspections and audits. Oversee the implementation of monitoring activities and verifications of reports. Develop a business and action plan for the directorate. Develop and implement a service delivery improvement programme for the Directorate. Manage and ensure development of human resources. Control and monitor expenditure of the directorate.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/247</u>	:	<u>DIRECTOR: ENVIRONMENTAL EMPOWERMENT SERVICES REF NO: DARDLEA/2026/08/02</u> Chief Directorate: Planning, Policy and Climate Change Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 317 384 per annum, (all-inclusive package)
	:	Head Office
	:	A Bachelor's Degree at (NQF 7) qualification in Environmental Science / Social Ecology, Environmental Management or relevant qualification on within the related field as recognised by SAQA. Must have. A minimum of five (5) years' experience at Middle/Senior managerial level within the related field. A Nyukela Public Service SMS Pre-entry certificate (submitted prior appointment). Demonstrated management experience in public environmental awareness and education services. Proven ability to draft policies, develop plans, and implement appropriate environmental empowerment programmes and projects to empower disadvantaged communities in terms of environmental sustainability and creation of work opportunities. Skills And Competencies: Knowledge of the policy framework for environmental empowerment and capacity building services, as well as the appropriate Public Services Regulatory Framework (Public Service Act, Public services Regulations Act and Public Finance Management Act), National Environmental Management Act, and Climate Change Act. Knowledge and understanding of the policy and environmental legislative framework governing environmental empowerment services, and public sector prescripts (PSA, PAJA, PFMA and PAIA). Skills in policy drafting, report writing, good interpersonal relations, and strong communications abilities. Analytical thinking, project management, and advanced computer skills. Ability to work both independently and in a multi-disciplinary team, and work under pressure. Excellent time management and discipline in meeting deadlines. Willingness to travel and ability to work efficiently and effectively under pressure, as well as leadership, monitoring, and evaluation skills. Competence in project administration, and have innovative, and creative skills in environmental education policies execution, guidelines, norms and standards. Advance skills in Microsoft Office Programmes (Excel, Word and PowerPoint). A valid driver's license.
<u>DUTIES</u>	:	Oversee the provision of environmental empowerment services, develop and implement provincial policies, plans and strategies to empower the public. Provide support to local municipalities in developing waste plans and guidelines aligned to provincial policies and plans. Promote the participation of schools, community groups, stakeholders, and municipalities in environmental empowerment services. Manage the implementation of awareness raising and capacity building services in the province. Undertake and promote appropriate environmental empowerment research, materials development for awareness and education. Empower disadvantaged communities by means of developing appropriate programmes and projects focusing on poverty alleviation and creation of work opportunities in environmental sustainability. Oversee stakeholder relationships, establish and maintain internal controls, and reporting systems to meet directorate performance targets. Provide credible directorate reports as per schedule of reporting, (monthly, quarterly and annual reports) on financial and non-financial performance of the directorate.

<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/248</u>	:	<u>DIRECTOR: GERT SIBANDE DISTRICT SERVICES REF NO: DARDLEA/2026/08/03</u> Directorate: Gert Sibande District Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 317 384 per annum, (all-inclusive package) Gert Sibande District An undergraduate qualification or Bachelor's Degree (NQF 7) in Agriculture/ Agricultural economics/ agricultural extension, coupled with A minimum of Must have. A minimum of five (5) years' experience at Middle / Senior managerial level within the related field. A Nyukela Public Service SMS Pre-entry certificate (submitted prior appointment). Skills And Competencies: Knowledge of extension methodologies and land reform. Sound knowledge of PFM and PSR, PSA, LRA. Knowledge of project management, change management, strategic planning, report writing, facilitation, coordination planning and organizing, diversity management. Computer literacy, good communication skills (written and verbal). Good agri-business skills and leadership. Good networking skills with different stakeholders. A valid driver's license.
<u>DUTIES</u>	:	Oversee overall management of the district agricultural services and its activities in the municipalities. Human resource management and development. Operational and financial management (supply chain management, budget, expenditure and financial reviews in the district). Manage agricultural developments and provide support service to IDP/ LED planning environment of the municipalities. Implementing the land and agrarian reform programme. Providing support and guidance in compiling business plans of projects funded through conditional grants. Compiling district reports. Participate in the Department's strategic planning and performance reviews. Advice stakeholders on agricultural production and related matters. Advice farmers on the optimal land use practices. Promote, monitor and evaluate agricultural developments. Promote adoption of new technologies and best practices. Promote the uplifting of rural peasant households. Implement comprehensive farmer support programmes. Coordinate the planning and implementation of natural resource management projects. Coordinate the planning and implementation poverty alleviation, household food security programmes and job creation projects. Provide appropriate advisory support to develop and strengthen the capacity of the farmers. Oversee and manage projects. Implement the extension and advisory and recovery plan. Ensure that farmers participate in disaster and risk management programmes. Oversee the farmer's organisation for effective service delivery.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/249</u>	:	<u>DIRECTOR: ANIMAL RESEARCH AND TECHNOLOGY DEVELOPMENT SERVICES REF NO: DARDLEA/2026/08/04</u> Chief Directorate: Research, Training and Capacity Building Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 317 384 per annum, (all-inclusive package) Head Office Grade 12 plus a recognised Bachelor's Degree / Post Graduate Degree in Animal Science or Animal Production at (NQF 7) as recognised by South African Qualifications Authority (SAQA). An Honours/MSc Degree specializing in Animal Science/production will be an added advantage. A Nyukela Public Service SMS Pre-entry certificate (submitted prior appointment). Must have. A minimum of five (5) years' experience at Middle/Senior managerial level within animal research and technology development services. Skills And Competencies: Strategic capability, leadership and management skills. Programme and project management, financial management, service delivery and innovation, problem-solving, analysis and change management. Must have facilitation and coordination skills. Must have a good understanding of agricultural sector development. Knowledge and application of the Public Finance Management Act, Public Service Act, Public Service Regulations Treasury Regulations, Public Private Partnership and other relevant prescripts. Must have good verbal and written communication skills to facilitate various collaborations with a variety of stakeholders. Knowledge of project management, strategic planning, report writing, facilitation, coordination,

planning and organising, diversity management and group dynamics. Knowledge of policy analysis and development. Good communication skills (written and verbal including scientific/technical report writing) and analytical skills. Having published in scientific media will be an added advantage. Computer literacy (MS Word, MS Excel and MS PowerPoint). A valid driver's license.

- DUTIES** :
- The successful candidate will be reporting to the Chief Director: Research, Training and Capacity Building Services. He/she will be responsible to provide strategic leadership and management of the Research Directorate. Develop Research policies, strategies, processes and systems which will promote improved productivity in the province. To enhance productivity through developing appropriate animal production systems and recommending optimum production practices by producers. Oversee collaborations and partnerships with research institutions, industries, commodity organisations, and academic institutions on research matters. Lead the publication and dissemination of research information and technologies. Ensure the participation of the department on research forums Provincial, National and International. Establish and maintain functional relationship with the farmer support services in the Districts and Local Municipalities. Ensure the implementation of national mandates pertaining to Animal Research. Oversee the Development and coordination of strategic, annual and operational planning processes of the Directorate. Oversee the development and implementation of the Service Delivery Improvement Plan in the Directorate. Oversee the process of developing internal policies, systems, frameworks and guidelines in line with national policy guidelines /directives for all the functional areas of the post. Oversee effective human resources and financial management. Oversee compliance with Public Service prescripts, departmental policies as well as norms and standards for managing research and agricultural training.
- ENQUIRIES** :
- Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

OTHER POSTS

- POST 31/250** :
- DEPUTY DIRECTOR: AGRI-MARKET SERVICES REF NO: DARDLEA/2026/08/05**
Directorate: Agricultural Economics Services

- SALARY** :
- CENTRE** :
- REQUIREMENTS** :
- R1 101 481 per annum, (all-inclusive package)
Head Office
- A four years' Bachelors' Degree in Agricultural Economics or Agribusiness or relevant at NQF level 7 as recognised by the South African Qualifications Authority (SAQA). A post graduate degree in agricultural economics will be an added advantage. A minimum of 5 years' relevant experience at junior management (Assistant Director) level. A valid driver's licence. Skills And Competencies: Knowledge and understanding on Financial Management legislation frameworks, policies, practices and procedures. Knowledge and understanding of the Public Finance Management Act (PFMA), Sound knowledge of the Marketing of Agricultural Products Act (Act No. 47 of 1996), Agri BEE / B-BBEE Codes, and national agricultural marketing policy directives; Knowledge of food safety, quality, and grading standards (SAGAP, HACCP, Global GAP, etc.) and Familiarity with statutory measures, industry trusts, and market information systems (e.g., MIS/SAGIS). Deep understanding of the Intergrated Marketing Strategy. Report writing and good presentation skills. Ability to liaise and create relationships with stakeholders. Understand and implement Batho Pele principles. People and diversity management. Good communication skills both verbal and written. Stakeholder and client liaison, innovative and creative. Ability to work in a team and independently. Ability to operate Microsoft Office effectively (MS Word, MS Excel and MS Power Point). Ability to work under pressure. Ability to apply time management principles and adapt to continuous changing environment.
- DUTIES** :
- Successful candidates will be reporting to the Director and be responsible for: Monitor and manage inter-institutional mechanisms to manage agricultural marketing issues and operational synergies with the Mpumalanga International Food Market, manage market access mechanisms and supply agreements connecting local smallholder farmers, agribusinesses, and commodity groups directly to the market. Drive initiatives that link smallholder and emerging

farmers with markets and government procurement channels. Identify agricultural market infrastructure gaps and coordinate investment in shared marketing infrastructure, agri-hubs, cold storage and handling facilities. Implement agro-logistics strategies to resolve rural freight transport challenges and ensure efficient product supply chains. Manage the provincial expansion and management of the Agricultural Marketing Information System (MIS) utilising modern digital, SMS, media and display channels. Monitor regular compilation and dissemination of commodity marketing profiles, price trends and demand-driven market intelligence to local producers. Coordinate funding opportunities through DFIs, and internal support schemes like the CASP marketing pillar, Agrofund and AgriBEE Fund. Develop policies, strategies and implementation of the integrated marketing strategy. Foster partnerships with Development Finance Institutions (DFIs), private sector and NGOs to fund agribusinesses; Develop and manage the operational plan of the sub-directorate. Compile and submit all requires administrative report and monitor continuous capacity and marketing skills development.

ENQUIRIES : Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

POST 31/251 : **DEPUTY DIRECTOR: MISCONDUCT SERVICES REF NO: DARDLEA/2026/08/06**
Directorate: Labour Relations Services

SALARY : R932 292 per annum, (all-inclusive package)
CENTRE : Head Office
REQUIREMENTS : Grade 12 plus a recognised Advanced Diploma / Bachelor's Degree (NQF 7) qualification in Labour Relations / Human Resource Management specializing in Labour Relations / Employment Relations / related qualification. LLB qualification will be an added advantage. A minimum of 3 years' experience at Assistant Director level in Labour Relations. Skills And Competencies: In-depth knowledge and understanding of the legislative and regulatory framework governing labour relations and discipline in the Public. Service, including the Labour Relations Act, Basic Conditions of Employment Act, Employment Equity Act, Public Service Act, Public Service Regulations, Public, Finance Management Act, applicable collective agreements, disciplinary codes and procedures, grievance procedures, protected-disclosure requirements and relevant DPSA directives and prescripts. Strong knowledge of misconduct investigation methodology, evidence gathering and assessment, procedural and substantive fairness, drafting of investigation reports and charge sheets, disciplinary hearing processes, precautionary suspension, dispute resolution and case management. Excellent legal and policy research, analytical reasoning, report writing, verbal and written communication, interviewing, negotiation, conflict management, facilitation and presentation skills. Ability to analyse documentary, testimonial and electronic evidence; maintain accurate case records; manage multiple matters within prescribed timeframes; engage senior managers, organised labour, witnesses and external legal representatives; exercise sound judgement, confidentiality and professional independence; work under pressure; lead and supervise staff; and use Microsoft Office applications effectively. A valid driver's license.

DUTIES : Provide expert advice to Line Managers regarding grievances, disputes and misconduct cases. Represent the employer at conciliation and arbitration. Conduct training (formal and informal). Manage and coordinate conflict resolution and represent the employer in dispute resolution hearings, conciliation and arbitration. Develop, review and maintain labour relations policies and procedures. Monitor the administration of disciplinary cases including preparation of charge sheets and the provision of support to the relevant role-players, including presiding officers and departmental representatives. Give support and render expert advice regarding policies, requirements and prescripts to all stakeholders. Compile statistics and reports on Labour Relations matters. Monitor if Labour Relations matters are attended to by appointed officials within stipulated time frame. Participate in labour relations fora and related statutory bodies. Manage logistical and administrative support to State Attorney. Manage resources in the sub-directorate.

ENQUIRIES : Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

<u>POST 31/252</u>	:	<u>DEPUTY DIRECTOR: HUMAN RESOURCE ADMINISTRATION SERVICES (RECRUITMENT) REF NO: DARDLEA/2026/08/07</u> Directorate: Human Resource Management and Development
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Advanced Diploma/Bachelor's Degree (NQF Level 7) in Human Resources Management / Human Resource Development / Labour Relations, Public Management qualification. Minimum of 3 years' experience as an Assistant Director in a Human Resource Management environment. PERSAL Personnel, PERSAL Establishment, PERSAL Movement Administration, PERSAL Appointments. Skills And Competencies: Knowledge and experience in recruitment and selection. A valid driver's licence. Job related knowledge: Employment Equity Act. Public Service Regulations. Basic Conditions of Employment Act. Public Service Act. Skills Development Act. Labour Relations Act. Public Service Co-ordinating Bargaining Council (PSCBC) resolutions. Promotion of Access to Information Act (PAIA). Promotion of Administrative Justice Act (PAJA). Public Finance Management Act. Job related skills: Analytical thinking. Communication (verbal and written). Computer literacy. Report writing ability. Problem solving ability. A valid driver's License.
<u>DUTIES</u>	:	Manage Implementation of Recruitment, Selection and Appointment Process. Develop and monitor implementation of Annual Recruitment Plan. Manage Implementation of Transfers, Translation and Secondments. Monitor and report on transfers of employees from other departments. Monitor and report on secondment of employees. Report on acting appointments of departmental employees. Management Development and Reviewal Recruitment Policies, Strategies & Procedures. Develop long-term strategies to address employee turnover. Present policy to stakeholders for input. Manage awareness campaigns on developed and reviewed policy and strategies. Monitor and evaluate the effectiveness and implementation of the retention strategies or techniques of the department. Manage Implementation of Pay Progression and Grade progression. Monitor Payments of Pay progression and Grade progression. Request HR status report. Managing area of responsibility. Maintain high standards by ensuring that the team section produces excellent work in terms of quality and timelines. Resolve problems of motivation and control with minimum guidance from the Director. Delegate functions to staff, based on individual potential, provide the necessary guidance and support and afford staff adequate training and development opportunities. Manage employee performance daily and ensure timely. Manage development & implementation of work plans for all subordinates.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/253</u>	:	<u>DEPUTY DIRECTOR: FINANCIAL REPORTING AND INTERNAL CONTROLS REF NO: DARDLEA/2026/08/08</u> Directorate: Management Accounting Services
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree / Advanced Diploma qualification in Internal Control / Accounting / Auditing or any related fields. Minimum of 3 years' experience at Assistant Director level in finance. Skills And Competencies: Demonstrated an in-depth knowledge of the legislative environment applicable to government finance and supply chain management and the development, implementation and monitoring of related policies and procedures within a government environment. Excellent supervisory and operational management skills. Good interpersonal relations and written & verbal communication skills. The ability to maintain high levels of confidentiality and to prioritize work in high-pressure environments. Knowledge of relevant prescripts (PFMA, Treasury regulations, BBBEE Act, PPPFA). Leadership, communication, financial management, planning and execution skills. Knowledge and experience on BAS. Knowledge of LOGIS and PERSAL will be an advantage. A valid driver's license.
<u>DUTIES</u>	:	The successful candidate will be responsible for implementing Internal Control and Compliance functions within the department. Facilitate identifying, recording, investigation, reporting and appropriate disclosures of Fruitless &

		Wasteful Expenditure, Irregular Expenditure, Unauthorised expenditure and Losses & damages in accordance with National Treasury prescripts and frameworks. Developing and monitoring compliance to financial delegations, financial policies and procedures. Review internal and external audit reports/audit findings. Identify internal control weaknesses, recommend mitigations and monitor implementation of mitigation plans. Manage development of audit action plans and monitoring implementation of audit action plans across the department.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/254</u>	:	<u>DEPUTY DIRECTOR: PRODUCTION AND PUBLICATION REF NO: DARDLEA/2026/08/09</u> Directorate: Communications Services
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 and a recognised Bachelor's Degree / Advanced National Diploma (NQF7) qualification in Communications Studies / in Graphic Design / Audio-Visual Production / Media Studies / or related field, with a minimum 3 years' experience at Assistant Director level. Skills And Competencies: Knowledge and experience in Communications, publication and / or information services. A portfolio of previous publications will be an added advantage. Knowledge of design software, such as Adobe Creative Suite: Photoshop, Adobe Creative Suite: Illustrator, Adobe Creative Suite InDesign, Corel Draw, and Microsoft Office. Good Communication with excellent organizational and writing skills and ability to interact at high profile levels. The ability to work under pressure and willingness to work long hours. Skills And Competencies: Planning and organizing. Financial management. Change management. Knowledge management. People management and empowerment. Programme and project management. Service delivery innovations. Client orientation and customer focus. Problem solving and analysis. Communications. A valid driver's license.
<u>DUTIES</u>	:	The successful candidate will be responsible to monitor the production of the external provincial government publication. Manage the production of the internal staff bulletin. Manage proof reading and editing services for documents and publications. Manage the design of corporate materials for the Department. Manage the audio-visual services for the Department. Manage human and financial resources of the Production and Publication Unit.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/255</u>	:	<u>DEPUTY DIRECTOR: AGRICULTURAL LAND CARE AND CONSERVATION SERVICES REF NO: DARDLEA/2026/08/10</u> Directorate: Sustainable Resource Management Services
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised NQF Level 7 qualification in Agriculture, Natural Resource Management, Land-Use Planning, Environmental Management, or related field. A minimum of five (5) years' relevant experience in Land Care or Sustainable Natural Resource Management, of which three (3) years must be at Assistant Director level. Skills And Competencies: Sound and in-depth knowledge of the legislative and regulatory framework governing the Public Service, including the Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act (PFMA), Conservation of Agricultural Resources Act (CARA), Preservation and Development of Agricultural Land Act (PDALA), National Environmental Management Act (NEMA), and other legislation relevant to the implementation of the LandCare Programme. Sound knowledge of sustainable agricultural resource management, environmental conservation, land rehabilitation, government planning, monitoring and evaluation, and project and financial management. Ability to interpret and implement legislation, policies and strategic frameworks relating to LandCare and natural resource management. Honesty and integrity. Strong competencies in strategic planning, programme and project management, financial and people management, policy analysis and implementation, stakeholder engagement, coordination, analytical thinking and

		problem-solving. Good communication, facilitation, negotiation, report writing, verbal and written communication, leadership, organisational, time management, ability to work under pressure, interpersonal and computer skills.
<u>DUTIES</u>	:	Manage and oversee the implementation of the LandCare Programme. Manage and monitor sustainable agricultural resource management initiatives, including soil conservation, land rehabilitation and climate-smart conservation agriculture practices. Manage integrated land use planning in accordance with the Conservation of Agricultural Resources Act (CARA), the Preservation and Development of Agricultural Land Act (PDALA) and other applicable legislation. Manage implementation and reporting of the Expanded Public Works Programme within the LandCare Programme in compliance with applicable EPWP policies, guidelines and reporting requirements.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/256</u>	:	<u>DEPUTY DIRECTOR: HOUSEHOLD FOOD GARDENS SERVICES REF NO: DARDLEA/2026/08/11</u> Directorate: Food Security Services
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree / Post Graduate Diploma in Agriculture (NQF level 8). A minimum of 3 years' experience at Assistant Director level in agriculture preferably in a food security environment. Compulsory SACNASP Registration. Skills and Competencies: Skills and Competencies: Applicants must demonstrate comprehensive knowledge and understanding of all relevant legislation and regulations governing the Public Service, including the Public Financial Management Act and Treasury Regulations, the Public Service Act, and the Labour Relations Act. An understanding of South African government imperatives, priorities, and sector-specific requirements particularly concerning capacity development, agrarian reform, and food security is essential. Familiarity with government policies and priorities related to food security, as well as knowledge of the country's food security systems, is required. An understanding of social development and poverty issues affecting the nation, along with health and nutrition matters, is also necessary. Awareness of rural and small farmers' issues and needs is important. Candidates should possess knowledge of the White Paper on the Transformation of the Public Service (Batho Pele). Proficiency in financial management, strategic capability and leadership, programme and project management, and knowledge management is required. Skills in service delivery innovation, problem-solving and analysis, people management and empowerment, and client orientation and customer focus are essential. Effective communication, honesty, integrity, and change management skills are also necessary. Willingness to work extended hours and undertake travel, is expected. A valid driver's license.
<u>DUTIES</u>	:	Promote household food and nutrition security. Coordinate food security programmes in Department and provincial level. Liaise with key role players when planning and implementing food security. Represent the Department on Provincial and National Food Security and Food Security related forums (e.g. SAVAC, IFNSF, PAVAC). Compile and update Database of households and institutions benefitting from agricultural food security initiatives. Compile and Update Database of all Food Security Role players in the province. Create awareness with regard to Food Security. Disseminate information on food security to management, peers and clients. Monitor and evaluate implementation and impact of Food Security initiatives in the Department. Coordinate and Implement Youth in Agriculture. Perform administrative and related functions. Compile reports as required. Human capital development: Supervise and manage staff. Participate and apply the PDMS (Own and subordinates). Self-development through informal and formal training initiatives that is relevant to the duties of the official. Effective management of all physical assets of the unit. Give inputs for budget planning. Manage grant funding allocated to Food Security as Food Security Pillar Manager.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

<u>POST 31/257</u>	:	<u>DEPUTY DIRECTOR: CORPORATE SERVICES REF NO: DARDLEA/2026/08/12</u> Directorate: Nkangala District Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R932 292 per annum, (all-inclusive package) Nkangala District Grade 12 plus a recognised Bachelor's Degree / Advanced Diploma (NQF level 7) qualification in Human Resource Management / Public Admin / Public Management or any related field. A minimum 3 years working experience at Assistant Director level within Human Resource Management and Development environment. Skills And Competencies: Visionary, Strategic thinking, and experience in managing diverse teams. Ability to manage projects, lead change initiatives and implement new policies and systems Financial Management and budgeting, Diversity Management, Programme and relations management. Accountability and ethical conduct. Analytical skills. Project Management, Team leadership, People Management, Planning and organising, Negotiation skills and Presentation skills. Communication skills (verbal and written), Client Orientation and customer focus. Managing Interpersonal Conflict and resolving problems. Knowledge, proficient in relevant software packages, including MS Office. Promotion of Access to Information Act (PAIA). Promotion of Administrative Justice Act (PAJA). Public Service Act as amended, Public Service Regulations, Basic Conditions of Employment Act, Relevant PSBC resolutions and directives, Computer literacy (Microsoft Office package) PERSAL) Knowledge of BPA system. A valid driver's licence.
<u>DUTIES</u>	:	Manage corporate services in the district i.e. recruitment, employee relations, performance management, Information technology, administration, communications, OHS and HR planning. Monitor with the development and implementation of strategic plan. Manage line manager execute their business plan within the objectives of HR plan. Monitor Corporate services policy implementation. Manage budget in line with government regulations. Manage personnel.
<u>ENQUIRIES</u>	:	Ms. S. Masoka at 082 430 6256
<u>POST 31/258</u>	:	<u>DEPUTY DIRECTOR: FINANCIAL MANAGEMENT SERVICES REF NO: DARDLEA/2026/08/13</u> Directorate: Ehlanzeni South District Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R932 292 per annum, (all-inclusive package) Ehlanzeni South District Grade 12 plus a recognised Bachelor's Degree / Advanced Diploma (NQF Level 7) in Financial Management or related field. A minimum 3 years related experience in Financial Accounting at Assistant Director level. Skills And Competencies: Knowledge and understanding on human resource management legislation, policies, practices and procedures. Knowledge and understanding of Public Finance Management Act (PFMA), Treasury Regulations and Guidelines. Knowledge of public service anti- corruption strategy and anti-corruption and fraud prevention measures. Knowledge of equal opportunities and affirmative action guidelines and laws. Knowledge of administrative clerical procedures and systems. Understanding of departmental policies and procedures, government financial systems, principles and practice of financial accounting. Understanding of framework for managing performance information. Knowledge of business strategy transaction and alignment. Problem solving and analysis. People diversity management. Client orientation and customer focus. Excellent communication skill (both verbal and written). Accountability and ethical conduct. A valid driver's license.
<u>DUTIES</u>	:	Manage the financial revenue, expenditure management, supply chain management and accounting in the district. Monitor the policy and legislative framework to ensure that cognisance is taken of new developments. Develop and maintain policies and processes. Monitor revenue collected, expenditure incurred, submits reports and plans as required. Monitor compliance with financial prescripts. Provide advice and guidance to role players on revenue and expenditure procedure. Undertake revenue, expenditure management and accounting work as required. Revenue management-Ensure that cashier, banking, debt management, monitoring and reporting services are rendered. Expenditure management-Ensure that payment for compensation of

employees, goods and services, transfers, subsidies and reporting are efficiently and effectively performed. Accounting-To provides financial administration and accounting services (legal/journals, accounting and reporting, interim and annual financial statements). Manage the sub-directorate revenue, expenditure management and accounting. Maintenance of discipline. Management of performance and development. Undertake Human Resource and other related administrative functions. Establish, implement and maintain efficient and effective communication arrangements. Develop and manage the operational plan of the sub-directorate and report on progress as required. Develop, implement and maintain processes to ensure proper control of work. Compile and submit all required administrative reports, serve on transverse task teams as required. Procurement and asset management for the Directorate. Planning and allocate work, Quality control of work delivered by employees. Conduct strategic tariff determination assessments, utilising macroeconomic variables to design sustainable, legally compliant pricing structures for cluster services. Functional technical advice and guidance.

<u>ENQUIRIES</u>	:	Ms. EM Mkhonza Tel No: (013) 759 4000 or Ms. MH Sekoma 013 759 4000
<u>POST 31/259</u>	:	<u>DEPUTY DIRECTOR: FOOD SECURITY SERVICES REF NO: DARDLEA/2026/08/14</u> Chief Directorate: District Extension Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R932 292 per annum, (all-inclusive package) Ehlanzeni South District Grade 12 plus a recognised Honours Degree/Post Graduate Diploma in Agriculture (NQF 8). A minimum of 3 years' experience at Assistant Director level in agriculture preferably in a food security environment. Compulsory SACNASP Registration. Skills and Competencies: Applicants must demonstrate comprehensive knowledge and understanding of all relevant legislation and regulations governing the Public Service, including the Public Financial Management Act and Treasury Regulations, the Public Service Act, and the Labour Relations Act. An understanding of South African government imperatives, priorities, and sector-specific requirements particularly concerning capacity development, agrarian reform, and food security is essential. Familiarity with government policies and priorities related to food security, as well as knowledge of the country's food security systems, is required. An understanding of social development and poverty issues affecting the nation, along with health and nutrition matters, is also necessary. Awareness of rural and small farmers' issues and needs is important. Candidates should possess knowledge of the White Paper on the Transformation of the Public Service (Batho Pele). Proficiency in financial management, strategic capability and leadership, programme and project management, and knowledge management is required. Skills in service delivery innovation, problem-solving and analysis, people management and empowerment, and client orientation and customer focus are essential. Effective communication, honesty, integrity, and change management skills are also necessary. Willingness to work extended hours and undertake travel, is expected. A valid driver's license.
<u>DUTIES</u>	:	Promote household food and nutrition security. Coordinate food security programmes in Department and provincial level. Liaise with key role players when planning and implementing food security. Represent the Department on Provincial and National Food Security and Food Security related forums (e.g. SAVAC, IFNSF, PAVAC). Compile and update Database of households and institutions benefitting from agricultural food security initiatives. Compile and Update Database of all Food Security Role players in the province. Create awareness with regard to Food Security. Disseminate information on food security to management, peers and clients. Monitor and evaluate implementation and impact of Food Security initiatives in the Department. Coordinate and Implement Youth in Agriculture. Perform administrative and related functions. Compile reports as required. Human capital development: Supervise and manage staff. Participate and apply the PDMS (Own and subordinates). Self-development through informal and formal training initiatives that is relevant to the duties of the official. Effective management of all physical assets of the unit. Give inputs for budget planning. Manage grant funding allocated to Food Security as Food Security Pillar Manager.
<u>ENQUIRIES</u>	:	Ms. EM Mkhonza Tel No: (013) 759 4000 or Ms. MH Sekoma 013 759 4000

<u>POST 31/260</u>	:	<u>DEPUTY DIRECTOR: FOOD SECURITY SERVICES REF NO: DARDLEA/2026/08/15</u> Chief Directorate: District Extension Services
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Ehlanzeni North District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Honours Degree / Post Graduate Diploma in Agriculture (NQF 8). A minimum of 3 years' experience at Assistant Director level in agriculture preferably in a food security environment. Compulsory SACNASP Registration. Skills And Competencies: Applicants must demonstrate comprehensive knowledge and understanding of all relevant legislation and regulations governing the Public Service, including the Public Financial Management Act and Treasury Regulations, the Public Service Act, and the Labour Relations Act. An understanding of South African government imperatives, priorities, and sector-specific requirements particularly concerning capacity development, agrarian reform, and food security is essential. Familiarity with government policies and priorities related to food security, as well as knowledge of the country's food security systems, is required. An understanding of social development and poverty issues affecting the nation, along with health and nutrition matters, is also necessary. Awareness of rural of rural household and subsistence farmers. Candidates should possess knowledge of the White Paper on the Transformation of the Public Service (Batho Pele). Proficiency in financial management, strategic capability and leadership, programme and project management, and knowledge management is required. Skills in service delivery innovation, problem-solving and analysis, people management and empowerment, and client orientation and customer focus are essential. Effective communication, honesty, integrity, and change management skills are also necessary. Willingness to work extended hours and undertake travel, is expected. A valid driver's license.
<u>DUTIES</u>	:	Promote household food and nutrition security. Coordinate food security programmes in Department and provincial level. Liaise with key role players when planning and implementing food security. Represent the Department on Provincial and National Food Security and Food Security related forums (e.g. SAVAC, IFNSF, PAVAC). Compile and update Database of households and institutions benefitting from agricultural food security initiatives. Compile and Update Database of all Food Security Role players in the province. Create awareness with regard to Food Security. Disseminate information on food security to management, peers and clients. Monitor and evaluate implementation and impact of Food Security initiatives in the Department. Coordinate and Implement Youth in Agriculture. Perform administrative and related functions. Compile reports as required. Human capital development: Supervise and manage staff. Participate and apply the PDMS (Own and subordinates). Self-development through informal and formal training initiatives that is relevant to the duties of the official. Effective management of all physical assets of the unit. Give inputs for budget planning. Manage grant funding allocated to Food Security as Food Security Pillar Manager.
<u>ENQUIRIES</u>	:	Mr. S. Mogakala Tel No: (013) 759 4000
<u>POST 31/261</u>	:	<u>DEPUTY DIRECTOR: AGRICULTURAL MUNICIPAL MANAGER REF NO: DARDLEA/2026/08/16</u> Directorate: Gert Sibande District Services
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Chief Albert Luthuli Municipality
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised BSc/Post Graduate Diploma in Agriculture / Agri-3 years' management related experience and knowledge of agricultural activities. Compulsory SACNASP registration. Skills And Competencies: Knowledge of extension methodologies and Land-reform. Sound knowledge of PFMA, PSR, PSA, LRA. Sound knowledge of Project Management, change management, strategic planning, knowledge management, report writing, facilitation, coordination, planning and organising, diversity management and computer literacy. Good communication skills (written and verbal). Computer Literacy (MS Word, Excel, PowerPoint, etc). Ability to work under pressure. A valid driver's licence.
<u>DUTIES</u>	:	Provide overall management of the Agricultural office and its activities in the Municipality. Manage agricultural developments and provide support services to IDP/LED planning environment. Implement comprehensive farmer support

		programmes. Manage the planning and implementation of Natural Resource Management projects. Monitor poverty alleviation and household food security programmes. Provide appropriate advisory support to develop and strengthen the capacity of the Farmers. Managing and monitor projects. Implement the extension and advisory recovery plan. Ensure that farmers participate in disaster and risk management programmes. Monitor the farmer's organisation for effective service delivery.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdialose Tel No: (017) 819 5377
<u>POST 31/262</u>	:	<u>DEPUTY DIRECTOR: LAND REFORM AND AGRARIAN SERVICES REF NO: DARDLEA/2026/08/17</u> Directorate: Gert Sibande District Services
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Gert Sibande District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised BSc in Agricultural Science/ Bachelor's Degree in Agriculture / BTech in Agriculture/ Rural Development (NQF Level 7). A postgraduate degree will be an added advantage. A minimum of 3 years' experience at Assistant Director level in Agriculture, Rural Development, Economics, Land and Agrarian programmes. Skills and Competencies: Knowledge of Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management and Communication (written and verbal). Knowledge of contract management. Knowledge of applicable legislation frameworks such as, Public Finance Management Act Treasury Regulations, Labour Relations Act, Public Service Act, and Public Service Regulations. Knowledge of Government policies and priorities in terms of Agriculture, Land Reform and Rural Development, supply chain management practices and other relevant prescripts. Extended working hours and prepared to travel. Experience in capacity building and good programme facilitation skills. Team building and decision-making skills. Must have good verbal and written communication skills to facilitate various collaborations with a variety of stakeholders and must be computer literate (MS Word, MS Excel, MS Power Point and MS Outlook). Ability to apply time management principles and adapt to continuous changing environment. A valid driver's license.
<u>DUTIES</u>	:	Manage the provision of Agricultural Extension and Advisory service. Monitor the establishment of extension forums. Evaluate and report on extension programmes. Establish and participate in institutional structures for planning, implementation and coordination of agricultural projects. Manage the provision of all agricultural specific interventions and support land reform projects. Development and implementation of policies, review and amend as and when required based on inputs from stakeholders. Monitor, manage and implement strategic directions, development and support for land reform programme and rural development. Manage the resolution of specific challenges facing the sector. Provide monitoring and evaluation oversight of land reform programme and produce relevant reports. Participate in different forums that contribute towards development of Agriculture and Land Reform. Manage Mentorship and Graduate policies and practices. Develop information services to mentorship and graduates' participants. Identify exit opportunities for Graduates.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdialose Tel No: (017) 819 5377
<u>POST 31/263</u>	:	<u>STATE VETERINARIAN REF NO: DARDLEA/2026/08/18</u> Sub Directorate: Nkangala District Animal Health Services
<u>SALARY</u>	:	R932 292 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Emalahleni
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor of Veterinary Science (BVSc/BVMCh) or a related veterinary qualification recognised by SAQA, NQF Level 8. Current registration with the South African Veterinary Council (SAVC). Completion of Compulsory Community Service (where applicable). Relevant experience an added advantage Skills and Competencies: Knowledge of Animal Diseases Act, 1984. Veterinary and Para-veterinary Professions Act, 1982. Animal Identification Act, 2002. Performing Animals Protection Amendment Act, 2016. Medicines and Related Substances Act, 1965, Sound knowledge of veterinary legislation, animal health, disease control and animal welfare. Fair knowledge

on Meat Safety Act, 2000, Public Finance Management Act, 1999 and other Public Service-related Acts. Understanding of animal health, disease control, epidemiology, biosecurity, and animal welfare. Computer literacy. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required. A valid driver's license.

DUTIES

: Develop, implement and monitor animal health programmes, including disease prevention, surveillance, control and eradication. Investigate and respond to outbreaks of controlled and notifiable animal diseases. Conduct epidemiological investigations, disease risk assessments, and maintain disease surveillance systems. Manage biosecurity measures, emergency disease preparedness and response plans. Enforce veterinary legislation, regulations and policies, including the Animal Diseases Act, Animal Identification Act, and related legislation. Monitor inspections, audits and compliance monitoring at farms, auction facilities, quarantine stations and other animal-related establishments. Issue veterinary health certificates, permits and other official documentation for the movement, import and export of animals and animal products. Promote animal welfare through inspections, investigations and awareness programmes. Manage technical and professional veterinary advice to farmers, industry stakeholders, municipalities, government departments and the public. Plan, manage and monitor vaccination campaigns and other animal health interventions. Collect, analyse and report animal health data and compile technical, epidemiological and management reports. Performance Management and Development System implementation for employees under their jurisdiction. Reporting of performance and management of the state veterinary area. Maintain inventory, stock, and legislative compliance. Manage revenue collection and deposits. Manage budget and expenditure of the state veterinary area.

ENQUIRIES

: Mr. A Kekana at 079 630 1770

POST 31/264

: **SCIENTIST PRODUCTION GRADE A: AGRONOMY REF NO: DARDLEA/2026/08/19**
Directorate: Animal Research and Technology Development Services

SALARY CENTRE

: R791 604 per annum, (all-inclusive package)
: Nooitgedacht

REQUIREMENTS

: A Grade 12 and post graduate degree in crop or plant production (NQF Level 8) or equivalent 4-year degree majoring in crop/plant science or production as recognised by the South African Qualification Authority (SAQA). A MSc Agriculture will be an added advantage. Compulsory registration with South African Council for Natural Scientific Professions (SACNASP). At least four (4) years' experience in conducting agricultural plant/crop research. Skills And Competencies: Crop or plant research skills and knowledge of the field of Plantandience/ Crop Production. Must have knowledge of relevant plant/crop production including policies, scientific and regulatory systems and procedures. Ability to identify gaps and develop appropriate technologies or interventions for crop related development services especially in agronomy. Must have Programme project management, research and development, Communication and presentation skills. Ability to formulate research proposals, write scientific and technical reports. Strong attention to detail and accuracy, ability to work independently and as part of the team, good interpersonal. Must be computer literate (MS Word, MS Excel and MS Power Point). Must have a valid driver's licence.

DUTIES

: To conduct basic and applied research in agronomy to effectively support agronomy in the province and contribute towards a knowledge economy. Facilitate the development and implementation of research methodologies, policies, systems and procedures in relation to agronomy. Identify gaps and develop and implement appropriate interventions to support agronomy in the province. Review research findings and ensure specialist advice, information, training and guidance by working directly with beneficiaries in collaboration with extension and advisory services and other stakeholders such as universities and research institutes. Develop working relations with client base. Compile scientific and technical reports for publication in scientific journals as well as popular media. Collaborate with relevant bodies/ councils on science related matters. Mentor, train and develop technicians and others to promote skills and

		knowledge transfer and adherence to sound scientific principles and code of practice, supervise scientific work and processes.
<u>ENQUIRIES</u>	:	Ms. K.L. Mdalose Tel No: (017) 819 5377 or Ms. N Hlatshwayo Tel No: (017) 819 5377
<u>POST 31/265</u>	:	<u>SCIENTIST PRODUCTION GRADE A: HORTICULTURE REF NO: DARDLEA/2026/08/20</u> Directorate: Animal Research and Technology Development Services
<u>SALARY</u>	:	R791 604 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Nooitgedacht
<u>REQUIREMENTS</u>	:	A grade 12 and a post graduate degree in crop or plant production (NQF Level 8) or equivalent 4-year degree majoring in crop/ plant science or production as recognised by the South African Qualification Authority (SAQA) with Horticulture as a major. A MSc in Agriculture will be an added advantage. Compulsory registration with South African Council for Natural Scientific Professions (SACNASP). Minimum of 4 years' experience conducting agricultural plant/crop research. Skills And Competencies: Crop or plant research skills and knowledge of the field of Plant Science/Crop Production. Must have knowledge of relevant plant/crop production including policies, scientific and regulatory systems and procedures. Ability to identify gaps and develop appropriate technologies or interventions for crop related development services especially in horticulture. Must have Programme project management, research and development, Communication and presentation skills. Ability to formulate research proposals, write scientific and technical reports. Strong attention to detail and accuracy, ability to work independently and as part of the team, good interpersonal. Must be computer literate (MS Word, MS Excel and MS Power Point). Must have a valid driver's licence.
<u>DUTIES</u>	:	To conduct basic and applied research in horticulture to effectively support agronomy in the province and contribute towards a knowledge economy. Facilitate the development and implementation of research methodologies, policies, systems and procedures in relation to horticulture. Identify gaps and develop and implement appropriate interventions to support horticulture in the province. Review research findings and ensure specialist advice, information, training and guidance by working directly with beneficiaries in collaboration with extension and advisory services and other stakeholders such as universities and research institutes. Develop working relations with client base. Compile scientific and technical reports for publication in scientific journals as well as popular media. Collaborate with relevant bodies/ councils on science related matters. Mentor, train and develop technicians and others to promote skills and knowledge transfer and adherence to sound scientific principles and code of practice, supervise scientific work and processes.
<u>ENQUIRIES</u>	:	Ms. K.L. Mdalose Tel No: (017) 819 5377 or Ms. N Hlatshwayo Tel No: (017) 819 5377
<u>POST 31/266</u>	:	<u>SCIENTIST PRODUCTION GRADE A: AQUACULTURE REF NO: DARDLEA/2026/08/21</u> Directorate: Animal Research and Technology Development Services
<u>SALARY</u>	:	R791 604 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Cycad Building, Mbombela
<u>REQUIREMENTS</u>	:	Grade 12 plus a Master's (MSc) Degree (NQF Level 9) in Aquaculture/ Ichthyology or qualification within the related field as recognised by SAQA. At least four (4) years' post-qualification experience in aquaculture research and compulsory registration with the SACNASP as a Professional Natural Scientist. Skills and Competencies: Theoretical and practical knowledge of aquaculture production systems, inland fisheries, breeding and aquatic animal health and welfare. Proven ability to carry out quantitative analysis and write peer-reviewed scientific publications and scientific reviews. Familiar with software applications and statistical analysis of data. Knowledge of animal ethics as it relates to animal and applied aquaculture research. Practical aquaculture breeding, aquatic animal handling and biosecurity skills. Good communication, analytical and problem solving and analysis skills. Must be computer literate (MS Word, MS Excel and MS PowerPoint). Must have a valid driver's licence.
<u>DUTIES</u>	:	Undertake basic and applied aquaculture and inland fisheries research on priority species in line with the Aquaculture Research. Provide information on new technologies and research developments through continuous professional

development. Perform scientific analysis and regulatory functions. Gather, interpret and statistically evaluate empirical and experimental data to inform policy and practice. Compile detailed technical and scientific reports, proposals, concept notes and policy briefs for departmental identity and consolidate sectoral needs for methodologies and decision-support tools in inland aquaculture and inland fisheries. Monitor and evaluate aquaculture research programmes and demonstrate activities. Support with optimising breeding and hatchery programmes. Maintain effective stakeholder and client relationships to promote adoption of best practices and evidence-based approaches. Mentor, train and supervise candidate scientists, interns, students and aquaculture technicians and provide structured learning and development opportunities to support growth of technical capacity in the sector.

ENQUIRIES : Ms. EM Mkhonza Tel No: (013) 759 4000 or Ms. MH Sekoma Tel No: (013) 759 4000

POST 31/267 : **CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO: DARDLEA/2026/08/22**
Sub Directorate: Nkangala District Environmental Empowerment Services

SALARY : R636 978 – R728 646 per annum
CENTRE : Victor Khanye (Delmas)
REQUIREMENTS : Grade 12 plus a recognised Bachelor's Degree (NQF7) in environmental Science fields or related qualification. A minimum of 5 year's work experience in environmental education and/or empowerment. Ability to implement environmental empowerment programmes and projects to empower disadvantaged communities in terms of environmental sustainability and creation of work opportunities. Skills And Competencies: Knowledge of relevant Public Services Regulatory Framework (Public Service Act, Public services Regulations Act and Public Finance Management Act), National Environmental Management Act, Environmental Education policies, guidelines, norms and standards related to Environmental Prescripts applicable to EE. Ability to work independently and in multi-disciplinary team. Must have excellent verbal and written communication skills. Project administration, innovative, creative ability to operate Microsoft office programmes (Excel, word and PowerPoint). Ability to work under pressure with strict timelines. Supervisory and human resource management skills. Good interpersonal skills, Conflict Management skills, Ability to work individually and in a team. A valid driver's licence.

DUTIES : Manage the environmental centre, implement, and manage environmental empowerment programmes, projects and activities in line with the Annual performance plan (APP). Management of performance in the centre in line with PMDS and APP. Ensure implementation of environmental empowerment programmes. Projects, and events as per APP on school, municipal and stakeholder level. Coordination of local, and municipal stakeholders for environmental awareness creation, capacity building, and empowerment. Perform any other related Ad Hoc tasks and duties as requested and required by the supervisor. Ensure effective and efficient management of financial and physical resources of the centre. Ensure internal control measures and compliances are in place. Prepare, consolidate, and submit monthly, quarterly and annual reports as required.

ENQUIRIES : Mr. A Kekana at 079 630 1770

POST 31/268 : **CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO: DARDLEA/2026/08/23**
Sub Directorate: Nkangala District Environmental Empowerment Services

SALARY : R636 978 – R728 646 per annum
CENTRE : Emalahleni
REQUIREMENTS : Grade 12 plus a recognised Bachelor's Degree (NQF7) in environmental Science fields or related qualification. A minimum of 5 year's work experience in environmental education and/or empowerment. Ability to implement environmental empowerment programmes and projects to empower disadvantaged communities in terms of environmental sustainability and creation of work opportunities. Skills And Competencies: Knowledge of relevant Public Services Regulatory Framework (Public Service Act, Public services Regulations Act and Public Finance Management Act), National Environmental Management Act, Environmental Education policies, guidelines,

		norms and standards related to Environmental Prescripts applicable to EE. Ability to work independently and in multi-disciplinary team. Must have excellent verbal and written communication skills. Project administration, innovative, creative ability to operate Microsoft office programmes (Excel, word and PowerPoint). Ability to work under pressure with strict timelines. Supervisory and human resource management skills. Good interpersonal skills, Conflict Management skills, Ability to work individually and in a team. A valid driver's licence.
<u>DUTIES</u>	:	Manage the environmental centre, implement, and manage environmental empowerment programmes, projects and activities in line with the Annual performance plan (APP). Management of performance in the centre in line with PMDS and APP. Ensure implementation of environmental empowerment programmes. Projects, and events as per APP on school, municipal and stakeholder level. Coordination of local, and municipal stakeholders for environmental awareness creation, capacity building, and empowerment. Perform any other related Ad Hoc tasks and duties as requested and required by the supervisor. Ensure effective and efficient management of financial and physical resources of the centre. Ensure internal control measures and compliances are in place. Prepare, consolidate, and submit monthly, quarterly and annual reports as required.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/269</u>	:	<u>CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO. DARDLEA/2026/08/24</u> Sub Directorate: Gert Sibande District Environmental Empowerment Services
<u>SALARY</u>	:	R636 978 – R728 646 per annum
<u>CENTRE</u>	:	Ermelo
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) in environmental Science fields or related qualification. A minimum of 5 year's work experience in environmental education and/or empowerment. Ability to implement environmental empowerment programmes and projects to empower disadvantaged communities in terms of environmental sustainability and creation of work opportunities. Skills And Competencies: Knowledge of relevant Public Services Regulatory Framework (Public Service Act, Public services Regulations Act and Public Finance Management Act), National Environmental Management Act, Environmental Education policies, guidelines, norms and standards related to Environmental Prescripts applicable to EE. Ability to work independently and in multi-disciplinary team. Must have excellent verbal and written communication skills. Project administration, innovative, creative ability to operate Microsoft office programmes (Excel, word and PowerPoint). Ability to work under pressure with strict timelines. Supervisory and human resource management skills. Good interpersonal skills, Conflict Management skills, Ability to work individually and in a team. A valid driver's licence.
<u>DUTIES</u>	:	Manage the environmental centre, implement, and manage environmental empowerment programmes, projects and activities in line with the Annual performance plan (APP). Management of performance in the centre in line with PMDS and APP. Ensure implementation of environmental empowerment programmes. Projects, and events as per APP on school, municipal and stakeholder level. Coordination of local, and municipal stakeholders for environmental awareness creation, capacity building, and empowerment. Perform any other related Ad Hoc tasks and duties as requested and required by the supervisor. Ensure effective and efficient management of financial and physical resources of the centre. Ensure internal control measures and compliances are in place. Prepare, consolidate, and submit monthly, quarterly and annual reports as required.
<u>ENQUIRIES</u>	:	Ms. K.L. Mdlalose Tel No: (017) 819 5377 or Ms. N Hlatshwayo Tel No: (017) 819 5377
<u>POST 31/270</u>	:	<u>CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO. DARDLEA/2026/08/25</u> Sub Directorate: Ehlanzeni South District Environmental Empowerment Services
<u>SALARY</u>	:	R636 978 – R728 646 per annum
<u>CENTRE</u>	:	Barberton

<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) in environmental Science fields or related qualification. A minimum of 5 year's work experience in environmental education and/or empowerment. Ability to implement environmental empowerment programmes and projects to empower disadvantaged communities in terms of environmental sustainability and creation of work opportunities. Skills And Competencies: Knowledge of relevant Public Services Regulatory Framework (Public Service Act, Public services Regulations Act and Public Finance Management Act), National Environmental Management Act, Environmental Education policies, guidelines, norms and standards related to Environmental Prescripts applicable to EE. Ability to work independently and in multi-disciplinary team. Must have excellent verbal and written communication skills. Project administration, innovative, creative ability to operate Microsoft office programmes (Excel, word and PowerPoint). Ability to work under pressure with strict timelines. Supervisory and human resource management skills. Good interpersonal skills, Conflict Management skills, Ability to work individually and in a team. A valid driver's licence.
<u>DUTIES</u>	:	Manage the environmental centre, implement, and manage environmental empowerment programmes, projects and activities in line with the Annual performance plan (APP). Management of performance in the centre in line with PMDS and APP. Ensure implementation of environmental empowerment programmes. Projects, and events as per APP on school, municipal and stakeholder level. Coordination of local, and municipal stakeholders for environmental awareness creation, capacity building, and empowerment. Perform any other related Ad Hoc tasks and duties as requested and required by the supervisor. Ensure effective and efficient management of financial and physical resources of the centre. Ensure internal control measures and compliances are in place. Prepare, consolidate, and submit monthly, quarterly and annual reports as required.
<u>ENQUIRIES</u>	:	Ms. EM Mkhonza Tel No: (013) 759 4000 or Ms. MH Sekoma Tel No: (013) 759 4000
<u>POST 31/271</u>	:	<u>CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO: DARDLEA/2026/08/26</u> Directorate: Environmental Impact and Air Quality Management Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R636 978 – R728 646 per annum Nkangala
	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) or related qualification in Environmental Management, Environmental Sciences. Minimum of 5 years post qualification experience in Environmental Management, of which at least three (3) years must be in Environmental Air Quality Management. Skills And Competencies: Knowledge of relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management). Practical knowledge of and experience in working with the National Environmental Management Act, Air Quality Act and Environmental Impact Assessment Regulations, associated Instruments, and policies, guidelines, norms and standards related to Integrated Environmental Management. Understanding and knowledge of all environmental prescripts applicable for Air Quality. Ability to work independently and in a multidisciplinary team. Excellent verbal and written communications skills, including negotiation and diplomacy. Experience in project administration, and policy analysis and development. Resourceful, and an ability to operate Microsoft office programmes effectively. Ability to work under pressure within strict timelines. Ability to write and interpret technical reports and documents. A valid driver's license.
<u>DUTIES</u>	:	Coordinate the processing of atmospheric emission licensing applications to ensure compliance with the relevant legislation and protection of the environment and public health. Investigate, evaluate, review, recommend on environmental impact assessment applications, specialist air quality studies and development management applications and recommend mitigation measures to ensure compliance with the relevant legislation and protection of the environment and public health Process and assess applications and to make recommendations for approval of fuel burning-equipment to enforce compliance with relevant legislation. Process and assess applications and recommend approval of open burning applications to enforce compliance with relevant legislation. To enforce the National Environmental Management Air

		Quality Act (No 39 of 2004). Compile, develop, modify provincial air quality management plan, validate and maintain an atmospheric emissions inventory database to maintain the objectives of the AQMP and to maintain the air quality management system for the province. Monitor and maintain operations of the Provincial Air Quality Monitoring Stations to capture credible data. Provide local municipality support in developing and implementation of local authorities Air Quality Plans.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/272</u>	:	<u>CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO: DARDLEA/2026/08/27</u> Directorate: Environmental Impact and Air Quality Management Services
<u>SALARY</u>	:	R636 978 – R728 646 per annum
<u>CENTRE</u>	:	Ehlanzeni District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) or related qualification in Environmental Management, Environmental Sciences. Minimum of 5 years post qualification experience in Environmental Management, of which at least three (3) years must be in Environmental Air Quality Management. Skills And Competencies: Knowledge of relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management). Practical knowledge of and experience in working with the National Environmental Management Act, Air Quality Act and Environmental Impact Assessment Regulations, associated Instruments, and policies, guidelines, norms and standards related to Integrated Environmental Management. Understanding and knowledge of all environmental prescripts applicable for Air Quality. Ability to work independently and in a multidisciplinary team. Excellent verbal and written communications skills, including negotiation and diplomacy. Experience in project administration, and policy analysis and development. Resourceful, and an ability to operate Microsoft office programmes effectively. Ability to work under pressure within strict timelines. Ability to write and interpret technical reports and documents.
<u>DUTIES</u>	:	Coordinate the processing of atmospheric emission licensing applications to ensure compliance with the relevant legislation and protection of the environment and public health. Investigate, evaluate, review, recommend on environmental impact assessment applications, specialist air quality studies and development management applications and recommend mitigation measures to ensure compliance with the relevant legislation and protection of the environment and public health Process and assess applications and to make recommendations for approval of fuel burning-equipment to enforce compliance with relevant legislation. Process and assess applications and recommend approval of open burning applications to enforce compliance with relevant legislation. To enforce the National Environmental Management Air Quality Act (No 39 of 2004). Compile, develop, modify provincial air quality management plan, validate and maintain an atmospheric emissions inventory database to maintain the objectives of the AQMP and to maintain the air quality management system for the province. Monitor and maintain operations of the Provincial Air Quality Monitoring Stations to capture credible data. Provide local municipality support in developing and implementation of local authorities Air Quality Plans.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/273</u>	:	<u>CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO: DARDLEA/2026/08/28</u> Directorate: Environmental Impact and Air Quality Management Services
<u>SALARY</u>	:	R636 978 – R728 646 per annum
<u>CENTRE</u>	:	Gert Sibande District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) or related qualification in Environmental Management, Environmental Sciences. Minimum of 5 years post qualification experience in Environmental Management, of which at least three (3) years must be in Environmental Air Quality Management. Skills And Competencies: Knowledge of relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management). Practical knowledge of and experience in working with the National Environmental Management Act, Air Quality Act and Environmental

		Impact Assessment Regulations, associated Instruments, and policies, guidelines, norms and standards related to Integrated Environmental Management. Understanding and knowledge of all environmental prescripts applicable for Air Quality. Ability to work independently and in a multidisciplinary team. Excellent verbal and written communications skills, including negotiation and diplomacy. Experience in project administration, and policy analysis and development. Resourceful, and an ability to operate Microsoft office programmes effectively. Ability to work under pressure within strict timelines. Ability to write and interpret technical reports and documents. A valid driver's license.
<u>DUTIES</u>	:	Coordinate the processing of atmospheric emission licensing applications to ensure compliance with the relevant legislation and protection of the environment and public health. Investigate, evaluate, review, recommend on environmental impact assessment applications, specialist air quality studies and development management applications and recommend mitigation measures to ensure compliance with the relevant legislation and protection of the environment and public health Process and assess applications and to make recommendations for approval of fuel burning-equipment to enforce compliance with relevant legislation. Process and assess applications and recommend approval of open burning applications to enforce compliance with relevant legislation. To enforce the National Environmental Management Air Quality Act (No 39 of 2004). Compile, develop, modify provincial air quality management plan, validate and maintain an atmospheric emissions inventory database to maintain the objectives of the AQMP and to maintain the air quality management system for the province. Monitor and maintain operations of the Provincial Air Quality Monitoring Stations to capture credible data. Provide local municipality support in developing and implementation of local authorities Air Quality Plans.
<u>ENQUIRIES</u>	:	Ms. K.L. Mdlalose Tel No: (017) 819 5377 or Ms. N Hlatshwayo Tel No: (017) 819 5377
<u>POST 31/274</u>	:	<u>CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO: DARDLEA/2026/08/29</u> Directorate: Environmental Impact Management Services
<u>SALARY</u>	:	R636 978 – R728 646 per annum
<u>CENTRE</u>	:	Ehlanzeni District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) or related qualification in Environmental Management, Natural Sciences, Environmental Law, or Environmental Sciences. Minimum of 6 years post qualification experience in Environmental Management, of which at least three (3) years must be in Environmental Impact Assessment (EIA). Registration with EAPASA in terms of Section 24H of NEMA. A valid driver's license. Skills And Competencies: Knowledge of relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management). Practical knowledge of and experience in working with the National Environmental Management Act, Environmental Impact Assessment Regulations, associated Instruments, and policies, guidelines, norms and standards related to Integrated Environmental Management. Understanding and knowledge of all environmental prescripts applicable for EIA. Ability to work independently and in a multidisciplinary team. Excellent verbal and written communications skills, including negotiation and diplomacy. Experience in project administration, and policy analysis and development. Resourceful, and an ability to operate Microsoft office programmes effectively. Ability to work under pressure within strict timelines. Ability to write and interpret technical reports and documents.
<u>DUTIES</u>	:	Review and facilitate applications for environmental authorisations and all associated reports submitted to the District office in terms of the appropriate legislation, and draft recommendations for enforceable environmental authorisations; evaluate and provide comment for applications for mining activities where the Department of Mineral Resources is the Competent Authority; evaluate and comment on Land Use Applications; maintain accurate registers of all applications and authorisations; facilitate the implementation of other Integrated Environmental Management tools; Provide specialised technical input and advice on impact management to clients, stakeholders and communities; perform administrative and related functions.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

<u>POST 31/275</u>	:	<u>CONTROL ENVIRONMENTAL OFFICER GRADE A REF NO: DARDLEA/2026/08/30</u> Directorate: Environmental Impact Management Services
<u>SALARY</u>	:	R636 978 – R728 646 per annum
<u>CENTRE</u>	:	Nkangala
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) or related qualification in Environmental Management, Natural Sciences, Environmental Law, or Environmental Sciences. Minimum of six (6) years post qualification experience in Environmental Management, of which at least three (3) years must be in Environmental Impact Assessment (EIA). Registration with EAPASA in terms of Section 24H of NEMA. A valid driver's license. Skills And Competencies: Knowledge of relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management). Practical knowledge of and experience in working with the National Environmental Management Act, Environmental Impact Assessment Regulations, associated Instruments, and policies, guidelines, norms and standards related to Integrated Environmental Management. Understanding and knowledge of all environmental prescripts applicable for EIA. Ability to work independently and in a multidisciplinary team. Excellent verbal and written communications skills, including negotiation and diplomacy. Experience in project administration, and policy analysis and development. Resourceful, and an ability to operate Microsoft office programmes effectively. Ability to work under pressure within strict timelines. Ability to write and interpret technical reports and documents.
<u>DUTIES</u>	:	Review and facilitate applications for environmental authorisations and all associated reports submitted to the District office in terms of the appropriate legislation, and draft recommendations for enforceable environmental authorisations; evaluate and provide comment for applications for mining activities where the Department of Mineral Resources is the Competent Authority; evaluate and comment on Land Use Applications; maintain accurate registers of all applications and authorisations; facilitate the implementation of other Integrated Environmental Management tools; Provide specialised technical input and advice on impact management to clients, stakeholders and communities; perform administrative and related functions.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/276</u>	:	<u>ASSISTANT DIRECTOR: SYSTEM ADMINISTRATOR REF NO: DARDLEA/2026/08/31</u> Directorate: Information Communication and Technology Management Services
<u>SALARY</u>	:	R605 742 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	A Grade 12 certificate and a National Diploma (NQF 6) qualification in Information Technology/ information Systems/Computer Science/ Computer Software Engineering/ Informatics/ Management Information Systems or Business Information Management. A Bachelor's degree (NQF 7) qualification in the above fields will be an advantage. Qualifications in Microsoft Azure Developer Expert and Microsoft Apps will be an added advantage. 3 – 5 years' experience in ICT Industry with at least 2 years' experience at a supervisory level. Knowledge of a process Based Approach Project Management Practice, Systems Development Life Cycle, database design and management. Knowledge of Web Application Development (HTML, JAVA, .Net, PHP, C#, Python, JavaScript, PHP, C++, and SQL. and/or other web application portal technology and programming languages. Skills and Competencies: Sound knowledge of PFMA, Public Service Act, Public Service, National Treasury Regulations and ICT prescripts. Software languages and associated development platforms and tools, Multi-tier Software architectures and interfaces, System monitoring (availability, manageability, reliability and security), Software development methodologies, IT service management principles for incident, Change, Problem and Release Management, Technical standards/procedures, Expertise in selected software languages, associated framework and tools, Departmental Procedures and Processes. Presentation and project management skills. Information and data Security. Risk

		assessment and mitigation. Disaster recovery technologies. A valid driver's license.
<u>DUTIES</u>	:	Analyse, evaluate, design, validate, define and document detailed business functional and technical requirements of multiple stakeholders. Map business process to ensure transparency, dependencies and process lifecycle management. Build a repository and database of business processes. Develop, facilitate and negotiate technical requirements and technical solutions amongst multiple stakeholders to business problems. Develop technical specification for anticipated business process automation. Identify the current and future state business processes. Help business stakeholders to envision the future and how their work will need to change to support the future including data migration rules, business rules and enforcing elements of system design. Establish process dependencies and duplications. Manage risks, audit queries and resources. Ensure compliance with relevant ICT policies, standards, legislation and governance frameworks. Develop mechanisms and or ways of resolving the identified issues to ensure system development success. Manage systems development projects. Identify software needs for procurement and development. Ensure that systems are properly documented and meet business requirements, coordinating the maintenance and enhancement of existing systems, investigating and resolving complex system-related incidents and problems, ensuring the availability, reliability and continuous improvement of departmental applications. Compile and submit operational reports.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/277</u>	:	<u>CONTROL ANIMAL HEALTH TECHNICIAN REF NO: DARDLEA/2026/08/32</u> Sub Directorate: Ehlanzeni North District Animal Health Services
<u>SALARY</u>	:	R605 742 per annum
<u>CENTRE</u>	:	Lydenburg
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree/National Diploma in Animal Health or related field. Current registration with the South African Veterinary Council (SAVC) as an Animal Health Technician. Relevant and Supervisor experience an added advantage. Skills And Competencies: Knowledge of Animal Diseases Act, 1984. Veterinary and Para-veterinary Professions Act, 1982. Animal Identification Act, 2002. Fertilizers Farm Feed Agricultural Remedies and Stock Remedies Act, 1947. Knowledge of animal health, disease control and animal welfare. Computer literacy. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required.
<u>DUTIES</u>	:	Supervise the implementation of vaccination programmes on Controlled Animal Diseases according to the Animal Diseases Act. Supervise the implementation of disease surveillance on Controlled Diseases according to the Animal Diseases Act. Supervise the activities of Primary Animal Health Care. Supervise the conduction of National and Provincial disease Surveillance in the state veterinary area. Supervise the implementation of the Brucellosis and Tuberculosis Eradication Schemes in the state veterinary area. Manage dip-tanks and dipping programmes. Supervise dip-stuff, veterinary work-materials and vaccine inventory. Participate in the movement of buffaloes within or out of the Mpumalanga Province. Supervise human resources and transport logistics. Implement Performance Management Development System of employees and reporting to line manager.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/278</u>	:	<u>CONTROL ANIMAL HEALTH TECHNICIAN REF NO: DARDLEA/2026/08/33</u> Sub Directorate: Ehlanzeni North District Animal Health Services
<u>SALARY</u>	:	R605 742 per annum
<u>CENTRE</u>	:	Bushbuckridge East
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree / National Diploma in Animal Health or related. Current registration with the South African Veterinary Council (SAVC) as an Animal Health Technician. Relevant and Supervisor experience an added advantage. skills and competencies: Knowledge of Animal Diseases Act, 1984. Veterinary and Para-veterinary Professions Act, 1982. Animal Identification Act, 2002. Fertilizers Farm Feed Agricultural Remedies and Stock

		Remedies Act, 1947. Knowledge of animal health, disease control and animal welfare. Computer literacy. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required.
<u>DUTIES</u>	:	Supervise the implementation of vaccination programmes on Controlled Animal Diseases according to the Animal Diseases Act. Supervise the implementation of disease surveillance on Controlled Diseases according to the Animal Diseases Act. Supervise the activities of Primary Animal Health Care. Supervise the conduction of National and Provincial disease Surveillance in the state veterinary area. Supervise the implementation of the Brucellosis and Tuberculosis Eradication Schemes in the state veterinary area. Manage dip-tanks and dipping programmes. Supervise dip-stuff, veterinary work-materials and vaccine inventory. Participate in the movement of buffaloes within or out of the Mpumalanga Province. Supervise human resources and transport logistics. Implement Performance Management Development System of employees and reporting to line manager.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/279</u>	:	<u>CONTROL ANIMAL HEALTH TECHNICIAN REF NO: DARDLEA/2026/08/34</u> Sub Directorate: Gert Sibande District Animal Health Services
<u>SALARY</u>	:	R605 742 per annum
<u>CENTRE</u>	:	Mkhondo
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree / National Diploma in Animal Health or related. Current registration with the South African Veterinary Council (SAVC) as an Animal Health Technician. Relevant and Supervisor experience an added advantage. Skills And Competencies: Knowledge of Animal Diseases Act, 1984. Veterinary and Para-veterinary Professions Act, 1982. Animal Identification Act, 2002. Fertilizers Farm Feed Agricultural Remedies and Stock Remedies Act, 1947. Knowledge of animal health, disease control and animal welfare. Computer literacy. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required.
<u>DUTIES</u>	:	Supervise the implementation of vaccination programmes on Controlled Animal Diseases according to the Animal Diseases Act. Supervise the implementation of disease surveillance on Controlled Diseases according to the Animal Diseases Act. Supervise the activities of Primary Animal Health Care. Supervise the conduction of National and Provincial disease Surveillance in the state veterinary area. Supervise the implementation of the Brucellosis and Tuberculosis Eradication Schemes in the state veterinary area. Manage dip-tanks and dipping programmes. Supervise dip-stuff, veterinary work-materials and vaccine inventory. Participate in the movement of buffaloes within or out of the Mpumalanga Province. Supervise human resources and transport logistics. Implement Performance Management Development System of employees and reporting to line manager.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/280</u>	:	<u>CONTROL ANIMAL HEALTH TECHNICIAN REF NO: DARDLEA/2026/08/35</u> Sub Directorate: Gert Sibande District Animal Health Services
<u>SALARY</u>	:	R605 742 per annum
<u>CENTRE</u>	:	Chief Albert Luthuli
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree / National Diploma in Animal Health or related. Current registration with the South African Veterinary Council (SAVC) as an Animal Health Technician. Relevant and Supervisor experience an added advantage. Skills And Competencies: Knowledge of Animal Diseases Act, 1984. Veterinary and Para-veterinary Professions Act, 1982. Animal Identification Act, 2002. Fertilizers Farm Feed Agricultural Remedies and Stock Remedies Act, 1947. Knowledge of animal health, disease control and animal welfare. Computer literacy. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required.

<u>DUTIES</u>	:	Supervise the implementation of vaccination programmes on Controlled Animal Diseases according to the Animal Diseases Act. Supervise the implementation of disease surveillance on Controlled Diseases according to the Animal Diseases Act. Supervise the activities of Primary Animal Health Care. Supervise the conduction of National and Provincial disease Surveillance in the state veterinary area. Supervise the implementation of the Brucellosis and Tuberculosis Eradication Schemes in the state veterinary area. Manage dip-tanks and dipping programmes. Supervise dip-stuff, veterinary work-materials and vaccine inventory. Participate in the movement of buffaloes within or out of the Mpumalanga Province. Supervise human resources and transport logistics. Implement Performance Management Development System of employees and reporting to line manager.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/281</u>	:	<u>ASSISTANT DIRECTOR: ANIMAL HEALTH REF NO: DARDLEA/2026/08/36</u> Sub Directorate: Gert Sibande District Animal Health Services
<u>SALARY</u>	:	R605 742 per annum
<u>CENTRE</u>	:	Ermelo
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised appropriate Bachelor's Degree / National Diploma in Animal Health or related. Current registration with the South African Veterinary Council. At minimum of 3 years relevant experience in veterinary services, animal health, disease control, or veterinary administration. Experience in supervision, technical support, programme management, or administration is an added advantage. Skills And Competencies: Knowledge of: Animal Diseases Act. Animal Identification Act. Public Service Act and Regulations and other relevant Public Service legislation. Public Finance Management Act (PFMA). Relevant veterinary legislation, policies, and biosecurity measures. Veterinary technical expertise. Leadership and people management. Strategic planning and organizing. Project and programme management. Financial and administrative management. Policy development and implementation. Problem-solving and analytical thinking. Decision-making skills. Report writing and presentation skills. Excellent verbal and written communication. Stakeholder engagement and customer service orientation. Conflict management and negotiation. Computer proficiency. Ability to work under pressure and meet deadlines. Integrity, professionalism, and ethical conduct. A valid driver's license.
<u>DUTIES</u>	:	Provide technical support on veterinary programmes and animal health initiatives. Coordinate disease surveillance, prevention, and control activities. Supervise para-veterinary technical staff. Manage budgets, procurement, and administrative processes. Monitor compliance with veterinary legislation and standards. Compile technical and management reports Liaise with farmers, industry stakeholders, municipalities, and other government departments. Develop and implement veterinary policies, standard operational plans and strategic plans.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/282</u>	:	<u>ASSISTANT DIRECTOR: ANIMAL HEALTH REF NO: DARDLEA/2026/08/37</u> Sub Directorate: Nkangala District Animal Health Services
<u>SALARY</u>	:	R605 742 per annum
<u>CENTRE</u>	:	KwaMhlanga
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised appropriate Bachelor's Degree / National Diploma in Animal Health or related. Current registration with the South African Veterinary Council. At minimum of 3 years relevant experience in veterinary services, animal health, disease control, or veterinary administration. Experience in supervision, technical support, programme management, or administration is an added advantage. Skills And Competencies: Knowledge of: Animal Diseases Act. Animal Identification Act. Public Service Act and Regulations and other related Public Service legislation. Public Finance Management Act (PFMA). Related veterinary legislation, policies, and biosecurity measures. Veterinary technical expertise. Leadership and people management. Strategic planning and organizing. Project and programme management. Financial and administrative management. Policy development and implementation. Problem-solving and analytical thinking. Decision-making

		skills. Report writing and presentation skills. Excellent verbal and written communication. Stakeholder engagement and customer service orientation. Conflict management and negotiation. Computer proficiency. Ability to work under pressure and meet deadlines. Integrity, professionalism, and ethical conduct. A valid driver's license.
<u>DUTIES</u>	:	Provide technical support on veterinary programmes and animal health initiatives. Coordinate disease surveillance, prevention, and control activities. Supervise para-veterinary technical staff. Manage budgets, procurement, and administrative processes. Monitor compliance with veterinary legislation and standards. Compile technical and management reports Liaise with farmers, industry stakeholders, municipalities, and other government departments. Develop and implement veterinary policies, standard operational plans and strategic plans.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/283</u>	:	<u>ENVIRONMENTAL OFFICER SPECIALISED PRODUCTION REF NO: DARDLEA/2026/08/38</u> Directorate: Environmental Impact and Air Quality Management Services
<u>SALARY</u>	:	R518 769 per annum
<u>CENTRE</u>	:	Ehlanzeni District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) or related qualification in Environmental Management, Natural Sciences, Environmental Law, or Environmental Sciences. Minimum of four (4) years post qualification experience in Environmental Management, of which at least two (2) years must be in Environmental Impact Assessment (EIA). Registration with EAPASA in terms of Section 24H of NEMA. Skills And Competencies: Knowledge of relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management). Practical knowledge of and experience in working with the National Environmental Management Act, Environmental Impact Assessment Regulations, associated Instruments, and policies, guidelines, norms and standards related to Integrated Environmental Management. Understanding and knowledge of all environmental prescripts applicable for EIA. Ability to work independently and in a multidisciplinary team. Excellent verbal and written communications skills, including negotiation and diplomacy. Experience in project administration, and policy analysis and development. Resourceful, and an ability to operate Microsoft office programmes effectively. Ability to work under pressure within strict timelines. Ability to write and interpret technical reports and documents. A valid driver's license.
<u>DUTIES</u>	:	Review and administer applications for environmental authorisations and all associated reports submitted to the District office in terms of the appropriate legislation, and draft recommendations for enforceable environmental authorisations; evaluate and provide comment for applications for mining activities where the Department of Mineral Resources is the Competent Authority; evaluate and comment on Land Use Applications; maintain accurate registers of all applications and authorisations; facilitate the implementation of other Integrated Environmental Management tools; Provide specialised technical input and advice on impact management to clients, stakeholders and communities; perform administrative and related functions.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/284</u>	:	<u>ENVIRONMENTAL OFFICER SPECIALISED PRODUCTION REF NO: DARDLEA/2026/08/39</u> Directorate: Environmental Impact and Air Quality Management Services
<u>SALARY</u>	:	R518 769 per annum
<u>CENTRE</u>	:	Gert Sibande District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7)) or related qualification in Environmental Management, Natural Sciences, Environmental Law, or Environmental Sciences. Minimum of four (4) years post qualification experience in Environmental Management, of which at least two (2) years must be in Environmental Impact Assessment (EIA). Registration with EAPASA in terms of Section 24H of NEMA. Skills and Competencies: Knowledge of relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management). Practical knowledge of

		and experience in working with the National Environmental Management Act, Environmental Impact Assessment Regulations, associated Instruments, and policies, guidelines, norms and standards related to Integrated Environmental Management. Understanding and knowledge of all environmental prescripts applicable for EIA. Ability to work independently and in a multidisciplinary team. Excellent verbal and written communications skills, including negotiation and diplomacy. Experience in project administration, and policy analysis and development. Resourceful, and an ability to operate Microsoft office programmes effectively. Ability to work under pressure within strict timelines. Ability to write and interpret technical reports and documents. A valid driver's license.
<u>DUTIES</u>	:	Review and administer applications for environmental authorisations and all associated reports submitted to the District office in terms of the appropriate legislation, and draft recommendations for enforceable environmental authorisations; evaluate and provide comment for applications for mining activities where the Department of Mineral Resources is the Competent Authority; evaluate and comment on Land Use Applications; maintain accurate registers of all applications and authorisations; facilitate the implementation of other Integrated Environmental Management tools; Provide specialised technical input and advice on impact management to clients, stakeholders and communities; perform administrative and related functions.
<u>ENQUIRIES</u>	:	Ms. K.L. Mdlalose Tel No: (017) 819 5377 or Ms. N Hlatshwayo Tel No: (017) 819 5377
<u>POST 31/285</u>	:	<u>ENVIRONMENTAL OFFICER SPECIALISED PRODUCTION REF NO: DARDLEA/2026/08/40</u> Directorate: Environmental Impact and Air Quality Management Services
<u>SALARY</u>	:	R518 769 per annum
<u>CENTRE</u>	:	Nkangala District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) or related qualification in Environmental Management, Natural Sciences, Environmental Law, or Environmental Sciences. Minimum of four (4) years post qualification experience in Environmental Management, of which at least two (2) years must be in Environmental Impact Assessment (EIA). Registration with EAPASA in terms of Section 24H of NEMA. Skills And Competencies: Knowledge of relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management). Practical knowledge of and experience in working with the National Environmental Management Act, Environmental Impact Assessment Regulations, associated Instruments, and policies, guidelines, norms and standards related to Integrated Environmental Management. Understanding and knowledge of all environmental prescripts applicable for EIA. Ability to work independently and in a multidisciplinary team. Excellent verbal and written communications skills, including negotiation and diplomacy. Experience in project administration, and policy analysis and development. Resourceful, and an ability to operate Microsoft office programmes effectively. Ability to work under pressure within strict timelines. Ability to write and interpret technical reports and documents. A valid driver's license.
<u>DUTIES</u>	:	Review and administer applications for environmental authorisations and all associated reports submitted to the District office in terms of the appropriate legislation, and draft recommendations for enforceable environmental authorisations; evaluate and provide comment for applications for mining activities where the Department of Mineral Resources is the Competent Authority; evaluate and comment on Land Use Applications; maintain accurate registers of all applications and authorisations; facilitate the implementation of other Integrated Environmental Management tools; Provide specialised technical input and advice on impact management to clients, stakeholders and communities; perform administrative and related functions.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/286</u>	:	<u>PSYCHOLOGIST REF NO: DARDLEA/2026/08/41</u> Directorate: Transversal Services
<u>SALARY</u>	:	R487 197 per annum
<u>CENTRE</u>	:	Head Office

<u>REQUIREMENTS</u>	:	An undergraduate qualification (NQF level 7) as recognised by SAQA in Social Work/ Psychology. Registration with the South African Council for Social Service Professions or the Health Professions Council of South Africa. 3 years' experience in an Employee Health and Wellness environment. Skills And Competencies: Strong supervisory skills. Good planning and organisational skills. Ability to work under pressure and meet deadlines. Problem-solving and analytical thinking. Interpersonal and communication skills. Attention to detail and ability to interpret legislation. Computer literacy (MS Office). Good communication, report writing, and facilitation skills.
<u>DUTIES</u>	:	Provide Psychosocial Support to the employees; Coordinate Employee Health and Wellness activities; Coordinate and Facilitate EHWP Committee Meetings; Develop, review, and implement EHW policies, procedures, and guidelines. Compile content for Healthy Lifestyle awareness information. Attend to the daily Administration of the unit.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/287</u>	:	<u>ASSISTANT DIRECTOR: OCCUPATIONAL HEALTH AND SAFETY REF NO: DARDLEA/2026/08/42</u> Directorate: Transversal Services
<u>SALARY</u>	:	R487 197 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	A three-year National Diploma or Bachelor's Degree in Occupational Health and Safety / Safety Management. A valid driver's license. Minimum of 3–5 years' experience in an Occupational Health and Safety environment, with at least 3 years at a supervisory level. Knowledge of the Occupational Health and Safety Act (Act 85 of 1993) and relevant regulations. Knowledge of risk management, incident investigation, and compliance monitoring. Registration with a relevant professional body (e.g., SACPCMP) will be an added advantage. Skills And Competencies: Strong supervisory skills. Good planning and organisational skills. Ability to work under pressure and meet deadlines. Problem-solving and analytical thinking. Interpersonal and communication skills. Attention to detail and ability to interpret legislation. Computer literacy (MS Office). Good communication, report writing, and facilitation skills. A valid drivers' license.
<u>DUTIES</u>	:	Manage and coordinate the implementation of Occupational Health and Safety (OHS) programmes within the Department. Ensure compliance with the OHS Act and related legislation. Develop, review, and implement OHS policies, procedures, and guidelines. Conduct workplace inspections, risk assessments, and audits. Facilitate incident investigations and compile reports with recommendations. Coordinate OHS training and awareness programmes. Monitor and support OHS Committees and Representatives. Compile and submit OHS reports to management. Liaise with internal and external stakeholders on OHS matters.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/288</u>	:	<u>ASSISTANT DIRECTOR: CO-ORDINATION SERVICES REF NO: DARDLEA/2026/08/43</u> Directorate: Co-ordination, Monitoring and Evaluation Services
<u>SALARY</u>	:	R487 197 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma (NQF 6) in Social Sciences, Community Development, Communication, Public Management or a related field required. A minimum of 3 years of related experience required, especially in the areas of monitoring and evaluation, community development, communications and administration is necessary. Skills And Competencies: Excellent leadership, written, verbal, listening, and interpersonal skills are essential for coordination functions and for engaging and liaising with stakeholders at all levels. Serves as a critical link between clients and stakeholders, ensuring the effective communication of important information to programmes and other key stakeholders. Strong organisational skills and proficiency in relevant software are required to support data management, report preparation, minute-taking, coordination of electronic and physical meetings, and the management of filing systems. Strategic planning skills are

		necessary for the planning, implementation, monitoring, and reporting of the Unit's performance, as well as for supporting the management of the Department's budget and financial matters. Demonstrates strong reporting and analytical capabilities through monitoring activities, resolving issues, providing updates to the Legislature and the Office of the Premier, and conducting data collection and analysis.
<u>DUTIES</u>	:	Facilitate the coordination and consolidation of departmental reports for submission to oversight bodies and ensure compliance with applicable regulations, internal policies, and prescribed deadlines for the submission of reports and meeting minutes. Coordinate the provision of secretariat services to departmental management structures, maintain the scheduling and coordination of management meetings, and represent the Unit, where required, during meeting proceedings. Review, implement, and monitor the Unit's operational plan and compile reports on project site visits and outreach programmes attended for submission to the Deputy Director and other executives. Facilitate the coordination of Taking Legislature to the People (TLP) initiatives, oversight visits, and provincial and national outreach programmes, while monitoring the achievement of the Unit's objectives and targets. Assist with budget planning, expenditure monitoring, and financial administration, and perform office administration functions and other duties assigned by the Deputy Director to support the effective functioning of the Unit.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/289</u>	:	<u>ASSISTANT DIRECTOR: COMMUNICATION SERVICES REF NO: DARDLEA/2026/08/44</u> Directorate: Corporate Services
<u>SALARY</u>	:	R487 197 per annum
<u>CENTRE</u>	:	Ehlanzeni South District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree / Advanced National Diploma or equivalent qualification in Communications Marketing / Public Relations / Events Management. A minimum of 3 years in communications environment. Skills And Competencies: Strong managerial skills: Planning, organizing, leading, and control. Excellent communication (verbal and written), presentation, and facilitation skills. Project and programme management skills. Problem-solving and analytical skills. Computer literacy (advanced MS Office skills). Ability to work under pressure, travel, and work irregular hours. A valid driver's license.
<u>DUTIES</u>	:	Conduct daily media monitoring and analysis and produce reports. Draft and disseminate press releases. Write articles for publications and social media platforms. Compile media coverage report after campaigns and events. Organise media interviews. Invite various media houses and journalists to events. Consolidate media attendance register after every event and update the media database. Implement media plan for campaigns and events. Organize and facilitate monthly editorial meetings. Increase social media engagements through social media platforms. Plan, manage, and evaluate departmental strategic events in line with internal policies and government protocols. Organise and mobilise all relevant internal and external stakeholders for departmental activities and advocate for the department's brand. Develop the annual events calendar and associated procurement plans. Monitor and manage the budget and expenditure for all events. Monitor and evaluate event outcomes and track progress of stakeholder engagement. Provide written contributions to monthly, quarterly, and annual departmental reports. Produce reports for events and outreach programmes implemented. Ensure compliance with all relevant legislative and regulatory frameworks.
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/290</u>	:	<u>ASSISTANT DIRECTOR: COMMUNICATION SERVICES REF NO: DARDLEA/2026/08/45</u> Directorate: Corporate Services
<u>SALARY</u>	:	R487 197 per annum
<u>CENTRE</u>	:	Ehlanzeni North District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree / Advanced National Diploma or equivalent qualification in Communications Marketing/ Public Relations/

		Events Management. A minimum of 3 years in communications environment. Skills And Competencies: Strong managerial skills: Planning, organizing, leading, and control. Excellent communication (verbal and written), presentation, and facilitation skills. Project and programme management skills. Problem-solving and analytical skills. Computer literacy (advanced MS Office skills). Ability to work under pressure, travel, and work irregular hours. A valid driver's license.
<u>DUTIES</u>	:	Conduct daily media monitoring and analysis and produce reports. Draft and disseminate press releases. Write articles for publications and social media platforms. Compile media coverage report after campaigns and events. Organise media interviews. Invite various media houses and journalists to events. Consolidate media attendance register after every event and update the media database. Implement media plan for campaigns and events. Organize and facilitate monthly editorial meetings. Increase social media engagements through social media platforms. Plan, manage, and evaluate departmental strategic events in line with internal policies and government protocols. Organise and mobilise all relevant internal and external stakeholders for departmental activities and advocate for the department's brand. Develop the annual events calendar and associated procurement plans. Monitor and manage the budget and expenditure for all events. Monitor and evaluate event outcomes and track progress of stakeholder engagement. Provide written contributions to monthly, quarterly, and annual departmental reports. Produce reports for events and outreach programmes implemented. Ensure compliance with all relevant legislative and regulatory frameworks.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/291</u>	:	<u>ASSISTANT DIRECTOR: COMMUNICATION SERVICES REF NO: DARDLEA/2026/08/46</u> Directorate: Corporate Services
<u>SALARY</u>	:	R487 197 per annum
<u>CENTRE</u>	:	Nkangala District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree / Advanced National Diploma or equivalent qualification in Communications Marketing/ Public Relations/ Events Management. A minimum of 3 years in communications environment. Skills And Competencies: Strong managerial skills: Planning, organizing, leading, and control. Excellent communication (verbal and written), presentation, and facilitation skills. Project and programme management skills. Problem-solving and analytical skills. Computer literacy (advanced MS Office skills). Ability to work under pressure, travel, and work irregular hours. A valid driver's license.
<u>DUTIES</u>	:	Conduct daily media monitoring and analysis and produce reports. Draft and disseminate press releases. Write articles for publications and social media platforms. Compile media coverage report after campaigns and events. Organise media interviews. Invite various media houses and journalists to events. Consolidate media attendance register after every event and update the media database. Implement media plan for campaigns and events. Organize and facilitate monthly editorial meetings. Increase social media engagements through social media platforms. Plan, manage, and evaluate departmental strategic events in line with internal policies and government protocols. Organise and mobilise all relevant internal and external stakeholders for departmental activities and advocate for the department's brand. Develop the annual events calendar and associated procurement plans. Monitor and manage the budget and expenditure for all events. Monitor and evaluate event outcomes and track progress of stakeholder engagement. Provide written contributions to monthly, quarterly, and annual departmental reports. Produce reports for events and outreach programmes implemented. Ensure compliance with all relevant legislative and regulatory frameworks.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/292</u>	:	<u>ASSISTANT DIRECTOR: HUMAN RESOURCE ADMINISTRATION SERVICES (RECRUITMENT) REF NO: DARDLEA/2026/08/47</u> Sub Directorate: Corporate Service
<u>SALARY</u>	:	R487 197 per annum
<u>CENTRE</u>	:	Ehlanzeni North District

<u>REQUIREMENTS</u>	:	Grade 12 plus recognised National Diploma (NQF 6) in Human Resource Management / Public Administration /Public Management / Labour Relations. A minimum of 3 years' experience working in Human Resource Management environment. Skills And Competencies: Knowledge and experience of the recruitment and selection process Knowledge of Human Resource Management, Labour and Employment legislations. Promotion of Access to Information Act (PAIA). Promotion of Administrative Justice Act (PAJA). Computer literacy (Microsoft Office package), Communication skills (verbal and written), Negotiation skills, Conflict Resolution skills, Planning and Organising skills and Presentation skills. Personal and Salary Administration System (PERSAL) Personnel Certificate. A valid driver's license.
<u>DUTIES</u>	:	Provide for the recruitment and selection process in the Department. Coordinate and facilitate the advertisement of vacant positions. Ensure compliance with Employment Equity targets during the recruitment and selection processes. Obtain approval for the appointment of the selection committees to fill vacant positions. Ensure capturing of the Job applications received. Conduct screening of job applications. Arrange shortlisting and take minutes of the proceedings. Schedule interviews and invite shortlisted candidates for interviews. Provide secretariat support during the shortlisting and interview processes. Conduct reference checks. Ensure that background checks and qualification verification are conducted. Submit the recommendation of the selection committee to the delegated authority for approval. Provide feedback to successful and unsuccessful candidates. Facilitate the implementation of appointments, transfers and translations on PERSAL. Handle resettlement and relocation of staff. Coordinate and facilitate Human Resource Planning related matters in the district. Maintain and update staff establishment on PERSAL system in the district. Conduct exit interviews and compile reports. Compile monthly, quarterly and Annual reports. Supervise staff in Recruitment and Planning in the District.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/293</u>	:	<u>ASSISTANT DIRECTOR: TRANSVERSAL SERVICES REF NO: DARDLEA/2026/08/48</u> Sub Directorate: Corporate Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R487 197 per annum
	:	Ehlanzeni North District
	:	Grade 12 plus a recognised National Diploma (NQF 7) in Industrial and Organisational Psychology / Human Resource Management / Public Management / Management Assistant or related qualification as recognised by South African Qualifications Authority (SAQA). A Minimum of 3 years' experience in Transversal environment. Skills And Competencies: Extensive knowledge and understanding of Human Resource Management in the Public Service, employment legislation, and Public Service Regulatory Frameworks (Public Service Act, Public Service Regulations, Public Finance Management Act, Labour Relations Act, Employment Equity Act, Basic Conditions of Employment Act, Policy on Incapacity Leave and Ill-Health Retirement, Promotion of Access to Information Act, Personal Protective Equipment Act, Occupational Health and Safety Act, Compensation for Occupational Injuries and Diseases Act, SHEQ). Good interpersonal and organizational skills. Good communication skills (written and verbal). Ability to work in a team and independently. Report writing and presentation skills. Stakeholder and client liaison, innovative, analytical and creative ability. Ability to work in a team, independently and in a multidisciplinary team. Ability to work under pressure. A valid driver's license.
<u>DUTIES</u>	:	Provide transversal service and support to employees in the district. Facilitate Employee Health and Wellness, Special Programmes, Occupational Health and Safety, Gender Mainstreaming programmes and activities. Provide monthly reports.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/294</u>	:	<u>SENIOR AGRICULTURAL ADVISOR: CROP PRODUCTION REF NO: DARDLEA/2026/08/49</u> Sub Directorate: Ehlanzeni North Agricultural District Services
<u>SALARY CENTRE</u>	:	R487 197 per annum
	:	Ehlanzeni North District

<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised 4-year BSc Degree in Agriculture or Post Graduate Diploma in Agriculture, majoring in crop / plant production (NQF Level 8). A Post Graduate Degree will be an added advantage. A Minimum of 4 years working experience in extension and advisory services. Registered with a Professional Council (SACNASP). Skills And Competencies: Knowledge of extension methodology; Compulsory registration with Knowledge of project planning and implementation process, communication skills and report writing. Must be computer literate, Good Communication and organizational skills. Valid driver's license.
<u>DUTIES</u>	:	Render general agricultural advice on crop production and irrigation to farmers to ensure optimal production. Advise on efficient methods and utilization of resources like soil and water. Supervise officials in the municipality, coordinate other departmental activities/ programme in the municipality, Provide support to farmers through CASP, Land Care, ILLIMA/LETSEMA, etc. in terms of planning, implementation and aftercare support. Promote the implementation of best farming practices and latest technologies. Give practical advice to farmers Coordination of agricultural activities Transfer of farming skills by focusing on farms, feedlots and abattoirs / slaughtering facilities. Undertake newly assigned activities under the guidance of senior staff members. Keep abreast of applicable prescripts, policies, procedures, technologies and new developments to be able to render an efficient and effective Extension Service. Establish and enhance the relationship with clients and stakeholders. Perform administrative and related functions. Keep farmers' database up to date. Compile and submit monthly and quarterly reports. Keep up to date with applicable policies, procedures, technologies and new developments to be able to render an efficient and effective extension service.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/295</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: TRANSPORT MANAGEMENT REF NO: DARDLEA/2026/08/50</u> Directorate: Asset Management Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma/Undergraduate (NQF 6) qualification in Transport Management, Public Management/Administration or related as recognised by SAQA. At least a Minimum 3 years relevant experience. Skills And Competencies: Knowledge of a variety of work ranges and procedures such as: Transport Management, Transport Circulars, Public Finance Management Act, Public Service Act 1994, Public Service Regulations 2001 as amended. Skills And Knowledge: Communication skills; Negotiating skills; Facilitation skills; Report writing, Co-operation skills; Liaison skills. Knowledge of Microsoft word, PowerPoint and excel Client orientation and customer focus. Accountability and ethical conduct. A valid driver's license.
<u>DUTIES</u>	:	Manage the procurement of new vehicles for government own and subsidized vehicles; Manage registration and licensing of state vehicles; Manage the repairs and maintenance of departmental fleet and disposal of worn out and obsolete vehicles; Manage processing of fuel payment claims for all schemes (MMS, SMS, A & B); Manage the provision and development of transport manuals and policies. Liaise with districts regarding transport issues. Provide on-the-job training for sub-ordinates.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/296</u>	:	<u>DISASTER OFFICER REF NO: DARDLEA/2026/08/51</u> Sub Directorate: Agricultural Disaster and Risk Management Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Thumahashe
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma in Public Administration or a related qualification recognised by SAQA. A minimum of 3 years' relevant experience in an administrative environment or related field. Skills And Competencies: Sound knowledge of financial and procurement procedures. Knowledge and understanding of departmental policies, procedures and prescripts. Sound knowledge and understanding of the legislative and regulatory framework governing the Public Service, including the Public Finance Management Act, 1999 (Act No. 1 of 1999) (PFMA), Treasury

		Regulations, the Preferential Procurement Policy Framework Act (PPFA), and other legislation relevant to the post. Strong verbal and written communication skills. Ability to interact effectively with supervisors, colleagues and external stakeholders. Good organisational, interpersonal and administrative skills. Computer literacy, including proficiency in MS Word, Excel and PowerPoint. Ability to work independently and as part of a team. Ability to work under pressure, multitask, work extended hours when required, and perform duties with minimal supervision. The successful candidate must demonstrate responsibility, integrity, loyalty and honesty. A valid driver's license will be an added advantage.
<u>DUTIES</u>	:	Provide administrative and clerical support to the Sub-programme. Coordinate procurement processes, including handling and processing quotations, invoices and liaising with Supply Chain Management and external stakeholders. Manage correspondence, records, filing systems and office administration. Coordinate meetings, appointments and stakeholder communication. Capture, consolidate and report programme performance information. Administer financial records, monitor expenditure and prepare budget reports. Maintain office equipment, supplies and electronic information management.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/297</u>	:	<u>DISASTER OFFICER REF NO: DARDLEA/2026/08/52</u> Sub Directorate: Agricultural Disaster and Risk Management Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma in Public Administration or a related qualification recognised by SAQA. A minimum of 3 years' relevant experience in an administrative environment or related field. Skills And Competencies: Sound knowledge of financial and procurement procedures. Knowledge and understanding of departmental policies, procedures and prescripts. Sound knowledge and understanding of the legislative and regulatory framework governing the Public Service, including the Public Finance Management Act, 1999 (Act No. 1 of 1999) (PFMA), Treasury Regulations, the Preferential Procurement Policy Framework Act (PPFA), and other legislation relevant to the post. Strong verbal and written communication skills. Ability to interact effectively with supervisors, colleagues and external stakeholders. Good organisational, interpersonal and administrative skills. Computer literacy, including proficiency in MS Word, Excel and PowerPoint. Ability to work independently and as part of a team. Ability to work under pressure, multitask, work extended hours when required, and perform duties with minimal supervision. The successful candidate must demonstrate responsibility, integrity, loyalty and honesty. A valid driver's license will be an added advantage.
<u>DUTIES</u>	:	Provide administrative and clerical support to the Sub-programme. Coordinate procurement processes, including handling and processing quotations, invoices and liaising with Supply Chain Management and external stakeholders. Manage correspondence, records, filing systems and office administration. Coordinate meetings, appointments and stakeholder communication. Capture, consolidate and report programme performance information. Administer financial records, monitor expenditure and prepare budget reports. Maintain office equipment, supplies and electronic information management.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/298</u>	:	<u>AGRICULTURAL ADVISOR: CROP PRODUCTION REF NO: DARDLEA/2026/08/53</u> Sub Directorate: Ehlanzeni North District Agricultural Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Bushbuckridge North
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised 4-year BSc Degree in Agriculture or Post Graduate Diploma in Agriculture (NQF Level 8), majoring in crop/plant production. A Post Graduate Degree will be an added advantage. A minimum of 2 years working experience in extension and advisory services. Registered with a Professional

		Council (SACNASP). Skills And Competencies: Knowledge of extension methodology; Compulsory registration with Knowledge of project planning and implementation process, communication skills and report writing. Must be computer literate, Good Communication and organizational skills. Valid driver's license.
<u>DUTIES</u>	:	Render general agricultural advice on crop production and irrigation to farmers to ensure optimal production. Advise on efficient methods and utilization of resources like soil and water. Supervise officials in the municipality, coordinate other departmental activities/ programme in the municipality, Provide support to farmers through CASP, Land Care, ILLIMA/LETSEMA, etc. in terms of planning, implementation and aftercare support. Promote the implementation of best farming practices and latest technologies. Give practical advice to farmers Coordination of agricultural activities Transfer of farming skills by focusing on farms, feedlots and abattoirs / slaughtering facilities. Undertake newly assigned activities under the guidance of senior staff members. Keep abreast of applicable prescripts, policies, procedures, technologies and new developments to be able to render an efficient and effective Extension Service. Establish and enhance the relationship with clients and stakeholders. Perform administrative and related functions. Keep farmers' database up to date. Compile and submit monthly and quarterly reports. Keep up to date with applicable policies, procedures, technologies and new developments to be able to render an efficient and effective extension service.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/299</u>	:	<u>AGRICULTURAL ADVISOR: CROP PRODUCTION REF NO: DARDLEA/2026/08/54</u> Sub Directorate: Nkangala District Agricultural Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Nkangala District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised 4-year BSc Degree in Agriculture or Post Graduate Diploma in Agriculture (NQF Level 8), majoring in crop/plant production. A Post Graduate Degree will be an added advantage. A minimum of 2 years working experience in extension and advisory services. Registered with a Professional Council (SACNASP). Skills And Competencies: Knowledge of extension methodology; Compulsory registration with Knowledge of project planning and implementation process, communication skills and report writing. Must be computer literate, Good Communication and organizational skills. Valid driver's license.
<u>DUTIES</u>	:	Render general agricultural advice on crop production and irrigation to farmers to ensure optimal production. Advise on efficient methods and utilization of resources like soil and water. Supervise officials in the municipality, coordinate other departmental activities/ programme in the municipality, Provide support to farmers through CASP, Land Care, ILLIMA/LETSEMA, etc. in terms of planning, implementation and aftercare support. Promote the implementation of best farming practices and latest technologies. Give practical advice to farmers Coordination of agricultural activities Transfer of farming skills by focusing on farms, feedlots and abattoirs / slaughtering facilities. Undertake newly assigned activities under the guidance of senior staff members. Keep abreast of applicable prescripts, policies, procedures, technologies and new developments to be able to render an efficient and effective Extension Service. Establish and enhance the relationship with clients and stakeholders. Perform administrative and related functions. Keep farmers' database up to date. Compile and submit monthly and quarterly reports. Keep up to date with applicable policies, procedures, technologies and new developments to be able to render an efficient and effective extension service.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/300</u>	:	<u>ANIMAL HEALTH TECHNICIAN REF NO: DARDLEA/2026/08/55</u> Sub Directorate: Ehlanzeni South District Animal Health Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Mbombela
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised BSc Agriculture (Animal Health) Degree or a National Diploma in Animal Health, recognised by the South African Qualifications Authority (SAQA). Current registration with the South African Veterinary Council (SAVC) as an Animal Health Technician. A minimum of 1-

		year appropriate post-qualification-experience will be an added advantage. Skills And Competencies: Animal Diseases Act, 1984. Veterinary and Para-veterinary Professions Act, 1982. Animal Identification Act, 2002. Knowledge of animal health, disease control and animal welfare. Computer literacy in MS Package- Word, Excel, PowerPoint and Outlook. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required. Problem solving skills and decision-making skills and working under pressure. A valid driver's license.
<u>DUTIES</u>	:	Animal disease surveillance; detection and monitoring. Animal disease containment and control, including animal and animal products permit movement control. Plan and implement disease control measures. Conduct veterinary regulatory inspections at designated areas. Test animals for TB and CA. Provide assistance with wildlife disease investigation and research, where applicable. Provide assistance with primary animal health care- Administer prescribed medications, treatments, and vaccines under veterinary supervision. Assist with disease outbreaks, injured animals, and other animal-health emergencies. Perform basic diagnostic tests and prepare samples for veterinary laboratories. Educate animal owners and farmers about disease prevention, responsible animal care, and reporting suspected diseases. Advise farmers on animal health, hygiene, nutrition, housing, and disease prevention.
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/301</u>	:	<u>ANIMAL HEALTH TECHNICIAN REF NO: DARDLEA/2026/08/56</u> Sub Directorate: Nkangala District Animal Health Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Emakhazeni Municipality
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised BSc Agriculture (Animal Health) Degree or a National Diploma in Animal Health, recognised by the South African Qualifications Authority (SAQA). Current registration with the South African Veterinary Council (SAVC) as an Animal Health Technician. A minimum of 1-year appropriate post-qualification-experience will be an added advantage. Skills And Competencies: Animal Diseases Act, 1984. Veterinary and Para-veterinary Professions Act, 1982. Animal Identification Act, 2002. Knowledge of animal health, disease control and animal welfare. Computer literacy in MS Package- Word, Excel, PowerPoint and Outlook. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required. Problem solving skills and decision-making skills and working under pressure. A valid driver's license.
<u>DUTIES</u>	:	Animal disease surveillance; detection and monitoring. Animal disease containment and control, including animal and animal products permit movement control. Plan and implement disease control measures. Conduct veterinary regulatory inspections at designated areas. Test animals for TB and CA. Provide assistance with wildlife disease investigation and research, where applicable. Provide assistance with primary animal health care- Administer prescribed medications, treatments, and vaccines under veterinary supervision. Assist with disease outbreaks, injured animals, and other animal-health emergencies. Perform basic diagnostic tests and prepare samples for veterinary laboratories. Educate animal owners and farmers about disease prevention, responsible animal care, and reporting suspected diseases. Advise farmers on animal health, hygiene, nutrition, housing, and disease prevention.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/302</u>	:	<u>ANIMAL HEALTH TECHNICIAN REF NO: DARDLEA/2026/08/57</u> Sub Directorate: Gert Sibande District Animal Health Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Mkhondo Municipality
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised BSc Agriculture (Animal Health) Degree or a National Diploma in Animal Health, recognised by the South African Qualifications Authority (SAQA). Current registration with the South African Veterinary Council (SAVC) as an Animal Health Technician. A minimum of 1-year appropriate post-qualification-experience will be an added advantage. Skills And Competencies: Animal Diseases Act, 1984. Veterinary and Para-

		veterinary Professions Act, 1982. Animal Identification Act, 2002. Knowledge of animal health, disease control and animal welfare. Computer literacy in MS Package- Word, Excel, PowerPoint and Outlook. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required. Problem solving skills and decision-making skills and working under pressure. A valid driver's license.
<u>DUTIES</u>	:	Animal disease surveillance; detection and monitoring. Animal disease containment and control, including animal and animal products permit movement control. Plan and implement disease control measures. Conduct veterinary regulatory inspections at designated areas. Test animals for TB and CA. Provide assistance with wildlife disease investigation and research, where applicable. Provide assistance with primary animal health care- Administer prescribed medications, treatments, and vaccines under veterinary supervision. Assist with disease outbreaks, injured animals, and other animal-health emergencies. Perform basic diagnostic tests and prepare samples for veterinary laboratories. Educate animal owners and farmers about disease prevention, responsible animal care, and reporting suspected diseases. Advise farmers on animal health, hygiene, nutrition, housing, and disease prevention.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/303</u>	:	<u>ANIMAL HEALTH TECHNICIAN REF NO: DARDLEA/2026/08/58</u> Sub Directorate: Ehlanzeni North District Animal Health Services
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Bushbuckridge North
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised BSc Agriculture (Animal Health) Degree or a National Diploma in Animal Health, recognised by the South African Qualifications Authority (SAQA). Current registration with the South African Veterinary Council (SAVC) as an Animal Health Technician. A minimum of 1-year appropriate post-qualification-experience will be an added advantage. Skills And Competencies: Animal Diseases Act, 1984. Veterinary and Para-veterinary Professions Act, 1982. Animal Identification Act, 2002. Knowledge of animal health, disease control and animal welfare. Computer literacy in MS Package- Word, Excel, PowerPoint and Outlook. Good communication (written and verbal) and interpersonal skills. Report writing and administrative skills. Ability to work independently and in multidisciplinary teams. Willingness to travel extensively and work after hours when required. Problem solving skills and decision-making skills and working under pressure. A valid driver's license.
<u>DUTIES</u>	:	Animal disease surveillance; detection and monitoring. Animal disease containment and control, including animal and animal products permit movement control. Plan and implement disease control measures. Conduct veterinary regulatory inspections at designated areas. Test animals for TB and CA. Provide assistance with wildlife disease investigation and research, where applicable. Provide assistance with primary animal health care- Administer prescribed medications, treatments, and vaccines under veterinary supervision. Assist with disease outbreaks, injured animals, and other animal-health emergencies. Perform basic diagnostic tests and prepare samples for veterinary laboratories. Educate animal owners and farmers about disease prevention, responsible animal care, and reporting suspected diseases. Advise farmers on animal health, hygiene, nutrition, housing, and disease prevention.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/304</u>	:	<u>ENGINEERING TECHNICIAN (PRODUCTION) GRADE A REF NO: DARDLEA/2026/08/59</u> Sub Directorate: Nkangala District Sustainable Resource Management
<u>SALARY</u>	:	R407 337 per annum
<u>CENTRE</u>	:	Nkangala District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma in Civil Engineering (NQF Level 6) recognised by SAQA. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Candidate Engineering Technician. Sound knowledge and understanding of civil engineering principles and practices, technical drawings, surveying, project cost estimation, construction monitoring, quality control, construction contract administration and technical report writing. Knowledge of project management principles and applicable

		engineering standards. Computer literacy, including proficiency in AutoCAD and standard Microsoft Office applications. Ability and willingness to travel extensively and conduct site inspections within the District and Province. Skills And Competencies: Technical problem solving, Teamwork and communication, Planning and organizing, Report writing and documentation, Project implementation and quality assurance, Commitment to ethical standards and public service values. A valid driver's license.
<u>DUTIES</u>	:	Assist with the planning, design, implementation, monitoring and maintenance of agricultural and rural infrastructure projects under the supervision of registered engineering professionals. Conduct site inspections and surveys; interpret engineering drawings, specifications and bills of quantities; and assist with the preparation of designs, drawings, cost estimates and technical specifications. Monitor construction activities to ensure compliance with approved designs, drawings, specifications, applicable engineering standards and contractual requirements. Assist with quality assurance and quality control, including the measurement and verification of completed work, assessment of contractor progress and preparation of supporting documentation for payment certificates. Assist with construction contract administration and monitor compliance with applicable occupational health and safety, environmental and statutory requirements. Participate in project planning, site and progress meetings, practical completion inspections and infrastructure condition assessments. Liaise with farmers, contractors, consultants, municipalities, departmental officials and other stakeholders regarding the implementation of agricultural infrastructure projects. Prepare and maintain technical reports, progress reports, drawings, schedules, databases and infrastructure records. Provide technical support and guidance to departmental construction teams, artisans, interns and other technical personnel, where required, and participate in community engagement and capacity-building initiatives.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/305</u>	:	<u>SCIENTIFIC TECHNICIAN (PRODUCTION) GRADE A AGRONOMY REF NO: DARDLEA/2026/08/60</u> Sub Directorate: Gert Sibande Agricultural District Services
<u>SALARY</u>	:	R407 337 per annum
<u>CENTRE</u>	:	Nooitgedacht
<u>REQUIREMENTS</u>	:	Grade 12 and a recognised BSc Degree/BTech (NQF 7) in Crop Science or Agronomy or Horticulture as recognised by SAQA. Valid compulsory registration with SACNASP. Three (3) years' post qualification technical (scientific) experience. Skills And Competencies: Knowledge of the fundamentals of plant/crop production. Knowledge of safety protocols and compliance measures within an agricultural work environment. Knowledge of plant physiology, plant pathology, and agronomy will be an added advantage. Strong attention to detail and accuracy. Ability to work independently and as part of the team. Ability to maintain clean and organized work environment. Ability to follow all relevant policies and procedures. Project management, good communication and interpersonal skills. Data analysis and technical report writing skills. Must be computer literate (MS Word, MS Excel and MS Power Point). Must have a valid driver's licence.
<u>DUTIES</u>	:	To provide technical support to the Plant Research and Technology Development Services. Collect, capture, process, and interpret technical data related to crop growth and development. Maintain accurate records of experiments, trials, and observations. Assist in the analysis of data using appropriate software and techniques. Provide technical support to researchers and other staff. Participate in project meetings and discussions. Assist with other tasks as assigned by supervisors.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo (017) 819 5377 or Ms. K.L. Mdlatlose (017) 819 5377
<u>POST 31/306</u>	:	<u>ENVIRONMENTAL OFFICER PRODUCTION GRADE A REF NO: DARDLEA/2026/08/61</u> Sub Directorate: Nkangala District Environmental Empowerment District Services
<u>SALARY</u>	:	R357 597 per annum
<u>CENTRE</u>	:	KwaMhlanga
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) in environmental Science fields or related qualification, a valid driver's license. A specialization

		in environmental education and/or social ecology, as well as work experience in the environmental empowerment field will be an added advantage. Skills And Competencies: Knowledge of National Environmental Management Act, Climate Change Act, Environmental Education policies, guidelines, norms and standards related to environmental prescripts. Understanding of Public Services Regulatory Framework (Public Service Act, and Public Services Regulations Act and Public Finance Management Act), Ability to work independently and in multi-disciplinary team. Excellent verbal and written communication skills as well as project administration. Innovative, creative, and ability to operate Microsoft office programmes (Excel, Word and PowerPoint). Ability to work under pressure with strict timelines.
<u>DUTIES</u>	:	Provide public environmental awareness and education, capacity building, and empowerment services. Implement appropriate environmental awareness raising activities, and environmental education programmes and projects. Conduct environmental awareness and education activities to enhance the participation of community groups, stakeholders, municipalities, and schools in environmental empowerment services. Perform environmental empowerment services, programmes, projects and activities in line with the Annual performance plan (APP). Ensuring performance and reporting is in line with public sector prescripts including the Performance Management and Development System (PMDS).
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/307</u>	:	<u>ENVIRONMENTAL OFFICER PRODUCTION GRADE A REF NO: DARDLEA/2026/08/62</u> Sub Directorate: Ehlanzeni South District Environmental Empowerment District Services
<u>SALARY</u>	:	R357 597 per annum
<u>CENTRE</u>	:	Barberton
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) in environmental Science fields or related qualification. A specialization in environmental education and/or social ecology, as well as work experience in the environmental empowerment field will be an added advantage. Skills And Competencies: Knowledge of National Environmental Management Act, Climate Change Act, Environmental Education policies, guidelines, norms and standards related to environmental prescripts. Understanding of Public Services Regulatory Framework (Public Service Act, and Public Services Regulations Act and Public Finance Management Act), Ability to work independently and in multi-disciplinary team. Excellent verbal and written communication skills as well as project administration. Innovative, creative, and ability to operate Microsoft office programmes (Excel, Word and PowerPoint). Ability to work under pressure with strict timelines. A valid driver's license.
<u>DUTIES</u>	:	Provide public environmental awareness and education, capacity building, and empowerment services. Implement appropriate environmental awareness raising activities, and environmental education programmes and projects. Conduct environmental awareness and education activities to enhance the participation of community groups, stakeholders, municipalities, and schools in environmental empowerment services. Perform environmental empowerment services, programmes, projects and activities in line with the Annual performance plan (APP). Ensuring performance and reporting is in line with public sector prescripts including the Performance Management and Development System (PMDS).
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/308</u>	:	<u>ENVIRONMENTAL OFFICER PRODUCTION GRADE A REF NO: DARDLEA/2026/08/63</u> Sub Directorate: Nkangala District Environmental Empowerment District Services
<u>SALARY</u>	:	R357 597 per annum
<u>CENTRE</u>	:	Emalahleni
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) in environmental Science fields or related qualification. A specialization in environmental education and/or social ecology, as well as work experience in the environmental empowerment field will be an added advantage. Skills And

		Competencies: Knowledge of National Environmental Management Act, Climate Change Act, Environmental Education policies, guidelines, norms and standards related to environmental prescripts. Understanding of Public Services Regulatory Framework (Public Service Act, and Public Services Regulations Act and Public Finance Management Act), Ability to work independently and in multi-disciplinary team. Excellent verbal and written communication skills as well as project administration. Innovative, creative, and ability to operate Microsoft office programmes (Excel, Word and PowerPoint). Ability to work under pressure with strict timelines. A valid driver's license.
<u>DUTIES</u>	:	Provide public environmental awareness and education, capacity building, and empowerment services. Implement appropriate environmental awareness raising activities, and environmental education programmes and projects. Conduct environmental awareness and education activities to enhance the participation of community groups, stakeholders, municipalities, and schools in environmental empowerment services. Perform environmental empowerment services, programmes, projects and activities in line with the Annual performance plan (APP). Ensuring performance and reporting is in line with public sector prescripts including the Performance Management and Development System (PMDS).
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/309</u>	:	<u>ENVIRONMENTAL OFFICER PRODUCTION GRADE A REF NO: DARDLEA/2026/08/64</u> Sub Directorate: Gert Sibande District Environmental Empowerment District Services
<u>SALARY</u>	:	R357 597 per annum
<u>CENTRE</u>	:	Ermelo
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Bachelor's Degree (NQF7) in environmental Science fields or related qualification. A specialization in environmental education and/or social ecology, as well as work experience in the environmental empowerment field will be an added advantage. Skills And Competencies: Knowledge of National Environmental Management Act, Climate Change Act, Environmental Education policies, guidelines, norms and standards related to environmental prescripts. Understanding of Public Services Regulatory Framework (Public Service Act, and Public Services Regulations Act and Public Finance Management Act), Ability to work independently and in multi-disciplinary team. Excellent verbal and written communication skills as well as project administration. Innovative, creative, and ability to operate Microsoft office programmes (Excel, Word and PowerPoint). Ability to work under pressure with strict timelines. A valid driver's license.
<u>DUTIES</u>	:	Provide public environmental awareness and education, capacity building, and empowerment services. Implement appropriate environmental awareness raising activities, and environmental education programmes and projects. Conduct environmental awareness and education activities to enhance the participation of community groups, stakeholders, municipalities, and schools in environmental empowerment services. Perform environmental empowerment services, programmes, projects and activities in line with the Annual performance plan (APP). Ensuring performance and reporting is in line with public sector prescripts including the Performance Management and Development System (PMDS).
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/310</u>	:	<u>RISK OFFICER REF NO: DARDLEA/2026/08/65</u> Directorate: Risk and Ethics Management Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma (NQF 6) in Risk or Integrity Management /Internal Audit/ Accounting/ Public Finance/Public Management. 1-3 years' related experience in Risk Management services. Integrity/ Ethics Management is an added advantage. Skills And Competencies: Knowledge of Public Finance Management Act, 1999, Treasury Regulations, Financial Management Principles, Financial Accounting Principles, Public Service Act, Public Service Regulations, BAS system. Basic Conditions of Employment Act, 75 of 1997 and Provincial Treasury Directives. Possess skills on policy

		management, communication (verbal and written), presentation, resource management, conflict resolution, customer and quality management, Problem solving and decision making. Ability to work under pressure. A valid driver's license.
<u>DUTIES</u>	:	Promote risk management by undertaking initiatives aimed at creating and enhancing RM. Facilitate the implementation of risk management norms and standards in the department. Facilitate risk assessment exercises for different programs within the department. Monitor and report on various aspects of Risk Management. Assist the RMC, management and other officials by providing support on Risk Management. Facilitate the applications for Remunerative Work Outside the Public Service (RWOPS). Facilitate the processes of Financial Disclosures.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/311</u>	:	<u>INTERNAL AUDIT REF NO: DARDLEA/2026/08/66</u> Directorate: Internal Audit Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma in Internal Auditing / Risk Management, Accounting and Cost Management as recognised by South African Qualifications Authority (SAQA). (1) year Internal audit experience as an Internal Auditor. Registration with IIA (Institute for Internal Auditors) will be an added advantage. Skills And Competencies: Knowledge of Global Internal Audit Standards (GIAS) of the Institute of Internal Auditors (IIA), Internal Audit framework and methodologies, Public Finance Management Act, 1999 (Act No 1 of 1999) and Treasury Regulations. Interpersonal relations and Communication skills (verbal and written), Computer Literacy, ability to work in a team and under pressure. Client orientation and customer focus. A valid Driver's license.
<u>DUTIES</u>	:	Evaluate the internal control systems, risk management and governance process of the Department. Gather related legislations, acts, policies; develop audit programme, execute the audits based on the audit programme; document all findings raised and provide supporting evidence; compiling working paper files and do filing and referencing Audit files. Conduct audits in compliance with Global Internal Audit Standards (GIAS) of the Institute of Internal Auditors (IIA), Perform follow up audits to performance whether all agreed rectification plans have been implemented. Conduct ad hoc audits functions as requested.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/312</u>	:	<u>STATE ACCOUNTANT FINANCIAL REPORTING AND INTERNAL CONTROL REF NO: DARDLEA/2026/08/67</u> Directorate: Management Accounting Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma/Undergraduate (NQF 6) in Accounting / Cost / Management Accounting / Finance Management will be an added advantage. Minimum of 1-2 years related experience in the finance environment or related field. Skills And Competencies: Knowledge and understanding of the relevant financial legislative policies, procedures and legislative frameworks and Treasury instructions and regulations. Computer literacy: Ms word, PowerPoint, Excel and Outlook. Ability to compile report. Strong communication skills (written and verbal), good interpersonal skills, problem-solving skills, planning and organisational skills. Good record keeping. A valid driver's license.
<u>DUTIES</u>	:	Develop financial management policies processes and procedures. Provision of support and advise programme and responsibility managers with regard to allocation, additional re-allocation, approval of budget and other budgetary matters. Monitor and report on expenditure trends and compile financial statement for Annual reporting. Provide support for the budget preparation process.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

<u>POST 31/313</u>	:	<u>STATE ACCOUNTANT: BUDGET MANAGEMENT REF NO: DARDLEA/2026/08/68</u> Directorate: Management Accounting Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum Head Office Grade 12 plus a recognised National Diploma/Undergraduate qualification NQF level 6 or related qualifications as recognised by South African Qualifications Authority (SAQA). A qualification in Financial Management will be an added advantage. At least a minimum of 2 years' experience in the same or related field. Skills And Competencies: Knowledge and understanding of legislative framework governing Public Service, PFMA, National Treasury MTEF guidelines and Treasury Regulations. Financial Management communication, Reporting procedures, Computer Literacy. Knowledge of BAS will be an added advantage. A valid driver's license.
<u>DUTIES</u>	:	Provide budget compliance support to management. Capturing of budget records, transfers and virements. Prepare budget reports.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/314</u>	:	<u>STATE ACCOUNTANT: CONTRACT AND PERFORMANCE REF NO: DARDLEA/2026/08/69</u> Directorate: Supply Chain and Logistics Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum Head Office Grade 12 plus a recognised National Diploma/Undergraduate (NQF 6) in Supply Chain Management or other related qualification with a minimum 03 years work experience in Supply Chain Management. Skills And Competencies: Knowledge and understanding of Public Finance Management Act (PFMA), National Treasury Regulations, Preferential Procurement Policy Framework Act (PPPFA) of 2000 and Preferential Procurement Regulations, Broad-Based Black Economic Empowerment (BBBEE) Act and other related procurement prescripts Knowledge of BAS, Logis and BPA systems. Computer literacy. Good interpersonal Skills and commitment to customer care. Analytical thinking, Report writing skills, Verbal and written communication. Problem solving and conflict resolution, Facilitation and People Management Skills coupled with ability to deal with stakeholders at all levels. Ability to maintain high level of confidentiality. Highly motivated, Ability to work under pressure, pay attention to detail, work independently and in a team. Hardworking. Ability to meet tight deadlines whilst delivering excellent results. High Accountability and ethical conduct competencies. A valid driver's license.
<u>DUTIES</u>	:	To develop and update contract register, evaluate contract performance, Serve as a secretariat of the Bid Adjudication Committee. Perform general contract administrative duties, evaluate performance of SCM officials, Report on equity/empowerment contracts, Safeguarding of contract related documentation and files. Ensure that all active contracts are captured on contract management systems. Ensure compliance with SCM policies and applicable prescripts. Contribute to contract dispute resolutions through the Contract Management Committee.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/315</u>	:	<u>ADMINISTRATIVE OFFICER: ASSET AND FACILITIES MANAGEMENT REF NO: DARDLEA/08/70</u> Sub Directorate: Nkangala District Financial Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R338 106 per annum KwaMhlanga District Office Grade 12 plus a recognised National Diploma/Undergraduate (NQF 6) in Financial Management or related qualification. Minimum of 1 - 2 years related financial or Asset Management experience; Knowledge of Supply Chain Management Framework, Supply Chain Management acquisition practices, National Treasury Regulations and Policy Development. Skills and Competencies: Computer literacy; People Management skills; Project Management skills; Report writing skills; Planning and Organising; Innovation/Creativity; Presentation and facilitation; Analytical skills; Problem

		solving and Decision-making skills; Ability to work under pressure. Ability to communicate effectively in both written and verbal form. Proficiency in a wide range of computer software, particularly MS Office Suite, PowerPoint, Excel and MS Word. Financial analysis, risk assessment, asset register management, and proficiency in asset management software and MS Office. Organizational skills for managing assets, staff, and stakeholders effectively. A valid driver's license.
<u>DUTIES</u>	:	Monitor and review the capturing of all physical (moveable and immovable) assets in the physical asset management registers. Monitor and review the allocation of assets to asset holders. Oversee and review the monitoring of assets in accordance with the related policy and procedures. Promote correct implementation of sound asset management practices by informing, guiding and advising departmental employees on asset management matters; and contributing to the design and development of asset management systems, annual physical asset management planning.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/316</u>	:	<u>STATE ACCOUNTANT BUDGET, REVENUE, EXPENDITURE AND SALARY SERVICES REF NO: DARDLEA/2026/08/71</u> Directorate: Nkangala District Financial Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Nkangala District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma/Undergraduate (NQF 6) in Accounting, Financial Management, or related field. At least 2 years of experience in the related financial field. Skills And Competencies: Demonstrable competency in working Independently, Professionally, Accountable and with Credibility. Knowledge of Legislation and Regulations pertaining to PFMA Act, Treasury Regulations, and other government relevant legislations. Understanding of the Public Finances in the public sector. Good Communication, liaison, and presentation skills. Knowledge of LOGIS System, PERSAL, BAS. Computer literacy, including Microsoft Office Suite (Word, EXCEL, PowerPoint, Outlook). Ability to work under pressure. Willingness to travel. Good administration skills. People management and empowerment. Planning and prioritising skills. Problem solving and decision making. A valid driver's licence.
<u>DUTIES</u>	:	Responsible for the management of the payroll and expenditure processes, including processing salaries, authorising financial transactions, and monitoring spending against the budget. Key responsibilities involve using systems like PERSAL and BAS, ensuring compliance with the PFMA and Treasury Regulations, and clearing suspense accounts before month-end closure. Receiving, checking, recording of payment vouchers and the verify authenticity of all documentation attached. Complete payment advice. Verifying of compliance in terms of attachments to all payment vouchers and processing of payment for goods and services on Logis within 30 days. Compile payment schedules. Facilitate creditor's reconciliations and compile creditors reconciliation reports on monthly basis. Coordinate and facilitate payroll management, Collect and distribute payrolls to pay points Managers. Administer Subsistence & Travelling claims. Filing and retrieval of payment vouchers for audit. Compile quarterly and annual accrual reports. Attend to queries from internal and external clients. Print BAS reports and distribute to the related managers.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/317</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT SERVICES REF NO: DARDLEA/2026/08/72</u> Sub Directorate: Gert Sibande District Financial Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Gert Sibande District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma/Undergraduate (NQF 6) in Supply Chain Management, Finance or related field. Minimum of 1-2 years related experience in a Financial Accounting or related field knowledge of Financial Management. Skills and Competencies: Sound communication (written and verbal) skills and competencies. Knowledge of procurement processes. Knowledge of transversal systems (LOGIS, BAS and have at one year working on LOGIS and BAS to interpret and implement policies. Sound

		knowledge of Public Finance Management Act (PFMA), and financial prescripts. Ability to work under pressure. A valid driver's licence.
<u>DUTIES</u>	:	Manage the procurement of goods and services. Processing requisitions and purchase orders, managing suppliers, supplier database, and supporting procurement activities like sourcing quotes and managing bids, logistics, such as receiving, verifying, and preparation of tender /bid documents, and ensure SCM compliance and accurate reporting, receiving invoices BPA and LOGIS system. Ensure all SCM activities comply with related legislation and policies. Compile and submit reports on purchase requisitions, purchase orders, and other SCM data. Follow up on outstanding invoices and ensure timely payment. Respond to queries from internal and external clients.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/318</u>	:	<u>ADMINISTRATIVE OFFICER REF NO: DARDLEA/2026/08/73</u> Sub Directorate: Gert Sibande Agricultural District Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Pixley Ka-isaka Seme Municipality
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma/Undergraduate (NQF Level 6) qualification in Office Administration or equivalent. Two (2) years' experience post qualification in a related field. Skills and Competencies: Good interpersonal skills. Organising and planning skills. Communication skills (written and verbal). Strategic, analytical and creative thinking skills. Understanding of financial management and procurement policies of the department. Ability to work individually and in a team. Ability to collect and interpret information and reports. Ability to work efficiently under extreme pressure. Must be computer literate (MS Word, MS Excel and MS PowerPoint). Must have a valid driver's licence.
<u>DUTIES</u>	:	Handle administrative duties in the municipality. Responsible for correspondence between the municipality and its stakeholders. Maintain filing system. Update of authorisations database. Maintain detail record of expenditure within the directorate. Assist in the compilation and administration of the budget. Administer all procurement process. Administer payment processes for the directorate. Provide administration work during recruitment and selection processes. Administer performance management processes for the directorate. Compile a training plan for the directorate. Make logistical arrangements for meetings and workshops. Prepare document packs for meetings and workshops. Take minutes of meetings. Responsible for travelling arrangements.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/319</u>	:	<u>ADMINISTRATIVE OFFICER REF NO: DARDLEA/2026/08/74</u> Directorate: Gert Sibande District Plant Research and Technology Development Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Nooitgedacht
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised National Diploma/Undergraduate (NQF Level 6) qualification in Office Administration or equivalent. Two (2) years' experience post qualification in a related field. Skills And Competencies: Good interpersonal skills. Organising and planning skills. Communication skills (written and verbal). Strategic, analytical and creative thinking skills. Understanding of financial management and procurement policies of the department. Ability to work individually and in a team. Ability to collect and interpret information and reports. Ability to work efficiently under extreme pressure. Must be computer literate (MS Word, MS Excel and MS PowerPoint). Must have a valid driver's licence.
<u>DUTIES</u>	:	Responsible for correspondence between the directorate and its clients. Maintain filing system. Update of authorisations database. Maintain detail record of expenditure within the directorate. Assist in the compilation and administration of the budget. Administer all procurement process. Administer payment processes for the directorate. Provide administration work during recruitment and selection processes. Administer performance management processes for the directorate. Compile a training plan for the directorate. Make logistical arrangements for meetings and workshops. Prepare document packs

<u>ENQUIRIES</u>	:	for meetings and workshops. Take minutes of meetings. Responsible for travelling arrangements and administer all general office administration duties. Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlatlose Tel No: (017) 819 5377
<u>POST 31/320</u>	:	<u>COMMUNITY FACILITATOR REF NO: DARDLEA/2026/08/75</u> Sub Directorate: Nkangala District Agricultural Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Nkangala District
<u>REQUIREMENTS</u>	:	Grade 12 certificate, National Diploma / Bachelor's degree in Development studies / Community Development / Agricultural Extension / Public Administration / Public management or any equivalent and relevant qualification (NQF level 7). Experience in the field of community engagement will be an added advantage. Skills and Competencies: Excellent written and verbal communication skills. Strong interpersonal skills. A strong understanding of community and group dynamics, Ability to identify challenges, propose possible solution and convince the affected people of the proposed solutions. make informed decisions. Understanding of government prescripts like the Batho Pele. and organisational skills, Computer literate. A valid driver's license.
<u>DUTIES</u>	:	To engage communities on departmental projects. Provide social facilitation to programs and projects that are funded by the department. Identify and engage relevant stakeholders in communities where the department is implementing projects. Act as a bridge between the departmental programs and communities which are beneficiaries of the department. Ensure proper engagements with local stakeholders when any kind of development is brought by the department. Conducting awareness campaigns and stakeholders are well coordinated when it comes to development by the department in the local communities. Conducting stakeholder engagements and be able to give feedback to the community and the department. Ensure provision of support to all departmental projects from inception until completion. Ensuring that communities are well sensitised in the rural development space. Ensure that there is proper alignment between projects implemented and the goal of the directorate. Coordinate the implementation of rural projects in the province, ensure that beneficiaries are linked to different stakeholders. Application of relevant legislations that talks to rural development.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/321</u>	:	<u>COMMUNITY FACILITATOR REF NO: DARDLEA/2026/08/76</u> Sub Directorate: Gert Sibande District Agricultural Services
<u>SALARY</u>	:	R338 106 per annum
<u>CENTRE</u>	:	Gert Sibande District
<u>REQUIREMENTS</u>	:	Grade 12 certificate, National Diploma / Bachelor's degree in Development studies / Community Development / Agricultural Extension / Public Administration / Public management or any equivalent and relevant qualification (NQF level 7). Experience in the field of community engagement will be an added advantage. Skills and Competencies: Excellent written and verbal communication skills. Strong interpersonal skills. A strong understanding of community and group dynamics, Ability to identify challenges, propose possible solution and convince the affected people of the proposed solutions. make informed decisions. Understanding of government prescripts like the Batho Pele. and organisational skills, Computer literate. A valid driver's license.
<u>DUTIES</u>	:	To engage communities on departmental projects. Provide social facilitation to programs and projects that are funded by the department. Identify and engage relevant stakeholders in communities where the department is implementing projects. Act as a bridge between the departmental programs and communities which are beneficiaries of the department. Ensure proper engagements with local stakeholders when any kind of development is brought by the department. Conducting awareness campaigns and stakeholders are well coordinated when it comes to development by the department in the local communities. Conducting stakeholder engagements and be able to give feedback to the community and the department. Ensure provision of support to all departmental projects from inception until completion. Ensuring that communities are well sensitised in the rural development space. Ensure that there is proper

		alignment between projects implemented and the goal of the directorate. Coordinate the implementation of rural projects in the province, ensure that beneficiaries are linked to different stakeholders. Application of relevant legislations that talks to rural development.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/322</u>	:	<u>SENIOR VET SUPPORT OFFICER REF NO: DARDLEA/2026/08/77</u> Sub Directorate: Ehlanzeni North District Animal Health Services
<u>SALARY</u>	:	R280 278 per annum
<u>CENTRE</u>	:	Thulamahashe
<u>REQUIREMENTS</u>	:	Grade 12 plus a National Diploma / Undergraduate in Administration and minimum 1-2 experience an added advantage. Skills And Competencies: Knowledge of the relevant legislation, policies prescripts and procedures. Knowledge of Batho Pele principles and the public servant's code of conduct. High level of reliability and confidentiality. Language skills and ability to communicate well with people at different levels and different backgrounds. Good interpersonal skills. Computer literacy in MS Office Package (Word, Excel, Outlook and PowerPoint) and internet proficiency. Planning and organising. Analytical, Database Management, Report writing, Interpersonal skills, Problem solving. Ability to work independently and as part of a team. Work under pressure and meet deadlines. A valid driver's license.
<u>DUTIES</u>	:	Assist with human resource development matters. Logistical duties and supervision of general workers. Provide administrative support to the state veterinary office. Manage and maintain files, registers, records and databases. Capture and update animal-health information and statistics. Prepare reports, correspondence, minutes and other official documents. Assist with planning and coordinating veterinary programmes and activities. Arrange and coordinate meetings, workshops and stakeholder engagements. Assist with procurement and financial administration, including requisitions, invoices and expenditure records. Monitor and manage office equipment, supplies and assets. Assist veterinary personnel with logistical arrangements for field visits, inspections and animal-health campaigns. Communicate with farmers, livestock owners, veterinary staff and other government officials. Maintain confidentiality and ensure that government policies, procedures and legislation are followed. Assist with data collection, monitoring and reporting on animal-health activities. Provide support during animal-disease control programmes and campaigns where required. Perform general administrative duties and any other tasks delegated by the supervisor.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/323</u>	:	<u>SECRETARY REF NO: DARDLEA/2026/08/78</u> Directorate: Legal Services
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Secretarial Diploma or related qualification. Experience in rendering secretarial/administrative support services. Driver's license will be an added advantage. Skills And Competencies: Knowledge of Public Service legislative frameworks, policies and processes. Good interpersonal and organizational skills. Good communication skills (written and verbal). Advanced Computer literacy packages such as Microsoft Excel, PowerPoint, MS Word, Group Wise Internet etc. Good research and analytical skills. Ability to work in a team and independently. Willingness to occasionally work after hours when needed.
<u>DUTIES</u>	:	Overall management of the office administration functions in the Directorate. Provide a secretarial/receptionist support service to the Senior Manager. Compile realistic schedules of appointments. Provide administrative support services in the Office of the Senior Manager. Provide support to senior manager regarding meetings. Record minutes and communicates to relevant role-players. Coordinate logistical arrangements for meetings when required. Support the manager with the administration of the Office Budget. Collect and coordinate all the documents that relate to the Director/Chief Director's budget. Remain up to date with regard to the policies and procedures applicable to senior manager work terrain to ensure efficient and effective support to the

		Senior Manager. Remain abreast with the procedures and processes that apply in the office of the Director.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/324</u>	:	<u>SECRETARY REF NO: DARDLEA/2026/08/79</u> Directorate: Strategic Planning and Policy Development Services
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Secretarial Diploma or related qualification. Experience in rendering secretarial/administrative support services. Driver's license will be an added advantage. Skills And Competencies: Knowledge of Public Service legislative frameworks, policies and processes. Good interpersonal and organisational skills. Good communication skills (written and verbal). Advanced Computer literacy packages such as Microsoft Excel, PowerPoint, MS Word, Group Wise Internet etc. Good research and analytical skills. Ability to work in a team and independently. Willingness to occasionally work after hours when needed.
<u>DUTIES</u>	:	Overall management of the office administration functions in the Directorate. Provide a secretarial/receptionist support service to the Senior Manager. Compile realistic schedules of appointments. Provide administrative support services in the Office of the Senior Manager. Provide support to senior manager regarding meetings. Record minutes and communicates to relevant role-players. Coordinate logistical arrangements for meetings when required. Support the manager with the administration of the Office Budget. Collect and coordinate all the documents that relate to the Director/Chief Director's budget. Remain up to date with regard to the policies and procedures applicable to senior manager work terrain to ensure efficient and effective support to the Senior Manager. Remain abreast with the procedures and processes that apply in the office of the Director.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 31/325</u>	:	<u>SECRETARY REF NO: DARDLEA/2026/08/80</u> Directorate: General and Integrated Waste Management, Waste Economics & Licensing Services
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Secretarial Diploma or related qualification. Experience in rendering secretarial / administrative support services. Driver's license will be an added advantage. Skills And Competencies: Knowledge of Public Service legislative frameworks, policies and processes. Good interpersonal and organizational skills. Good communication skills (written and verbal). Advanced Computer literacy packages such as Microsoft Excel, PowerPoint, MS Word, Group Wise Internet etc. Good research and analytical skills. Ability to work in a team and independently. Willingness to occasionally work after hours when needed.
<u>DUTIES</u>	:	Overall management of the office administration functions in the Directorate. Provide a secretarial/receptionist support service to the Senior Manager. Compile realistic schedules of appointments. Provide administrative support services in the Office of the Senior Manager. Provide support to senior manager regarding meetings. Record minutes and communicates to relevant role-players. Coordinate logistical arrangements for meetings when required. Support the manager with the administration of the Office Budget. Collect and coordinate all the documents that relate to the Director/Chief Director's budget. Remain up to date with regard to the policies and procedures applicable to senior manager work terrain to ensure efficient and effective support to the Senior Manager. Remain abreast with the procedures and processes that apply in the office of the Director.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Mr. MG Ngwane Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

<u>POST 31/326</u>	:	<u>SECRETARY REF NO: DARDLEA/2026/08/81</u> Directorate: Ehlanzeni North District Services
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Ehlanzeni North District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Secretarial Diploma or related qualification. Experience in rendering secretarial/administrative support services. Driver's license will be an added advantage. Skills And Competencies: Knowledge of Public Service legislative frameworks, policies and processes. Good interpersonal and organizational skills. Good communication skills (written and verbal). Advanced Computer literacy packages such as Microsoft Excel, PowerPoint, MS Word, Group Wise Internet etc. Good research and analytical skills. Ability to work in a team and independently. Willingness to occasionally work after hours when needed.
<u>DUTIES</u>	:	Overall management of the office administration functions in the Directorate. Provide a secretarial/receptionist support service to the Senior Manager. Compile realistic schedules of appointments. Provide administrative support services in the Office of the Senior Manager. Provide support to senior manager regarding meetings. Record minutes and communicates to relevant role-players. Coordinate logistical arrangements for meetings when required. Support the manager with the administration of the Office Budget. Collect and coordinate all the documents that relate to the Director/Chief Director's budget. Remain up to date with regard to the policies and procedures applicable to senior manager work terrain to ensure efficient and effective support to the Senior Manager. Remain abreast with the procedures and processes that apply in the office of the Director.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/327</u>	:	<u>ADMINISTRATIVE CLERK REF NO: DARDLEA/2026/08/82</u> Sub Directorate: Ehlanzeni South Environmental Empowerment Services
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Tonga
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Higher Certificate / National Diploma in Public Administration, experience in an administrative field, Knowledge of the Financial and Procurement procedures. Knowledge and understanding of the Departmental procedures and prescripts / policies. Knowledge and understanding of the relevant legislation and regulations that govern the Public Service including the Public Finance Management Act, 1999 (Act No 1 of 1999) Driver's license. Skills And Competencies: Strong communication skills (writing and verbal), Ability to interact productively with supervisors, peers and external role players, good organizational skills, interpersonal skills, good computer skills (MS Word, Excel, PowerPoint), Ability to work individually and in a team, ability to work under pressure, extensive hours, multi-tasking and self-supervision. The candidates should have a sense of responsibility, loyalty and honesty
<u>DUTIES</u>	:	Provide administrative and logistical support, typing and proof-reading documents, manage incoming and outgoing documents, and provide budgetary support. Provide administration support, document filing and tracking. Provide inventory control support. Consolidate and compile Portfolio of Evidence in preparation for Audit.
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/328</u>	:	<u>ADMINISTRATIVE CLERK REF NO: DARDLEA/2026/08/83</u> Sub Directorate: Gert Sibande Environmental Empowerment Services
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Gert Sibande District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Higher Certificate / National Diploma in Public Administration, experience in an administrative field, Knowledge of the Financial and Procurement procedures. Knowledge and understanding of the Departmental procedures and prescripts / policies. Knowledge and understanding of the relevant legislation and regulations that govern the Public Service including the Public Finance Management Act, 1999 (Act No 1 of 1999) Driver's license. Skills And Competencies: Strong communication skills (writing and verbal), Ability to interact productively with supervisors, peers and external

		role players, good organizational skills, interpersonal skills, good computer skills (MS Word, Excel, PowerPoint), Ability to work individually and in a team, ability to work under pressure, extensive hours, multi-tasking and self-supervision. The candidates should have a sense of responsibility, loyalty and honesty.
<u>DUTIES</u>	:	Provide administrative and logistical support, typing and proof-reading documents, manage incoming and outgoing documents, and provide budgetary support. Provide administration support, document filing and tracking. Provide inventory control support. Consolidate and compile Portfolio of Evidence in preparation for Audit.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/329</u>	:	<u>ADMINISTRATIVE CLERK REF NO: DARDLEA/2026/08/84</u> Sub Directorate: Nkangala Environmental Empowerment Services
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	KwaMhlanga
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Higher Certificate/National Diploma in Public Administration, experience in an administrative field, Knowledge of the Financial and Procurement procedures. Knowledge and understanding of the Departmental procedures and prescripts / policies. Knowledge and understanding of the relevant legislation and regulations that govern the Public Service including the Public Finance Management Act, 1999 (Act No 1 of 1999) Driver's license. Skills And Competencies: Strong communication skills (writing and verbal), Ability to interact productively with supervisors, peers and external role players, good organizational skills, interpersonal skills, good computer skills (MS Word, Excel, PowerPoint), Ability to work individually and in a team, ability to work under pressure, extensive hours, multi-tasking and self-supervision. The candidates should have a sense of responsibility, loyalty and honesty.
<u>DUTIES</u>	:	Provide administrative and logistical support, typing and proof-reading documents, manage incoming and outgoing documents, and provide budgetary support. Provide administration support, document filing and tracking. Provide inventory control support. Consolidate and compile Portfolio of Evidence in preparation for Audit.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/330</u>	:	<u>ADMINISTRATIVE CLERK REF NO: DARDLEA/2026/08/85</u> Sub Directorate: Nkangala Environmental Empowerment Services
<u>SALARY</u>	:	R237 453 per annum
<u>CENTRE</u>	:	Emalahleni
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Higher Certificate / National Diploma in Public Administration, experience in an administrative field, Knowledge of the Financial and Procurement procedures. Knowledge and understanding of the Departmental procedures and prescripts / policies. Knowledge and understanding of the relevant legislation and regulations that govern the Public Service including the Public Finance Management Act, 1999 (Act No 1 of 1999) Driver's license. Skills And Competencies: Strong communication skills (writing and verbal), Ability to interact productively with supervisors, peers and external role players, good organizational skills, interpersonal skills, good computer skills (MS Word, Excel, PowerPoint), Ability to work individually and in a team, ability to work under pressure, extensive hours, multi-tasking and self-supervision. The candidates should have a sense of responsibility, loyalty and honesty.
<u>DUTIES</u>	:	Provide administrative and logistical support, typing and proof-reading documents, manage incoming and outgoing documents, and provide budgetary support. Provide administration support, document filing and tracking. Provide inventory control support. Consolidate and compile Portfolio of Evidence in preparation for Audit.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/331</u>	:	<u>REGISTRY CLERK REF NO: DARDLEA/2026/08/86</u> Sub Directorate: Nkangala District Corporate Service
<u>SALARY</u>	:	R237 453 per annum

<u>CENTRE REQUIREMENTS</u>	:	Nkangala District
	:	Grade 12 plus a recognised Higher Certificate / National Diploma qualification in records management or related field. A valid driver's license will be an added advantage. Skills And Competencies: Good verbal and written communication skills, knowledge of the National Archives and Records Services Act and MISS. Ability to work independently and under pressure. Knowledge of the records management policy, procedures and manuals. Knowledge of legislative framework governing records management such as Promotion of Access to Information Act etc, will serve as advantage.
<u>DUTIES</u>	:	Responsible for safekeeping of current, closed and terminated departmental records. Filing and retrieval of records as per the National Archives Act and other prescripts. Ensure compliance with all relevant acts. Develop and manage all registers utilized by registry. Ensure proper control and custody of the records. Render efficient and effective quality registry services to internal and external clients. Implement records management policy and procedures. Ensure the use of the file plan, indexing and referencing of documents by all personnel before filing. Provide recommendations for archiving or disposal of files on due dates. Handling incoming and outgoing mail. Render effective filing and record management service. Assist in compiling report regarding records management.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/332</u>	:	<u>DRIVER OPERATOR REF NO: DARDLEA/2026/08/87</u> Sub Directorate: Ehlanzeni South Engineering Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R201 093 per annum
	:	Tonga
	:	Grade 12 or an equivalent appropriate qualification recognised by SAQA. A valid driver's licence code C1/code 10 minimum. Professional Driving Permit (PrDP is required). Experience in driving and operating specialised vehicles, agricultural machinery and equipment. Skills And Competencies: Knowledge of driving and operating specialised vehicles, agricultural machinery and equipment, including basic inspection and maintenance procedures. Knowledge of occupational health and safety requirements applicable to vehicle and machinery operation. Ability to read, write and maintain basic operational records, interpret operating and safety manuals, identify and report defects, and work independently as well as part of a team. Good communication skills, good eyesight, and the physical ability to safely perform the duties of the post.
<u>DUTIES</u>	:	Operate departmental vehicles, specialised equipment and agricultural machinery in accordance with prescribed procedures and safety requirements. Transport departmental officials, work teams, agricultural inputs, materials and equipment, including loading and offloading where required. Conduct routine inspections, basic maintenance and condition checks of vehicles, machinery and equipment, and report defects. Maintain accurate logbooks, trip authorisations. inspection checklists and other prescribed record. Assist with agricultural infrastructure, production support and the operation of machinery and equipment at departmental facilities and project sites. Detect and report mechanical faults and facilitate the repair of defective vehicles, machinery and equipment. Comply with departmental policies, procedures, occupational health and safety requirements, and applicable legislation.
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/333</u>	:	<u>DRIVER OPERATOR REF NO: DARDLEA/2026/08/88</u> Sub Directorate: Nkangala Veterinary District Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R201 093 per annum
	:	Kwaggafointein Veterinary Clinic
	:	Grade 12, previous driving experience, particularly with government, field-service or heavy vehicles-minimum 2 years working experience as a driver. A valid driver's licence code C1/code 10 minimum. Professional Driving Permit (PrDP is required). Skills And Competencies: Equipment operation and care, Physical inspection and safety compliance Problem-solving and basic mechanical insight, Communication and teamwork, Record-keeping and time management. Must be multilingual (ability to speak English will be an added advantage). Should be able to read and write. Ability to work independently and

		in multidisciplinary teams. Willingness to travel extensively and work after hours when required. Basic knowledge of occupational health, safety and hygiene/biosecurity.
<u>DUTIES</u>	:	Drive the veterinary mobile clinic vehicle safely to farms, villages, dip tanks and other service points. Transport veterinary and para-veterinary and support staff. Transport veterinary equipment, medicines, vaccines, personal protective clothing and other supplies. Assist with loading and off-loading equipment and supplies. Ensure that equipment is secured safely during transportation. Conduct daily vehicle inspections and check fuel, tyres, oil, water, lights and brakes. Report mechanical faults and arrange servicing or repairs through the appropriate channels. Keep the vehicle clean, hygienic and in good working condition. Assist with setting up and packing up the mobile clinic at service locations. Help maintain cleanliness and biosecurity of the mobile clinic and equipment. Assist with transporting animal specimens/samples to laboratories according to instructions. Ensure medicines, vaccines and other veterinary supplies are transported safely and appropriately. Assist with maintaining the cold chain for vaccines, where this forms part of the assigned duties. Maintain accurate vehicle logbooks, trip sheets, mileage and fuel records. Follow approved routes and schedules and report delays or incidents. Observe road-traffic, occupational-health and safety regulations. Safeguard government property, equipment and supplies entrusted to the mobile clinic. Perform other reasonable duties assigned by the supervisor or veterinary services manager.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/334</u>	:	<u>DIPTANK ASSISTANT REF NO: DARDLEA/2026/08/89</u> Sub Directorate: Ehlanzeni South District Animal Health Services
<u>SALARY</u>	:	R201 093 per annum
<u>CENTRE</u>	:	Nkomazi
<u>REQUIREMENTS</u>	:	Grade 12 or Equivalent Qualification. Experience in animal handling will be an added advantage. A valid Code B/EB or higher driver's licence Skills and Competencies: Good verbal and written communication skills and ability to communicate with farmers/clients and other levels of communities. Problem solving skills. Competent with livestock handling. Ability to work under pressure. Basic Computer skills.
<u>DUTIES</u>	:	Render animal dipping services. Minor maintenance of animal handling and dipping infrastructure. Assist with animal disease control including vaccinations, treatments, castration/dehorning and animal restraint. Assist with community co-ordination and reporting. Counting and recording of animals. Maintaining the correct dip-tank water level, mixing dipping material, Monitoring dipping, Cleaning the dip tank area. Safeguarding dipping chemicals, and assisting with vaccinations, treatments, castration/dehorning and animal restraint.
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/335</u>	:	<u>DIPTANK ASSISTANT REF NO: DARDLEA/2026/08/90</u> Sub Directorate: Ehlanzeni North Animal Health Services
<u>SALARY</u>	:	R201 093 per annum
<u>CENTRE</u>	:	Bushbuckridge North
<u>REQUIREMENTS</u>	:	Grade 12 or Equivalent Qualification. Experience in animal handling will be an added advantage. A valid Code B/EB or higher driver's licence Skills and Competencies: Good verbal and written communication skills and ability to communicate with farmers/clients and other levels of communities. Problem solving skills. Competent with livestock handling. Ability to work under pressure. Basic Computer skills.
<u>DUTIES</u>	:	Render animal dipping services. Minor maintenance of animal handling and dipping infrastructure. Assist with animal disease control including vaccinations, treatments, castration/dehorning and animal restraint. Assist with community co-ordination and reporting. Counting and recording of animals. Maintaining the correct dip-tank water level, mixing dipping material, Monitoring dipping, Cleaning the dip tank area. Safeguarding dipping chemicals, and assisting with vaccinations, treatments, castration/dehorning and animal restraint.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078

<u>POST 31/336</u>	:	<u>DIPTANK ASSISTANT REF NO: DARDLEA/2026/08/91</u> Sub Directorate: Ehlanzeni North District Animal Health Services
<u>SALARY</u>	:	R201 093 per annum
<u>CENTRE</u>	:	Bushbuckridge North
<u>REQUIREMENTS</u>	:	Grade 12 or Equivalent Qualification. Experience in animal handling will be an added advantage. A valid Code B/EB or higher driver's licence Skills and Competencies: Good verbal and written communication skills and ability to communicate with farmers/clients and other levels of communities. Problem solving skills. Competent with livestock handling. Ability to work under pressure. Basic Computer skills.
<u>DUTIES</u>	:	Render animal dipping services. Minor maintenance of animal handling and dipping infrastructure. Assist with animal disease control including vaccinations, treatments, castration/dehorning and animal restraint. Assist with community co-ordination and reporting. Counting and recording of animals. Maintaining the correct dip-tank water level, mixing dipping material, Monitoring dipping, Cleaning the dip tank area. Safeguarding dipping chemicals, and assisting with vaccinations, treatments, castration/dehorning and animal restraint.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/337</u>	:	<u>DIPTANK ASSISTANT REF NO: DARDLEA/2026/08/92</u> Sub Directorate: Nkangala Animal Health Services
<u>SALARY</u>	:	R201 093 per annum
<u>CENTRE</u>	:	Dr. JS Moroka Municipality
<u>REQUIREMENTS</u>	:	Grade 12 or Equivalent Qualification. Experience in animal handling will be an added advantage. A valid Code B/EB or higher driver's licence Skills and Competencies: Good verbal and written communication skills and ability to communicate with farmers/clients and other levels of communities. Problem solving skills. Competent with livestock handling. Ability to work under pressure. Basic Computer skills.
<u>DUTIES</u>	:	Render animal dipping services. Minor maintenance of animal handling and dipping infrastructure. Assist with animal disease control including vaccinations, treatments, castration/dehorning and animal restraint. Assist with community co-ordination and reporting. Counting and recording of animals. Maintaining the correct dip-tank water level, mixing dipping material, Monitoring dipping, Cleaning the dip tank area. Safeguarding dipping chemicals, and assisting with vaccinations, treatments, castration/dehorning and animal restraint.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/338</u>	:	<u>RECEPTIONIST REF NO: DARDLEA/2026/08/93</u> Sub Directorate: Gert Sibande District Corporate Services
<u>SALARY</u>	:	R201 093 per annum
<u>CENTRE</u>	:	Gert Sibande District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognised Office Administration Certificate/Secretarial or Receptionist Certificates, Public Relations. Skills And Competencies: Knowledge of Public Service legislative frameworks, policies and processes. Good interpersonal and organizational skills. Good communication skills (written and verbal). Advanced Computer literacy packages such as Microsoft Excel, PowerPoint, MS Word, Group Wise Internet etc.). Ability to work in a team and independently. Willingness to occasionally work after hours when needed. Good telephone antequate. Knowledge of Batho Pele Principles.
<u>DUTIES</u>	:	Render receptionist services. Manage all incoming and outgoing calls. Transfer calls to the relevant extensions. Provide callers with the relevant information. Take messages and convey to relevant staff. Keep record of all outgoing calls. Maintain telephone database and internal directory as well as contact numbers of all internal and external stakeholders. Identify and report telephone faults to the supervisor. Maintain switchboard system.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>NOTE</u>	:	Employment Equity target all races and gender or PwD (Person with Disability)

<u>POST 31/339</u>	:	<u>ARTISAN AID REF NO: DARDLEA/2026/08/94</u> Sub Directorate: Ehlanzeni North District Engineering Services
<u>SALARY</u>	:	R170 226 per annum
<u>CENTRE</u>	:	Thalamahashe
<u>REQUIREMENTS</u>	:	Grade 10/ABET or a related qualification recognised by SAQA. At least six (6) months' trade-related experience. Skills And Competencies: Ability to read and write. Good communication skills. Basic knowledge of maintenance within the built environment and the ability to carry out routine manual tasks. Basic maintenance skills. Ability to work safely with hand tools and electrical equipment. Ability to work effectively as part of a team. Physical fitness to perform routine manual duties. Good time-management skills. Reliability, dependability and attention to detail. Ability to follow instructions. Commitment to occupational health and workplace safety.
<u>DUTIES</u>	:	Assist with routine workshop, maintenance and built environment activities under appropriate supervision. Prepare work areas, materials, tools and equipment for maintenance activities. Load, unload and transport workshop materials, tools, equipment and departmental assets as required. Care for, clean and store tools and equipment, and report damaged or defective items. Maintain clean, safe and orderly workshops, plant rooms and work areas in compliance with occupational health and safety requirements. Handle tools, materials and equipment responsibly to prevent loss, damage or misuse. Perform other reasonable duties related to the post as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/340</u>	:	<u>ARTISAN AID REF NO: DARDLEA/2026/08/95</u> Sub Directorate: Ehlanzeni North District Engineering Services
<u>SALARY</u>	:	R170 226 per annum
<u>CENTRE</u>	:	Thalamahashe
<u>REQUIREMENTS</u>	:	Grade 10/ABET or a related qualification recognised by SAQA. At least six (6) months' trade-related experience. Skills And Competencies: Ability to read and write. Good communication skills. Basic knowledge of maintenance within the built environment and the ability to carry out routine manual tasks. Basic maintenance skills. Ability to work safely with hand tools and electrical equipment. Ability to work effectively as part of a team. Physical fitness to perform routine manual duties. Good time-management skills. Reliability, dependability and attention to detail. Ability to follow instructions. Commitment to occupational health and workplace safety.
<u>DUTIES</u>	:	Assist with routine workshop, maintenance and built environment activities under appropriate supervision. Prepare work areas, materials, tools and equipment for maintenance activities. Load, unload and transport workshop materials, tools, equipment and departmental assets as required. Care for, clean and store tools and equipment, and report damaged or defective items. Maintain clean, safe and orderly workshops, plant rooms and work areas in compliance with occupational health and safety requirements. Handle tools, materials and equipment responsibly to prevent loss, damage or misuse. Perform other reasonable duties related to the post as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Mr. S. Mogakane at 082 338 2476 or Ms. M Matsoalela at 072 459 8078
<u>POST 31/341</u>	:	<u>CLEANER REF NO: DARDLEA/2026/08/96</u> Sub Directorate: Ehlanzeni South District Corporate Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Ehlanzeni South District
<u>REQUIREMENTS</u>	:	10/ABET or related. Ability for physical execution of manual tasks. Experience in cleaning will be an added advantage. Skills And Competencies: Must be physically fit to lift heavy objects. Ability to operate cleaning machinery and equipment such as vacuum cleaners, polishers and pressure cleaners. Basic knowledge of cleaning chemicals, cleaning equipment's and ablution hygienic principles. Good personal and organisational skills. Communication and problem-solving skills. Ability to work in a team and independently. Knowledge of Batho Pele Principles.
<u>DUTIES</u>	:	Provision of routine cleaning services and any other cleaning services as required in different areas within the working environment. Keep and maintain

		cleaning materials and equipment. Advise supervisor of any other area needing special attention in their working area. Perform cleaning related duties in the centre/building and/or offices, including but not limited to sweeping, scrubbing and cleaning of offices. Hallways, toilet and other buildings within the district office. Emptying of dustbins. Request cleaning materials from the stores when required. Report defects in the workplace to immediate supervisor. Perform other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/342</u>	:	<u>CLEANER REF NO: DARDLEA/2026/08/97</u> Sub Directorate: Ehlanzeni South District Corporate Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Ehlanzeni South District
<u>REQUIREMENTS</u>	:	10/ABET or related. Ability for physical execution of manual tasks. Experience in cleaning will be an added advantage. Skills And Competencies: Must be physically fit to lift heavy objects. Ability to operate cleaning machinery and equipment such as vacuum cleaners, polishers and pressure cleaners. Basic knowledge of cleaning chemicals, cleaning equipment's and ablation hygienic principles. Good personal and organisational skills. Communication and problem-solving skills. Ability to work in a team and independently. Knowledge of Batho Pele Principles.
<u>DUTIES</u>	:	Provision of routine cleaning services and any other cleaning services as required in different areas within the working environment. Keep and maintain cleaning materials and equipment. Advise supervisor of any other area needing special attention in their working area. Perform cleaning related duties in the centre/building and/or offices, including but not limited to sweeping, scrubbing and cleaning of offices. Hallways, toilet and other buildings within the district office. Emptying of dustbins. Request cleaning materials from the stores when required. Report defects in the workplace to immediate supervisor. Perform other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/343</u>	:	<u>CLEANER REF NO: DARDLEA/2026/08/98</u> Sub Directorate: Ehlanzeni North District Veterinary Clinical Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Thaba Chweu State Vet Office (Lydenburg)
<u>REQUIREMENTS</u>	:	10/ABET or related. Ability for physical execution of manual tasks. Experience in cleaning will be an added advantage. Skills And Competencies: Must be physically fit to lift heavy objects. Ability to operate cleaning machinery and equipment such as vacuum cleaners, polishers and pressure cleaners. Willingness to work outside normal hours, weekends or public holidays where veterinary operations require it Basic knowledge of cleaning chemicals, cleaning equipment's and ablation hygienic principles. Good personal and organisational skills. Communication and problem-solving skills. Ability to work in a team and independently. Knowledge of Batho Pele Principles.
<u>DUTIES</u>	:	Provision of routine cleaning services and any other cleaning services as required in different areas within the working environment. Keep and maintain cleaning materials and equipment. Advise supervisor of any other area needing special attention in their working area. Perform cleaning related duties in the centre/building and/or offices, including but not limited to sweeping, scrubbing and cleaning of offices. Hallways, toilet and other buildings within the district office. Emptying of dustbins. Request cleaning materials from the stores when required. Report defects in the workplace to immediate supervisor. Perform other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/344</u>	:	<u>CLEANER REF NO: DARDLEA/2026/08/99</u> Sub Directorate: Veterinary Clinical Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Sybrandskraal Veterinary Clinic

<u>REQUIREMENTS</u>	:	10/ABET or related. Ability for physical execution of manual tasks. Experience in cleaning will be an added advantage. Skills And Competencies: Must be physically fit to lift heavy objects. Ability to operate cleaning machinery and equipment such as vacuum cleaners, polishers and pressure cleaners. Willingness to work outside normal hours, weekends or public holidays where veterinary operations require it Basic knowledge of cleaning chemicals, cleaning equipment's and ablution hygienic principles. Good personal and organisational skills. Communication and problem-solving skills. Ability to work in a team and independently. Knowledge of Batho Pele Principles.
<u>DUTIES</u>	:	Provision of routine cleaning services and any other cleaning services as required in different areas within the working environment. Keep and maintain cleaning materials and equipment. Advise supervisor of any other area needing special attention in their working area. Perform cleaning related duties in the centre/building and/or offices, including but not limited to sweeping, scrubbing and cleaning of offices. Hallways, toilet and other buildings within the district office. Emptying of dustbins. Request cleaning materials from the stores when required. Report defects in the workplace to immediate supervisor. Perform other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/345</u>	:	<u>CLEANER REF NO: DARDLEA/2026/08/100</u> Sub Directorate: Gert Sibande Agricultural District Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Lekwa Municipality
<u>REQUIREMENTS</u>	:	10/ABET or related. Ability for physical execution of manual tasks. Experience in cleaning will be an added advantage. Skills And Competencies: Must be physically fit to lift heavy objects. Ability to operate cleaning machinery and equipment such as vacuum cleaners, polishers and pressure cleaners. Basic knowledge of cleaning chemicals, cleaning equipment's and ablution hygienic principles. Good personal and organisational skills. Communication and problem-solving skills. Ability to work in a team and independently. Knowledge of Batho Pele Principles.
<u>DUTIES</u>	:	Provision of routine cleaning services and any other cleaning services as required in different areas within the working environment. Keep and maintain cleaning materials and equipment. Advise supervisor of any other area needing special attention in their working area. Perform cleaning related duties in the centre/building and/or offices, including but not limited to sweeping, scrubbing and cleaning of offices. Hallways, toilet and other buildings within the district office. Emptying of dustbins. Request cleaning materials from the stores when required. Report defects in the workplace to immediate supervisor. Perform other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/346</u>	:	<u>CLEANER REF NO: DARDLEA/2026/08/101</u> Sub Directorate: Gert Sibande Agricultural District Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Chief Albert Luthuli Municipality
<u>REQUIREMENTS</u>	:	10/ABET or related. Ability for physical execution of manual tasks. Experience in cleaning will be an added advantage. Skills And Competencies: Must be physically fit to lift heavy objects. Ability to operate cleaning machinery and equipment such as vacuum cleaners, polishers and pressure cleaners. Basic knowledge of cleaning chemicals, cleaning equipment's and ablution hygienic principles. Good personal and organisational skills. Communication and problem-solving skills. Ability to work in a team and independently. Knowledge of Batho Pele Principles.
<u>DUTIES</u>	:	Provision of routine cleaning services and any other cleaning services as required in different areas within the working environment. Keep and maintain cleaning materials and equipment. Advise supervisor of any other area needing special attention in their working area. Perform cleaning related duties in the centre/building and/or offices, including but not limited to sweeping, scrubbing and cleaning of offices. Hallways, toilet and other buildings within the district office. Emptying of dustbins. Request cleaning materials from the stores when

		required. Report defects in the workplace to immediate supervisor. Perform other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/347</u>	:	<u>CLEANER REF NO: DARDLEA/2026/08/102</u> Sub Directorate: Gert Sibande Agricultural District Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Mkhondo Municipality
<u>REQUIREMENTS</u>	:	10/ABET or related. Ability for physical execution of manual tasks. Experience in cleaning will be an added advantage. Skills And Competencies: Must be physically fit to lift heavy objects. Ability to operate cleaning machinery and equipment such as vacuum cleaners, polishers and pressure cleaners. Basic knowledge of cleaning chemicals, cleaning equipment's and ablution hygienic principles. Good personal and organisational skills. Communication and problem-solving skills. Ability to work in a team and independently. Knowledge of Batho Pele Principles.
<u>DUTIES</u>	:	Provision of routine cleaning services and any other cleaning services as required in different areas within the working environment. Keep and maintain cleaning materials and equipment. Advise supervisor of any other area needing special attention in their working area. Perform cleaning related duties in the centre/building and/or offices, including but not limited to sweeping, scrubbing and cleaning of offices. Hallways, toilet and other buildings within the district office. Emptying of dustbins. Request cleaning materials from the stores when required. Report defects in the workplace to immediate supervisor. Perform other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/348</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/103</u> Sub Directorate: District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Victor Khanye
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/349</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/104</u> Sub Directorate: Nkangala District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Victor Khanye
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids

		in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/350</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/105</u> Sub Directorate: Nkangala District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	KwaMhlanga
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/351</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/106</u> Sub Directorate: Nkangala District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Mdala
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770
<u>POST 31/352</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/107</u> Sub Directorate: Nkangala District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Mdala
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 630 1770

<u>POST 31/353</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/108</u> Sub Directorate: Ehlanzeni South District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Tonga
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Ms. MH Sekoma Tel No: (013) 759 4000 or Ms. EM Mkhonza Tel No: (013) 759 4000
<u>POST 31/354</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/109</u> Sub Directorate: Gert Sibande District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Elukwatini
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlatlose Tel No: (017) 819 5377
<u>POST 31/355</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/110</u> Sub Directorate: Gert Sibande District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Elukwatini
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlatlose Tel No: (017) 819 5377

<u>POST 31/356</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/111</u> Sub Directorate: Gert Sibande District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Elukwatini
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/357</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/112</u> Sub Directorate: Gert Sibande District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Elukwatini
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/358</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/113</u> Sub Directorate: Ehlanzeni North District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Graskop
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377

<u>POST 31/359</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/114</u> Sub Directorate: Ehlanzeni North District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Graskop
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/360</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/115</u> Sub Directorate: Ehlanzeni North District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Graskop
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.
<u>ENQUIRIES</u>	:	Ms. N Hlatshwayo Tel No: (017) 819 5377 or Ms. K.L. Mdlalose Tel No: (017) 819 5377
<u>POST 31/361</u>	:	<u>GENERAL ASSISTANTS REF NO: DARDLEA/2026/08/116</u> Sub Directorate: Ehlanzeni South District Environmental Empowerment Services
<u>SALARY</u>	:	R144 024 per annum
<u>CENTRE</u>	:	Barberton
<u>REQUIREMENTS</u>	:	Grade 10 or ABET Level 4. Able to read and write. Working experience as cleaner in the public service will be an added advantage. Good interpersonal relations, Ability to work in a team. Knowledge of Batho Pele Principles. Be Able to deliver service under pressure. Skills And Competencies: Knowledge of cleaning techniques (sweeping, scrubbing, mopping, polishing, disinfecting, waxing) for floors, offices, boardrooms, and restrooms. Proper application, and storage of cleaning chemicals and detergents.
<u>DUTIES</u>	:	Clean Windows, floors, dust and polish office furniture, consulting rooms, passages/corridors, emptying of all bins, cleaning of toilets and any other area in the offices building under the supervision of a supervisor. Operate and use cleaning equipment and chemicals. Safekeeping and handling of variety of aids in the cleaning of the premises. Keep the cleaning material and equipment clean and safe. Report defects noticed. Expected to carry out any other duty as instructed by the supervisor.